

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company FORM**Title: **Daily Clean Up for Auto #7**Number: **R13-PR-100-F017g**Owner: **Thomas Evans**Revision: **00**Effective Date: **02/16/18**Page: **1 of 1**

## Auto #7 Cleaning Log

Auto lines are cleaned according to the ***Repackaging Cleaning Procedure (R13-PR-100-034)***.

Check each block below as the line is being cleaned. Lead Operator must verify that the line is clean before signing. By signing; you are verifying that the line is clean and ready for use. After cleaning is complete turn the sign off sheet in to your supervisor.

Shift #1 ☐Shift #2 ☐Shift #3 ☐**Non-critical Contact Points:**

- ☐ Used compressed air to blow off all salt inside, outside, and underneath the scales.
- ☐ Emptied each bucket of the scales.
- ☐ Used compressed air to blow salt off the machine from top to bottom.
- ☐ Removed pull belts, washed with warm water in sink, blow dry before reinstalling.
- ☐ Cleaned seal bars and changed seal tape (if needed).
- ☐ Wiped down doors, forming tube, film rollers, zipper inserter rollers, date coder, and bag support table with a clean damp rag.
- ☐ Used compressed air to blow off all conveyors and then wiped them down with a clean damp rag.
- ☐ Used compressed air to blow off the metal detector, wiped it down with a clean damp rag.
- ☐ Used compressed air to blow off the Combi case erector, pack station, and sealer, wiped them down with a clean damp rag (changed tape rolls if needed)
- ☐ Cleaned up all nonconforming pouches and disposed of salt following the *Rework and Reprocessing of Salt* procedure (R12-PR-100-007).
- ☐ Swept the area around the machine to clean up all debris.

**Critical Contact Points:**

- ☐ Blew out Hopper #10 with compressed air and sprayed it with Isopropyl alcohol while it was empty.
- ☐ Posted correct ID sign (RED-Not Clean, GREEN-Cleaned for USP, and BLUE-Cleaned for Tech Grade) stating the condition of the machine.

Comments:


Operator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- ☐ I hereby verify that this line is clean, has the correct ID sign posted and is ready for use

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed By: QA Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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