


	GILES CHEMICAL ~ PREMIER MAGNESIA		
	Company Form		
	Title: PM Autopouch Line #7	Number: M18-PR-200-F064	
	Owner: Thomas Evans	Revision: 00	
	Effective Date: 02/16/18	Page: 1 of 2	

For each of the items listed below please place a check in the **Completed** column as you complete that task. For any item that is not completed please place a check in the **Not Completed** column and give a brief explanation in the **Notes** section as to why it wasn't completed.

Items to be completed	Completed	Not Completed
Auto Pouch #7 Machine		
Asset Tag #:		
Remove and clean pull belts (quantity of 2).		
Clean all film feed rollers.		
Clean all zipper feed rollers.		
Clean print head on Videojet date coder. Use Isopropyl Alcohol only.		
Check air lines for any noticeable leaks or cracks. Repair and/or replace as needed.		
Check all drive and timing belts for wear. Replace if needed.		
Clean seal bars and change Teflon tape.		
Clean pan on top of machine under platform.		
Check leakage on scale (above platform toward machine).		
Clean and blow down scale on top of machine.		
Conveyor(s)		
Check belt connector wires for proper connection and repair and/or replace if necessary		
Clean salt and trash from around end roller		
Check drive chain and grease/oil as required for proper operation		
Metal Detector		
Asset Tag#:		
Check plastic belt for wear or broken links. Replace as necessary.		
Clean and blow out salt from around end rollers and inside detection tunnel.		
Check air lines for leaks or cracks. Repair and/or replace as necessary.		
Combi Case Erector/Sealer		
Asset Tag #:		
Clean salt dust and corrugate dust from inside case erector and sealer.		
Check all filter regulators for correct labeled psi air pressure and drain water if needed.		
Check and clean all vacuum generators and filters.		
Check vacuum cups for visible wear and tears. Replace if cracked or worn.		
Check for loose belts on belt drives. Tighten if needed. Tensioning procedure in Combi Operating Manual if needed.		
Clean salt and trash from around end rollers on white plastic product conveyor belt and black packing conveyor belt.		
Check all air lines for cracks, leaks, or kinks. Replace if needed.		
Clean all photo eyes and reflectors. Do not use solvent based cleaners.		
Clean all threaded adjustment rods with mild cleaning solution.		
Lube all grease fittings.		
Check all bolts and fasteners for looseness. Tighten as needed.		
Clean and wipe down all doors and components.		

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Check tape knives and clean.		
Oil pads that knives stop on.		
Check all springs to see if they are in proper operating condition and operating properly.		

Notes:

Maintenance Signature: _____
Date: _____

Maintenance Supervisor: _____
Date: _____

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