



Who can apply?

Any person born outside New Zealand on or after 1 January 1978, and whose mother or father was a New Zealand citizen (otherwise than by descent) at the time of their birth or adoption can apply for registration of New Zealand citizenship by descent. Your mother or father will have either been born in New Zealand or will have received a grant of New Zealand citizenship before you were born. If you meet these requirements but were born before 1 January 1978, please contact the Citizenship Office. Our contact details are at the bottom of this page.

If you are applying for your child who is under 16 years old, please use the Child form.

Need a passport too?

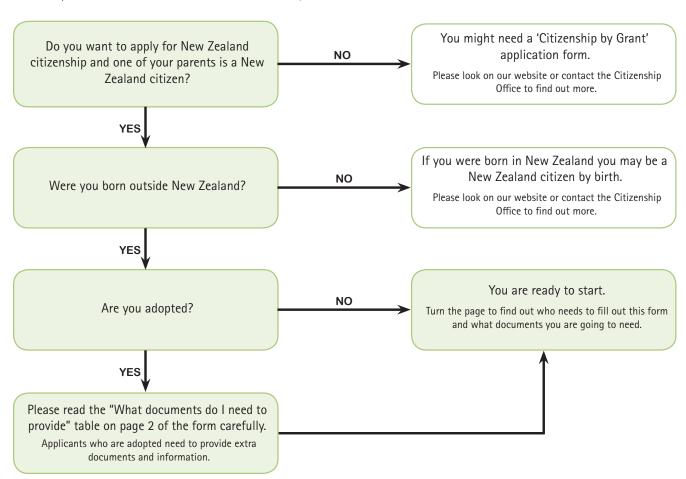
You can use this form just to register your citizenship by descent, or to register your citizenship by descent and apply for a New Zealand passport. There's no need to complete a separate passport form.

How long will it take?

It takes up to 20 working days to process a correct and complete application for citizenship. If you are applying for both citizenship and passport, it will take up to 30 working days. It takes 10 days for an urgent citizenship and passport application (please see the fees page for information on charges). Applications involving overseas adoptions may take longer.

Where should I start?

Answer the questions in the boxes below to see what you should do.



The questions in the boxes above are based on the legal requirements for a citizenship by descent application. The results from the questions are only a general indicator to give you some idea of your eligibility for citizenship by descent. These questions do not form part of the formal assessment process. A formal assessment will be carried out by the Department of Internal Affairs, should you choose to apply for citizenship. For more detailed information, please read the rest of the application form or see our website www.citizenship.govt.nz

Need help? 1300 559 535 (AUS) 0800 22 51 51 (NZ) +64 (4) 463 9361 citizenship.govt.nz passports.govt.nz



Who fills in this form? You (the Applicant), the person applying for Citizenship by Descent.

You will also need a 'New Zealand Parent', and a witness to help you complete this application form.

If you have two parents who are both New Zealand citizens (other than by descent), you can choose either parent to be the 'New Zealand Parent', when completing this form.

2 What documents do I need to provide?

Check the tables below to see which documents you and your New Zealand Parent need to provide.

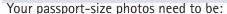
Remember, we need original documents. No photocopies. We will return all your original documents to you.

All your documents need to be in English. If they are not, go to our website for more information.

