

## Letter of Invitation

(Year) (Month) (Day)

To: (Ambassador/Consul-General) of Japan in \_\_\_\_\_

### Inviting Person

(When an inviting person and a guarantor are the same, you may write "Same as guarantor".)

Full Name:

Address: 〒 -

Telephone number: ( ) - (Extension )

[Fill in the following contact information when the company/organization is extending the invitation.]

Full Name:

Telephone Number: ( ) - (Extension )

Department/Division:

### Visa Applicant

(The name must be written in the Latin alphabet as it appears on his/her passport. When there are two or more applicants, fill in the representative's status below, and attach a list of all applicants.)

Full name (in Latin alphabet): ( ☐ Male / ☐ Female )

(Number of additional applicants (if applicable): )

Date of birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (Age: )  
(Year) / (Month) / (Day)

Nationality :

Occupation:

### The purpose of inviting the above person(s) is as follows:

(If the space below is insufficient, use a separate sheet of paper to give a full explanation.)

- (1) Purpose of invitation
  
  
  
  
  
  
  
  
  
- (2) Background to invitation (Explain the background to this invitation in detail.)
  
  
  
  
  
  
  
  
  
- (3) Relationship with visa applicant(s)

(Note)

◆ When a company/organization is extending an invitation, fill in the name of the company/organization as well as your title.