
	GILES CHEMICAL ~ PREMIER MAGNESIA		
	Company Form		
	Title: Vendor Approval Letter	Number: Q12-PR-100-F023e	
	Owner: Deborah Durbin	Revision: 0	
	Effective Date: 08/27/12	Page: 1 of 1	

Date

Vendor name

Address 1

Address 2

Dear Quality Assurance Administrator

We are pleased to inform you that your firm has been approved to become a supplier to our company, having successfully met the quality systems criteria we require to be in place prior to purchasing the product or (service) that your firm offers.

This approval is also being communicated internally and as such we have informed Giles employees that they may begin placing orders with your firm when the need arises.

Thank you for your cooperation and support in working through the qualification process with us. With qualification, we look forward to building a long term business relationship with your firm.
Congratulations!

If you have any questions or comments please contact me. My direct line is 828-452-4784 ext. 33.

Best regards,

Deborah Durbin
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