**GILES CHEMICAL ~ PREMIER MAGNESIA**
**Company Procedure**

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|---|---|
| Title: Option Eucalyptus 2kg | Number: R12-CO-100-046 |
| Owner: Jeff Hill | Revision: 01 |
| Effective Date: 06/01/2013 | Page: 1 of 1 |

Date:_____

Operator:_____

**Product:** *Option Eucalyptus 2kg (4.41#) Pouch*     Line:_____

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the day or end of the product run.

**Line Clearance:**
- ☐ *If this is a fragrance change; verify the line flush was completed and the fragrance is actually Eucalyptus by smelling the first pouch. Verified by: _____*
- ☐ Pouches or Cartons Removed   ☐ Corrugated Materials Removed   ☐ Labels Removed
- ☐ Pack and Stack Area Cleared   ☐ All Paperwork Turned In   ☐ Scent Barrel Removed and Weighed

**Pouch Specifications:**
- ☐ Pouch is green, blue, white and clear
- ☐ **CPU#:  7  71290 00633  9**
- ☐ Dimensions of pouch:  11 3/8"H x 9"W x 3" Bottom Gusset

**Pouch Machine Recipe:**
- ☐ 20.00 grams of fragrance per pouch (1.0%)
- ☐ 60.00 grams for the three shot weight check.
- ☐ Fragrance: Arylessence Blue Barrel Eucalyptus Mint #AC115307
- ☐ 1$^{st}$ Barrel Weight: BEG._____LB END_____LB Barrel #_____
- ☐ 2$^{nd}$ Barrel Weight: BEG._____LB END_____LB Barrel #_____

**Case Specification:**
- ☐ Case is brown corrugated with green print
- ☐ Case has OPTION SEL D'EPSOM-EUCALYPTUS 2kg;  F-OPVEN02K;  32-932OPT;  6x2kg; Barcode 7 71290 00633 0
- ☐ Case dimensions:  6 1/4"H x 13 1/4"W x 12 1/4"D
- ☐ Requires a printed 4x2 label on one side of each case.  Label should include Option Eucalyptus; barcode (01)20771290006334(10)XXXX(30)00006

**Packing Specification:**
- ☐ 6 ct. pouches / case, packed horizontally into case
- ☐ Quantity of Pallets: _____
- ☐ Date Code on Pouch: _____JJJY
- ☐ Date Code on Box: _____ _____JJJY

**Pallet Configuration:**
- ☐ 9 cases per layer, column stacked 6 high = 54 cases per pallet
- ☐ Pallets must be blue Chep pallets

**Carton and Pouch Waste:**
- ☐ Starting Inventory Balance:_____
- ☐ Total Used in Production:_____
- ☐ Pallet Markers:_____
- ☐ Ending Inventory Balance:_____
- ☐ Number of cases not making up a full pallet:_____
- ☐ Number of containers not making a full case:_____

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____