

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Dollar General Eucalyptus 2#**Number: **R12-CO-100-020**Owner: **Jeff Hill**Revision: **01**Effective Date: **05/13/2013**Page: **1 of 1**

Date: \_\_\_\_\_

Operator: \_\_\_\_\_

Line: \_\_\_\_\_

**Product: Dollar General Eucalyptus 2# Pouch**

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the day or end of the product run.

**Line Clearance:**

- ☐ *If this is a fragrance change; verify the line flush was completed and the fragrance is actually Eucalyptus by smelling the first pouch. Verified by: \_\_\_\_\_*
- ☐ Pouches or Cartons Removed    ☐ Corrugated Materials Removed    ☐ Labels Removed
- ☐ Pack and Stack Area Cleared    ☐ All Paperwork Turned In    ☐ Scent Barrel Removed and Weighed

**Pouch Specifications:**

- ☐ Pouch is green, black, gray and yellow
- ☐ CPU#: **0 84110 01015 9**
- ☐ Dimensions of pouch: 9 1/4"H x 6 1/2"W x 2 1/4" Bottom Gusset

**Pouch Machine Recipe:**

- ☐ 6.80 grams of fragrance per pouch (0.75%)
- ☐ 20.40 grams for the three shot weight check.
- ☐ Fragrance: Mane Black Barrel Eucalyptus Spearmint B MF# 157381
- ☐ 1<sup>st</sup> Barrel Weight: BEG. \_\_\_\_\_ LB END \_\_\_\_\_ LB Barrel # \_\_\_\_\_
- ☐ 2<sup>nd</sup> Barrel Weight: BEG. \_\_\_\_\_ LB END \_\_\_\_\_ LB Barrel # \_\_\_\_\_

**Case Specification:**

- ☐ Case is brown corrugated with green print
- ☐ Case has Dollar General Eucalyptus Epsom Salt Soaking Solution 4x2lb pouches; SKU 02800764; AMS Item# 20001-4pk
- ☐ Case dimensions: 4 1/4"H x 9 1/4"W x 8 1/4"D

**Packing Specification:**

- ☐ 4 ct. pouches / case, packed horizontally into case
- ☐ Quantity of Pallets: \_\_\_\_\_
- ☐ Date Code on Pouch: \_\_\_\_\_ AYMDDAE
- ☐ Date Code on Box: \_\_\_\_\_ AYMDDAE

**Pallet Configuration:**

- ☐ 20 cases per layer, column stacked 6 high = 120 cases per pallet

**Carton and Pouch Waste:**

- ☐ Starting Inventory Balance: \_\_\_\_\_
- ☐ Total Used in Production: \_\_\_\_\_
- ☐ Pallet Markers: \_\_\_\_\_
- ☐ Ending Inventory Balance: \_\_\_\_\_
- ☐ Number of cases not making up a full pallet: \_\_\_\_\_
- ☐ Number of containers not making a full case: \_\_\_\_\_

Operator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Quality Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Controlled Document**

Only those quality documents viewed through the Giles Chemical electronic Documentation System are officially controlled. All other copies, whether viewed through another computer program or a printed version, are not controlled and, therefore, the Quality Unit at Giles assumes no responsibility for accuracy of the document.