

WEEKLY CLEAN DAY _____ / _____ / _____				
TIME DOWN ____:____ - TIME UP ____:____				
Area	Responsibility	Instructions	Problems or Comments	Opr Intls
When shutting down the plant all plant shut down procedures have to be followed. (example - Vacuum shut down)				
Brine	Lead Oper.	Are Digesters Running		
	Lead Oper.	Is press Running		
	<i>Thursday Clean day should also be used to catch up on Brine. If digesters or Press can not be ran, note why...</i>			
Centrifuge Area	Lead Oper.	Wash out centrifuge(Big)		
	Lead Oper.	Wash out centrifuge(Small)		
	Lead Oper.	Pick up all hoses and trash		
	Lead Oper.	Check Dust Collector - psi (Must be over 30 psi) 1 _____ - 2 _____		
	Lead Oper.	Clean sink and equipment		
Dryer Area	Lead Oper.	"Full Dryer Wash out"		
	Lead Oper.	"Full Cooler Wash out"		
	Lead Oper.	Tops off and wash all salt screws		
	Lead Oper.	Hose off from front to back		
Bagger and Palletizer	Salt Oper.	Empty all Hoppers		
	Salt Oper.	Check inside Hoppers for clods		
	Salt Oper.	Clear chutes feeding hoppers		
	Salt Oper.	Clean belt conveyors screens		
	Salt Oper.	Perform Bagger Maintenance		
	Salt Oper.	Zero and Calibrate Scale		
	Salt Oper.	Remove all Dust on top of bagger		
	Salt Oper.	Air blow inside of bagger		
	Salt Oper.	Air blow scale and inner bucket		
	Salt Oper.	Clean monitors (damp cloth only)		
	Salt Oper.	Wash down all Glass surfaces		
	Salt Oper.	All salt-top to bottom of Palletizer		
	Digester Area	Material Handler	Clean Brine Lines	
Material Handler		Clean ML Filter		
Material Handler		Clean Filters for Vacuum Drive		
Material Handler		Clear Brine feed lines from tank		
Material Handler		Clean pans/sump for drain recovery		
Material Handler		Clean under ML Pot		
Material Handler		Wash off all tank tops and sides		
Material Handler		Put up all Hoses (big and small)		
Material Handler		Floor Wash Down		
Drainage	Material Handler	Clean out Main Drain Pans		
	Material Handler	Clean out Drainage Ditches		
	Material Handler	Check All pipe/valves leaving plant		
	Material Handler	Wash Down Mud pan		
	Material Handler	Wash Down Floors		