
	<b>GILES CHEMICAL ~ PREMIER MAGNESIA</b>		
	<b>Company Procedure</b>		
	Title: <b>How to Handle Blood and Body Fluid Spills</b>	Number: <b>S12-PR-200-006</b>	
	Owner: <b>Lee Cagle</b>	Revision: <b>02</b>	
	Effective Date: <b>04/24/2014</b>	Page: <b>1 of 2</b>	

## 1.0 Purpose

This procedure is to inform all employees of the proper methods to use when cleaning up blood or bodily fluid.

## 2.0 Scope

All employees must remain alert to potential hazards at all times when working in and around machinery.

## 3.0 Responsibility

All employees

## 4.0 Safety Considerations

When cleaning up blood from an injury or incident it is important that you use the appropriate PPE for the clean-up and assisting the injured employee.

Safety glasses and appropriate safety apparel is to be worn at all times.

Safety is a condition of employment. Employees are not authorized to work in an unsafe manner and are prohibited from harming the environment of the facility or community.

## 5.0 Materials/Equipment



- Protective gear
- Gloves
- eye ware
- other PPE as dictated by the situation

## 6.0 Procedure

1. In the event of an injury, assist the employee and contact the appropriate personnel.
2. Whenever possible, shall wear disposable, waterproof gloves when they expect to come in direct hand contact with bodily fluids (when treating bloody noses, handling clothes soiled by incontinence, or cleaning small spills by hand).
3. Gloves and all materials used to assist the injured employee and/or to clean shall be placed in a plastic bag or trash can liner, secured and marked for disposal.

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4. Wearing latex or other waterproof gloves (and additional PPE if needed) clean the area soiled with body fluids with a germicide - ¼ cup of bleach to one gallon of water. Mop heads, rags and towels used in the clean-up shall be placed in a plastic bag and marked for disposal. If a mop bucket is used, the disinfecting solution should be promptly down the drain.
5. For quantities of bodily fluids that do not exceed 25 ml, the plastic bag may be placed in the garbage.
6. For quantities of bodily fluids the exceed 25 ml, the plastic bag shall be placed in a Bio-hazard container, and sealed. Call the phone number on the container to pick up the container and deliver a replacement.
7. For personal clothing soaked with body fluids, these should be removed as soon as possible and treated separately from other items. Wash separately with bleach in the wash cycle, for material that is not colorfast use non-chlorine bleach about ½ cup to the wash cycle.
8. Uniforms contaminated with bodily fluids should be place in a plastic bag and marked appropriately for cleaning by the uniform vendor.
9. Vigorously and thoroughly wash with soap and water your hands and arms if they came in contact with bodily fluids.

## 7.0 Reference Documents

N/A

## 8.0 Change Information

Document review- updated format using new template and numbering system.

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