
	GILES CHEMICAL ~ PREMIER MAGNESIA		
	Company Form		
	Title: PM Dryer/Cooler Air Filters	Number: M13-PR-200-F047	
	Owner: Patrick Owen	Revision: 00	
	Effective Date: 8/14/2015	Page: 1 of 1	

For each of the items listed below please place a check in the **Completed** column as you complete that task. For any item that is not completed please place a check in the **Not Completed** column and give a brief explanation in the **Notes** section as to why it wasn't completed.

Items to be completed	Completed	Not Completed
Dryer/Cooler System		
Ensure system is shut down		
Change Dryer Filters		
Change Cooler Filters		
Wash Removed Dryer Filters with City Water		
Wash Removed Cooler Filters with City Water		
Place Filters in Storage Area		

Notes:

Performed By: _____ Date: _____

Reviewed By: _____ Date: _____

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