

Curriculum Vitae of  
**LARRY S. CRUZ JR.**  
**474 Tindalo St., Santa Clara, Santa Maria, Bulacan.**  
**Cruz.279422@stamaria.sti.edu.ph**  
**09616045007**



## EDUCATIONAL BACKGROUND

Level	Inclusive Dates	Name of school/ Institution
Tertiary	2021-Present	STI College Santa Maria
Senior High School	2016-2018	Sacred Heart Academy, Santa Maria
High School	2012-2016	Sacred Heart Academy, Santa Maria
Elementary	2006-2012	Sacred Heart Academy, Santa Maria

## PROFESSIONAL OR VOLUNTEER EXPERIENCE

Inclusive Dates	Nature of Experience/ Job Title	Name and Address of Company or Organization
May-Dec 2024	Café Barista	Poblacion, Sta. Maria, Bulacan
2019-2023	Barangay Bookkeeper	Lalakhan, Sta. Maria, Bulacan

Listed in reverse chronological order (most recent first).

## AFFILIATIONS

Inclusive Dates	Name of Organization	Position
2021-Present	Computer Society	Member

## SKILLS

SKILLS	Level of Competency
Problem Solving skills	Proficient
Responsibility	Proficient
Creativity	Proficient
Traditional Drawing	Proficient
Teamwork	Proficient
Foreign language skills	Competent
Communication	Proficient
MS Office Literate	Competent
Canva	Competent
Visual studio code	Advanced beginner
Blender	Competent
Figma	Competent
Capcut	Competent

## TRAININGS, SEMINARS, OR WORKSHOPS ATTENDED

2024	Encrypt IT: Cybersecurity Seminar
2023	U Matter; Mental Health is a universal human right
2022	Training Course of in SAP Business One
July 7-9, 2022	3-days Seminar Workshop on Procurement Planning and Barangay Budgeting
August 17, 2022	Pilot Training on the Enhance of Barangay Solid Waste Management for the Barangay within within the Marilao-Meycauayan-Obando River System
2022	Certificate of Completion – Training Course of in SAP Business One
2022	Award of Course Completion – System Administration

Listed in reverse chronological order (most recent first).

## REFERENCES

Christopher John Warhyl Fulgencio  
Contact No.