
	<b>GILES CHEMICAL ~ PREMIER MAGNESIA</b>		
	<b>Company Form</b>		
	Title: <b>Training Log – Repackaging Lead Operators</b>	Number: <b>R13-FM-100-054a</b>	
	Owner: <b>Lee Cagle</b>	Revision: <b>01</b>	
	Effective Date: <b>04/11/14</b>	Page: <b>1 of 1</b>	

The following training is to be completed by all **Repackaging Lead Operators** by: \_\_\_\_\_

Employee: \_\_\_\_\_

Date Position Entered: \_\_\_\_\_

Section	Description	Initials	Date
<b>Quality</b>	<ul style="list-style-type: none"> <li>• Safety and Housekeeping Policy - #R12-PL-100-001</li> <li>• Safety and Housekeeping Audit - #R12-FM-100-005</li> </ul>	_____ _____	_____ _____
<b>Safety</b>	<ul style="list-style-type: none"> <li>• Evacuation - #S12-PR-200-067</li> <li>• Safety Precautions for Scented Salt - #S12-PR-200-019</li> </ul>	_____ _____	_____ _____
<b>Production</b>	<ul style="list-style-type: none"> <li>• Daily Production Report - #R12-PR-100-002</li> <li>• Change Over - #R12-PR-100-003</li> <li>• Pouch Drop Test - #R12-PR-100-004</li> <li>• Auto Machine Scent Weight Check - #R12-PR-100-005</li> <li>• Swabbing After Scented Salt - #R12-PR-100-015</li> <li>• Adjusting the Powder Feeder - #R12-PR-100-016</li> <li>• Repackaging Cleaning Procedure - #R12-PR-100-034</li> <li>• Product Weight Verification - #R12-PR-100-020</li> <li>• Fragrance Dosing Check - #R12-PR-100-021</li> <li>• Bulk Feed System – Hanging Salt - #R12-PR-100-024</li> <li>• Line Clearance - #R13-PR-100-027</li> <li>• USP Salt Expiry Code - #R12-PR-100-030</li> <li>• In-coming Raw Material: Magnesium Sulfate - #R13-PR-100-032</li> </ul>	_____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____

Quality/Safety Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_

### Controlled Document

Only those quality documents viewed through the Giles Chemical electronic Documentation System are officially controlled. All other copies, whether viewed through another computer program or a printed version, are not controlled and, therefore, the Quality Unit at Giles assumes no responsibility for accuracy of the document