

GILES CHEMICAL CORPORATION		
COMPANY PROCEDURE		
POUCH MACHINE STARTUP	Page : 1 of 1	Date : Revision : 12/2/06
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Objective

Inform the operators of the correct procedure to start production on the pouch machine.

Scope

PSG LEE RP-84T/Z (Pouch Machine)

Responsibility

Machine Operator, Repack Manager, Maintenance, Material Handlers

Procedure

Warm-Up

1. Make sure the air compressor is on. (See **Morning Duties**)
2. Locate the scale control panel. Turn the red knob until it comes out.
3. Press the green "Power On" button. Wait until it lights up.
4. Check and make sure there is salt in the hopper.
5. Switch the black knob on the small silver box (located on the front wall of the plant) to "P".
6. Press the red "Start/Stop" button for each scale. Make sure the corner lights up.
7. Locate the control panel for the pouch machine. Turn the red knob on the control panel until it comes out.
8. Press the "Power On" button.
9. Press 1, 1, 1, 1 and then "Enter" on the touchscreen.
10. Press "Summary Report" on the touchscreen.

Start of Production

11. Make sure all of the conveyors and screws are started. (See **Morning Duties**)
12. Press the "Drive" button. Wait until it lights up.
13. Turn the "Bag Supply" switch from "Off" to "On".