You (the Applicant)								
Birth certificate (Full official state-issued)	This document needs to be the original birth certificate, hospital certificates are not accepted. It must have your full name, place and date of birth, gender and both parents' names. If your country's birth certificate does not have all this information on it, please contact the Citizenship Office.							
Two photos	You must provide two identical, passport size photos. These photos must meet certain requirements. Please see the photo section below for more information.							
Passport or state issued Photo ID	You need to provide a current passport. If you do not have a passport (or it has expired), you need to provide another piece of official identification that contains your photograph (for example a current driver licence from any country).							
Change of name documents (if you have changed your name)	If your name has changed for any reason (for example: marriage, adoption, statutory declaration) you need to provide an official state-issued change of name document (for example: the adoption order or statutory declaration). Note: If this name change happened in New Zealand, you don't need to send the documents. The Citizenship Office can access them electronically.							
Adoption documents (if you have been adopted)	You must provide all original adoption documents if you have been adopted outside New Zealand. Adoptions from other countries have different requirements. For more information, please see our website or phone the Citizenship Office.							
New Zealand Parent								
Their most recent New Zealand passport number	Get them to enter their most recent New Zealand passport number in question 23 on page 5 of this form. If they do not have a New Zealand passport, they need to provide a current photo identification document (for example a driver licence).							
Their change of name documents (if they have changed their name)	If their name has changed for any reason (for example: marriage, adoption, statutory declaration) they need to provide an official state-issued change of name document (for example: their marriage certificate or adoption order). Note: If this name change happened in New Zealand, they don't need to send the documents. The Citizenship Office can access them electronically.							
Application for Passport								
No other documents required	If you also want to apply for a New Zealand passport, you just need to complete question 34 and add the additional passport fee on page 10.							

3 Everyone who is applying for citizenship by descent must supply two identical colour photos.

Your witness will need to write your full name on the back of one of the photos and sign and date it. Don't attach your photos to the application form. We can only accept undamaged photos.



- Recent colour photos, less than 6 months old.
- Be a full front, close up view of the head and shoulders with the head covering 70% to 80% of the photograph.
- Be taken with a neutral expression (not smiling or frowning) with your mouth closed.
- Show you looking straight at the camera, and your head not tilted.
- Show your eyes open and clearly visible, and no hair in your eyes.
- Without sunglasses. Tinted prescription glasses may be worn as long as eyes are still visible.
- A true image and not altered in any way.
- Clear, sharp and in focus with minimum reflective light on face.
 No redeye.
- With a plain light coloured background (not white).
- Be of good quality colour and on high quality photographic paper, with no ink marks on the image (no inkjet printers).
- Passport-sized (45mm x 35mm).
- Glasses frames must not obscure the eyes.
- Do not trim the photos



4	The questions numbered 4 to 15 are about the You (the Applicant).
5	What is your full name?
	Copy the names from your birth certificate. You must provide the original state issued birth certificate with the application. If your name has been legally changed (by adoption etc.), then use the new name details from that document.
	Surname or family name(s)
	First and middle names
6	Where were you born?
	Copy the town, city or village and country of birth from your birth certificate.
	City, town or village where you were born
	Country where you were born
7	What is your date of birth?
	D D / M M / Y Y Y Y
8	Are you?
	Male Cother Cother
9	What is your height and eye colour?
	Height, in centimetres
	Eye colour, for example: Brown, Blue, Green, Grey, Hazel, Black
10	What is your passport number?
	If you have a current passport you need to write the number below.
	I don't have a current passport
11	Are you adopted? (Refer to section 2 for the documents you need to provide.)
	Yes. Please write your adoption date and country of adoption in the boxes below
	No → go to 12
	Date of adoption Country of adoption
	$\begin{array}{c ccccccccccccccccccccccccccccccccccc$
12	Has your name been legally changed for any reason? (Refer to section 2 for the documents you need to provide.)
	This could be because you got married, were adopted, changed your name by deed poll etc.
	Vos an places tiek a boy heley to show how your name has been showed
	Yes → please tick a box below to show how your name has been changed
	Marriage/Civil Union

