

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Our Family 4#**Number: **R12-CO-100-005**Owner: **Jeff Hill**Revision: **0**Effective Date: **09/25/2012**Page: **1 of 1**

## Change Over Sheet

**Product: *Our Family 4# Pouch***

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. After the order is complete turn the change over sheet in to your supervisor.

- ☐ **Line cleared of all prior product components and fragrance**

**Pouch Specifications:**

- ☐ Pouch is white, blue, red, green and gold  
☐ **CPU #: 0 70253 96386 5 Above Barcode NF-96386C**  
☐ Dimensions of pouch: 11"H x 8 1/4"W x 3" Bottom Gusset

**Case Specification:**

- ☐ Case is brown corrugated with black print  
☐ Case has MAGNESIUM SULFATE, U.S.P.; EPSOM SALT  
☐ Case Dimensions: 5 5/8"H x 16 3/4"W x 11 1/8"D

**Packing Specification:**

- ☐ 6ct. pouches / case, packed horizontally into case  
☐ Quantity of Pallets: \_\_\_\_\_  
☐ Date Code on Pouch: \_\_\_\_\_ EXP MMYJ JJY  
☐ Date Code on Box: \_\_\_\_\_ OF EXP MMYJ JJY OF

**Pallet Configuration:**

- ☐ 9 cases per layer, column stacked 7 high = 63 cases per pallet  
☐ Finished pallet gets 38" corner boards

Operator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Quality Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Scale Information Breakdown:**

Reject: \_\_\_\_\_

Over: \_\_\_\_\_

Average: \_\_\_\_\_

Std. Dev.: \_\_\_\_\_

Max: \_\_\_\_\_

Min: \_\_\_\_\_

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