

Ivan Petrescu

Romania | Male | 27

Target MSc: Finance

PROFESSIONAL EXPERIENCE

- Senior Accounting Technician - Accounting Firm (Jan 2018 - Sep 2023)
- Managed client accounts and financial statements for SMEs
 - Prepared monthly, quarterly, and annual tax reports
 - Conducted audits and reconciliations to ensure accuracy
 - Trained junior staff in accounting software and reporting standards
 - Accounting Assistant (2017 - 2018)
 - Data entry for client accounts and invoices
 - Assisted in preparation of financial statements and tax documentation

EDUCATION

- Post-secondary Accounting Certificate, Technical College Bucharest, 2016 - 2017
- Focused on accounting principles, financial reporting, and bookkeeping

SKILLS

- Accounting, Excel, tax reporting, bookkeeping

LANGUAGES

- Romanian (native), English (intermediate)

PERSONAL INTERESTS

- Personal finance, continuous learning, financial literacy