

# Maja Petrovic

French | Female | 23

*Target MSc: Finance and Management*

## PROFESSIONAL EXPERIENCE

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Finance Assistant - Accounting Office (Mar 2023 - Sep 2023)  
Maintained financial records and prepared monthly statements  
Assisted senior accountants in budgeting and reporting  
Participated in internal audits and data reconciliation  
Intern - Local Bank (Summer 2022)  
Processed customer files and assisted in credit evaluations  
Conducted data entry and preliminary financial analysis

## EDUCATION

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Bachelor in Business Economics, University of Montenegro, 2020 - 2023  
Emphasis on corporate finance, accounting, and management

## SKILLS

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Accounting basics, Excel, financial reporting, budgeting

## LANGUAGES

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Montenegrin (native), English (good)

## PERSONAL INTERESTS

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Corporate finance, self-development, investment analysis