



| | | | |
|---|--|-------------------------------|---|
|  | GILES CHEMICAL ~ PREMIER MAGNESIA | |  |
| | Company Procedure | | |
| | Title: Loading Dock Cleaning | Number: P13-PR-200-087 | |
| | Owner: Jason Bumgarner | Revision: 00 | |
| | Effective Date: 09/16/13 | Page: 1 of 2 | |

1.0 Purpose:

The purpose of this procedure is to routinely clean the loading ramp and properly drain storm water free of any containment

2.0 Scope:

The loading dock at Giles Chemical's main plant facility has a drain that leads to the storm water drainage pipe. The storm water that is collected in the dock needs to be tested for containments and cleaned of major debris before allowing it to flow into storm water drainage system

3.0 Responsibility:

Production and Maintenance

4.0 Safety Considerations:

Observe all Manufacturing safety requirements. Safety glasses and steel toed shoes are required at a minimum.

Safety is a condition of employment. Employees are not authorized to work in an unsafe manner and are prohibited from harming the environment of the facility or the community.

5.0 Materials/Equipment:



- Shovel
- Trash Hopper
- pH Testing Equipment

6.0 Procedure:

1. After it rains, the Warehouse operator is to check the level in the loading ramp
2. If the level is above 3" to 4" then it must be checked and drained as follows:
 - A. Test water with pH paper to ensure it is between a 6 and 8 pH:
 - If outside of range – contact management
 - B. Look at the water and see if Oil residue is noticeable:
 - If residue is noticeable – contact management

Controlled Document

Only those quality documents viewed through the Giles Chemical electronic Documentation System are officially controlled. All other copies, whether viewed through another computer program or a printed version, are not controlled and, therefore, the Quality Unit at Giles assumes no responsibility for accuracy of the document.

| | | | |
|---|--|-------------------------------|---|
|  | GILES CHEMICAL ~ PREMIER MAGNESIA | |  |
| | Company Procedure | | |
| | Title: Loading Dock Cleaning | Number: P13-PR-200-087 | |
| | Owner: Jason Bumgarner | Revision: 00 | |
| | Effective Date: 09/16/13 | Page: 2 of 2 | |

C. If pH is correct and no residue is noticeable:

- Remove any trash or leaves
- Open valve draining water to storm water drain

7.0 Reference Documents:

N/A

8.0 Change Information

New Document

Controlled Document

Only those quality documents viewed through the Giles Chemical electronic Documentation System are officially controlled. All other copies, whether viewed through another computer program or a printed version, are not controlled and, therefore, the Quality Unit at Giles assumes no responsibility for accuracy of the document.