

GILES CHEMICAL		
COMPANY PROCEDURE		
Standard Operating Procedure	Page : 1 of 2	Revision : Date :06/13/2007
Author: Stacy Howell	Title: HEB/Walmart Product Segregation	

Safety: All proper safety equipment for the area.

Purpose or Objective: The purpose of this procedure is to ensure that HEB product is segregated from Walmart product during production.

Procedure:

- 1) Facility should never run HEB and Walmart product on the same day.
- 2) If there is an instance when HEB and Walmart must be in production on the same day:
 - A) Operator must strip the line which is an initial check to ensure that the correct corrugated material is being used.
 - B) Operator will perform line checks every 30 minutes to ensure the correct product is being produced.
 - C) Shrink Wrapper/Forklift Operator will code top of every pallet with the letter "H" to indicate the product on the pallet is HEB. Walmart product will not have a designated letter.
 - D) Shrink Wrapper/Forklift Operator will double check every pallet and check for distinctive characteristics to ensure all product on pallet is correct.

HEB Characteristics

- Date code will contain HEB on case
- Case has Epsom Salt lettered in black

Walmart Characteristics

- Visible barcode on case
- Case has Epsom Salt lettered in blue

- 3) Never finish a run with a partial pallet of product.

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TRAINING DOCUMENTATION

	EMPLOYEE	TITLE	SIGNATURE	DATE
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