



**LAS CASAS GAMING INC.**  
7th Floor, Victoria Sports Tower EDSA, Kamuning Brgy, South  
Triangle, Quezon City

## JOB DESCRIPTION

**POSITION TITLE:** MULTIMEDIA ARTIST

### REPORTING RELATIONSHIPS

ACCOUNTABLE TO: LAS CASAS GAMING INC.

REPORTS TO: MARIA CELERINA GALLARDO III  
SHARMAINE MARIE ABARQUEZ

### ROLE OVERVIEW:

The Multimedia Artist is Professional in Photo & Video editing, animation, modeling software. Uses computers, film, digital cameras, and other tools to create graphics and animation. Willing to do events outside the office.

### KEY RESPONSIBILITIES:

1. Creating graphics/illustration/animation using computer software programs
2. Developing storyboards to map out storylines and graphics to go along with them
3. Creating original artwork for digital image processing
4. Editing animations and effects based on feedback from art department leaders, graphic designers, and fellow design team members
5. Conceiving, assembling and producing various forms of 2D and 3D digital art for projects
6. Collaborating with other design staff and clients to assess the needs of a particular project or campaign

### QUALIFICATIONS & SKILLS:

- At least 2 years of experience in the field
- A complete portfolio of multimedia design content showcasing your skills and experience
- In-depth knowledge of software design programs such as InVision, Adobe Creative Suite, and SketchUp
- Artistic with a keen eye for aesthetics and visually appealing content
- Good communication and interpersonal skills
- Basic knowledge of web publishing software
- Knowledgeable with other aspects of online marketing
- Experience working with e-gaming websites
- Advanced knowledge of Microsoft Excel
- Proficient with Microsoft PowerPoint
- Knowledgeable using Multimedia Arts tools
- Creative Thinking
- Speaking and Writing ability
- Technical Skills
- Strong analytical thinking and problem-solving skills

**Prepared by:**

**SHARMAINE MARIE ABARQUEZ**

Marketing Head

**Approved by:**

**LEO A. BARROSA**

President

**Reviewed by:**

**MARIA CELERINA GALLARDO III**

Vice President for Operations

**Received by:**

Employee