

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Quality Choice 4# Pouch**Number: **R16-CO-100-174**Owner: **Monte Plott**Revision: **02**Effective Date: **05/01/17**Page: **1 of 1**

Date: \_\_\_\_\_

Operator: \_\_\_\_\_

Line: \_\_\_\_\_

**Product: Quality Choice 4# Pouch**

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing, you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

**Line Clearance:**

- ☐ Pouches or Cartons Removed    ☐ Corrugated Materials Removed    ☐ Labels Removed  
☐ Pack and Stack Area Cleared    ☐ All Paperwork Turned In

**Pouch Specifications:**

- ☐ Pouch is White, Teal, and Turquoise.  
☐ CPU#: **6 35515 90885 7** Above the barcode **PLD-A331D SE000259**  
☐ Dimensions of pouch: 11"H x 8 1/4"W x 3" Bottom Gusset

**Case Specification:**

- ☐ Case is brown corrugated with black print  
☐ Case has MAGNESIUM SULFATE U.S.P.; EPSOM SALT  
☐ Case dimensions: 5 5/8"H x 16 3/4"W x 11 1/8"D

**Packing Specification:**

- ☐ 6 ct. pouches / case, packed horizontally into case; 378 pouches per full pallet.  
☐ Quantity of Pallets: \_\_\_\_\_  
☐ Date Code on Pouch: \_\_\_\_\_ **YYJJ EXP MMY**  
☐ Date Code on Box: \_\_\_\_\_ **YYJJ EXP MMY QC 4LB**

**Pallet Configuration:**

- ☐ 9 cases per layer, column stacked 7 high = 63 cases per pallet

**Carton and Pouch Waste:**

- ☐ Starting Inventory Balance: \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_  
☐ Total Used in Production: \_\_\_\_\_  
☐ Pallet Markers: \_\_\_\_\_  
☐ Wasted Labels: \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_  
☐ Compactor Form \_\_\_\_\_ Waste Percentage = \_\_\_\_\_  
☐ Calculated Ending Inventory Balance: \_\_\_\_\_

Actual Ending Inventory: \_\_\_\_\_ Percent Accounted for: \_\_\_\_\_

Operator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Quality Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Scale Information Breakdown:**

Reject: \_\_\_\_\_

Over: \_\_\_\_\_

Average: \_\_\_\_\_

Std. Dev.: \_\_\_\_\_

Max: \_\_\_\_\_

Min: \_\_\_\_\_

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