

# Request for Proposal

Team DDOSH

Due 02/02/2017

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## 1.2. Statement of Purpose

DDOSH has recently acquired the digitization rights for *Walk The Plank* board game. DDOSH wishes to take the game to the cloud and make it available to the public. While this will be a prototype phase, DDOSH will be evaluating monetization schemes to be made available in the final release of the game.

## 1.3. Background Information

DDOSH is a partnership of entrepreneurs, Divya Krishna Chitla, Daniel Cordero, Ohan Oumoudian, Sri Tulasi Yadlapalli and Henri Hila, with deep interest in shaping the world and moving life experiences to the internet as a means of preservation for future generations.

## 1.4 Scope of Work

The tenderer will be tasked into moving the game from board to cloud. DDOSH wishes to have prototype of the game before starting the implementation phase. At this stage, the tenderer shall prepare a software requirement specifications (SRS) document and a prototype explaining the player journey.

The game *Walk the Plank* is a turn based strategy and luck game, where players attempt to play action cards to anticipate the moves of every other player in order to be the last player(s) in the game. Game pieces representing each player's pirates, are controlled by the action cards played at the beginning of the round. The strategy of the game is based on the layout of the board, placement of each player's pieces, along with the deck of action cards available to each player. We are looking for proposals that can produce an online version of *Walk the Plank*.

### Game rules

- The game should support 5 players
- The game must support multi language, currently English and Spanish
- Players should use game pieces and cards
- Player turns are tokenized
- The game board must follow player actions
- The game determined the game pieces' status
- The game must have a unique theme distinguishing it from other online games

### Design Requirements

- Tenderer should provide 2 different designs for the game
- The game should be hosted on the cloud
- The game must be mobile friendly
- The Tenderer must suggest the website domain for the game

- The game must be tamper proof, following the latest security in game trends
- The game must follow the latest technology advancements and best practices

### 1.5. Outcome and Performance Standards

After the Prototype stage, the tenderer must develop the game to be hosted on the cloud to adhere to the latest industry technology standards. Game designed should be mobile friendly. The game response should be less than 1 second.

### 1.6. Deliverables

The Tenderer must deliver all the below stated documents in a digital format (cd) on the final day.

1. Letter of Intent: The intention of the tenderer to respond to this RFP.
2. RFP Response: Tenderer must reply to the RFP requirements
3. Design documents: All design document are copyright of DDOSH
4. Minutes of meeting: Document(s) containing detailed information on participants' attendance, meeting objectives, identification of action items, attachments, open discussion points and assignments for follow ups and risks should be maintained.
5. A Copy of Project Charter must be submitted to DDOSH
6. Project Software Requirements Specifications: The Software Requirements Specifications different versions, DDOSH wishes to follow the project SRS progress.
7. Project Prototype: Game designed to date should be presented to DDOSH for assessment.
8. Project Presentation: Online version of the *Walk the Plank* game should be presented.
9. Code Delivery: DDOSH is the code owner

### 1.7. Requirements for Proposal Preparation.

Tenderer must adhere by the below forms when responding to DDOSH

#### Tender Acknowledgement Form

Tenderer must fill and email the form if Tenderer has the intention to participate in this RFP

**TENDER ACKNOWLEDGEMENT FORM**

*[Tenderer to respond on company letterhead]*

[Date]

**Attention: Ohan Oumoudian**

**Team Lead**

OOumoudi@villanova.edu

Room 292, Mendel Hall

800 E. Lancaster Avenue

Villanova, PA 19085

+1(610) 519-4500

Villanova, United States

**Tender Acknowledgement**

**Tender No:**

**Tender Title:**

Dear Ohan,

We acknowledge the receipt of the Tender Documents forming part of the Request For Proposal (“**RFP**”) and Invitation to Tender emailed dated -- / -- / 2017.

a) We intend to submit our Proposal on or before -- / -- / 2017.

or

b) We do not intend to submit a Proposal because *[insert reason]* and return the RFP.

Yours faithfully

Signed .....

Title .....

Team .....

Date .....

**Tender Form B – Tenderer’s Experience**

The Tenderer must list relevant experience for completed projects of a nature and complexity similar to the Services during the last three (3) years

No	Name and Location of Project	Name of Client & Contact Address, Telephone	Description of Tenderer's scope of work	Total Project Value in Dollars	Start/Completion Dates
1					
2					
3					

**Tender Form C – Tenderer’s Key Personnel Qualification**

The Tenderer must submit details of all proposed key personnel, which it intends to utilize for the provision of the Services through:

1. A proposed organization chart showing the lines of responsibility and communication amongst the Tenderer’s key personnel and other parties, including responsibility of each of the key personnel for this Project.
2. Completing the Table following, clearly indicating all personnel and positions is utilized for the Services. The personnel numbers noted are indicative only and does not imply DDOSH’s requirements.
3. Submitting one or two-page résumé specifying:
  - a. Professional or Technical qualifications and credentials;
  - b. Length of service with the Tenderer;
  - c. Language capabilities of the key personnel;
  - d. Projects undertaken including year, role, value and employer during the project;
  - e. Other projects currently being undertaken by each of the key personnel. No personnel should be included unless they will have a role on the Project. Key personnel from proposed sub-consultants should also be listed, and clearly identify to which organization they belong.

