

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Family Dollar Lavender 3#**Number: **R14-CO-100-139**Owner: **Monte Plott**Revision: **02**Effective Date: **04/27/15**Page: **1 of 1**

Date: _____

Operator: _____

Line: _____

Product: Family Dollar Lavender 3# Pouch

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

Line Clearance:

- ☐ *If this is a fragrance change; verify the line flush was completed and the fragrance is actually Lavender by smelling the first pouch. Verified by: _____*
- ☐ Pouches or Cartons Removed ☐ Corrugated Materials Removed ☐ Labels Removed
- ☐ Pack and Stack Area Cleared ☐ All Paperwork Turned In ☐ Scent Barrel Removed and Weighed

Pouch Specifications:

- ☐ Pouch is dark purple and light purple
- ☐ CPU#: **0 32251 09295 4** Above Barcode SKU# **2002241**
- ☐ Dimensions of pouch: 10 1/2"H x 7 1/4"W x 3" Bottom Gusset

Pouch Machine Recipe:

- ☐ 6.80 grams of fragrance per pouch (0.50%)
- ☐ 20.40 grams for the three shot weight check.
- ☐ Fragrance: Arylessence Blue Barrel Lavender Mod #AF 154956
- ☐ 1st Barrel Weight: BEG. _____ LB END _____ LB Barrel # _____
- ☐ 2nd Barrel Weight: BEG. _____ LB END _____ LB Barrel # _____

Case Specification:

- ☐ Case is brown corrugated with print
- ☐ Case has is generic 3# corrugate. Label is applied with the following
- ☐ Case dimensions: 6 7/8"H x 11"W x 10"D
- ☐ Label with the following information attached. Item #2002241 FAM WEL 3 LB LAV

Packing Specification:

- ☐ 6 ct. pouches / case, packed horizontally into case
- ☐ Quantity of Pallets: _____
- ☐ Date Code on Pouch: _____ YYJJJ
- ☐ Date Code on Box/Label: _____ YYJJJ

Pallet Configuration:

- ☐ 16 cases per layer, column stacked 6 high = 96 cases per pallet

Carton and Pouch Waste:

- ☐ Starting Inventory Balance: _____
- ☐ Total Used in Production: _____
- ☐ Pallet Markers: _____
- ☐ Ending Inventory Balance: _____
- ☐ Number of cases not making up a full pallet: _____
- ☐ Number of containers not making a full case: _____

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____

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