

<div> WEEKLY CLEAN DAY <div>_____ / _____ / _____</div> </div>					
<div> TIME DOWN _____:_____ - TIME UP _____:_____ </div>					
Area	Responsibility	Instructions	Problems or Comments	Opr Intls	
When shutting down the plant all plant shut down procedures have to be followed. (example - Vacuum shut down)					
Brine	Lead Oper.	Are Digesters Running			
	Lead Oper.	Is press Running			
	Thursday Clean day should also be used to catch up on Brine. If digesters or Press can not be ran, note why...				
Centrifuge Area	Lead Oper.	Wash out centrifuge(Big)			
	Lead Oper.	Wash out centrifuge(Small)			
	Lead Oper.	Pick up all hoses and trash			
	Lead Oper.	Check Dust Collector - psi (Must be over 30 psi) 1 _____ - 2 _____			
	Lead Oper.	Clean sink and equipment			
Dryer Area	Lead Oper.	"Full Dryer Wash out"			
	Lead Oper.	"Full Cooler Wash out"			
	Lead Oper.	Tops off and wash all salt screws			
	Lead Oper.	Hose off from front to back			
Bagger and Palletizer	Salt Oper.	LOCK OUT BAGGER			
	Salt Oper.	Empty Bagger Hopper			
	Salt Oper.	Clear chutes feeding hoppers			
	Salt Oper.	Clean belt conveyors screens			
	Salt Oper.	Check inside Hoppers for clods			
	Salt Oper.	Empty out Super Sack hopper			
	Salt Oper.	Perform Bagger Maintenance			
	Salt Oper.	Zero and Calibrate Scale			
	Salt Oper.	Remove all Dust on top of bagger			
	Salt Oper.	Air blow inside of bagger			
	Salt Oper.	Air blow scale and inner bucket			
	Salt Oper.	Clean monitors (damp cloth only)			
	Salt Oper.	Wash down all Glass surfaces			
	Salt Oper.	All salt-top to bottom of Palletizer			
	Salt Oper.	Clean all bags off Catwalk			
	Digester Area	Material Handler	Clean Brine Lines		
		Material Handler	Clean ML Filter		
Material Handler		Clean Filters for Vacuum Drive			
Material Handler		Clear Brine feed lines from tank			
Material Handler		Clean pans/sump for drain recovery			
Material Handler		Clean under ML Pot			
Material Handler		Wash off all tank tops and sides			
Material Handler		Put up all Hoses (big and small)			
Material Handler		Floor Wash Down			