

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Form**Title: **Training Log – Assistant/Salt Operator**Number: **P13-FM-100-001**Owner: **Lee Cagle**Revision: **0**Effective Date: **04/05/13**Page: **1 of 2**

The following training is to be completed by Assistant/Salt Operator by: _____

Employee: _____ Position: Assistant/Salt Operator Date Position Entered: _____

Section	Description	Initials	Date
Quality	<ul style="list-style-type: none">• Safety and Housekeeping Policy - #P12-PL-100-001• Safety and Housekeeping Audit - #Q12-FM-100-004• ID and Use of SCR Codes – On The Job Training• Using the Documentation System – Hands on Training	_____ _____ _____ _____	_____ _____ _____ _____
Safety	<ul style="list-style-type: none">• Pre-Shift Forklift Inspections - #P12-PR-200-067• Daily Checklist for Forklifts - #P12-PR-200-F067• Forklift Training – Course and Hands On• Evacuation - #S12-PR-200-003	_____ _____ _____ _____	_____ _____ _____ _____
Bagger, Dryer, Palletizer	<ul style="list-style-type: none">• Bagger Cleaning Procedure – #P12-PR-100-034• Bagger Operation Procedure - #P12-PR-100-035• Bagger Calibration Procedure - #P12-PR-100-036• Palletizer Procedure - #P12-PR-200-039• Bag Weight Checks and Control Chart - #P12-PR-100-040• Bagger - Daily Checks - #P12-PR-100-041• Bagger - Startup & Shut Down - #P12-PR-100-042• Bagger – Troubleshooting - #P12-PR-200-043• Dryer Air Dehumidifier - #P12-PR-200-044• Screener Break - #P12-PR-100-045	_____ _____ _____ _____ _____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____ _____ _____ _____ _____
Shipping	<ul style="list-style-type: none">• ID of Pallets and Super Sacks - #P12-PR-200-072	_____ _____	_____ _____
Digesters	<ul style="list-style-type: none">• Monitoring System Alarms - #P12-PR-200-010• Pressure Washing the K-S Filter Press - #P12-PR-200-018	_____ _____	_____ _____

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Technical	<ul style="list-style-type: none">• Electrical Outage Recovery – #P12-PR-200-054• Process Temperatures - #P12-PR-200-059• Power Out 5 Minutes - #P12-PR-200-060	_____ _____ _____	_____ _____ _____
Forms	<ul style="list-style-type: none">• Salt Operator Log - #P12-FM-100-005• Pallet Count Log - #P12-FM-200-010• Pour Back Log - #P12-FM-200-013• Clean Day Log - #P12-FM-100-017• Work Request Form - #P12-FM-200-020• Daily Duties Checklist - #P12-FM-200-021	_____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____
Miscellaneous	<ul style="list-style-type: none">• Using the Pressure Washer - #P12-PR-200-066	_____	_____

Plant Manager: _____ Date: _____

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