EXTERNAL CERTIFICATION

Guidelines for updating Certifications to Partner Portals & Frequently asked questions

Contents

Importance

Are you Certified?? Tell us about it !!

The Partner ecosystem is strategically important for Persistent and our clients. Persistent university is committed to invest in various certification programs which helps improve the competency of our employees and improves our standing within our Partner ecosystem.

Follow this simple 2 step process:

1. Go to the partner portal and update AWS, Salesforce, Microsoft, GCP certifications

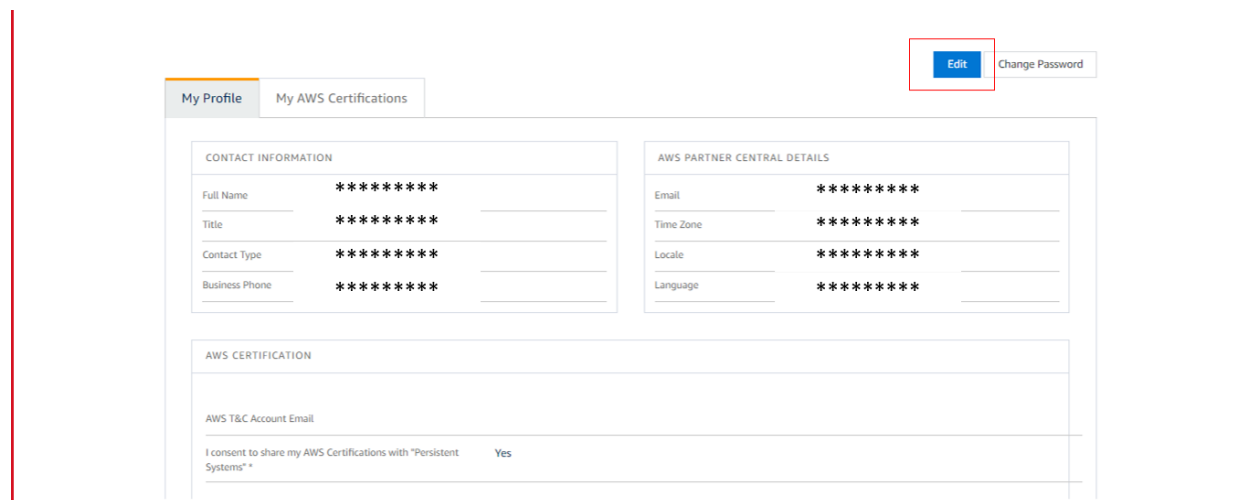2. Add your certification details in the Training Management System

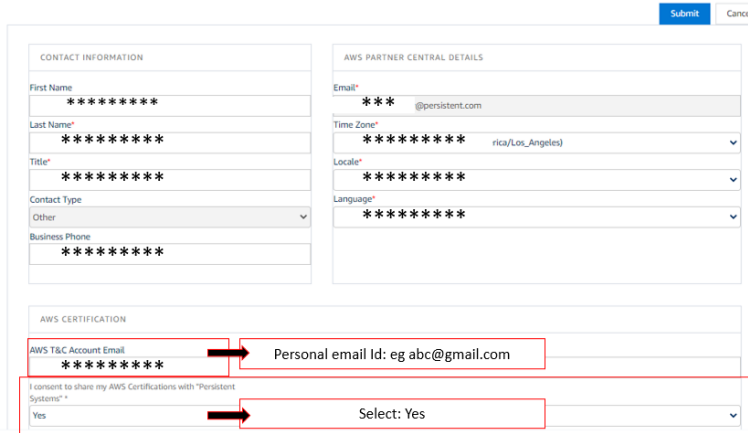# Guidelines for updating Partner Portal

AWS Certification

- Sign up/login to the Partner Central account via the Self Registration Link,
- If you don't have a personal training account, please create one
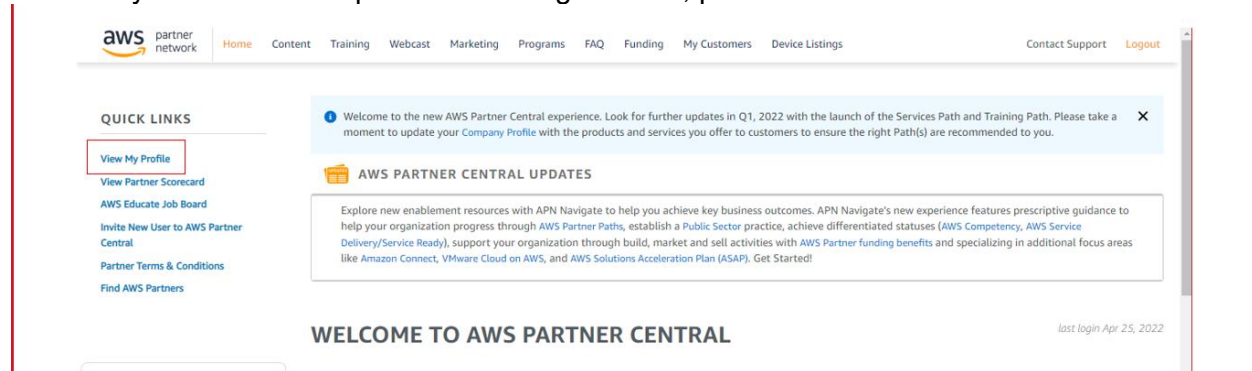
- Go to View my Profile - View My Profile page


- Edit your profile

- Update the **"AWS T&C Account Email id"** with email id which you have used while completing the certifications
- Go to consent section & select "Yes" in the drop down to share your certifications with Persistent
- The tagging is complete once your new email id appears in Partner portal.

