

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Dr Teal's Costco 6#**Number: **R12-CO-100-012**Owner: **Jeff Hill**Revision: **02**Effective Date: **08/28/2013**Page: **1 of 1**

Date: _____

Operator: _____

Product: Dr Teal's Costco 6# Velcro Pouch**Line:** _____

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the day or end of the product run.

Line Clearance:

- ☐ Pouches or Cartons Removed ☐ Corrugated Materials Removed ☐ Labels Removed
☐ Pack and Stack Area Cleared ☐ All Paperwork Turned In

Pouch Specifications:

- ☐ Pouch is navy, black, red, white and purple
☐ CPU#: **8 11068 01049 4**
☐ Dimensions of pouch: 11.8"H x 7.5"W x 3 5/8" Bottom Gusset

Case Specification:

- ☐ Case is blue, red, black and white
☐ Case has Dr. Teal's Therapeutic Solutions Epsom Salt Magnesium Sulfate U.S.P.; Barcode 8 11068 01035 7
☐ Case dimensions: 7"H x 8"W x 8"D

Packing Specification:

- ☐ 2 ct. pouches / case, packed vertically into case
☐ Quantity of Pallets: _____
☐ Date Code on Pouch: _____ EXP MMYJ JJY
☐ Date Code on Box: _____ EXP MMYJ JJY (Printed by VideoJet)

Pallet Configuration:

- ☐ 30 cases per layer, column stacked 3 high, 2 pallets high = 180 cases per double stack pallet
☐ Pallets must be blue Chep pallets
☐ Finished pallet gets 24" corner boards

Carton and Pouch Waste:

- ☐ Starting Inventory Balance: _____
☐ Total Used in Production: _____
☐ Pallet Markers: _____
☐ Ending Inventory Balance: _____
☐ Number of cases not making up a full pallet: _____
☐ Number of containers not making a full case: _____

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____

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