



GILES CHEMICAL ~ PREMIER MAGNESIA

Company Procedure

Title: **Swab Test Manual Lines**

Number: **R12-PR-100-F015b**

Owner: **Lee Cagle**

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Swab Test Manual Lines

Swab tests are to be performed any time a line is being switched from scented salt production to unscented production. When performing a swab test follow *Swabbing After Scented Salt (R12-PR-100-015)*.

- Label a zip lock bag for each of the following 4 points to be swabbed.
- Wearing latex gloves roll each end of the swab on the station being swabbed, place in the zip lock bag labeled for that station and close seal.
- Submit bags to the Quality Unit for testing and wait for results before starting production on the line being tested.

☐ Manual Line #1

☐ Manual Line #2

1. Fill Table

☐

2. Funnel

☐

3. Conveyor

☐

4. Packing Table

☐

Start Date: _____

End Date: _____

Cleaned By: _____

Date: _____

Tested By: _____

Date: _____

Results: **Pass / Fail**

Reviewed By: _____

Date: _____

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