

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Walgreen 2# Peppermint**Number: **R15-CO-100-160**Owner: **Monte Plott**Revision: **01**Effective Date: **05/08/15**Page: **1 of 1**

Date: \_\_\_\_\_

Operator: \_\_\_\_\_

Line: \_\_\_\_\_

**Product: Walgreen 2# Peppermint w/ Baking Soda**

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

**Line Clearance:**

- ☐ *If this is a fragrance change; verify the line flush was completed and the fragrance is actually Peppermint by smelling the first pouch. Verified by: \_\_\_\_\_*
- ☐ Pouches or Cartons Removed    ☐ Corrugated Materials Removed    ☐ Labels Removed
- ☐ Pack and Stack Area Cleared    ☐ All Paperwork Turned In    ☐ Scent Barrel Removed and Weighed

**Pouch Specifications:**

- ☐ Pouch is blue with Yellow, White, and Black Writing.
- ☐ CPU#: **3 11917 17462 4**
- ☐ Dimensions of pouch: 9 1/4"H x 6 1/2"W x 2 3/8" Bottom Gusset

**Pouch Machine Recipe:**

- ☐ Add Baking Soda in the ribbon blender to feed in pouch. Set ribbon blender to 400.  
**Start Weight** \_\_\_\_\_ **End Weight** \_\_\_\_\_
- ☐ 4.54 grams of fragrance per pouch (0.75%)
- ☐ 13.62 grams for the three shot weight check.
- ☐ Fragrance: Arrylscent Blue Barrel AH180234
- ☐ 1<sup>st</sup> Barrel Weight: BEG. \_\_\_\_\_ LB END \_\_\_\_\_ LB Barrel # \_\_\_\_\_
- ☐ 2<sup>nd</sup> Barrel Weight: BEG. \_\_\_\_\_ LB END \_\_\_\_\_ LB Barrel # \_\_\_\_\_

**Case Specification:**

- ☐ Case is brown corrugated with black print  
Case Label: Barcode 10311917174621 Walgreen Peppermint 2# FG002127 and Lot number XXXXX.  
or a preprinted box with the same information
- ☐ Case dimensions: 9.32" L x 8.32"W x 7.14" H

**Packing Specification:**

- ☐ 6 ct. pouches / case, packed horizontally into case
- ☐ Quantity of Pallets: \_\_\_\_\_
- ☐ Date Code on Pouch: \_\_\_\_\_ YYJJ
- ☐ Date Code on Box: \_\_\_\_\_ YYJJ

**Pallet Configuration:**

- ☐ 20 cases per layer, column stacked 7 high = 140 cases per pallet

**Carton and Pouch Waste:**

- ☐ Starting Inventory Balance: \_\_\_\_\_
- ☐ Total Used in Production: \_\_\_\_\_
- ☐ Pallet Markers: \_\_\_\_\_
- ☐ Ending Inventory Balance: \_\_\_\_\_
- ☐ Number of cases not making up a full pallet: \_\_\_\_\_
- ☐ Number of containers not making a full case: \_\_\_\_\_

Operator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Quality Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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