

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Life Peppermint Foot Soak 1#**Number: **R12-CO-100-019**Owner: **Monte Plott**Revision: **08**Effective Date: **05/01/17**Page: **1 of 1**

Date: _____

Operator: _____

Product: Life Peppermint Foot Soak 1# (454 grams) Pouch

Line: _____

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing, you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

Line Clearance:

- ☐ *If this is a fragrance change; verify the line flush was completed and the fragrance is actually Peppermint by smelling the first pouch. Verified by: _____*
- ☐ Pouches or Cartons Removed ☐ Corrugated Materials Removed ☐ Labels Removed
- ☐ Pack and Stack Area Cleared ☐ All Paperwork Turned In ☐ Scent Barrel Removed and Weighed

Pouch Specifications:

- ☐ Pouch is light blue, yellow, white, red, green and black
- ☐ CPU#: **0 57800 00280 2**
- ☐ Dimensions of pouch: 8 1/2"H x 5 1/4"W x 2 1/2" Bottom Gusset

Pouch Machine Recipe:

- ☐ Add Baking Soda in the ribbon blender to feed in pouch. Set ribbon blender to 400.
- ☐ Start Weight _____ End Weight _____
- ☐ 3.41 grams of fragrance per pouch (0.75%)
- ☐ 10.22 grams for the three shot weight check.
- ☐ Fragrance: Arylessence Blue Barrel Peppermint #AD 133949
- ☐ 1st Barrel Weight: BEG. _____ LB END _____ LB Barrel # _____
- ☐ 2nd Barrel Weight: BEG. _____ LB END _____ LB Barrel # _____

Case Specification:

- ☐ Case is brown corrugated with black print
- ☐ Case has Life Brand Epsom Salt Peppermint Foot Soak; Product Code 32-910LIFE; 12x454 gram
- ☐ Case dimensions: 7 1/2"H x 15"W x 7"D

Packing Specification:

- ☐ 12 ct. pouches / case, packed horizontally into case; 1080 pouches per full pallet.
- ☐ Quantity of Pallets: _____
- ☐ Date Code on Pouch: _____ YYJJJ
- ☐ Date Code on Box: _____ YYJJJ

Pallet Configuration:

- ☐ 15 cases per layer, column stacked 6 high = 90 cases per pallet
- ☐ Pallets must be blue Chep pallets

Carton and Pouch Waste:

- ☐ Starting Inventory Balance: _____ + _____ + _____ = _____
- ☐ Total Used in Production: _____
- ☐ Pallet Markers: _____
- ☐ Wasted Labels: _____ + _____ + _____ + _____ + _____ = _____
- ☐ Compactor Form _____ Waste Percentage = _____
- ☐ Calculated Ending Inventory Balance: _____

Actual Ending Inventory: _____ Percent Accounted for: _____

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____

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