

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Pennington 7# 4 Pack**Number: **R15-CO-100-167**Owner: **Monte Plott**Revision: **02**Effective Date: **10/05/16**Page: **1 of 1**

Date: _____

Operator: _____

Product: Pennington 7# Pouch 4 Pack**Line:** _____

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

Line Clearance:

- ☐ Pouches or Cartons Removed ☐ Corrugated Materials Removed ☐ Labels Removed
☐ Pack and Stack Area Cleared ☐ All Paperwork Turned In

Pouch Specifications:

- ☐ Pouch has a floral top over a beige bottom
☐ CPU#: **0 21496 28100 1**
☐ Dimensions of pouch: 13"H x 10"W x 3 7/8" Bottom Gusset

Case Specification:

- ☐ Case is brown corrugated with black print
☐ Case has PENNINGTON EPSOM SALT; Product size: 4/7lb BAGS; Product UPC: 0-21496-28100-1; Vendor: 730028; SAP#: 100524479; Barcode 3 00 21496 28100 2
☐ Case dimensions: 6.56" H x 15.25"W x 11.375"D
☐ SAP # can be overlaid with a 2x4 label with new number if necessary on both sides of the box.

Packing Specification:

- ☐ 4 ct. pouches / case, packed horizontally into case; 240 pouches per full pallet.
☐ Quantity of Pallets: _____
☐ Date Code on Pouch: _____ YYJJ EXP MMY
☐ Date Code on Box: _____ YYJJ EXP MMY

Pallet Configuration:

- ☐ 10 cases per layer, column stacked 6 high = 60 cases per pallet

Carton and Pouch Waste:

- ☐ Starting Inventory Balance: _____
☐ Total Used in Production: _____
☐ Pallet Markers: _____
☐ Ending Inventory Balance: _____
☐ Number of cases not making up a full pallet: _____
☐ Number of containers not making a full case: _____

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____

Scale Information Breakdown:

Reject: _____

Over: _____

Average: _____

Std. Dev.: _____

Max: _____

Min: _____

Controlled Document

Only those quality documents viewed through the Giles Chemical electronic Documentation System are officially controlled. All other copies, whether viewed through another computer program or a printed version, are not controlled and, therefore, the Quality Unit at Giles assumes no responsibility for accuracy of the document.