

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Target 2# Peppermint**Number: **R17-CO-100-194**Owner: **Monte Plott**Revision: **02**Effective Date: **05/01/17**Page: **1 of 1**

Date: _____

Operator: _____

Line: _____

Product: Target 2# Peppermint w/ Baking Soda

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing, you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

Line Clearance:

- ☐ *If this is a fragrance change; verify the line flush was completed and the fragrance is actually Peppermint by smelling the first pouch. Verified by: _____*
- ☐ Pouches or Cartons Removed ☐ Corrugated Materials Removed ☐ Labels Removed
- ☐ Pack and Stack Area Cleared ☐ All Paperwork Turned In ☐ Scent Barrel Removed and Weighed

Pouch Specifications:

- ☐ Pouch is White and Blue with Blue and Black Writing.
- ☐ CPU#: **3 49580 45002 8**
- ☐ Dimensions of pouch: 9 1/4"H x 6 1/2"W x 2 3/8" Bottom Gusset

Pouch Machine Recipe:

- ☐ Add Baking Soda in the ribbon blender to feed in pouch. Set ribbon blender to 400.
- ☐ **Start Weight** _____ **End Weight** _____
- ☐ **Dry Add Verification should be documented on form R12-PR-100-F005 Auto Scent and Weight Check**
- ☐ 4.54 grams of fragrance per pouch (0.5%)
- ☐ 13.62 grams for the three shot weight check.
- ☐ Fragrance: Arylessence Blue Barrel AH180234
- ☐ 1st Barrel Weight: BEG. _____ LB END _____ LB Barrel # _____
- ☐ 2nd Barrel Weight: BEG. _____ LB END _____ LB Barrel # _____

Case Specification:

- ☐ Case is brown corrugated with black print
Case Label: Barcode 10349580450025 Target Up and Up Peppermint 2#
or a preprinted box with the same information
- ☐ **Product requires 2 case labels with the above information.**
- ☐ Case dimensions: 9.32" L x 8.32"W x 7.14" h
- ☐ **Packing Specification:**
- ☐ 6 ct. pouches / case, packed horizontally into case; 900 pouches per full pallet.
- ☐ Quantity of Pallets: _____
- ☐ Date Code on Pouch: _____ YYJJJ
- ☐ Date Code on Box/Label: _____ YYJJJ

Pallet Configuration:

- ☐ 25 cases per layer, column stacked 6 high = 150 cases per pallet
- ☐ **Product require a red PECO pallet.**

Carton and Pouch Waste:

- ☐ Starting Inventory Balance: _____ + _____ + _____ = _____
- ☐ Total Used in Production: _____
- ☐ Pallet Markers: _____
- ☐ Wasted Labels: _____ + _____ + _____ + _____ + _____ = _____
- ☐ Compactor Form _____ Waste Percentage = _____
- ☐ Calculated Ending Inventory Balance: _____

Actual Ending Inventory: _____

Percent Accounted for: _____

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____

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