

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Dr Teal's Matcha Green Tea 3#**Number: **R18-CO-100-237**Owner: **Monte Plott**Revision: **00**Effective Date: **05/15/18**Page: **1 of 1**

Date: _____

Operator: _____

Line: _____

Product: Dr Teal's Matcha Green Tea 3# Pouch 04692-4PK

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

Line Clearance:

- ☐ *If this is a fragrance change; verify the line flush was completed and the fragrance is actually Jasmine Green Tea by smelling the first pouch. Verified by: _____*
- ☐ Pouches or Cartons Removed ☐ Corrugated Materials Removed ☐ Labels Removed
- ☐ Pack and Stack Area Cleared ☐ All Paperwork Turned In ☐ Scent Barrel Removed and Weighed

Pouch Specifications:

- ☐ Pouch is navy, light green, black, green and red
- ☐ CPU#: **8 11068 01692 2**
- ☐ Quad Pouch has a Velcro Closure with the following Dimensions 6.75 Wide 11.0 High and 2.75 Flat Bottom

Pouch Machine Recipe:

- ☐ Product uses preblended salt which includes Epsom Salt, Matcha Green Tea, Sunflower Oil, Coconut Oil and Fragrance.

Case Specification:

- ☐ Case is brown corrugated with black print
- ☐ Case has Dr Teal's Epsom Salt Soaking Solution; 4- Net Wt. 3lbs (1.36kg) Bags
- ☐ Requires a printed 4x2 label on one side of each case or for the label to be printed on by a VideoJet. Label should include ID# 04692-4PK, Lot# YYJJJ and UPC# 10811068016929
- ☐ Case dimensions: 6 5/8"H x 11 7/8"W x 6 7/8" D

Packing Specification:

- ☐ 4 ct. pouches / case, packed horizontally into case; 644 pouches per full pallet.
- ☐ Quantity of Pallets: _____
- ☐ Date Code on Pouch: _____ YYJJJ
- ☐ Date Code on Box: _____ Label or Printed on barcode

Pallet Configuration:

- ☐ 23 cases per layer, column stacked 7 high = 161 cases per pallet

Carton and Pouch Waste:

- ☐ Starting Inventory Balance: _____ + _____ + _____ = _____
- ☐ Total Used in Production: _____
- ☐ Pallet Markers: _____
- ☐ Wasted Labels: _____ + _____ + _____ + _____ + _____ = _____
- ☐ Compactor Form _____ Waste Percentage = _____
- ☐ Calculated Ending Inventory Balance: _____

Actual Ending Inventory: _____

Percent Accounted for: _____

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____

Controlled Document

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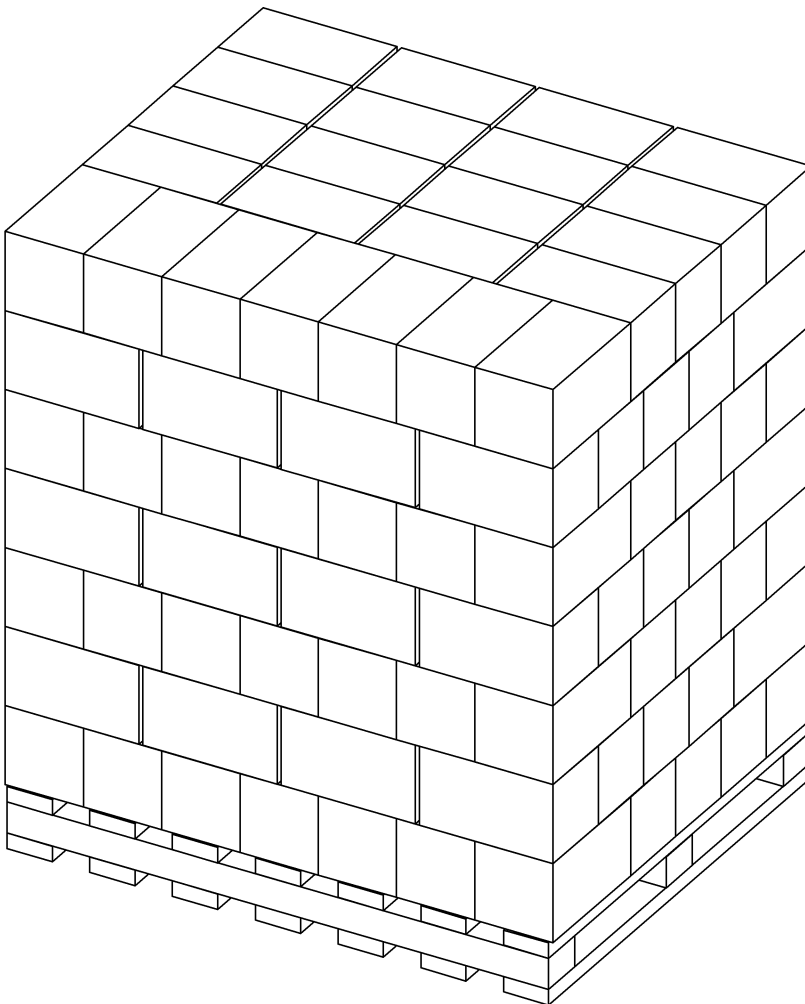
Customer: Giles Chemical
Product/Pkg. Ident: BP25048DRT

Unit Load Criteria:

Unit Dimension Allowance: 49.5 in x 40.5 in x 60 in
Unit Weight Allowance: 4000 lbs
Pallet Dimensions: 48 in x 40 in x 5.5 in
Pallet Weight: 75 lbs

Container Statistics:

Box I.D.: 11.5 in x 6.5625 in x 6.375 in
Box O.D.: 11.875 in x 6.9375 in x 7 in
Box Weight: 0 lbs

**Unit Load Statistics:**

Length: 48.5625 in
Width: 39.625 in
Depth: 54.5 in
Weight: 75 lbs (w/pallet)

Boxes/Layer: 23
Layers/Unit: 7
Boxes/Unit: 161

Efficiency:

Pallet (48.00 x 40.00): 98.69%
Unit (49.50 x 40.50): 94.52%
Cubic (Unit x 60.00): 85.85% (w/pallet)

Pattern Type:

Column: Interlock Horz
Cross: Interlock Horz