

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Dr Teal's Eucalyptus 3#**Number: **R12-CO-100-026**Owner: **Monte Plott**Revision: **05**Effective Date: **05/012017**Page: **1 of 1**

Date: \_\_\_\_\_

Operator: \_\_\_\_\_

Line: \_\_\_\_\_

**Product: Dr Teal's Eucalyptus 3# Pouch 04006-4PK**

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing, you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

**Line Clearance:**

- ☐ *If this is a fragrance change; verify the line flush was completed and the fragrance is actually Eucalyptus by smelling the first pouch. Verified by: \_\_\_\_\_*
- ☐ Pouches or Cartons Removed    ☐ Corrugated Materials Removed    ☐ Labels Removed
- ☐ Pack and Stack Area Cleared    ☐ All Paperwork Turned In    ☐ Scent Barrel Removed and Weighed

**Pouch Specifications:**

- ☐ Pouch is navy, white, green and black
- ☐ **CPU#: 8 11068 01006 7**
- ☐ Quad Pouch has a Velcro Closure with the following Dimensions 6.75 Wide 11.0 High and 2.75 Flat Bottom

**Pouch Machine Recipe:**

- ☐ 13.60 grams of fragrance per pouch (1.0%)
- ☐ 40.80 grams for the three shot weight check.
- ☐ Fragrance: Mane Black Barrel Eucalyptus Spearmint B MF# 157381
- ☐ 1<sup>st</sup> Barrel Weight: BEG. \_\_\_\_\_ LB END \_\_\_\_\_ LB Barrel # \_\_\_\_\_
- ☐ 2<sup>nd</sup> Barrel Weight: BEG. \_\_\_\_\_ LB END \_\_\_\_\_ LB Barrel # \_\_\_\_\_

**Case Specification:**

- ☐ Case is brown corrugated with black print
- ☐ Case has Dr Teal's Epsom Salt Soaking Solution; 4- Net Wt. 3lbs (1.36kg) Bags
- ☐ Requires a printed 4x2 label on one side of each case or for the label to be printed on by a VideoJet. Label should include ID# 04006-4PK, Lot# YYJJJ and UPC# 10811068010064
- ☐ Case dimensions: 6 5/8"H x 11 7/8"W x 6 7/8"D

**Packing Specification:**

- ☐ 4 ct. pouches / case, packed horizontally into case; 644 pouches per full pallet.
- ☐ Quantity of Pallets: \_\_\_\_\_
- ☐ Date Code on Pouch: \_\_\_\_\_ **YYJJJ**
- ☐ Date Code on Box: \_\_\_\_\_ Label or Printed on barcode

**Pallet Configuration:**

- ☐ 23 cases per layer, column stacked 7 high = 161 cases per pallet

**Carton and Pouch Waste:**

- ☐ Starting Inventory Balance: \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_
- ☐ Total Used in Production: \_\_\_\_\_
- ☐ Pallet Markers: \_\_\_\_\_
- ☐ Wasted Labels: \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_
- ☐ Compactor Form \_\_\_\_\_ Waste Percentage = \_\_\_\_\_
- ☐ Calculated Ending Inventory Balance: \_\_\_\_\_

Actual Ending Inventory: \_\_\_\_\_ Percent Accounted for: \_\_\_\_\_

Operator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Quality Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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