Unit and/or house number	nd contact details?			
	Street name			
Suburb				
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Place name (city, town, village)		51	tate or territory	Postcode
Country				
Your contact number				
+				
Country code Area code Pho	one number		Mobile number	
Your email address				
What is your postal address?				
This is where we will send docume				
Please note that in most cases cou	rier services cannot deliv	er to Post Offic	ce boxes.	
Same as my residential ad	dress — go t	0 15		
I want the documents sen	t to this address ——	7		
Your name		 		
Unit and/or house number	Street name			
Suburb				
Suburb				
		St	tate or territory	Postcode
Suburb		St	tate or territory	Postcode
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To be the New Zealand Parent on this application, you need to have either been born in New Zealand, or received a grant of New Zealand citizenship bort you were villed was born. If the applicant's parent received their New Zealand eitzenship by descent, they cannot be the 'New Zealand Parent' on this application. 17 Parent's claim to New Zealand citizenship This is where the applicant's parent provides evidence of their New Zealand citizenship. Please tick one of the following. I was: Born in New Zealand Given a Grant of New Zealand citizenship 18 What is your relationship to the person who is claiming New Zealand citizenship by descent? Please tick one of the following Birth parent Adoptive parent Other: (please state) What is your full name? Copy the names from your birth or citizenship certificate. If your name has been legally changed (by marriage, civil union, adoption etc.), then use the new name details from that document. Title, please tick one of the following options Mr Mrs Ms Miss Other (please specify) First and middle names 19 Has your name been legally changed for any reason? (Refer to section 2 for the documents you need to provide.) This could be because you were adopted, got married, changed your name has changed Marriage/Civil Union Deed poll Adoption Other (please specify) Write the name you had before it was legally changed in the space below Write the name you had before it was legally changed in the space below Write the name you had before the vas legally changed in the space below Write the name you were born Country where you were born Write the name you were born Write the name you were born	16	The questions numbered 16 to 24 are for the New Zealand Parent.
This is where the applicant's parent provides evidence of their New Zealand citizenship. Please tick one of the following. I was: Born in New Zealand Given a Grant of New Zealand citizenship 18 What is your relationship to the person who is claiming New Zealand citizenship by descent? Please tick one of the following Birth parent Adoptive parent Other: (please state) What is your full name? Copy the names from your birth or citizenship certificate. If your name has been legally changed (by marriage, civil union, adoption etc.), then use the new name details from that document. Title, please tick one of the following options Mr Mrs Ms Miss Other (please specify) Sumame or family name (s) First and middle names 10 Has your name been legally changed for any reason? (Refer to section 2 for the documents you need to provide.) This could be because you were adopted, got married, changed your name by deed poll etc. Yes please tick a box below to show why your name has changed Marriage/Civil Union Deed poll Adoption Other (please specify) Write the name you had before it was legally changed in the space below No please tick or village and country of birth from your birth certificate. City, town or village where you were born Country where you were born		Zealand citizenship before your child was born. If the applicant's parent received their New Zealand citizenship by descent, they
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23	Are you? Male Female Other
24	What is your New Zealand passport number? Write the number of your most recent New Zealand passport below.
This	is the end of the New Zealand Parent section. Please go to question 30, and read and sign the Privacy Act section.
25	The questions numbered 25 to 29 are for the applicant's Other Parent . To complete this application form we need both parents' details. One parent's details must be in the 'New Zealand Parent' section and the other parent's details must be in this section.
26	What is your full name? Copy the names from your birth or citizenship certificate. If your name has been legally changed (by marriage, civil union, adoption etc.), then use the new name details from that document. Title, please tick one of the following options Mr Mrs Ms Miss Other (please specify) Surname or family name(s)
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27	Has your name been legally changed for any reason? This could be because you were adopted, got married, changed your name by deed poll etc. Yes please tick a box below to show why your name has changed Marriage/Civil Union Deed poll Adoption Other (please specify)
	Write the name you had before it was legally changed in the space below No → go to 28
28	What is your date of birth? DD/MM/YYYY
29	What is your relationship to the person who is claiming New Zealand citizenship by descent? Please tick one of the following. Birth parent Adoptive parent Other: (please state)
This	is the end of the Other Parent's section. Please go to guestion 30, and read and sign the Privacy Act information section.

30 Privacy Act information - who should read this?

You, your 'New Zealand Parent' and 'other parent' need to read the information in this section.

Each person needs to write their name and sign at the bottom of the page to say that they have read and understood the information.

Collection, authorisation and use of information in support of this application.

This application form requires you to produce certain information in support of your application. The decision to supply the information is voluntary. If you do not produce sufficient information to enable a claim to New Zealand citizenship by descent to be determined, the application will be declined. We need to collect this information to see if the requirements of the Citizenship Act 1977 are met, to process the application and for other lawful purposes. The information you provide in this form is collected and held by: Department of Internal Affairs, PO Box 10–680, Wellington, New Zealand.

