

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Rite Aid 2# Peppermint**Number: **R15-CO-100-171**Owner: **Monte Plott**Revision: **01**Effective Date: **10/05/16**Page: **1 of 1**

Date: _____

Operator: _____

Product: Rite Aid 2# Peppermint w/ Baking Soda**Line:** _____

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

Line Clearance:

- ☐ *If this is a fragrance change; verify the line flush was completed and the fragrance is actually Peppermint by smelling the first pouch. Verified by: _____*
- ☐ Pouches or Cartons Removed ☐ Corrugated Materials Removed ☐ Labels Removed
- ☐ Pack and Stack Area Cleared ☐ All Paperwork Turned In ☐ Scent Barrel Removed and Weighed

Pouch Specifications:

- ☐ Pouch is green with Yellow, White, and Black Writing.
- ☐ **CPU#: 0 11822 61540 2**
- ☐ Dimensions of pouch: 9 1/4"H x 6 1/2"W x 2 3/8" Bottom Gusset

Pouch Machine Recipe:

- ☐ Add Baking Soda in the ribbon blender to feed in pouch. Set ribbon blender to 400.
- ☐ **Start Weight** _____ **End Weight** _____
- ☐ 4.54 grams of fragrance per pouch (0.5%)
- ☐ 13.62 grams for the three shot weight check.
- ☐ Fragrance: Arrylscent Blue Barrel AH180234
- ☐ 1st Barrel Weight: BEG. _____ LB END _____ LB Barrel # _____
- ☐ 2nd Barrel Weight: BEG. _____ LB END _____ LB Barrel # _____

Case Specification:

- ☐ Case is brown corrugated with black print
- ☐ Case Label: Barcode 011822615402 Rite Aid Peppermint 2#
or a preprinted box with the same information
- ☐ Case dimensions: 9.32" L x 8.32"W x 7.14" H

☐ **Packing Specification:**

- ☐ 6 ct. pouches / case, packed horizontally into case; 900 pouches per full pallet.
- ☐ Quantity of Pallets: _____
- ☐ Date Code on Pouch: _____ YYJJJ
- ☐ Date Code on Box/Label: _____ YYJJJ

Pallet Configuration:

- ☐ 25 cases per layer, column stacked 6 high = 150 cases per pallet

Carton and Pouch Waste:

- ☐ Starting Inventory Balance: _____
- ☐ Total Used in Production: _____
- ☐ Pallet Markers: _____
- ☐ Ending Inventory Balance: _____
- ☐ Number of cases not making up a full pallet: _____
- ☐ Number of containers not making a full case: _____

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____

Controlled Document

Only those quality documents viewed through the Giles Chemical electronic Documentation System are officially controlled. All other copies, whether viewed through another computer program or a printed version, are not controlled and, therefore, the Quality Unit at Giles assumes no responsibility for accuracy of the document.