

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Form**Title: **Training Log - Lab**Number: **L13-FM-100-011a**Owner: **Lee Cagle**Revision: **2**Effective Date: **7/22/14**Page: **1 of 1**

The following training is to be completed by all Lab personnel by: _____

Employee: _____ Position: _____ Date Position Entered: _____

Section	Description	Procedure Training		OTJ Training	
		Initials	Date	Initials	Date
Quality	<ul style="list-style-type: none">• Corrective and Preventative Action (CAPA) - #Q12-PR-100-014• Quarantine of Product - #Q12-PR-100-012• Product Recall - #Q12-PR-100-013• Daily Quality Audit - #P12-PR-100-077• Quality Approval of Incoming Raw Materials - #P12-PR-100-073• Nonconforming Product - #Q12-PR-100-017• Returned Products – #Q13-PR-100-011	_____	_____	_____	_____
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Safety	<ul style="list-style-type: none">• Evacuation - #S12-PR-200-003	_____	_____	_____	_____
Lab	<ul style="list-style-type: none">• Steps for Liquid Load Testing - #L12-PR-100-024• Labeling and Preparation of Volumetric Solutions - #L12-PR-100-025• Crystal Size Determination - Dry Product - #L12-PR-100-026• Loss On Ignition - Dry Product - #L12-PR-100-029• pH Determination - #L12-PR-100-030• Determination % MgSO₄ Specific Gravity - #L12-PR-100-033• Det. Of Bulk Density for Crystalline Salt - #L12-PR-100-023• Color Determination Liquid & Crystal Product - #L12-PR-100-031• Lab - Monitoring of Creek Water - #L12-PR-100-037• Arch Testing - #L12-PR-100-038• Slurry - Determination of Viscosity - #L12-PR-200-018• Slurry - Determination of % Solids - #L12-PR-200-019• Slurry - Tap Test - #L12-PR-200-020• Slurry - Particle Size Analysis - #L12-PR-200-021• Slurry - % Retained on 325 Mesh - #L12-PR-200-022• Chloride Titration - #L12-PR-100-040• Collection and Storage of Daily Samples - #L12-PR-100-042• Scented Salt Sanitation Using TLC - #L12-PR-200-043	_____	_____	_____	_____
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Trainer: _____ Date: _____

Director of Quality: _____ Date: _____

Controlled Document

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