

GILES CHEMICAL CORPORATION		
COMPANY PROCEDURE		
Standard Operating Procedure	Page : 1 of 3	Revision: Date: 11/06/06
	Author: Stacy Howell	Title: Transporting Acid Samples from Main Plant to Lab

Safety: Safety Glasses, Safety Shoes, Acid Gloves, and Lab Coat. Acid bucket is required when picking up acid sample.

Purpose or Objective: This procedure is to ensure that Acid samples taken from railcars are transported safely from the main plant to the lab for testing.

Procedure:

- 1) Safety Manager or Lab Technician is responsible for picking up Acid samples from main plant.
- 2) When transporting Acid sample safety glasses, safety shoes, acid gloves, and lab coat is required.
- 3) Samples will be transported in an Acid bucket in case sample vials contain cracks or leaks.
- 4) Quality Manager or Lab Technician will pick up acid sample from operators station.
- 5) Acid sample should be in bin designated for acid only.
- 6) Acid sample vial will be placed in Acid bucket and transported back to the lab.

GILES CHEMICAL CORPORATION			
COMPANY PROCEDURE			
Standard Operating Procedure		Page : 2 of 3	Revision: Date: 11/06/06
	Author: Stacy Howell	Title: Transporting Acid Samples from Main Plant to Lab	

TRAINING DOCUMENTATION

	EMPLOYEE	TITLE	SIGNATURE	DATE
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				

GILES CHEMICAL CORPORATION		
COMPANY PROCEDURE		
Standard Operating Procedure	Page : 3 of 3	Revision: Date: 11/06/06
	Author: Stacy Howell	Title: Transporting Acid Samples from Main Plant to Lab

18				
----	--	--	--	--