Information held by the Citizenship Office and Passport Office can be used in authorised information matching programmes by the Electoral Enrolment Centre, the Department of Internal Affairs, the Inland Revenue Department, the New Zealand Transport Agency, the Ministry of Education, the Ministry of Social Development, and the Ministry of Business Innovation, and Employment as authorised by statute. Details are available on the Department of Internal Affairs website – www.dia.govt.nz or call +64 (4) 463 9361.

You have a right of access to and correction of personal information you have provided under the Information Privacy Principles of the Privacy Act 1993. Please contact the Citizenship Office for more details.

WARNING It is an offence against the Passports Act 1992 to knowingly or recklessly make a statement that is false or misleading in a material particular for the purposes of gaining a New Zealand Passport. It is also an offence to knowingly or recklessly give false information or conceal any facts for the purpose of gaining New Zealand citizenship for oneself or on behalf of someone. If you do so, you may be denied/lose New Zealand citizenship, face criminal charges, or both.

By signing below you declare the following:

- The statements made in this application are to the best of my knowledge true, complete and correct.
- If false information has been provided I understand that any citizenship certificate/passport issued on the basis of that information may be cancelled and the matter referred to the New Zealand Police.
- I understand that information may be obtained about me to determine my eligibility for this application by way of an authorised information matching programme in accordance with section 78A of the Births, Deaths, Marriages and Relationships Registration Act 1995.
- I authorise any necessary additional enquiries including the disclosure of personal information about myself for the purpose of determining eligibility for this application. My authorisation includes, but is not limited to, any information held by the Department of Internal Affairs.
- If I have also applied for a New Zealand passport at the same time, I authorise my information to be taken from or shared with the New Zealand Passport Office for the efficient processing of both applications.

	I understand that if I have possession of a forged or false New Zealand travel document, I may be liable on conviction to imprisonment for a term not exceeding 10 years, a fine not exceeding NZ\$250,000 or both.
31	You the Applicant (must sign)
	I have read and understood the information above relating to the collection and use of information for this application, and I authorise the use and disclosure of my information as outlined above.
	Full name
	Signature Date
	SIGN HERE D D / M M / Y Y Y Y
32	New Zealand Parent (must sign)
	I have read and understood the information above relating to the collection and use of information for this application, and I authorise the use and disclosure of my information as outlined above.
	Full name
	Signature Date
	SIGN HERE D D / M M / Y Y Y Y
33	Other Parent (must sign)
	I have read and understood the information above relating to the collection and use of information for this application, and I authorise the use and disclosure of my information as outlined above.
	Full name
	Signature Date
	SIGN HERE DD/MM/YYYYY
34	This is where you apply for your PASSPORT. If you do not want a passport, please leave this question blank.
	You need to tick the box below to apply for a passport.

I want to apply for a passport (to be issued to me in the name listed in question 5 of this application).

35	The next section is for your witness. Get the person who wants to be your witness to complete all the questions coloured pink. Make sure you give your witness your two identical photos so that they can complete the photo identity section at the bottom of the page.
36	This section numbered 36 to 44 is for the witness. Before you fill in this section, please read the statements carefully to make sure you can be a witness. The witness must: • not be a relative or part of the family group of the applicant • not live at the same address as the applicant • be aged 16 years or over • have known the applicant for more than 12 months You might be able to be a witness. go to 37
37	Do you hold a New Zealand passport? Yes → What is your passport number? → now go to 40 No → go to 38
38	You only need to answer this question if you do not have a New Zealand passport. You must still meet all the requirements in section 36. Which of the following groups describes your current job? Registered medical professional (for example, a doctor, nurse, dentist, pharmacist, physio etc) Teacher (primary or secondary teacher or university lecturer) Minister of religion Lawyer Police officer Kaumatua Employer of the applicant None of the above. Stop, you cannot be a witness for this application.
39	Please write the name and street address of the business or organisation where you work. Remember, you only need to complete this question if you do not have a New Zealand passport.

