GILES CHEMICAL ~ PREMIER MAGNESIA
Company Procedure

Title: Council 1#	Number: R12-CO-100-116
Owner: Monte Plott	Revision: 04
Effective Date: 09/07/2016	Page: 1 of 1

PREMIER
MAGNESIA, LLC

Date:_____
Operator:_____
Product: *Council 1# Carton*   Line:_____

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

Line Clearance:
- ☐ Pouches or Cartons Removed   ☐ Corrugated Materials Removed   ☐ Labels Removed
- ☐ Pack and Stack Area Cleared   ☐   All Paperwork Turned In

Carton Specifications:
- ☐   Carton is black and white
- ☐ **CPU#: NONE**
- ☐ Dimensions of carton: 5 1/4"H x 2 3/4"W x 2 3/4"D

Case Specification:
- ☐ Case is brown corrugated with red print
- ☐ Case has Epsom Salt; 12 – 1lb Cartons
- ☐ Case dimensions: 6"H x 10 1/4"W x 8 3/4"D

Packing Specification:
- ☐ 12 ct. cartons / case, packed horizontally into case ; 1,200 cartons per full pallet
- ☐ Quantity of Pallets: _____
- ☐ Date Code on Carton: _____YYJJJ EXP MMYY
- ☐ Date Code on Box: _____YYJJJ EXP MMYY COUN 1 1LB

Pallet Configuration:
- ☐ 20 cases per layer, column stacked 5 high = 100 cases per pallet

Carton and Pouch Waste:
- ☐ Starting Inventory Balance:_____
- ☐ Total Used in Production:_____
- ☐ Pallet Markers:_____
- ☐ Ending Inventory Balance:_____
- ☐ Number of cases not making up a full pallet:_____
- ☐ Number of containers not making a full case:_____

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____