

Aisha Bello

Ghana | Female | 25

Target MSc: Management

PROFESSIONAL EXPERIENCE

- Operations Officer - NGO (Feb 2022 - Aug 2023)
- Coordinated projects and monitored budgets
 - Prepared progress reports and assisted in operational planning
 - Administrative Intern (2020)
 - Provided general office support, including documentation and scheduling
 - Assisted in data entry and project tracking

EDUCATION

- Bachelor in Business Administration, University of Ghana, 2018 - 2021
- Focus on operations management, project coordination, and organizational behavior

SKILLS

- Operations coordination, Excel, project management

LANGUAGES

- English (fluent), Twi (native)

PERSONAL INTERESTS

- Social impact, project management, community engagement