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|  | GILES CHEMICAL ~ PREMIER MAGNESIA | |  |
| | Company Form | | |
| | Title: Shipping Papers Checklist | Number: P16-PR-200-F092 | |
| | Owner: Deborah Durbin | Revision: 0 | |
| | Effective Date: 8/01/2016 | Page: 1 of 1 | |

You should always check the HMR, Part 172, Subpart C, for specific Shipping paper requirements that may pertain to the materials you are shipping.

Use the following as a guide. Additional information may be required.

Shipping Description (§172.202)

Use the acronym "ISHP" to assist in remembering the proper sequence of the **Basic Description**.

Basic Description (proper sequence §172.202(b))

Use the Hazardous Materials Table (HMT) (§172.101)

- I** ☐ Identification Number (HMT Column 4)
S ☐ Proper Shipping Name (HMT Column 2)
H ☐ Hazard Class (HMT Column 3)
P ☐ Packing Group (HMT Column 5)

Other Information (§172.202)

1. ☐ Technical name ("G" in HMT Column 1). See HMR §172.203(k) for specific requirements.
2. ☐ Subsidiary hazard(s) (HMT Column 6)
3. ☐ Number and type of packages (i.e., "12 drums" or "12 1A1 drums")
4. ☐ Total quantity (by mass or volume, i.e., "200 Kgs" or "50 L")
5. ☐ "Net Explosive Mass" for Class 1. See HMR §172.203(a)(5)(i) for specific requirements.
6. ☐ "Ex-xxxx" for Class 1 materials when not marked on the package. See HMR §172.320 (d) for specific requirements.

Additional Descriptions – as applicable (§172.203)

- ☐ "DOT-SPxxXxx" or "DOT-Exxxxxx" Special permit or Exemption Number
- ☐ "Ltd. Qty." or "Limited Quantity"
7. ☐ "RQ" for reportable quantity. See appendix A of the HMT for specific requirements.
- ☐ "RESIDUE: LAST CONTAINED" (required for tank car with residue)
8. ☐ "Marine Pollutant" (for non-bulk by vessel and bulk in all modes).
9. ☐ "Poison-Inhalation Hazard" or "Toxic-Inhalation Hazard" and application Zone, e.g., "Zone A", "Zone B", etc., (HMT Column 7 and §172.102)
- ☐ "HOT" for liquid elevated temperature materials, when molten or elevated temperature is not part of the shipping name. See HMR §172.203(n) for specific requirements.
- ☐ "Organic Peroxides" See HMR §172.203(o) for specific requirements.
- ☐ "Waste" See HMR §172.101(c)(9) for specific requirements.
- ☐ "Radioactive Materials" See HMR §172.203(d) for specific requirements.
10. ☐ Mode requirements – Additional information may be required depending on specific mode(s) of transportation See HMR §172.203 for specific requirements.

Emergency Response Telephone Number (§172.201(d), §172.604)

11. ☐ "EMERGENCY CONTACT: Jason Bungarner Cell 828-508-4377 (include international contact access code if applicable)

Shipper's Certification (§172.204)

12. ☐ Signed statement: "This is to certify that the above-mentioned materials...." See HMR §172.204 for specific certification statements.

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