

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Form**Title: **Powered Industrial Truck – Operator
Evaluation Form**Number: **S13-FM-200-001**Owner: **Lee Cagle**Revision: **00**Effective Date: **09/06/13**Page: **1 of 1****Powered Industrial Truck - OPERATOR EVALUATION FORM**

Operator's Name: _____ Facility: _____

Type of Truck: _____ Trainer(s) Name: _____

Employee's Signature: _____ Date: _____

Performance Checklist/Evaluation

1. _____ Performs proper daily inspection or understands procedure
2. _____ Wears seat belt, if equipped
3. _____ Travels with forks close to ground and mast tilted slightly back
4. _____ Approaches load properly
5. _____ Secures load and positions forks/attachment properly
6. _____ Carries load properly
7. _____ Performs loading and unloading properly
8. _____ Looks in the direction of travel
9. _____ Travels in reverse when necessary
10. _____ Turns properly and slowly
11. _____ Starts and stops smoothly
12. _____ Keeps hands and feet in operator's compartment
13. _____ Removes obstacles in aisles
14. _____ Slows down at corners and intersections
15. _____ Slows down and sounds horn at blind corners
16. _____ Obeys plant traffic rules
17. _____ Negotiates ramps properly
18. _____ Understand proper refueling and recharging procedures
19. _____ Wears PPE when required
20. _____ Performs proper procedures for leaving truck unattended

Key: C = Competent, R = Retrained, N = Not Observed, NA = Not Applicable

Questions/Comments: _____

_____**Employee must be re-evaluated at least every three (3) years per OSHA**

Employee must be retrained including an evaluation of the training according to OSHA requirements set forth in 1910.178(l)(4). Retraining in relevant topics shall be provided when;

- Operator observed operating in an unsafe manner;
- Operator involved in an accident or near-miss;
- Operator received an evaluation that reveals unsafe operation
- Operator assigned to drive a different type of truck
- A condition in the workplace changes that could affect safe operation

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