

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Dr. Teal's 6# 3pack**Number: **R15-CO-100-157**Owner: **Monte Plott**Revision: **02**Effective Date: **05/01/17**Page: **1 of 1**

Date: _____

Operator: _____

Line: _____

Product: Dr. Teal's 6# Velcro Pouch Non USP

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

Line Clearance:

- ☐ Pouches or Cartons Removed ☐ Corrugated Materials Removed ☐ Labels Removed
☐ Pack and Stack Area Cleared ☐ All Paperwork Turned In

Pouch Specifications:

- ☐ Pouch is navy, black, red, white and purple
☐ CPU#: **8 11068 01049 4**
☐ Dimensions of pouch: 11 7/8H x 7.54W x 3.75 Bottom Gusset

Case Specification:

- ☐ Case is brown corrugated with black print
☐ Case has Dr. Teal's 6lb 3pk Label to be applied; 04369-3pk; Barcode 10811068013690
☐ Case dimensions: 10.25 L x 7.5 W x 8.5 D

Packing Specification:

- ☐ 3 ct. pouches / case, packed horizontally into case; 396 pouches per full pallet.
☐ Quantity of Pallets: _____
☐ Date Code on Pouch: _____ YYJJJ
☐ Date Code on Box: _____ YYJJJ

Pallet Configuration:

- ☐ 22 cases per layer, column stacked 6 high = 132 cases per pallet

Carton and Pouch Waste:

- ☐ Starting Inventory Balance: _____ + _____ + _____ = _____
☐ Total Used in Production: _____
☐ Pallet Markers: _____
☐ Wasted Labels: _____ + _____ + _____ + _____ + _____ = _____
☐ Compactor Form _____ Waste Percentage = _____
☐ Calculated Ending Inventory Balance: _____

Actual Ending Inventory: _____ Percent Accounted for: _____

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____

Scale Information Breakdown:

Reject: _____

Over: _____

Average: _____

Std. Dev.: _____

Max: _____

Min: _____

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