Laserfiche

Laserfiche Audit Trail Editions

Laserfiche offers three levels of audit trail tracking, which monitor and report on activities performed in a Laserfiche repository.

- **Starter** – tracks basic events in the repository that involve successful attempts in accessing, modifying or exporting data.

- **Standard** – builds on the Starter Edition by tracking additional events and is necessary for customers that use LDAP. In addition, while the Starter Edition only tracks the successful events, Standard provides a higher level of audit security by tracking failed attempts of the actions performed in the repository. Standard also offers granular control over which events are tracked for users and groups.

- **Advanced** – meets the needs of organizations in the most highly regulated industries. Features in the Advanced Edition include auditing user searches, password changes, and changes to user rights. Additionally, for extra security, users can be required to enter reasons prior to specific actions going into effect within the repository. Watermarks can also be automatically applied to printed or exported documents.

Audit Trail Editions Summary Chart

Key	
□	Successful events are audited
●	Successful and unsuccessful events are audited

Events Tracked	Starter Edition	Standard Edition	Advanced Edition
Login/Logout	□	●	●
Creating, editing, printing, or deleting documents	□	●	●
Creating, editing or deleting templates, fields and annotations	□	●	●
Adding security tags	□	●	●
Exporting documents, volumes, or briefcases	□	●	●
Sending documents to the Recycle Bin	□	●	●
Granting/revoking login rights for Windows accounts		●	●
Adding/removing users from groups		●	●
Successful/unsuccessful attempts to perform an action		●	●
Modifying access rights			●
Modifying repository-wide settings			●
Creating, modifying or deleting users and groups			●
Password changes			●
Searches users perform			●
User's reasons for performing specific actions			●

Note:
- Audit Trail editions are available for purchase for Laserfiche Avante and legacy Laserfiche Team/United systems.
- Laserfiche Cloud, Laserfiche Rio, and Subscription include Advanced Audit Trail as part of named user licenses.
- Please see the help files for each edition's full feature list.