

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Walgreen 3# Pouch**Number: **R14-CO-100-140**Owner: **Monte Plott**Revision: **0**Effective Date: **02/14/2014**Page: **1 of 1**

Date: _____

Operator: _____

Line: _____

Product: Walgreen 3# Pouch

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the day or end of the product run.

Line Clearance:

- ☐ Pouches or Cartons Removed ☐ Corrugated Materials Removed ☐ Labels Removed
☐ Pack and Stack Area Cleared ☐ All Paperwork Turned In

Pouch Specifications:

- ☐ Pouch is light blue with clear window on bottom of the front panel.
☐ CPU#: **3 11917 16318 5 Above Barcode ITEM 329058**
☐ Dimensions of pouch: 10 1/2"H x 7 3/8"W x 3" Bottom Gusset

Case Specification:

- ☐ Case is brown corrugated with black print
☐ Case is Generic 3lb. **Label needs to be applied Barcode #10311917163182 WIC 329058.**
☐ Case dimensions: 6 7/8"H x 10 7/8"W x 10 1/4"D

Packing Specification:

- ☐ 6 ct. pouches / case, packed horizontally into case
☐ Quantity of Pallets: _____
☐ Date Code on Pouch: _____ YJJJ EXP MMY
☐ Date Code on Box: _____ YJJJ EXP MMY

Pallet Configuration:

- ☐ 16 cases per layer, column stacked 6 high = 96 cases per pallet

Carton and Pouch Waste:

- ☐ Starting Inventory Balance: _____
☐ Total Used in Production: _____
☐ Pallet Markers: _____
☐ Ending Inventory Balance: _____
☐ Number of cases not making up a full pallet: _____
☐ Number of containers not making a full case: _____

SHIFT ONE**SHIFT TWO**

Operator Signature/Date: _____ Operator Signature/Date: _____

Supervisor Signature/Date: _____ Supervisor Signature/Date: _____

Quality Signature/Date: _____ Quality Signature/Date: _____

Scale Information Breakdown:

Reject: _____

Over: _____

Average: _____

Std. Dev.: _____

Max: _____

Min: _____

Controlled Document

Only those quality documents viewed through the Giles Chemical electronic Documentation System are officially controlled. All other copies, whether viewed through another computer program or a printed version, are not controlled and, therefore, the Quality Unit at Giles assumes no responsibility for accuracy of the document.