

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Form**Title: **Daily Batch Record**Number: **R12-PR-100-F012**Owner: **Brook Vaughn**Revision: **08**Effective Date: **08/01/2016**Page: **1 of 1****Daily Batch Record Form**

Date: \_\_\_\_\_

USP Expiry Date Code POUCH/CARTON: \_\_\_\_\_

SCENTED Expiry Date Code POUCH/CARTON: \_\_\_\_\_

**Incoming Salt Lot Information**

Hopper #1: \_\_\_\_\_

Hopper #2: \_\_\_\_\_

Hopper #3: \_\_\_\_\_

Hopper #4: \_\_\_\_\_

Hopper #5: \_\_\_\_\_

Hopper #6: \_\_\_\_\_

Hopper #7: \_\_\_\_\_

**Check each box once completed**

- |   |   |
|---|---|
| <input type="checkbox"/> Daily Batch Record Form    | <input type="checkbox"/> Auto Scent & Weight Check      |
| <input type="checkbox"/> Recon Record               | <input type="checkbox"/> Compactor Waste Forms          |
| <input type="checkbox"/> Start-Up/Change-Over Forms | <input type="checkbox"/> Auto Summary Forms             |
| <input type="checkbox"/> Expiry Date Sign-off       | <input type="checkbox"/> Incoming Salt Inspection Forms |
| <input type="checkbox"/> Daily Production Report    | <input type="checkbox"/> Daily Quality Audits           |
| <input type="checkbox"/> Weight Sheets              | <input type="checkbox"/> Certificate of Analysis        |
| <input type="checkbox"/> Fragrance Weight Sheets    |   |

☐ **Upon review of this batch record, initiation of a CAPA, Deviation, Non-Conformance, or OOS was noted.**

#(s) \_\_\_\_\_

Reviewed-Production: \_\_\_\_\_ Reviewed-Quality: \_\_\_\_\_

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