

Purpose

Use this form to request a review of the living allowance used in the assessment of your **2023-24 OSAP Application for Full-Time Students**.

You can apply for a review of your living allowance for your study period if one or more of the following situations apply to you:

- You are a single dependent student for OSAP purposes, don't live in your parent's home or in a home owned by them during your 2023-24 study period, and your parents live within 30 km of the school you are attending;
- You are a single independent student for OSAP purposes **and** you live with your parent(s) during your 2023-24 study period **and** you pay them room and board or rent;
- You are a married student for OSAP purposes but you and your spouse don't live together during your study period due to the location of your school or your spouse's employment.

Note:

- Before you complete this form, you must have already submitted a **2023-24 OSAP Application for Full-Time Students**.
- If you live at home **and** share living costs with your parent(s), contact your financial aid office to determine whether you would be eligible for a review of your living costs.

Required documents

You must provide documentation to support your review request. See **Section B: Review request details** for the type of documentation you must provide for the situation that applies to you.

How to submit this form

You can upload your completed form online. Log into the OSAP web site and go to your application to use the "Print or upload documents" button. Or, you can submit your paper copy as follows:

If you're going to a school in Ontario:

Send this completed form and your required document(s) to your school's financial aid office.

If you're going to a school outside of Ontario:

Send this completed form and your required document(s) to: Student Financial Assistance Branch, Ministry of Colleges and Universities, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, Ontario P7B 6G9.

Deadline

This form and all required documents must be received by your financial aid office or the ministry no later than 40 days before the end of your 2023-24 study period.

Questions?

If you're going to a school in Ontario:

Contact the financial aid office at your school.

If you're going to a school outside of Ontario:

Contact the ministry at: Student Financial Assistance Branch, Ministry of Colleges and Universities, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, Ontario P7B 6G9.

General inquiry telephone service is available Monday to Friday, 8:30 AM - 4:30 PM (Eastern Time)

- Telephone: 807-343-7260.
- Toll-free in North America: 1-877-OSAP-411 or 1-877-672-7411
- TTY: 1-800-465-3958

Section A: Student's information**Student's personal information****Social Insurance Number:**

1 5 3 7 0 5 3 7 1

Ontario Education Number (OEN), if assigned:

8 2 4 9 4 9 1 7 7

Last name:

N G A B I R A N O

First name:

T R E S O R D A N M I N O R

Student's mailing address**Street number and name, rural route, or post office box:**

2 9 6

Apartment:

U P P E R

Street number and name, rural route, or post office box:

P A R E N T A V E N U E

Postal code or zip code:

N 9 A 2 B 6

City, town, or post office:

W I N D S O R

Province or state:

O N

Country:

C A N A D A

Area code and telephone number:

+ 1 2 2 6 7 2 4 5 9 8 5

Information about student's school and program**What is the name of the school you plan to attend or are currently attending for your 2023-24 study period?**

U N I V E R S I T Y O F W I N D S O R

Student number at your school:

1 1 0 1 8 2 0 7 8

What are the start and end dates of your 2023-24 study period?**From:**

Month Year

0 5 2 0 2 4

To:

Month Year

0 8 2 0 2 4

Section B: Review request details

Indicate the reason for your review request. If your situation is not listed here, contact your financial aid office or the ministry before completing this form. See the section, "Questions?" on page 2 for contact details.

All of the reviews below require supporting documentation. Note the following:

- You and your parent(s) or spouse (if applicable) must sign and date any letters you provide with this review request.
- Include your name and student number on all documentation provided.
- You may be required to provide additional documentation based on the information you provide with this request.

Reason for review (check all that apply)**Reviews for single dependent students:**

☒ I am considered a single dependent student for OSAP purposes. During my 2023-24 study period:

- I am not living with my parent(s), even though they live within 30 km of the school I am attending, and
- I am not living in a home or residential building owned by my parents.

Required documentation:

- A letter signed and dated from you that indicates the address where you are living during your 2023-24 study period. If you moved during this study period, include your previous address(es) and the date you moved;
- For each address you lived at during your 2023-24 study period: A copy of your lease agreement that indicates the address and date you moved to that address;
- If you live in residence, provide a copy of your residence agreement.

Reviews for single independent students:

☐ I am considered a single independent student for OSAP purposes. During my 2023-24 study period:

- I live with my parent(s), and
- I pay them room and board or rent as a condition of living at home.
- I pay \$ a month to my parents for room and board.

Required documentation:

- A letter signed and dated from you stating that you live with your parents during your 2023-24 study period and that you must pay them either room and board or rent as a condition of living at home.
- Proof of the amount of room and board or rent payments that you will make to your parents for your study period showing the financial transfers that occurred between you and your parent(s) for at least two months (for example, bank statements or electronic funds transfers). Receipts will not be accepted as proof.

