

# VANDAN PATEL

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A hardworking fresher looking forward to an opportunity where I can make a difference and not just to be another payroll figure, with an ambitious pace and desire to scale the peaks of professional excellence.

## EXPERIENCE

NOVEMBER 9, 2021 – FEBRUARY 5, 2022

**TUTOR**, SHREEHARI CONSULTANCY AND IELTS

Worked as an English tutor.

- Take speaking of the students and correcting them according to the rules and regulation provided by the office.
- Also, to check the writing papers of the students and give them the appropriate bands.
- Suggesting them how to improve their skills and score more bands in the exam.

FEBRUARY 21, 2021 – MAY 20, 2021

**SALESPERSON**, JANTA SUPERMART

- Helping the customers by guiding them to the product they are looking for and managing the stock in the store.
- Also, worked as cashier sometimes if needed.
- Greeting them as they come in and check out.

## EDUCATION

CURRENT

**ADVANCE DIPLOMA**, SENECA COLLEGE NEWNHAM CAMPUS (CANADA)

COMPUTER PROGRAMMING AND ANALYSIS PROGRAM(CPA)

2020 TO 2021

**HIGHER SECONDARY (12<sup>TH</sup>)**, KENDRIYA VIDYALAYA ONGC, MEHSANA, GUJRAT, INDIA

A – GROUP (MATHEMATICS)

## SKILLS

- **Language skills (multilingual):** fluent in English, Hindi and Gujarati.
- **Teamwork and leadership:** Excellent team player, leader and willing to collaborate with other people of different backgrounds
- **Learning:** Quick learner and learn new things quickly and easily in no time.
- **Nature:** Friendly, collaborative and cooperative. Love making friends with different culture.
- **Reliability:** Punctual person who loves to be on time and meet the deadline.
- **Organized:** Excellent planning skills and multitasking when needed.
- **Hardworking:** Loves to work with dedication and with passion.

## AVAILIBILITY

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
OPEN	OPEN AFTER 3PM	OPEN AFTER 3PM	COLSED	OPEN AFTER 2PM	OPEN	OPEN