
	<b>GILES CHEMICAL ~ PREMIER MAGNESIA</b>		
	<b>Company Form</b>		
	Title: <b>Training Log – Repackaging Utility Operators and Material Handlers</b>	Number: <b>R13-FM-100-055a</b>	
	Owner: <b>Charles Huggins</b> Effective Date: <b>05/22/2017</b>	Revision: <b>04</b> Page: <b>1 of 1</b>	

*The following training is to be completed by all Repackaging Utility Operator/Birthing Operator by: \_\_\_\_\_*

Employee: \_\_\_\_\_

Date Position Entered: \_\_\_\_\_

Section	Description	Initials	Date
Quality	<ul style="list-style-type: none"> <li>• Safety and Housekeeping Policy - #R12-PL-100-001</li> <li>• Safety and Housekeeping Audit - #R12-FM-100-005</li> </ul>	_____ _____	_____ _____
Safety	<ul style="list-style-type: none"> <li>• Evacuation - #S12-PR-200-067</li> <li>• Safety Precautions for Scented Salt - #S12-PR-200-019</li> <li>• Forklift Training – <b>Course and Hands On</b></li> <li>• Forklift Checklist - #S14-PR-200-F099</li> </ul>	_____ _____ _____ _____	_____ _____ _____ _____
Production	<ul style="list-style-type: none"> <li>• Change Over - #R12-PR-100-003</li> <li>• In-coming Raw Material: Pouch-Carton - #R12-PR-100-013</li> <li>• In-coming Raw Material: Fragrance Barrel - #R12-PR-100-014</li> <li>• Product Weight Verification - #R12-PR-100-020</li> <li>• Bulk Feed System – Hanging Salt - #R12-PR-100-024</li> <li>• Line Clearance - #R13-PR-100-027</li> <li>• Stretch Wrap/Birthing Finished Goods - #R12-PR-100-028</li> <li>• USP Salt Expiry Code - #R12-PR-100-030</li> <li>• In-coming Raw Material: Magnesium Sulfate - #R13-PR-100-032</li> <li>• Repackaging Cleaning Procedure - #R13-PR-100-034</li> </ul>	_____ _____ _____ _____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____ _____ _____ _____

Training Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

Quality/Safety Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_

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