

GILES CHEMICAL ~ PREMIER MAGNESIA

Company Form

Title: Training Log – Repackaging Shift Number: R13-FM-100-056a

Supervisor

Owner: Lee Cagle Revision: 01 Effective Date: 07/02/14 Page: 1 of 1



Date Position Entered: _____

The following training is to	be completed	by all Rep	packaging <u>S</u>	<u>hift Supervisors</u>
	by:			

Employee:	Date Position Entered:			
Section	Description	Initials	Date	
Quality	Safety and Housekeeping Policy - #R12-PL-100-001			
Quanty	Safety and Housekeeping Audit - #R12-FM-100-005			
	, , ,			
	• Evacuation - #S12-PR-200-067			
Safety	Safety Precautions for Scented Salt - #\$12-PR-200-019			
,	Forklift Training – Course and Hands On			
	Forklift Checklist - #R14-PR-200-F040			
	Daily Production Report - #R12-PR-100-002			
	• Change Over - #R12-PR-100-003			
	• Pouch Drop Test - #R12-PR-100-004			
	Auto Machine Scent Weight Check - #R12-PR-100-005			
	Daily Batch Record - #R12-PR-100-012			
	• In-coming Raw Material: Pouch-Carton - #R12-PR-100-013			
Production	• In-coming Raw Material: Fragrance Barrel - #R12-PR-100-014			
	Swabbing After Scented Salt - #R12-PR-100-015			
	Adjusting the Powder Feeder - #R12-PR-100-016			
	Product Weight Verification - #R12-PR-100-020			
	• Fragrance Dosing Check - #R12-PR-100-021			
	Cleaning Maintaining Auditing of RCF - #R12-PR-100-022			
	Bulk Feed System – Hanging Salt - #R12-PR-100-024			
	Opening Repackaging Facility - #R13-PR-200-025			
	Closing Repackaging Facility - #R13-PR-200-026			
	• Line Clearance - #R13-PR-100-027			
	Stretch Wrap/Birthing Finished Goods - #R12-PR-100-028			
	USP Salt Expiry Code - #R12-PR-100-030			
	In-coming Raw Material: Magnesium Sulfate - #R13-PR-100-032			
	Repackaging Cleaning Procedure - #R13-PR-100-034			

Quality/Safety Coordinator: ______ Date: _____