



# GILES CHEMICAL ~ PREMIER MAGNESIA

## Company Procedure

Title: **Walgreen 3# Pouch**

Number: **R14-CO-100-140**

Owner: **Monte Plott**

Revision: **07**

Effective Date: **08/25/2017**

Page: **1 of 1**



Date: \_\_\_\_\_

Operator: \_\_\_\_\_

Line: \_\_\_\_\_

**Product: Walgreen 3# Pouch**

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

### Line Clearance:

- ☐ Pouches or Cartons Removed    ☐ Corrugated Materials Removed    ☐ Labels Removed  
☐ Pack and Stack Area Cleared    ☐ All Paperwork Turned In

### Pouch Specifications:

- ☐ Pouch is light blue with clear window on bottom of the front panel.  
☐ CPU#: **3 11917 16318 5 Above Barcode ITEM 329058**  
☐ Dimensions of pouch: 10 1/2"H x 7 3/8"W x 3" Bottom Gusset

### Case Specification:

- ☐ Case is brown corrugated with black print  
☐ Case has the following information printed or on a Label Barcode #10311917163182 WIC 329058.  
☐ Case dimensions: 6 7/8"H x 10 7/8"W x 10 1/4"D

### Packing Specification:

- ☐ 6 ct. pouches / case, packed horizontally into case; 576 pouches per full pallet.  
☐ Quantity of Pallets: \_\_\_\_\_  
☐ Date Code on Pouch: \_\_\_\_\_ **YYJJ EXP MMY**  
☐ Date Code on Box/LABEL: \_\_\_\_\_ **YYJJ EXP MMY**

### Pallet Configuration:

- ☐ 16 cases per layer, column stacked 6 high = 96 cases per pallet

### Carton and Pouch Waste:

- ☐ Starting Inventory Balance: \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_  
☐ Total Used in Production: \_\_\_\_\_  
☐ Pallet Markers: \_\_\_\_\_  
☐ Wasted Labels: \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_  
☐ Compactor Form \_\_\_\_\_ Waste Percentage = \_\_\_\_\_  
☐ Calculated Ending Inventory Balance: \_\_\_\_\_

Actual Ending Inventory: \_\_\_\_\_ Percent Accounted for: \_\_\_\_\_

Operator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Quality Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Scale Information Breakdown:

Reject: \_\_\_\_\_

Over: \_\_\_\_\_

Average: \_\_\_\_\_

Std. Dev.: \_\_\_\_\_

Max: \_\_\_\_\_

Min: \_\_\_\_\_

### Controlled Document

Only those quality documents viewed through the Giles Chemical electronic Documentation System are officially controlled. All other copies, whether viewed through another computer program or a printed version, are not controlled and, therefore, the Quality Unit at Giles assumes no responsibility for accuracy of the document.