# Contact

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Top Skills
REST APIs
Agile Methodologies
API Development

# Alejandro Lara Polanco

Junior Software Engineer @ Ofimatic | C, Web Services API, ASP.NET

Ciudad Nueva, Distrito Nacional, Dominican Republic

# Summary

Hello and welcome to my LinkedIn profile! About Me

I am a seasoned technology professional with a focus on automating and optimizing business processes. With years of experience in various industries, I specialize in developing APIs, implementing ERP systems, and automating workflows.

### **Achievements**

- Public Contracts API: I developed a cutting-edge API that revolutionizes the way companies win public contracts. By continuously monitoring relevant portals, the API identifies potential contracts that align with our capabilities, thereby increasing our success rate in securing contracts.
- Odoo Implementation: I played a pivotal role in implementing one
  of the market's leading ERP systems, Odoo. I meticulously analyzed
  and documented all company workflows, which not only streamlined
  operations but also provided managers with critical reports for datadriven decision-making.
- Legal Office Automation: I've also had the opportunity to work
  in a legal setting where I automated various tasks such as email
  responses, contract templates, and even implemented a chatbot for
  automatic WhatsApp responses. This significantly reduced manual
  work and increased efficiency.

# Skills

- API Development
- Business Process Automation
- Workflow Analysis
- ERP Implementation
- Data Analytics

# Let's Connect!

I'm always open to discussing new opportunities, innovative ideas, or even just to chat about the latest tech trends. Feel free to connect or send me a message!

# Experience

Ofimatic

Junior Software Engineer

July 2022 - Present (1 year 3 months)

Santo Domingo, Distrito Nacional, Dominican Republic

#### Role Overview

At Ofimatic, I serve as a Software Engineer where I focus on automating business processes and implementing robust solutions to drive efficiency and effectiveness across the organization.

# **Key Achievements**

- Public Contracts API Development: Designed and developed an API that continuously scans public contract portals to identify opportunities that align with our business capabilities. This has significantly increased our success rate in securing lucrative contracts.
- Odoo ERP Implementation: Spearheaded the implementation of Odoo, a top-tier ERP system. Conducted a thorough analysis and documentation of all company workflows, resulting in a streamlined operation and enabling datadriven decision-making for managers.

# Key Responsibilities

- API Development: Responsible for the entire lifecycle of API development, from conceptualization to deployment, ensuring seamless integration with existing systems.
- ERP Implementation: Played a crucial role in the selection, customization, and implementation of the Odoo ERP system, focusing on optimizing various business processes.
- Data Analysis: Regularly generated and analyzed reports to provide actionable insights for managerial decision-making.
- Team Collaboration: Worked closely with cross-functional teams to ensure the successful execution of various projects, fostering a culture of innovation and continuous improvement.

Aleron S.R.L Software Developer August 2020 - July 2023 (3 years) Santo Domingo, Distrito Nacional, Dominican Republic

### Role Overview

At Alerón, I served as an Automation Specialist, focusing on leveraging technology to automate various administrative and client-facing tasks. My role was pivotal in enhancing operational efficiency and client engagement. Key Achievements

- Email Automation: Implemented an automated email response system that significantly reduced the time spent on client correspondence, allowing the legal team to focus more on case work.
- Contract Templates: Developed a library of automated contract templates that expedited the contract creation process, reducing errors and improving compliance.
- WhatsApp Chatbot: Introduced a chatbot for WhatsApp that automatically responded to client queries, providing immediate assistance and improving client satisfaction.

### Key Responsibilities

- Process Automation: Identified bottlenecks in existing workflows and implemented automated solutions to streamline operations.
- Client Engagement: Developed and maintained automated systems for client interaction, including email responses and chatbots.
- Document Management: Created and managed a library of legal templates, making it easier and faster to generate necessary documents.
- Data Analysis: Conducted regular reviews of automation metrics to assess the effectiveness of implemented solutions, making adjustments as necessary.

# Education

Instituto Tecnológico de Santo Domingo Bachelor's degree, Systems Engineering · (August 2021 - August 2024)