

RESUME

CONTACT DETAILS:

Santha Kumari B
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OBJECTIVE

To contribute my educational and interpersonal skills in a position with a growing and dynamic firm. To put sincere effort to meet the organization goals and objectives.

WORK EXPERIENCE

Senior Process Analyst

Elixir Business Solutions Pvt Ltd - March 2024 to Present

- Analyzed and tracked the customers date from Invoice
- Worked with client requirements to specify business plans and goals

EIPP Solutions Pvt Ltd - April 2022 to February 2024

- Analyzed and tracked the customers date from Invoice
- Worked with client requirements to specify business plans and goals

Data Entry Operator

EIPP Solutions Pvt Ltd - October 2018 to March 2024

- Quality Analyst to the operator entered data
- Key details as requested by the vendor

EDUCATIONAL PROFILE

HSLC - Chrompet Government School - 2001 - 65%

SSLC - Old Perungalathur Government School - 1999 - 67%

PERSONAL DETAILS

Name	:	B Santha Kumari
Date of Birth	:	21-09-1982
Marital Status	:	Married
Nationality	:	Indian
Languages Known	:	Tamil, English