

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Whole Foods Eucalyptus 3#**Number: **R17-CO-100-210**Owner: **Monte Plott**Revision: **02**Effective Date: **01/18/18**Page: **1 of 1**

Date: _____

Operator: _____

Line: _____

Product: Whole Foods Eucalyptus 3# Pouch

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing, you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

Line Clearance:

- ☐ If this is a fragrance change; verify the line flush was completed and the fragrance is actually Eucalyptus by smelling the first pouch. Verified by: _____
- ☐ Pouches or Cartons Removed ☐ Corrugated Materials Removed ☐ Labels Removed
- ☐ Pack and Stack Area Cleared ☐ All Paperwork Turned In ☐ Scent Barrel Removed and Weighed

Pouch Specifications:

- ☐ Pouch is white, green, with green writing
- ☐ CPU#: **0 99482 46819 4: Above barcode PLD-A484B SE000331**
- ☐ Dimensions of pouch: 10 1/2"H x 7 1/2"W x 3" Bottom Gusset

Pouch Machine Recipe:

- ☐ 10.22 grams of fragrance per pouch (.75%)
- ☐ 30.66 grams for the three shot weight check.
- ☐ Fragrance: Arylessence Silver Barrel ALL NATURAL Eucalyptus II #AJ198186
- ☐ 1st Barrel Weight: BEG. _____ LB END _____ LB Barrel # _____
- ☐ 2nd Barrel Weight: BEG. _____ LB END _____ LB Barrel # _____

Case Specification:

- ☐ Case is brown corrugated with black print
- ☐ Case has MAGNESIUM SULFATE U.S.P.; EPSOM SALT
- ☐ Case dimensions: 6 7/8"H x 10 3/8"W x 10 1/4"D
- ☐ Case requires a 2x 4 label with the following: 365 3LB EUC EPSOM SALT Barcode 10099482468191

Packing Specification:

- ☐ 6 ct. pouches / case, packed horizontally into case; 576 pouches per full pallet.
- ☐ Quantity of Pallets: _____
- ☐ Date Code on Pouch: _____ YYJJJ
- ☐ Date Code on Box/Label _____ YYJJJ

Pallet Configuration:

- ☐ 16 cases per layer, column stacked 6 high = 96 cases per pallet

Carton and Pouch Waste:

- ☐ Starting Inventory Balance: _____ + _____ + _____ = _____
- ☐ Total Used in Production: _____
- ☐ Pallet Markers: _____
- ☐ Wasted Labels: _____ + _____ + _____ + _____ + _____ = _____
- ☐ Compactor Form _____ Waste Percentage = _____
- ☐ Calculated Ending Inventory Balance: _____

Actual Ending Inventory: _____ Percent Accounted for: _____

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____

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