

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Dr. Teal's Costco 6#**Number: **R12-CO-100-012**Owner: **Jeff Hill**Revision: **0**Effective Date: **06/01/2012**Page: **1 of 1**

Change Over Sheet

Product: *Dr. Teal's Costco 6# Pouch*

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. After the order is complete turn the change over sheet in to your supervisor.

- ☐ **Line cleared of all prior product components and fragrance**

Pouch Specifications:

- ☐ Pouch is dark blue, black, red, green, white and pink
- ☐ **CPU #: 8 11068 01049 7**
- ☐ Dimensions of pouch: 12 1/4"H x 6 7/8"W x 3 3/4" Bottom Gusset

Case Specification:

- ☐ Case is blue, red, black and white
- ☐ Case has Dr. Teals Therapeutic Solutions Epsom Salt Magnesium Sulfate U.S.P.; Barcode 8 11068 01035 7
- ☐ Case Dimensions: 7"H x 8"W x 8"D

Packing Specification:

- ☐ 2ct. pouches / case, packed vertically (standing up) into case
- ☐ Quantity of Pallets: _____
- ☐ Date Code on Pouch: _____ **EXP MMYJ JJYJ**
- ☐ Date Code on Box: _____ **EXP MMYJ JJYJ (Printed by VIDEOJET)**

Pallet Configuration:

- ☐ Pallets must be blue Chep pallets
- ☐ 30 cases per layer, column stacked 3 high, 2 pallets high = 180 cases per double stack pallet
- ☐ Finished pallet gets 24" corner boards

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____

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