

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Dr Teal's 6# Costco Club Pallet**Number: **R15-CO-100-159**Owner: **Monte Plott**Revision: **02**Effective Date: **05/03/16**Page: **1 of 1**

Date: _____

Operator: _____

Line: _____

Product: Dr Teal's 6# Costco Club Pallet

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

Line Clearance:

- ☐ Pouches or Cartons Removed ☐ Corrugated Materials Removed ☐ Labels Removed
☐ Pack and Stack Area Cleared ☐ All Paperwork Turned In

Pouch Specifications:

- ☐ Pouch is navy, black, red, and white
☐ CPU#: **8 11068 01049 4**
☐ Dimensions of pouch: 12.25"H x 9.75"W x 3" Bottom Gusset

Case Specification:

- ☐ Case is blue, red, black and white
☐ Case has Dr. Teal's Therapeutic Solutions Epsom Salt Magnesium Sulfate U.S.P.; Barcode 8 11068 01035 7
☐ Case dimensions: 6.5"H x 9.5 W x 8"D

Packing Specification:

- ☐ 2 ct. pouches / case, packed horizontally into case
☐ Quantity of Pallets: _____
☐ Date Code on Pouch: _____ YYJJJ
☐ Date Code on Box: _____ YYJJJ (Printed by VideoJet)

Pallet Configuration:

- ☐ 24 cases per layer, column stacked 4 high, 2 pallets high = 192 cases per double stack pallet
☐ **COSTCO REQUIRES A BLUE CHEP PALLET**
☐ Finished pallet gets 24" corner boards

Carton and Pouch Waste:

- ☐ Starting Inventory Balance: _____
☐ Total Used in Production: _____
☐ Pallet Markers: _____
☐ Ending Inventory Balance: _____
☐ Number of cases not making up a full pallet: _____
☐ Number of containers not making a full case: _____

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____

Scale Information Breakdown:

Reject: _____

Over: _____

Average: _____

Std. Dev.: _____

Max: _____

Min: _____

Controlled Document

Only those quality documents viewed through the Giles Chemical electronic Documentation System are officially controlled. All other copies, whether viewed through another computer program or a printed version, are not controlled and, therefore, the Quality Unit at Giles assumes no responsibility for accuracy of the document.