
	<b>GILES CHEMICAL ~ PREMIER MAGNESIA</b>		
	<b>Company Procedure</b>		
	Title: <b>Dryer/Cooler Air Filter Cleaning</b>	Number: <b>M13-PR-200-047</b>	
	Owner: <b>Robert Willis</b>	Revision: <b>0</b>	
	Effective Date: <b>09/16/2013</b>	Page: <b>1 of 2</b>	

## 1.0 Purpose

The purpose of this procedure is to outline the steps necessary to check and clean the air filters for the Dryer/Cooler on a periodic basis.

## 2.0 Scope

This procedure applies to the Dryer/Cooler at the Manufacturing Facility. This procedure shall be performed once a week during the weekly shutdown.

## 3.0 Responsibility

Maintenance Personnel

## 4.0 Safety Considerations

Safety glasses and appropriate safety apparel are to be worn at all times.

Safety is a condition of employment. Employees are not authorized to work in an unsafe manner and are prohibited from harming the environment of the facility or community.

## 5.0 Materials/Equipment

- Tools necessary for changing filters
- Clean Filters

## 6.0 Procedure



This Preventive check and clean procedure should be conducted only under the direct supervision of the Lead Maintenance Tech of the shift who will be responsible for ensuring that the air filters are cleaned during the weekly shutdown sequence in the Main Plant.

1. Confirm that equipment has been shut down for cleaning and remove stainless filters for the inlet of Dryer. Spare filters are available in the Upper Warehouse so that cleaning of these filters can be completed off line.



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2. Open door to Cooler and remove four plastic filters and exchange with spare filters from upper warehouse.



3. Filters that have been removed should be cleaned with water and replaced in the upper warehouse.

## 7.0 Reference Documents

N/A

## 8.0 Change Information

New Document

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