
	GILES CHEMICAL ~ PREMIER MAGNESIA		
	Company Form		
	Title: PM Combi Pack Station	Number: M16-PR-200-F060	
	Owner: Thomas Evans	Revision: 00	
	Effective Date: 03/8/2016	Page: 1 of 1	

For each of the items listed below please place a check in the **Completed** column as you complete that task. For any item that is not completed please place a check in the **Not Completed** column and give a brief explanation in the **Notes** section as to why it wasn't completed.

Combi #1 ☐ Combi #2 ☐

Items to be completed	Completed	Not Completed
<div style="display: flex; justify-content: space-between;"> Case Erector Asset Tag #: </div>		
Clean salt dust and corrugate dust from inside machine.		
Check all filter regulators for correct labeled psi and drain water if needed.		
Check vacuum cups for visible wear and tears. Replace if cracked or worn.		
Check for loose belts on belt drive. Tighten if needed. Tensioning procedure in Manual.		
Check all air lines for cracks, leaks, or kinks. Replace if needed.		
Clean all photo eyes and reflectors. Do not use solvent based cleaners.		
Clean all threaded adjustment rods with mild cleaning solution.		
Check mufflers on main valve bank. Replace or clean if dirty.		
Lube all grease fittings.		
Check all bolts and fasteners for looseness. Tighten as needed.		
Clean and wipe down all doors and components.		
Conveyor/Pack Station		
Clean conveyor chain(s) with a mild cleaning solution.		
Clean salt and trash from around end roller(s).		
Check drive chain and lubricate as required for proper operation.		
Tape/Glue Machine		
Check all airlines for cracks, leaks, or kinks. Replace if needed.		
Clean off photo eyes and reflectors.		
Clean all threaded adjustment rods with mild cleaning solution.		
Check knives and clean.		
Oil pads that knives stop on.		
Clean up and blow out all trash from inside and under machine.		
Check all springs (ensure they are in proper operating condition and correct tension)		
Check drive belts for wear (if worn replace them).		
Clean any glue from belts and compression rollers.		
Clean and inspect glue nozzles.		
Clean and wipe down all doors and components.		
Check all bolts and fasteners for looseness. Tighten as needed.		
Notes:		

Maintenance Signature: _____ Date: _____

Maintenance Supervisor: _____ Date: _____

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