

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Dr Teal's 6#**Number: **R12-CO-100-013**Owner: **Jeff Hill**Revision: **02**Effective Date: **08/28/2013**Page: **1 of 1**

Date: \_\_\_\_\_

Operator: \_\_\_\_\_

**Product: Dr Teal's 6# Velcro Pouch****Line:** \_\_\_\_\_

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing, you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the day or end of the product run.

**Line Clearance:**

- ☐ Pouches or Cartons Removed    ☐ Corrugated Materials Removed    ☐ Labels Removed  
☐ Pack and Stack Area Cleared    ☐ All Paperwork Turned In

**Pouch Specifications:**

- ☐ Pouch is navy, black, red, white and purple  
☐ CPU#: **8 11068 01049 4**  
☐ Dimensions of pouch: 11.8"H x 7.5"W x 3 5/8" Bottom Gusset

**Case Specification:**

- ☐ Case is brown corrugated with black print  
☐ Case has Dr. Teal's 6lb Epsom Salt Quad Pouch – ENGLISH; 04049-6pk; Barcode 1 08 11068 01033 0  
☐ Case dimensions: 11"H x 14"W x 8 1/4"D

**Packing Specification:**

- ☐ 6 ct. pouches / case, packed horizontally into case  
☐ Quantity of Pallets: \_\_\_\_\_  
☐ Date Code on Pouch: \_\_\_\_\_ EXP MMYJ JJY  
☐ Date Code on Box: \_\_\_\_\_ EXP MMYJ JJY

**Pallet Configuration:**

- ☐ 14 cases per layer, column stacked 5 high = 70 cases per pallet

**Carton and Pouch Waste:**

- ☐ Starting Inventory Balance: \_\_\_\_\_  
☐ Total Used in Production: \_\_\_\_\_  
☐ Pallet Markers: \_\_\_\_\_  
☐ Ending Inventory Balance: \_\_\_\_\_  
☐ Number of cases not making up a full pallet: \_\_\_\_\_  
☐ Number of containers not making a full case: \_\_\_\_\_

Operator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Quality Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Scale Information Breakdown:**

Reject: \_\_\_\_\_

Over: \_\_\_\_\_

Average: \_\_\_\_\_

Std. Dev.: \_\_\_\_\_

Max: \_\_\_\_\_

Min: \_\_\_\_\_

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