

# Jose Lawrence Aquino

## MECHANICAL ENGINEER

### GENERAL INFO

I am a mechanical engineer fresh graduate. Ambitious, eager to keep growing and evolving in my profession. Constantly developing new skills and abilities. Currently looking for a full-time position to expand my skillset.



### WORK EXPERIENCE

#### **AUTOCAD DRAFTER** **Internship/OJT**

*MEPZ Mixed Gases Corporation (MMGC) | June - August 2022*

- Design and update layout/floorplan using AutoCAD
- I assisted my supervisor during maintenance and checkups on air compressors.
- Works closely with other managers, engineers and supervisors

#### **WORKING SCHOLAR / OFFICE ASSISTANT**

*University of Cebu- Main | Dec 2018 - June 2022*

- Oriented in MS Word & Excel
- Taking & Directing Calls
- Organization of Files

### PREVIOUS SCHOOLS

#### **UNIVERSITY OF CEBU-MAIN CAMPUS**

*Bachelor of Science | June 2018 - Dec 2022*

BS Mechanical Engineering

- Conduct an undergraduate thesis on rotating tool storage cabinet as organization solution

#### **MAHAPLAG NATIONAL HIGH SCHOOL**

*ACADEMIC | 2016 - 2018*

Science, Technology, Engineering and Mathematics (STEM)

- With High Honor 🏆

### PROFESSIONAL SKILLS

- AUTOCAD
- MS WORD AND EXCEL
- Basic engineering concept knowledge
- Problem-solving and critical thinking skills
- Mathematical and statistical knowledge

### TRAINING AND CERTIFICATES

- BUSINESS ANALYTICS USING EXCEL
- TESDA SMAW NC1
- DMDP BASIC PLUMBING

### CHARACTER REFERENCES

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### HOW TO CONTACT ME

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