
	GILES CHEMICAL ~ PREMIER MAGNESIA		
	Lot Production Record		
	Title: Training Assessment - Back up A Operator	Number: R17-FM-100-197	
	Owner: Charles Huggins	Revision: 00	
Effective Date: 08/11/2017		Page: 1 of 1	

Name:					
Date:					
Line Working On:					
Shift:					
Supervisor:					
Trainer:					

Back up Operator A Assessment

Has B Operator Assessment been completed? YES: ____ NO: ____ SCORE: ____	Initial Training		Employee Competent		Retraining	
	Date	Trainer	Yes	No	Date	Trainer
Tapes Pallet Securely						
Able to change/thread tapers correctly and adjust as needed.						
Operate a Pallet Jack						
Back Up Operator A						
Machine Start up/Change Over						
Follows start up procedure R14-PR-200-043						
Change Over, Set up and make adjustments to Combi						
Loads pouches properly into magazine						
Able to change date code						
Able to adjust date code to hit pouch						
Can change suction cup when necessary						
Properly turns on and adjusts Liquid Pump						
Able to change seal tape as needed						
Can adjust scales as needed						
Changes over according to R14-PR-200-043						
Follows Operator check list when troubleshooting						
Leadership Skills						
Takes responsibility for all on line						
Directs crew when needed						
Motivates Crew						
Leads by example						
Fills out paperwork neatly and correctly						
Looks for areas to improve line efficiencies						

Comments

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