**GILES CHEMICAL ~ PREMIER MAGNESIA**
**Company Procedure**

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|---|---|
| Title: Dr Teal Lavender 1# 6PK Tray | Number: R15-CO-100-169 |
| Owner: Monte Plott | Revision: 00 |
| Effective Date: 11/18/2015 | Page: 1 of 1 |

**PREMIER**
*MAGNESIA, LLC*

Date:_____

Operator:_____

**Product:** *Dr Teal Lavender 1# 6PK Tray    04443-6 pk*

Line:_____

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

**Line Clearance:**
- ☐ *If this is a fragrance change; verify the line flush was completed and the fragrance is actually Lavender by smelling the first pouch. Verified by: _____*
- ☐ Pouches or Cartons Removed ☐ Corrugated Materials Removed ☐ Labels Removed
- ☐ Pack and Stack Area Cleared ☐ All Paperwork Turned In ☐ Scent Barrel Removed and Weighed

**Pouch Specifications:**
- ☐ Pouch is Blue, Purple and Green
- ☐ **CPU#: 8 11068 01443 0**
- ☐ Dimensions of pouch: 8 1/2"H x 5 1/4"W x 2 1/2" Bottom Gusset

**Pouch Machine Recipe:**
- ☐ 4.54 grams of fragrance per pouch (1.0%)
- ☐ 13.60 grams for the three shot weight check.
- ☐ Fragrance: Mane Black Barrel MF157362
- ☐ 1st Barrel Weight: BEG._____LB END_____LB Barrel #_____
- ☐ 2nd Barrel Weight: BEG._____LB END_____LB Barrel #_____

**Tray and Case Specification:**
- ☐ Tray is pink with white writing. Tray is 15" x 4" x 1.125"
- ☐ Case is brown corrugated with black print
- ☐ Case is Brown and requires a label with the following information. 04443-6 PK 10811068014628
- ☐ Case dimensions: 7 1/2"H x 15"W x 7"D

**Packing Specification:**
- ☐ 6 pouches / tray, 1 tray /shipper. Pouches packed vertically into tray and tray inside of case.
- ☐ Quantity of Pallets: _____
- ☐ Date Code on Pouch: _____YYJJJ
- ☐ Date Code on Box: _____ _____YYJJJ

**Pallet Configuration:**
- ☐ 24 cases per layer, column stacked 5 high = 120 cases per pallet
- ☐ Pallets must be Grade A GMA 40" x 48" pallets

**Carton and Pouch Waste:**
- ☐ Starting Inventory Balance:_____
- ☐ Total Used in Production:_____
- ☐ Pallet Markers:_____
- ☐ Ending Inventory Balance:_____
- ☐ Number of cases not making up a full pallet:_____
- ☐ Number of containers not making a full case:_____

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____