

GILES CHEMICAL CORPORATION		
COMPANY PROCEDURE		
Standard Operating Procedure	Page : 1 of 3	Revision : 11-14-05 Date :
Author: Selwyn Scoggin	Title: (00) Bagger Calibration Procedure	

MANUF-BAG-03

### Personnel responsible:

Lead operator

### Safety:

Steel toed shoes and safety glasses

### Summary:

Calibration of the machine is necessary for proper operation. The goal is to provide the customer with consistent weights +/- 0.5 lbs. ( on 50-lb bags )

### Procedure:

A. Preparation

B.

1. Stop the bagger and clean the scales. See cleaning procedure.
2. Turn scale off ( switch directly under screens )
3. On the scale screen press the “main” button. ( Top Screen )
4. Press “config” button
5. Press “weight controller” button
6. Press “cal” button
7. Press “next” button. Check that reading in upper right is 100
8. Press “next” button again
9. Press “cal-zero” button. Bar graph will advance from left to right, and weight reading will update.
10. Press “lower weight” button. Weight reading will increase.
11. Press “cal-wgt” button. Bar graph will advance from right to left. Weight reading should read 100.00 +/- 0.2.
12. Press “raise weight” button. Weight reading should go to 0.00 +/- 0.2. If not repeat steps 8-10.
13. Press “done” button.
14. Press “main” button.
15. Turn scale on ( switch directly under screens )
16. Scale is calibrated. You can now restart the machine.

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REVISION HISTORY

<u>Revision Date</u>	<u>Revision Number</u>	<u>Revision Description</u>
11/14/05	00	New Document

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TRAINING DOCUMENTATION

	EMPLOYEE	TITLE	SIGNATURE	DATE
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