Personnel responsible:
All

Safety:
Safety shoes and safety glasses are required when working in the plant.

Summary:
Some alarms have been moved from the alarm panel to the Monitoring System. These alarms still sound and are silenced on the alarm panel, but are seen and acknowledged on the Monitoring System.

Procedure:

1. If an alarm sounds and the light for "SEE MONITORING SYSTEM" starts blinking, walk to the Monitoring System panel.
2. Observe the RED flashing bars at the top of the screen.
3. Click or tap on each flashing bar to see what has alarmed.
4. Acknowledge each alarm by double-clicking or double-tapping the button "Ack Display"
5. You can stop the buzzer at any time with the acknowledge button on the alarm panel.
6. Fix whatever has alarmed.

Note: If the alarm flashes red on the Monitoring System and the buzzer sounds, it is an important alarm that needs attention paid to it (example – circulation loop). Correct the situation immediately.

TRAINING DOCUMENTATION

	EMPLOYEE	TITLE	SIGNATURE	DATE
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Revision Number	Revision Date	Revision Author	Revision Description
00	3/15/2006	PLO	Original document
01	6/4/2009	PLO	Updated format and reviewed