

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Form**Title: **In-Process Product ID Verification** Number: **R16-FM-100-087**Owner: **Billy B. Brackett, Jr.**Revision: **00**Effective Date: **05-23-16**Page: **1 of 2**

Shift _____

Date: _____

Operator: _____



Line		6:00	8:00	10:00	12:00	2:00	4:00
A1							
	Pallet ID Label #						
	Case Date Code						
	Product I.D.						
A2							
	Pallet ID Label #						
	Case Date Code						
	Product I.D.						
A3							
	Pallet ID Label #						
	Case Date Code						
	Product I.D.						
A4							
	Pallet ID Label #						
	Case Date Code						
	Product I.D.						
A5							
	Pallet ID Label #						
	Case Date Code						
	Product I.D.						
CM1							
	Pallet ID Label #						
	Case Date Code						
	Product I.D.						
CM2							
	Pallet ID Label #						
	Case Date Code						
	Product I.D.						

Operator _____

Supervisor _____

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	Company Form		
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Purpose: The purpose of this form is to provide an in-process inspection point throughout the shift to ensure accurate identification of the product prior to moving into finished goods

- 1) Inspect the Pallet ID label # and record at the appropriate time check for each production line
- 2) Inspect the Case Date Code to verify that date code is correct and record at the appropriate time check for each production line
- 3) Inspect the Product and record the product on the pallet at the appropriate time check for each production line

NOTE: for all items, if no pallet or product is available to inspect (i.e. first pallet off is late, changeover, etc.) put N/A in the designated block

The completed forms should have the following information and be turned into the shift supervisor at the end of shift:

- 1) Shift Designation filled out in the header
- 2) Date
- 3) Operator running the birthing operation
- 4) Signatures of the Operator and the Shift Supervisor

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