40	What is your full name?
	Title, please tick one of the following options
	Mr Mrs Miss Other (please specify)
	Surname or family name(s)
	First and middle names
41	What is your date of birth?
	DD/MM/YYYY
42	Where do you live?
	Please write the details of your residential address and contact details
	Unit and/or house number Street name
L	Suburb
L	Place name (city, town, village) State or territory Postcode
	Tide name (etc), town, vinage)
L	
ſ	Country
Г	Contact number
	+
	Country code Area code Phone number Email address
[
43	Do you have the Applicant's two photos?
	The witness needs to write three things on the back of one of the photos:
	• the full name of the Applicant
	• the witness needs to sign
	• today's date
	Please check carefully. Have you written the three things on the back of one of the photos correctly?
	I declare that
	Do not: Staple glue or paperslip Witness to
	staple, glue or paperclip photos to the application Witness to: I have known the applicant for more than 1 year.
	as this may cause damage. • write full name of • The information I have given is complete and correct to the best of
	Ensure your photo has The person in this photo is the person named in section 5.
	been correctly witnessed write today's date I have written the full name of the applicant, signed my name and
	to avoid delays in written the date on the back of one photograph. processing. ▶ I understand that if I have provided false information, this passport
	can be cancelled and I can, by law, be fined or imprisoned.

44 Witnes	ss declarati	on and Priva	icy A	ct in	form	ation																		
	If you are acting as a witness for this application, you need to read all the information in this section. Then fill out the name of the applicant, the number of years you have known them, and then sign and date the bottom of this section.																							
Collection,	Collection, authorisation and use of information in support of this application.																							
As a witness	As a witness for this application you are required to provide personal information. The decision to supply the information is voluntary.																							
If you do not	want to suppl	y this informatio	n or a	uthor	ise acc	ess to y	our per	son	nal inf	ormati	on y	ou c	anno	ot ac	t as	a w	/itn	ess.						
We need to collect your information to help with processing this citizenship and passport application and for other lawful purposes. The information you provide in this form is collected and held by: Department of Internal Affairs, PO Box 10–680, Wellington, New Zealand.																								
You have a right of access to and correction of personal information you have provided under the Information Privacy Principles of the Privacy Act 1993.																								
		hip Office for mo	re det	ails.																				
	known																							
Applica	ant's full nam	e (as shown in	quest	tion	5)																			
																			I					
For																								
Years	/ M M M Months																							
Signat	ure of Witr	ness																						
	SIGN HE	RE																						
Date																								
			/ V																					
DD	/																							
This is the er	nd of the Wit	ness section.																						
																			_					
45 Citizer	nship and p	assport appl	icati	on fe	ees																			
	do you nee																							
		on which country ou are sending to								noves l	helow	V												
				ICK WI								v.							_					
Fee	Fees if lodged in New Zealand Fees if lodged in Australia Fees if lodged in the UK																							
С	itizenship	NZD\$ 204.40				Citizen	ship	F	AUD\$	192.0	00					Citiz	ens	ship		GE	3P£ 1	10.0	0	
C P	itizenship & assport	NZD\$ 360.92				Citizen Passpo	ıship & rt	F	AUD\$	407.0	00] (Citiz Pass	ens	ship t	Et	GE	3P£ 2	34.0	00	
	lrgent litizenship	NZD\$ 517.44				Urgent Citizen	: iship	F	AUD\$ 622.00					Urgent Citizenship			,	GBP£ 358.0		00				
Et	t Passport					& Pass	Passport							& Passport		ort								
lr	nternational	An international coufee will be charged,	ırier		\Box	Interna	ational	An international courier fee will be charged,			r			71	nter	rna	tion	ıal				courier ed		
Co	ourier	See our website www citizenship.govt.nz fo details.			courier			Se cit	e our w	rebsite v p.govt.n	vww.			courier						See citiz	fee will be charged, See our website www. citizenship.govt.nz for details.			
		NZD¢ == ==						1.	115 +	05.53										0.7	D.C			
(0	ranslation f documents ot in English)	NZD\$ 75.00 (per part translati see website for m details)			Translation (of documents not in English)			(p se	AUD\$ 65.00 (per part translation, see website for more details)				Translation (of documents not in English)						(per	GBP£ 35.00 (per part translation, see website for more details)				
Office use onl	•																							
Documents List A			Ori	ginal	Pho	otocopy		[nts List										Origin	al	Pho	otocopy	
Applicant's birth 2 x passport pho							_	-		's passpo 's state-		photo	ID											-
Adoption order								+		's marria		_		ificate	2									

