
	GILES CHEMICAL ~ PREMIER MAGNESIA		
	Lot Production Record		
	Title: Lot Production Record	Number: P13-FM-100-041	
	Owner: Jason Bumgarner	Revision: 07	
	Effective Date: 09/03/2016	Page: 1 of 1	

LOT PRODUCTION RECORD

Date _____ Lot Number _____

DAY

NIGHT

Name	Initials		Name	Initials
_____	_____	Lead Operator	_____	_____
_____	_____	Process Operator	_____	_____
_____	_____	Material Handler	_____	_____
_____	_____	Warehouse	_____	_____
_____	_____	Salt Operator	_____	_____
_____	_____	Salt Operator II	_____	_____

Completed paper work for lot record

✓ or X

Daily Production Report (Day)	_____
Pallet count - Work Sheet	_____
Daily Production Report (Night)	_____
Pallet count - Work Sheet	_____
SCR Sheets (All)	_____

SPC Charts

Digester pH Log	_____
Digester Specific Gravity Log	_____
Process Specific Gravity Log	_____
Crystallizer Temperature Log	_____
Dryer Salt Temperature Log	_____
Dryer/Cooler Temperature Log	_____

Process Upkeep Logs

Process Check Log	_____
Material handler Log	_____
Acid Log (If applicable)	_____
MgO Log (If applicable)	_____

Quality Documents

Daily Process Audit	_____
Daily SCR Quality Audit (Mon-Fri Only)	_____
CoA (Weekly Lot #)	_____
Daily Affirmation Lab Results	_____

☐ Upon review of this batch record, initiation of a CAPA, Deviation, Non-Conformance, or OOS was noted.

#(s) _____

Production Signature _____ Initials _____ Date _____

Quality Signature _____ Initials _____ Date _____

Controlled Document

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