

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Whole Foods Lavender 3#**Number: **R17-CO-100-209**Owner: **Monte Plott**Revision: **00**Effective Date: **11/10/17**Page: **1 of 1**

Date: \_\_\_\_\_

Operator: \_\_\_\_\_

Line: \_\_\_\_\_

**Product: Whole Foods Lavender 3# Pouch**

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

**Line Clearance:**

- ☐ *If this is a fragrance change; verify the line flush was completed and the fragrance is actually Lavender by smelling the first pouch. Verified by: \_\_\_\_\_*
- ☐ Pouches or Cartons Removed    ☐ Corrugated Materials Removed    ☐ Labels Removed
- ☐ Pack and Stack Area Cleared    ☐ All Paperwork Turned In    ☐ Scent Barrel Removed and Weighed

**Pouch Specifications:**

- ☐ Pouch is white, purple, with purple writing
- ☐ CPU#: **0 99482 46818 7: Above barcode PLD-A485B SE000330**
- ☐ Dimensions of pouch: 10 1/2"H x 7 1/2"W x 3" Bottom Gusset

**Pouch Machine Recipe:**

- ☐ 13.62 grams of fragrance per pouch (1.00%)
- ☐ 40.86 grams for the three shot weight check.
- ☐ Fragrance: Arylessence Blue Barrel ALL NATURAL LAVENDER II #AJ198188
- ☐ 1<sup>st</sup> Barrel Weight: BEG. \_\_\_\_\_ LB END \_\_\_\_\_ LB Barrel # \_\_\_\_\_
- ☐ 2<sup>nd</sup> Barrel Weight: BEG. \_\_\_\_\_ LB END \_\_\_\_\_ LB Barrel # \_\_\_\_\_

**Case Specification:**

- ☐ Case is brown corrugated with black print
- ☐ Case has MAGNESIUM SULFATE U.S.P.; EPSOM SALT
- ☐ Case dimensions: 6 7/8"H x 10 37/8"W x 10 1/4"D
- ☐ Case requires a 2x 4 label with the following: 365 3LB LAV EPSOM SALT Barcode 10099482468184

**Packing Specification:**

- ☐ 6 ct. pouches / case, packed horizontally into case; 576 pouches per full pallet.
- ☐ Quantity of Pallets: \_\_\_\_\_
- ☐ Date Code on Pouch: \_\_\_\_\_ YYJJ
- ☐ Date Code on Box/Label \_\_\_\_\_ YYJJ

**Pallet Configuration:**

- ☐ 16 cases per layer, column stacked 6 high = 96 cases per pallet

**Carton and Pouch Waste:**

- ☐ Starting Inventory Balance: \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_
- ☐ Total Used in Production: \_\_\_\_\_
- ☐ Pallet Markers: \_\_\_\_\_
- ☐ Wasted Labels: \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_
- ☐ Compactor Form \_\_\_\_\_ Waste Percentage = \_\_\_\_\_
- ☐ Calculated Ending Inventory Balance: \_\_\_\_\_

Actual Ending Inventory: \_\_\_\_\_

Percent Accounted for: \_\_\_\_\_

Operator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Quality Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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