No	Position on Project	Name	Qualifications	Language	Total Years of Experience	Relevant Experience	Availability Full/Part
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						on Similar Projects	time and Location
1							
2							
3							
4							
5							

#### Tender Form D – Tenderer’s Proposed Work Methodology and Work Plans

The Tenderer must fully and comprehensively describe its methodology for carrying out and completing all stages of the Project. The methodology must be clearly related to the time schedule included in the RFP and be presented in a bar chart (see Form E). It must include procedures on how the Tenderer will carry out the Project including, but not limited to, a detailed description of the Services to be performed to meet the Scope. The Tenderer must provide adequate information to demonstrate clearly that it has the technical capability, capacity, experience, tools and resources to meet the requirements of Project. The Tenderer must provide sufficient details regarding its adopted active Quality Assurance/Quality Control policies and protocols, in addition to any relevant ISO certifications. Where applicable, important certifications and/or specialized technologies which the Tenderer proposes to utilize shall be included. The Tenderer must provide sufficient details regarding its adopted active Quality Assurance protocols.

#### Tender Form E – Tenderer’s Implementation and Resourcing Schedule

The Tenderer must include its proposed implementation and resourcing schedules in tabular format (with deliverables and key dates), demonstrating the Tenderer’s plan to complete the Project within the specified time for completion. The schedule to be provided is intended to be high level for the purposes of the RFP response, but must be sufficiently detailed to clearly identify the following for the Project stages:

- Confirmation of start dates, durations, and end dates for each of the stages of the Project;
- Milestones for key activities within each of the stages of the Project including start dates, durations and end dates
- Identification of the critical path for delivery of the Project; and
- Specification of the relevant positions and whether they are part time or full time, performing each key activity for each of the stages of the Project.

## 1.8. Evaluation and Award Process

DDOSH will perform the evaluations of the proposals based on the Bidder's responsiveness to the RFP. The weighted evaluation will be given a relative weight (70%) for the technical proposal, and (30%) for the financial proposal.

The proposals will be assessed against the following criteria:

1. Demonstrate a firm understanding of the requirements and goals set forth in the scope of work.
2. Company profile (Employees with relevant experience) and experience with similar engagements.
3. Qualifications and experience of the proposed project team, and the relation to the proposed 'Scope of Work' (Fluent English and Spanish writing and speaking).
4. QA/QC Performance on previous Projects.
5. Demonstrated ability to complete the deliverables to the required quality in a timely manner.

**Table of Weighted Criteria**

Item	Description	Percentage
1	Demonstrate a firm understanding of the requirements and goals set forth in the scope of work.	25
2	Company profile (Employees with relevant experience) and experience with similar engagements.	10
3	Qualifications and experience of the proposed project team, and the relation to the proposed 'Scope of Work' (Fluent English and Spanish writing and speaking).	10
4	QA/QC Performance on previous Projects.	10
5	Demonstrated ability to complete the deliverables to the required quality in a timely manner.	15
	Total Technical Evaluation	70
	Financial Evaluation	30
	Total	100



## 1.9. Process Schedule

Responses are due no later than February 9<sup>th</sup>, 2017 and should be forwarded to the individuals listed under contact information. Winners will be announced on February 16<sup>th</sup>, 2017. If selected, be prepared to commit to these key project dates. Tenderer must accommodate the below dates to their proposed project schedule.

- March 2<sup>nd</sup> 2017 Project kickoff
- April 6<sup>th</sup> 2017 SRS and Prototype mid-project Meeting
- May 4<sup>th</sup> 2017 Final project delivery

The final requirements and prototype are to be delivered by May 4<sup>th</sup>, 2017 and a formal project presentation will take place on the same day.

## 1.10. Points of contact for future correspondence

Interested parties are requested to send letter of intent (Tender Acknowledgement Form) no later than Saturday 4<sup>th</sup> of February 2017 at 23:45 EST to [OOumoudi@villanova.edu](mailto:OOumoudi@villanova.edu). Questions are to be submitted in written format no later than Tuesday 7<sup>th</sup> of February 2017 at 23:45 EST