
	GILES CHEMICAL ~ PREMIER MAGNESIA		
	Company Procedure		
	Title: PM Autopouches #2	Number: M13-PR-200-029	
	Owner: Randy Lanning	Revision: 0	
	Effective Date: 05/30/2013	Page: 1 of 2	

1.0 Purpose

This procedure establishes the requirements for weekly preventive maintenance for Autopouches #2.

2.0 Scope

This procedure applies to Autopouches #2 at the Repackaging Facility. This procedure shall be performed weekly.

3.0 Responsibility

Maintenance will lead PM of machines with assistance of assigned production employees.

4.0 Safety Considerations

All Contractors/Service Personnel are expected to observe all safety rules and regulations while on Giles Chemical property.

Safety is a condition of employment. Employees are not authorized to work in an unsafe manner and are prohibited from harming the environment of the facility or community.

5.0 Materials/Equipment



- Tools necessary for PM of autopouches

6.0 Procedure

1. Clean out all-fill and wash out with water (remove cups and bottom plate...**Note: Do not allow motor to get wet!**)
2. Steam clean gripper arm and all linkages connecting gripper arms
3. Clean all vacuum filters (be careful they will break)
4. Check all vacuum cups for defects
5. Grease all fittings on top and bottom and on cams
6. Replace all grease caps on fittings
7. Wash down machine using water on all stainless parts
8. Clean door and all plexiglass panels with clean water only
9. Inspect tape on sealing and cooling bars and replace as necessary
10. Inspect discharge belt to ensure there is no salt under belt, it is tracking properly, and tension is appropriate to maintain proper operation.
11. Inspect floor and clean all salt from under machine and all-fill stand

Controlled Document

Only those quality documents viewed through the Giles Chemical electronic Documentation System are officially controlled. All other copies, whether viewed through another computer program or a printed version, are not controlled and, therefore, the Quality Unit at Giles assumes no responsibility for the accuracy of the document.

	GILES CHEMICAL ~ PREMIER MAGNESIA		
	Company Procedure		
	Title: PM Autopouches #2	Number: M13-PR-200-029	
	Owner: Randy Lanning	Revision: 0	
	Effective Date: 05/30/2013	Page: 2 of 2	

7.0 Reference Documents

PM Autopouches #2 form (M13-PR-200-F029)

8.0 Change Information

New Document

Controlled Document

Only those quality documents viewed through the Giles Chemical electronic Documentation System are officially controlled. All other copies, whether viewed through another computer program or a printed version, are not controlled and, therefore, the Quality Unit at Giles assumes no responsibility for the accuracy of the document.