GILES CHEMICAL ~ PREMIER MAGNESIA	
Company Procedure	
Title: Equate Milk and Honey w/ Handle 2kg	Number: R16-CO-100-182
Owner: Monte Plott	Revision: 02
Effective Date: 05/01/17	Page: 1 of 1

PREMIER MAGNESIA, LLC

** 4.41 # Pouch Weight Sheet Required

Date:_____

Operator:_____

Product: *Equate Milk and Honey w/ Handle 2kg (4.41#) Pouch*   Line:_____

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

Line Clearance:
- ☐ *If this is a fragrance change; verify the line flush was completed and the fragrance is actually Vanilla by smelling the first pouch. Verified by: _____*
- ☐ Pouches or Cartons Removed   ☐ Corrugated Materials Removed   ☐ Labels Removed
- ☐ Pack and Stack Area Cleared   ☐ All Paperwork Turned In   ☐ Scent Barrel Removed and Weighed

Pouch Specifications:
- ☐ Pouch is White, brown, white, and blue. Pouch has a handle on right side.
- ☐ **CPU#: 6 28915 36410 1**
- ☐ Dimensions of pouch: 12.25"H x 9.625"W x 3.00" Bottom Gusset

Pouch Machine Recipe:
- ☐ 15.00 grams of fragrance per pouch (0.75%)
- ☐ 45.00 grams for the three shot weight check.
- ☐ Fragrance: Arylessence Blue Barrel Milk and Honey #AG170107
- ☐ 1st Barrel Weight: BEG._____LB END_____LB Barrel #_____
- ☐ 2nd Barrel Weight: BEG._____LB END_____LB Barrel #_____

Case Specification:
- ☐ Case is brown corrugated with black print Giles Item number BP25071GEN
- ☐ Case dimensions: 6 1/4"H x 13 1/4"W x 12 1/4"D
- ☐ Requires a printed 4x2 label on one side of each case. Label should include
- ☐ 32-995EQ Equate Milk & Honey W Handle 6 06 28915 36410 3
- ☐

Packing Specification:
- ☐ Packed horizontally into case; pouches per case = 6; pouches per pallet = 324
- ☐ Quantity of Pallets: _____
- ☐ Date Code on Pouch: _____YYJJJ
- ☐ Date Code on Box: _____ _____YYJJJ

Pallet Configuration:
- ☐ 9 cases per layer, column stacked 6 high = 54 cases per pallet
- ☐ Pallets must be blue Chep pallets

Carton and Pouch Waste:
- ☐ Starting Inventory Balance:_____ + _____ + _____ = _____
- ☐ Total Used in Production:_____
- ☐ Pallet Markers:_____
- ☐ Wasted Labels: _____+ _____ + _____+ _____+_____ =_____
- ☐ Compactor Form _____ _____ _____ _____ _____ Waste Percentage = ____
- ☐ Calculated Ending Inventory Balance:_____

Actual Ending Inventory: _____   Percent Accounted for:_____

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____