

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Top Care 4#**Number: **R12-CO-100-106**Owner: **Jeff Hill**Revision: **02**Effective Date: **10/22/2013**Page: **1 of 1**

Date: \_\_\_\_\_

Operator: \_\_\_\_\_

Line: \_\_\_\_\_

**Product: Top Care 4# Carton**

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the day or end of the product run.

**Line Clearance:**

- ☐ Pouches or Cartons Removed    ☐ Corrugated Materials Removed    ☐ Labels Removed  
☐ Pack and Stack Area Cleared    ☐ All Paperwork Turned In

**Carton Specifications:**

- ☐ Carton is blue, red, gold and white  
☐ CPU#: **0 36800 25700 9 Above Barcode TC-25700F**  
☐ Dimensions of carton: 9"H x 3 3/4"W x 3 3/4"D

**Case Specification:**

- ☐ Case is brown corrugated with black print  
☐ Case has 6-1/2 DOZ; EPSOM SALT  
☐ Case dimensions: 10"H x 12"W x 8"D  
☐ Requires a printed 4x2 label on one side of each case. Label should include 4lb Carton; 6pk; Barcode 36800-25700

**Packing Specification:**

- ☐ 6 ct. cartons / case, packed vertically into case  
☐ Quantity of Pallets: \_\_\_\_\_  
☐ Date Code on Carton: \_\_\_\_\_ YJJJ EXP MMY Y  
☐ Date Code on Box: \_\_\_\_\_ YJJJ EXP MMY Y TC 4LB

**Pallet Configuration:**

- ☐ 20 cases per layer, column stacked 5 high = 100 cases per pallet

**Carton and Pouch Waste:**

- ☐ Starting Inventory Balance: \_\_\_\_\_  
☐ Total Used in Production: \_\_\_\_\_  
☐ Pallet Markers: \_\_\_\_\_  
☐ Ending Inventory Balance: \_\_\_\_\_  
☐ Number of cases not making up a full pallet: \_\_\_\_\_  
☐ Number of containers not making a full case: \_\_\_\_\_

**SHIFT ONE****SHIFT TWO**

Operator Signature/Date: \_\_\_\_\_ Operator Signature/Date: \_\_\_\_\_  
Supervisor Signature/Date: \_\_\_\_\_ Supervisor Signature/Date: \_\_\_\_\_  
Quality Signature/Date: \_\_\_\_\_ Quality Signature/Date: \_\_\_\_\_

**Scale Information Breakdown:****Line #1:**

Reject: \_\_\_\_\_  
Over: \_\_\_\_\_  
Average: \_\_\_\_\_  
Std. Dev.: \_\_\_\_\_  
Min: \_\_\_\_\_  
Max: \_\_\_\_\_

**Line #2:**

Reject: \_\_\_\_\_  
Over: \_\_\_\_\_  
Average: \_\_\_\_\_  
Std. Dev.: \_\_\_\_\_  
Min: \_\_\_\_\_  
Max: \_\_\_\_\_

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