1.0 Purpose

The purpose of this procedure is to perform a standardized drop test and ensure the test is performed correctly.

2.0 Scope

This procedure applies to all drop tests performed at the Repackaging Facility.

3.0 Responsibility

The lead operator on an Auto Line or Manual line is responsible for ensuring the drop test is performed.

4.0 Safety Considerations

Steel toe shoes, safety glasses, hair net, and standard safety attire for the Repackaging area.

Safety is a condition of employment. Employees are not authorized to work in an unsafe manner and are prohibited from harming the environment of the facility or community.

5.0 Materials/Equipment

N/A

6.0 Procedure

1. When dropping a pouch employee shall hold top of pouch evenly with top of drop test bar and vertically to the floor.

2. The drop test for Manual lines 1, 2, and 3, place the bottom of the pouch evenly with the top of the date code table and drop the pouch vertically to the floor.

3. Auto 2 line at the Repackaging facility is equipped with a standard 1 meter bar to perform the drop test.

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4. The drop test for Auto 1 line, hold the bottom of the pouch evenly with the top of the inline feeder and drop the pouch vertically to the floor.

5. Result of drop test will be documented as a P for Pass and F for Fail on weight sheets in the drop test block.

6. Passing = Pouch appears as it was before it was dropped.

7. Fail = Any part of the pouch has weakened seams or torn open.

8. Drop Test is to be performed every 15 minutes.

7.0 Reference Documents

Pouch Weight Sheets PWS
Fragrance Weight Sheets FWS

8.0 Change Information

- Changed header and footer information

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