Parent's change of name certificate

Other:

Applicant's change of name certificate

Fee

Other:

16	Payment details for Citizenship and passport application fees							
	What do you need to pay? Fees vary depending on which country you are sending your application to. Make sure you have ticked the services you require on page 10.							
	Tick the method of payment you want Credit card/Debit card please complete the card details below Cheque or money order made out to 'Department of Internal Affairs' in NZD, AUD or GBP depending on which country you are sending your application to							
	Cash or EFTPOS (in person only) Card details							
	Visa MasterCard Amex							
	Name as it appears on card							
	Card number Expiry date Security code/CSC (UK only) (last 3 numbers on the reverse side of card)							
	CARDHOLDER SIGN HERE I authorise the Department of Internal Affairs to charge the total amount across to my credit or debit card.							

You can courier, post or deliver in person to the following addresses

New **7**ealand

Courier or post to:

The Citizenship (Descent) Office Service Delivery and Operations Department of Internal Affairs PO Box 10-680, Wellington 6143 New Zealand

Hand deliver in AUCKLAND to:

New Zealand Citizenship Office Level 6, AA Building 99 Albert Street Auckland

Hours: Monday to Friday 8:30am - 5:00pm, except Wednesday 9:00am - 5:00pm

Hand deliver in MANUKAU to:

New Zealand Citizenship Office Level 1 20-24 Lambie Drive Manukau City

Hours: Monday to Friday 8:30am - 5:00pm, except Wednesday 9:00am - 5:00pm

Hand deliver in WELLINGTON to:

New Zealand Citizenship Office National Library, Lower Ground 70 Molesworth Street (use Aitkin entrance) Wellington 6011

Hours: Monday to Friday 8:30am - 5:00pm, except Wednesday 9:00am - 5:00pm

Hand deliver in CHRISTCHURCH to:

New Zealand Citizenship Office 120 Hereford Street

Christchurch

Hours: Monday to Friday 8:30am - 5:00pm, except Wednesday 9:00am - 5:00pm

Telephone

+64 (4) 463 9361 (outside New Zealand) 0800 22 51 51 (within New Zealand)

Fax

+64 (4) 382 3561

Telephone Contact Centre Opening hours

Monday to Thursday 8am - 7pm Friday 9am - 7pm Saturday 9am - 2pm

Email: citizenship@dia.govt.nz Website: www.citizenship.govt.nz

Australia

Courier or post to:

Department of Internal Affairs **GPO Box 365** Sydney NSW 2001 Australia (Express Post, Standard Mail, Registered Mail)

Hand deliver in SYDNEY to:

New Zealand Citizenship Office Level 22 20 Bond Street Sydney NSW 2000 Australia (Lodging at Counter, Courier, Platinum Express Post) Hours: Monday to Friday 9:00am - 4:00pm, except Wednesday 9:30am - 4:00pm

Telephone

+61 2 9225 2300 (outside Australia) 1300 559 535 (within Australia)

+61 2 9223 0223

Email: citizenship@dia.govt.nz Website: www.citizenship.govt.nz

United Kingdom

Courier or post to:

Department of Internal Affairs New Zealand House 80 Haymarket London SW1Y 4TQ United Kingdom

Hand deliver in LONDON to:

New Zealand Citizenship Office Department of Internal Affairs New Zealand House 80 Haymarket London SW1Y 4TQ United Kingdom

Hours: Monday to Friday 10:00am - 3:00pm (Use the secure green drop box located on the ground floor)

Telephone

+44 20 7968 2730 (within the UK)

+44 20 7968 2739

Email: london@dia.govt.nz Website: www.citizenship.govt.nz