Microsoft Certifications

- Login to Partner with Microsoft using Persistent login ID
- Click on "Partner Center"
- Go to "Your Account" on top right-hand corner with Employee face icon
  - Click on "My Profile"
  - On the "Account settings | "My profile" page scroll down to the bottom to click on "Get Partner University Access"
    - Login using your personal account which is used while creating Microsoft learning account
    - Once access is provided the screen would look like

  - Go back previous login page and click on "Associate Microsoft Learning Account" button
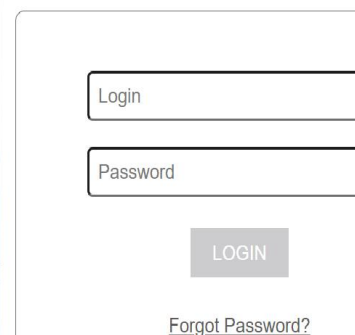 - Following screen pops up
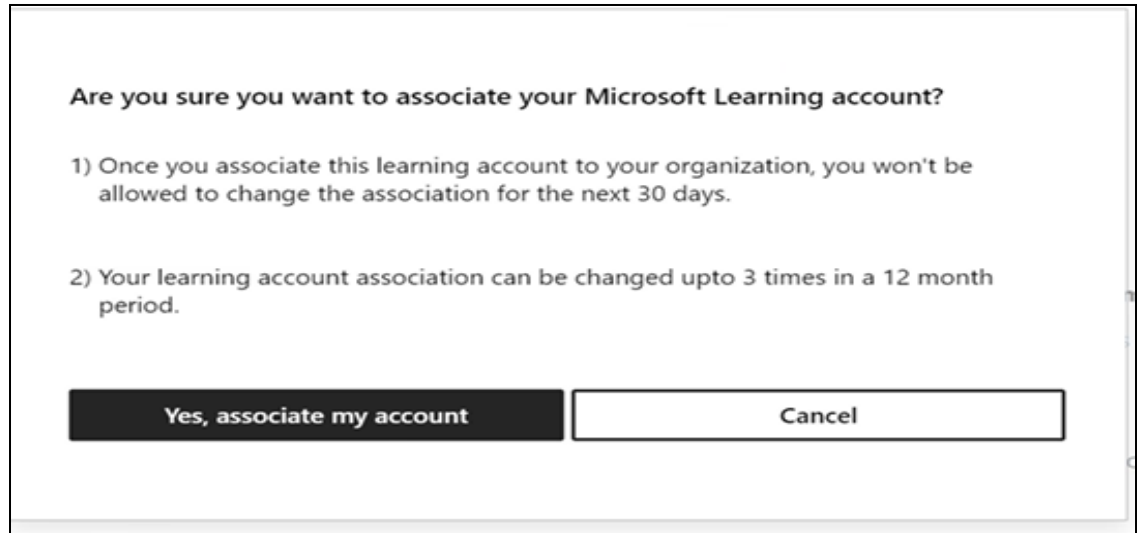
- Click on "Yes, Associate Learning Account"

Salesforce Certifications

- Login to WebAccessor-Kryterion website
  (https://www.webassessor.com/wa.do?page=defaultLogin)

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- Login to the portal using your credentials. And select Edit Profile menu on top right (indicated by Red Arrow) Following example shows the data for Alex Huxley, an imaginary employee.

- Leave your original email id, which should ideally be your personal email id.
- Scroll down little bit and update Company Name as shown and optionally you can add second email ID that of persistent email id. All the fields are shown in red ink in screenshot below
- Click on Save !!

Google Cloud Platform Certifications

- Employees use the following link form to update any GCP certifications
- Please use your login credential that was used at the time for applying for certificate

Frequently Asked Question

Q1. How to upload certification details and gain credit points

Go to – PI > ALL APPS > Learning & Development> Training Management. Follow the screenshots below
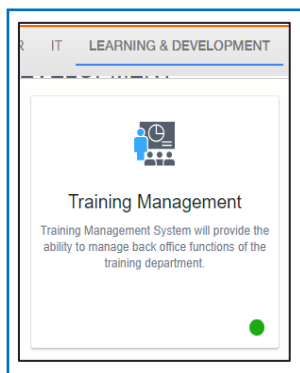
Please enter registered email id that was used during the certification registration process

- *Go to Attachment Tab*
- *Click on Certification Request & upload your certificate*

Q2. I cannot see my certification name listed in the drop down

A new certification can be added to the Learning Management system. Employee would need to fill in all certification details in the Format For External Certification Details and send an email to certification@persistent.com

Q3. How are credit points given to the External Certifications?

After all the External certification details are sent to the team (in the above format), they are verified by our team of experts and then used to assign Credit points. The decision of assigning credit points belongs solely to the Certification Review Panel and the skills expert. Certifications which are beyond 6 months of application will not be eligible for credit points

Q4. What types of External Certifications can we apply for?

All external certification, which are globally acclaimed and can be applied and earned, are considered as valid external certifications.

For External Courses with only Completion certificates, we urge you to take an internal Selfy shot /internal assessment / or external assessment for the same course and claim the credit points

Q5. What is the minimum training duration for external certification to apply for credit points?

The minimum training duration should be 6 hrs. and above. The trainings can be in-class, online, self-learning, video based etc. mode.

For any further queries you can contact: **certification@persistent.com**