

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **HEB 1#**Number: **R12-CO-100-062**Owner: **Jeff Hill**Revision: **01**Effective Date: **05/13/2013**Page: **1 of 1**

Date: _____

Operator: _____

Line: _____

Product: HEB 1# Carton

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the day or end of the product run.

Line Clearance:

- ☐ Pouches or Cartons Removed ☐ Corrugated Materials Removed ☐ Labels Removed
- ☐ Pack and Stack Area Cleared ☐ All Paperwork Turned In

Carton Specifications:

- ☐ Carton is blue, green, red and white
- ☐ CPU#: **0 41220 00684 7 Above Barcode HEB-00684D**
- ☐ Dimensions of carton: 5 1/4"H x 2 3/4"W x 2 3/4"D

Case Specification:

- ☐ Case is brown corrugated with red print
- ☐ Case has Epsom Salt; 12 – 1lb Cartons
- ☐ Case dimensions: 6"H x 10 1/4"W x 8 3/4"D

Packing Specification:

- ☐ 12 ct. cartons / case, packed horizontally into case
- ☐ Quantity of Pallets: _____
- ☐ Date Code on Carton: _____ EXP MMYJ JJY
- ☐ Date Code on Box: _____ HEB 1LB EXP MMYJ JJY HEB 1LB

Pallet Configuration:

- ☐ 20 cases per layer, column stacked 5 high = 100 cases per pallet

Carton and Pouch Waste:

- ☐ Starting Inventory Balance: _____
- ☐ Total Used in Production: _____
- ☐ Pallet Markers: _____
- ☐ Ending Inventory Balance: _____
- ☐ Number of cases not making up a full pallet: _____
- ☐ Number of containers not making a full case: _____

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____

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