

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Western Family 1#**Number: **R13-CO-100-122**Owner: **Jeff Hill**Revision: **01**Effective Date: **05/13/2013**Page: **1 of 1**

Date: _____

Operator: _____

Line: _____

Product: Western Family 1# Pouch

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the day or end of the product run.

Line Clearance:

- ☐ Pouches or Cartons Removed ☐ Corrugated Materials Removed ☐ Labels Removed
☐ Pack and Stack Area Cleared ☐ All Paperwork Turned In

Pouch Specifications:

- ☐ Pouch is blue, red and white
☐ CPU#: **0 15400 02458 7 Above Barcode WF-02458A; 02458-A-AAI**
☐ Dimensions of pouch: 8 1/2"H x 5 1/4"W x 2 1/2" Bottom Gusset

Case Specification:

- ☐ Case is brown corrugated with black print
☐ Case has Epsom Salt USP; 12x1lb
☐ Case dimensions: 7"H x 15"W x 7"D
☐ Requires a 4x2 label on one side of each case. Label should include Western Family; Epsom Salt; 1lb./ 12pk; Barcode 10015400024584

Packing Specification:

- ☐ 12 ct. pouches / case, packed horizontally into case
☐ Quantity of Pallets: _____
☐ Date Code on Pouch: _____ EXP MMYJ JJYJ
☐ Date Code on Box: _____ WF 1LB EXP MMYJ JJYJ WF 1LB

Pallet Configuration:

- ☐ 15 cases per layer, column stacked 6 high = 90 cases per pallet

Carton and Pouch Waste:

- ☐ Starting Inventory Balance: _____
☐ Total Used in Production: _____
☐ Pallet Markers: _____
☐ Ending Inventory Balance: _____
☐ Number of cases not making up a full pallet: _____
☐ Number of containers not making a full case: _____

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____

Controlled Document

Only those quality documents viewed through the Giles Chemical electronic Documentation System are officially controlled. All other copies, whether viewed through another computer program or a printed version, are not controlled and, therefore, the Quality Unit at Giles assumes no responsibility for accuracy of the document.