- If using bank statements, the statements must show the withdrawals from the student's bank statement and deposits in parent's bank statement;
- If using proof of electronic transfers, proof must show the date and amount of the transfers and recipient of the transfers, as well as proof that the transfers were deposited/accepted by your parents, such as an email notification generated by your bank.
- A letter signed and dated by your parent(s) that confirms:
 - you live with them during your 2023-24 study period;
 - when and why this living arrangement began; and
 - the total amount of room and board or rent payments they will collect from you during your 2023-24 study period.

Reviews for married students:

- ☐ **I am considered a married student for OSAP purposes. I am unable to live with my spouse during my 2023-24 study period due to reason selected:**
- ☐ **I moved to attend postsecondary studies. Our permanent residence, where my spouse continues to live, is more than 30 km from the school I am attending.**
- ☐ **My spouse's employment requires them to live in a community that is more than 30 km from our permanent residence. My spouse's employer is not covering my spouse's living costs.**

Required documentation:

- Lease/Rental Agreement indicating your (or your spouse's) new address.
- One of the following (as applicable):
 - A letter from you indicating that you are residing away from your spouse during your study period and the reasons why your spouse did not relocate; or
 - A letter from your spouse indicating that their employment requires them to live away from you during the study period and a letter from their employer confirming the location of employment and that the employer is not covering any living costs.

Section C: Student declaration

- I have given complete and true information on this form.
- I understand that I am responsible for providing all required supporting documentation as indicated on this form or as directed by my financial aid office or the ministry.
- I understand that if my application is reassessed based on the information I have provided for this review it may affect my eligibility and the type and amount of financial assistance I may receive.
- If I received financial assistance in excess of my entitlement, I will be responsible for the repayment of the amount of excess financial assistance received and I acknowledge that any future amount of financial assistance I am entitled to receive may be reduced by the amount owed.
- I understand that any grants that I receive may be converted into loans if I do not meet the terms and conditions of the Ontario Student Grant in the Ontario Student Grants and Ontario Student Loans Regulation under the *Ministry of Training, Colleges and Universities Act* and the terms and conditions of the Canada Student Grant in the Canada Student Financial Assistance Regulations under the *Canada Student Financial Assistance Act*.
- I understand that I am bound by the Declarations I signed on my 2023-24 OSAP Application for Full-Time Students.

Note: if you are completing this form electronically, use the "Fill & Sign" feature or "Digital ID" in Adobe Reader or your PDF program to add your signature.

Signature of student:**Date:**

Day Month Year

1 0 0 6 2 0 2 4

Your personal information will be used to administer and finance the Ontario Student Assistance Program (OSAP) as set out in the notice of Collection and Use of Personal Information on your OSAP application and in accordance with the consents you signed on your OSAP application. The Ministry of Colleges and Universities administers and finances OSAP under the legal authority set out on your OSAP application. If you have any questions about the collection, use and disclosure of your personal information, contact the Director, Student Financial Assistance Branch, Ministry of Colleges and Universities, PO Box 4500, 189 Red River Road, Thunder Bay, Ontario P7B 6G9; 807-343-7260.

ROOM RENTAL AGREEMENT

Between the LICENSOR: Dennis Dumont and Rock Gaudry

hereinafter called the "LANDLORD" and the LICENSEE: Tresor Dan Minor Ngabirano
hereinafter called the "ROOMER"

AGREEMENT

The Landlord agrees to rent to the Roomer and the Roomer agrees to rent from the Landlord accommodations at the following address:

296 Parent Ave. Upper Unit

Bedroom #4

Windsor ON N9A 2B6

Front bedroom

USE OF ACCOMMODATION

The Roomer agrees to use the rented accommodations as a residential dwelling and for no other purpose, and to abide by the covenants, rules, and regulations of this Agreement. The roomer cannot interfere with the Landlord's reasonable enjoyment of the property.

The common areas that may be used by the Roomer (e.g., bathroom, kitchen, hall) are ***bathroom/laundry room, living room, dining room, kitchen, outdoor garden, shed and outdoor picnic area in backyard***

TERMS OF RENTAL

The Roomer will use the rental accommodations for the term beginning the 2nd day of August 2022, and every month until an agreed upon date, subject to the terms of this Agreement.

30 days' written notice will be given by either party in order to terminate this Agreement.

PAYMENT AND AMOUNT OF RENT

The Roomer agrees to pay rent to the Landlord on a monthly basis. The rent

includes (e.g., heat, hydro):

Rent \$ 500.00 per month includes: heat, hydro, gas, internet, water

The rent **excludes** (e.g., phone, cable, Internet):

The rent excludes: phone, cable television, personal cleaning supplies, personal hygiene products and any personal items needed to maintain the cleanliness of the home.

Rent will be due on the first day of every month.

The rent will be \$ 500.00 per month until an agreed upon date.

CONTENTS OF ROOM BEING RENTED

Description of room and location within the premises are as follows (e.g., north bedroom on third floor):

Bedroom #1 is the front room off the main area closest to the main door

In this room, items owned by the Landlord are:

The Landlord is providing one bedframe, one mattress, one armoire. The Landlord will also outfit the home with living room furniture, dining room furniture and kitchen supplies. No TVs will be supplied, but you are welcome to purchase one for your room.

