

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Western Family Lavender 3#**Number: **R13-CO-100-131**Owner: **Monte Plott**Revision: **03**Effective Date: **10/05/2016**Page: **1 of 1**

Date: \_\_\_\_\_

Operator: \_\_\_\_\_

Line: \_\_\_\_\_

**Product: Western Family Lavender 3# Pouch**

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

**Line Clearance:**

- ☐ *If this is a fragrance change; verify the line flush was completed and the fragrance is actually Lavender by smelling the first pouch. Verified by: \_\_\_\_\_*
- ☐ Pouches or Cartons Removed      ☐ Corrugated Materials Removed      ☐ Labels Removed
- ☐ Pack and Stack Area Cleared      ☐ All Paperwork Turned In      ☐ Scent Barrel Removed and Weighed

**Pouch Specifications:**

- ☐ Pouch is green, white, red, gold and purple
- ☐ CPU#: **0 15400 13129 2**
- ☐ Dimensions of pouch: 10 1/2"H x 7 1/2"W x 3" Bottom Gusset

**Pouch Machine Recipe:**

- ☐ 6.80 grams of fragrance per pouch (0.50%)
- ☐ 20.40 grams for the three shot weight check.
- ☐ Fragrance: Arylessence Blue Barrel Lavender Mod #AF 154956
- ☐ 1<sup>st</sup> Barrel Weight: BEG. \_\_\_\_\_ LB END \_\_\_\_\_ LB Barrel # \_\_\_\_\_
- ☐ 2<sup>nd</sup> Barrel Weight: BEG. \_\_\_\_\_ LB END \_\_\_\_\_ LB Barrel # \_\_\_\_\_

**Case Specification:**

- ☐ Case is brown corrugated with black print
- ☐ Case has MAGNESIUM SULFATE U.S.P.; EPSOM SALT
- ☐ Requires a printed 4x2 label on one side of each case. Label should include UPC# 015400131292 and UPC# 10015400131299.
- ☐ Case dimensions: 6 7/8"H x 10 37/8"W x 10 1/4"D

**Packing Specification:**

- ☐ 6 ct. pouches / case, packed horizontally into case; 576 pouches per full pallet.
- ☐ Quantity of Pallets: \_\_\_\_\_
- ☐ Date Code on Pouch: \_\_\_\_\_ YYJJ
- ☐ Date Code on Box: \_\_\_\_\_ YYJJ WF LAV

**Pallet Configuration:**

- ☐ 16 cases per layer, column stacked 6 high = 96 cases per pallet

**Carton and Pouch Waste:**

- ☐ Starting Inventory Balance: \_\_\_\_\_
- ☐ Total Used in Production: \_\_\_\_\_
- ☐ Pallet Markers: \_\_\_\_\_
- ☐ Ending Inventory Balance: \_\_\_\_\_
- ☐ Number of cases not making up a full pallet: \_\_\_\_\_
- ☐ Number of containers not making a full case: \_\_\_\_\_

Operator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Quality Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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