

# Aisha Bello

Lopes | Female | 25

*Target MSc: Management*

## PROFESSIONAL EXPERIENCE

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Operations Officer - NGO (Feb 2022 - Aug 2023)

Coordinated projects and monitored budgets

Prepared progress reports and assisted in operational planning

Administrative Intern (2020)

Provided general office support, including documentation and scheduling

Assisted in data entry and project tracking

## EDUCATION

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Bachelor in Business Administration, University of Ghana, 2018 - 2021

Focus on operations management, project coordination, and organizational behavior

## SKILLS

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Operations coordination, Excel, project management

## LANGUAGES

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English (fluent), Twi (native)

## PERSONAL INTERESTS

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Social impact, project management, community engagement