
	GILES CHEMICAL ~ PREMIER MAGNESIA		
	Company Form		
	Title: Lot Production Record	Number: P13-FM-100-041	
	Owner: Jason Bumgarner	Revision: 02	
	Effective Date: 09/08/14	Page: 1 of 1	

Lot Production Record

Date: _____
Lot Number: _____

	Day	Night
Lead Operator:	_____	_____
Warehouse Operator:	_____	_____
Material Handler:	_____	_____
Salt Operator:	_____	_____
Assistant Operator:	_____	_____

Completed paper work for lot record

✓ or ✗

Daily Production Report (Day): _____
Pallet Count – Worksheet: _____
Daily Production Report (Night): _____
Pallet Count – Worksheet: _____

SPC Charts

Crystallizer Temperature Log: _____
Dryer Salt Temperature Log: _____
Digester Specific Gravity Log: _____
Digester pH Log: _____

Process Upkeep Logs

Material Handler Log: _____
Acid Log (If Applicable): _____
MgO Log (If Applicable): _____

All daily records are to be completed, signed, dated, and stapled together with this cover sheet.
The Night shift Lead Operator is responsible for the daily lot record.

Lead Days		Lead Nights		Manager's Initials		QA's Initials	
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