
	GILES CHEMICAL ~ PREMIER MAGNESIA		
	Company Procedure		
	Title: Bagger Calibration	Number: P12-PR-100-036	
	Owner: Jason Bumgarner	Revision: 2	
	Effective Date: 05/14/13	Page: 1 of 2	

1.0 Purpose

The purpose of this procedure is to ensure correct calibration of the machine for proper operation. The goal is to provide the customer with consistent weights +/- 0.5 lbs. (on 50-lb bags) on their product. This strict standard allows Giles to maintain a reputation for a quality finished product to its customers.

2.0 Scope

This procedure applies to all manufacturing workers.

3.0 Responsibility

Lead Operator and / or Salt Operator

4.0 Safety Considerations

All safety glasses and appropriate safety apparel is to be worn at all times.

Safety is a condition of employment. Employees are not authorized to work in an unsafe manner and are prohibited from harming the environment of the facility or community.

5.0 Materials/Equipment

N/A

6.0 Procedure



Calibration of the machine is necessary for proper operation. The goal is to provide the customer with consistent weights +/- 0.5 lbs. (on 50-lb bags)

Preparation

1. Stop the bagger and clean the scales. See cleaning procedure.
2. Turn scale off (switch directly under screens)
3. On the scale screen press the “main” button. (Top Screen)
4. Press “config” button
5. Press “weight controller” button and then Press “cal” button
6. Press “next” button. Check that reading in upper right is 100
7. Press “next” button again
8. Press “cal-zero” button. Bar graph will advance from left to right, and weight reading will update.

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9. Press “lower weight” button. Weight reading will increase.
10. Press “cal-wgt” button. Bar graph will advance from right to left. Weight reading should read 100.00 +/- 0.2.
11. Press “raise weight” button. Weight reading should go to 0.00 +/- 0.2. If not repeat steps 8-10.
12. Press “done” button and then Press “main” button.
13. Turn scale on (switch directly under screens)
14. Scale is calibrated. You can now restart the machine.

7.0 Reference Documents

N/A

8.0 Change Information

Document review- updated format using new template and numbering system.

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