

No.252 XinXing Street
Urumqi,Xinjiang
830092
17th Oct. 2015

20/F South Tower Beijing Kerry Centre 1 Guanhua Road
Chaoyang District
Beijing
100020

Dear Sir or Madam:

I wish to apply for the Business Technology – Business Analyst –Asia Pacific-Greater China position with McKinsey which I saw advertised on the 51job website. I have got my master degree in July 2015 at the University of Leicester (UK), studying Software Engineering for Financial Services. I believe that I have the abilities and qualities to join you and become a successful analyst.

It was my enjoyment of the module Financial and Business Computing, which is about basic financial principles, applications used in big corporations and the relationship between business process and technology that inspired me to pursue a career in technology within the financial and business area. The final mark of this module was 88 out of 100, which built my confidence. In the summer of 2013, I organized an internship with the IT department in Bank of Communications (China), which confirmed this was the right career path for me. The role as an intern provided me a great starting point to utilize my technical skills such as programming in Java, building database and also developed my communication skills when analyzing requirements and problem solving skills when overcoming difficulties. I would value the opportunity to undertake this position because McKinsey is a leading management consulting firm, providing various training schemes to encourage career development and to support employees to explore new things and different aspects of the firm and industry.

My attention to detail has improved since the jobs as data administrator and intern at the bank developing ATM management system. Both roles required coping with a large amount of data. I would usually double-check the records before moving on to the next phase to make sure everything is accurate and under control. I would also make efforts to perfect every single detail in order to improve efficiency and users' satisfaction. My problem solving and teamwork skills were developed through experience working with a team of seven for group project within my degree course. The tasks of writing software configuration management plan and doing integration tests were all new and difficult to me at the beginning. To overcome this, I identified my needs, analyzed information on the Internet and reference books and generated solutions to fulfill my tasks. As a result, with the co-operation of all group members, we successfully completed the project and were awarded with Bloomberg prize for the best group project. From my observation, above skills will be useful in ensuring the position with McKinsey.

I have enclosed my CV for your attention and look forward to hearing from you. Thank you for considering my application.

Yours Sincerely,

LEI SONG