







Search for Art Find by (enter search criteria in appropriate box below): Enter artist's first or last name Allows admin to search for art in Enter artist's 4-digit tracking numbe gallery by artist's Enter item tracking number name/No., item Enter description key word tracking No., or (e.g., "purple", "vase") description key word (such as "vase" or "purple")

[Artist's Name]'s Art

▼ Tracking No.	▼ Description	▼ Price	▼ Photo	▼ Location
Cell 1	Cell 2	Cell 3	V	Cell 4
Cell 1	Cell 2	Cell 3	Ø	Cell 4
Cell 1	Cell 2	Cell 3	Ø	Cell 4
Cell 1	Cell 2	Cell 3	Ø	Cell 4

If admin searches by successful artist name or number, this page will display to show all art that artist has in the gallery.

Tracking Number ####-####

▼ Artist Name	▼ Description	▼ Price	▼ Photo	▼ Location
Cell 1	Cell 2	Cell 3	V	Cell 4

Page that displays when admin searches by successful item tracking number.

All "[Search Term]" Items

▼ Artist	▼ Tracking No.	▼ Description	▼ Price	▼ Photo	▼ Location
Cell 1	Cell 2	Vase	Cell 4	V	Cell 5
Cell 1	Cell 2	Vase	Cell 4	◙	Cell 5
Cell 1	Cell 2	Vase	Cell 4	V	Cell 5
Cell 1	Cell 2	Vase	Cell 4	N	Cell 5

Page that displays when admin searches by successful description key word

[Artist]'s Sold Items

To Be Paid

▼ Tracking No.	▼ Description	▼ Photo	▼ Price	▼ Pay Me	▼ Studio Credit
0000-00000	Desc.	S	\$000.00	\$Artist Adds	\$Calculated
0000-00000	Desc.	Ø	\$000.00	\$Artist Adds	\$Calculated
0000-00000	Desc.	Ø	\$000.00	\$Artist Adds	\$Calculated

All Sold Items

▼ Tracking No.	▼ Description	▼ Photo	▼ Price	▼ Pay Me	▼ Studio Credit
0000-00000	Desc.	V	\$000.00	\$Artist Adds	\$Calculated
0000-00000	Desc.	Ø	\$000.00	\$Artist Adds	\$Calculated
0000-00000	Desc.	Ø	\$000.00	\$Artist Adds	\$Calculated

Page displaying artist's sold items. Items that have been sold but need artist to allocate earnings toward either pay or shop hours appear in top table. Bottom table lists all items artist has sold. (Note: Gallery credits artists more studio hours than what item has sold for so that gets calculated once artist indicates the amount to be paid.)