LANDLORD'S RESPONSIBILITY

The Landlord is responsible for providing and maintaining the rented premises in a good state of repair and to comply with all applicable health and safety standards.

Heat must be maintained at 21 degrees Celsius in all occupied areas.

ROOMER'S RESPONSIBILITY

The roomer is responsible for ordinary cleanliness of the rented premises and for the repair of damages incurred by the roomer or their guests. The roomer is also responsible for providing insurance on personal belongings.

PARKING

☒ No parking is provided. The driveway is for tenants in the upper unit. You will need to work out the details of who parks when and where amicably with your roommates

☐ Parking will be provided for the Roomer.

LAUNDRY

☐ No laundry facilities are provided.

☒ Use of washer and dryer (you must provide your own supplies)

HOUSE RULES AND AGREEMENTS

(e.g., noise, pets, smoking, overnight guests, use of kitchen)

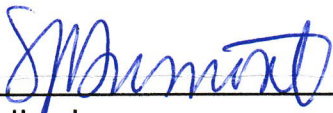
No pets

No smoking

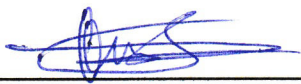
No guests over four consecutive evenings

All tenants will work cordially to maintain a happy and healthy relationship within the home. Appliances and some areas are shared and so everyone must be reasonable in their use of these privileges and must maintain the kitchen in clean and working order. All tenants are responsible for cleaning up after themselves the regular maintenance of the house, such as; sweeping, mopping, garbage and recycling collection, general cleanliness for all living together. Twice a month the Landlords will provide a cleaning service that will come by and clean the floors in the common areas and clean the bathroom ONLY. Please maintain the cleanliness of the other areas and be respectful of your fellow roommates. Also note the lease addendum attached.

THIS AGREEMENT SIGNED ON THE 02 DAY OF August 2022.



Landlord



Roomer

ADDITIONAL HOUSE RULES AND AGREEMENTS:

See Addendum attached

LEASE ADDENDUM

This document, known as the “addendum”, is created on this Second day of August 2022 and shall be added to the lease agreement dated the Second day of August, 2022 by and between the Landlords known as Rock Gaudry and Dennis Dumont and the tenants known as Tresor Dan Minor Ngabirano for the leased property located at 296 Parent Ave. Upper Unit, (Room #4) Windsor ON, N9A 2B6. Lease commences August 2, 2022.

The lease agreement is hereby amended as follows:

- The landlord and his representatives will be allowed lawful entry into the unit for repairs and inspections as needed and will notify the tenants 24 hours in advance of any entry.
- The landlord, his representatives and the tenants will and can communicate via e-mail or phone when issues arise
- The landlord and tenant agree to communicate in a civilized and respectful manner
- The tenant agrees to communicate respectfully with the other tenants and if any issues arise communicate in a timely manner with the landlord. No evictions can be done immediately. If there are conflicts, there is a process we need to abide by in which we try to resolve the issue prior to eviction.
- The tenant agrees to due process if any issues arise with other tenants
- The tenant is responsible to keep the rental premises clean and sanitary and to pay for any damage caused by his or her abuse or neglect, including any of their guests
- The tenant will take care of their own refuse and recycling by depositing them into the appropriate city approved receptacles. There is a refuse and recycling schedule that must be adhered, and the tenant will be responsible for making sure the city rules are followed regarding refuse and recycling on a weekly basis. The receptacles must be brought to the road weekly for refuse and bi-weekly for recycling. Any community member can call the city if refuse and recycling is not disposed of properly. The landlords will impose further fees on the tenants if such complaints are made against the property due to refuse or recycling build up from tenants. The landlords wish to keep the property clean and rodent free.

- The tenant will alert the landlords and/or his representatives to defective or dangerous conditions in the rental property. The landlords and their representatives will be sure to address any concerns in a timely manner and to the best of their abilities ensure the safety of the tenants.
- The tenant may not take on any or significant alterations, such as adding a built-in dishwasher, installing a burglar alarm system, or painting walls without the landlord's permission.
- The tenant will refrain from disruptive behaviour, such as excessive noise, or illegal activities such as drug dealing. This will put your tenancy at risk.
- The tenant agrees to pay first and last month's rent by August 2, 2022 or this lease is null and void. This payment needs to be made by E-Transfer to: casadumont6@gmail.com

We, Landlords and Tenants, agree to amendments to the lease agreement. Any changes made are legally binding upon signature of both parties.

Landlord: Rock Gaudry

Signature: SPD per R. Gaudry

Date: 8/2

Landlord: Dennis Dumont

Signature: SPD per D. Dumont

Date: 8/2

Tenant: TDM Ngabirano

Signature: [Signature]

Date: May 8th, 2024