Data steward: The head of each entity, unless otherwise determined by the Secretary-General.[29]

Data subject: The data subject is any identified or identifiable natural person to whom personal data that are being processed by or on behalf of the Secretariat relate, including but not limited to a staff member, individual contractor or consultant, other United Nations personnel, an attendee at an official meeting or a beneficiary of assistance.[30]

Data transfer: The act of transferring data or making it accessible to a partner using any means, such as in hard copy, electronic means or the internet.

Harm: Negative implications of a data management activity on the rights of a data subject, or a group of data subjects, including but not limited to physical and psychological harm, discrimination and denial of access to services.

Identifiable natural person: An identifiable natural person is a natural person who can be directly or indirectly identified by means likely to be used, such as reasonably available expertise, resources and time, as well as data already available.[31]

Information management: Gathering, sharing and using data and information, underpinning coordination, decision-making and advocacy.

Information product: Product derived from raw data that is organized in a way that conveys intended information to users (e.g., infographics, charts, maps, situation reports, etc.).

Non-personal data: Any information which does not relate to a data subject. Non-personal data can be categorized in terms of origin, namely: data that has never related to a data subject, such as data about the context in which a response is taking place and data about humanitarian response actors and their activities; or data that was initially personal data but later made anonymous, such as data about the people affected by the humanitarian situation and their needs, the threats and vulnerabilities they face, and their capacities. Non-personal data includes Demographically Identifiable Information (DII) i.e., data that enables the identification of groups of individuals by demographically defining factors, such as ethnicity, gender, age, occupation, religion, or location.[32]

Non-personal data in a sensitive context: Information, in any form, that, while not relating to an identified or identifiable natural person, may, by reason of its sensitive context, put certain individuals and groups at risk of harm, including vulnerable or marginalized individuals and groups of individuals, such as children.[33]

Operational data management: The design of data management activities and subsequent collection or receipt, storage, processing, analysis, sharing, use, and retention and destruction of data and information by humanitarian actors. Such activities occur as part of humanitarian action throughout the planning and response cycle across clusters/sectors and include, but are not limited to, situational analysis, needs assessments, population data management, registration and enrollment, case management, communicating with affected populations, protection monitoring, and response monitoring and evaluation.[34]

Personal data: Information, in any form, that relates to an identified or identifiable natural person ('data subject').[35]

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[29] UN Secretariat, **Secretary-General's bulletin on Data protection and privacy policy for the Secretariat of the United Nations**, ST/SGB/2024/3 (2024).

[30] UN Secretariat, **Secretary-General's bulletin on Data protection and privacy policy for the Secretariat of the United Nations**, ST/SGB/2024/3 (2024).

[31] UN Secretariat, **Secretary-General's bulletin on Data protection and privacy policy for the Secretariat of the United Nations**, ST/SGB/2024/3 (2024).

[32] IASC, **Operational Guidance on Data Responsibility in Humanitarian Action** (2021).

[33] Based on UN Secretariat, **Secretary-General's bulletin on Data protection and privacy policy for the Secretariat of the United Nations**, ST/SGB/2024/3 (2024).

[34] IASC, Operational Guidance on Data Responsibility in Humanitarian Action (2021).

[35] Based on UN Secretariat, **Secretary-General's bulletin on Data protection and privacy policy for the Secretariat of the United Nations**, ST/SGB/2024/3 (2024).