

# Farah Rahimi

Afghanistan | Female | 31

*Target MSc: Business and Development*

## PROFESSIONAL EXPERIENCE

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- Program Officer - Humanitarian Organization (Jan 2014 - Sep 2023)
- Coordinated field operations, including logistics, resource allocation, and team management
  - Managed project budgets and monitored expenditures to ensure financial accountability
  - Prepared reports for donors, stakeholders, and senior management
  - Developed operational plans for community development programs
- Field Assistant (2010 - 2014)
- Collected and analyzed field data for program monitoring
  - Assisted in organizing community outreach activities and workshops

## EDUCATION

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High School Diploma, Kabul High School, 2007 - 2010

## SKILLS

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Program management, operations coordination, reporting, budget tracking

## LANGUAGES

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Dari (native), English (good)

## PERSONAL INTERESTS

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Humanitarian action, community development, field operations