

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Western Family 4#**Number: **R12-CO-100-123**Owner: **Jeff Hill**Revision: **0**Effective Date: **04/01/2013**Page: **1 of 1**

Change Over Sheet

Product: *Western Family 4# Pouch*

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. After the order is complete turn the change over sheet in to your supervisor.

- ☐ **Line cleared of all prior product components and fragrance**

Pouch Specifications:

- ☐ Pouch is blue, red and white
☐ **CPU #: 0 15400 02459 4 Above Barcode WF-02459A; 02459-A-AAI**
☐ Dimensions of carton: 11"H x 8 1/4"W x 3" Bottom Gusset

Case Specification:

- ☐ Case is brown corrugated with black print
☐ Case has MAGNESIUM SULFATE U.S.P.; EPSOM SALT
☐ Case Dimensions: 5 5/8"H x 16 3/4"W x 11 1/8"D

Packing Specification:

- ☐ 6ct. pouches / case, packed horizontally into case
☐ Quantity of Pallets: _____
☐ Date Code on Carton: _____ **EXP MMYJ JJY**
☐ Date Code on Box: _____ **WF EXP MMYJ JJY WF**

Pallet Configuration:

- ☐ 9 cases per layer, column stacked 7 high = 63 cases per pallet

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____

Scale Information Breakdown:**Line 1#:**

Reject: _____

Over: _____

Average: _____

Std. Dev.: _____

Min.: _____

Max.: _____

Line 2#:

Reject: _____

Over: _____

Average: _____

Std. Dev.: _____

Min.: _____

Max.: _____

Controlled Document

Only those quality documents viewed through the Giles Chemical electronic Documentation System are officially controlled. All other copies, whether viewed through another computer program or a printed version, are not controlled and, therefore, the Quality Unit at Giles assumes no responsibility for accuracy of the document.