
	GILES CHEMICAL ~ PREMIER MAGNESIA		
	Company FORM		
	Title: Daily Clean Up for Carton Lines	Number: R12-PR-100-F019	
	Owner: Lee Cagle	Revision: 02	
	Effective Date: 06/19/14	Page: 1 of 1	

Carton Line Cleaning Log

Carton lines are cleaned according to the *Repackaging Cleaning Procedure (R13-PR-100-034)*.

Check each block below as the line is being cleaned. Lead Operator must verify that the line is clean before signing. By signing; you are verifying that the line is clean and ready for use. After cleaning is complete turn the sign off sheet in to your supervisor.

Carton Machine #1 <input type="checkbox"/>	Carton Machine #2 <input type="checkbox"/>
Shift #1 <input type="checkbox"/>	Shift #2 <input type="checkbox"/>
	Shift #3 <input type="checkbox"/>

Non-critical Contact Points:

- ☐ Cleaned out all bad cartons from magazine area.
- ☐ Sprayed down carton magazine, mandrels, chain conveyor and bed with water hose.
- ☐ Wiped down all sheet metal with a damp rag.
- ☐ Used compressed air to blow off the Alpha Check Weigher and then wiped it down with a damp rag.
- ☐ Cleaned up all nonconforming pouches and disposed of salt following the *Rework and Reprocessing of Salt* procedure (*R12-PR-100-007*).
- ☐ Swept the area around the machine to clean up all debris.

Critical Contact Points:

- ☐ Ensured the AMS filler was empty.
- ☐ Removed fill funnel, small auger and collar. Washed each with diluted Dawn detergent, rinsed with hot water and sprayed with Isopropyl alcohol.
- ☐ Cleaned storage container with diluted Dawn detergent, rinsed with hot water and sprayed with Isopropyl alcohol.
- ☐ Put funnel into clean storage container.
- ☐ Blew out Hopper #4 with compressed air and sprayed it with Isopropyl alcohol while it was empty.
- ☐ Posted correct ID sign (RED-Not Clean, GREEN-Cleaned for USP, and BLUE-Cleaned for Tech Grade) stating the condition of the machine.

Comments:

Operator Signature: _____ Date: _____

- ☐ I hereby verify that this line is clean, has the correct ID sign posted and is ready for use

Supervisor Signature: _____ Date: _____

Reviewed By: QA Initials: _____ Date: _____

Controlled Document

Only those quality documents viewed through the Giles Chemical electronic Documentation System are officially controlled. All other copies, whether viewed through another computer program or a printed version, are not controlled and, therefore, the Quality Unit at Giles assumes no responsibility for accuracy of the document.