

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **White Mountain 4#**Number: **R12-CO-100-008**Owner: **Jeff Hill**Revision: **0**Effective Date: **06/01/2012**Page: **1 of 1**

Change Over Sheet

Product: *White Mountain 4# Pouch***Identify if the order is *Kmart* (YES or NO)**

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. After the order is complete turn the change over sheet in to your supervisor.

- ☐ **Line cleared of all prior product components and fragrance**

Pouch Specifications:

- ☐ Pouch is blue, white, green and gray
☐ **CPU #: 0 76275 09100 5**
☐ Dimensions of pouch: 11"H x 7 1/4"W x 3" Bottom Gusset

Case Specification:

- ☐ Case is brown corrugated with black print
☐ Case has MAGNESIUM SULFATE U.S.P.; EPSOM SALT
☐ Case Dimensions: 5 5/8"H x 16 3/4"W x 11 1/8"D
☐ *Kmart orders require a label with White Mountain EPSOM SALT 4lb; 4lb Pouch 6Pk; Barcode 20076275091009

Packing Specification:

- ☐ 6ct. pouches / case, packed horizontally into case
☐ Quantity of Pallets: _____
☐ Date Code on Pouch: _____ EXP MMYJ JJY
☐ Date Code on Box: _____ **WM** EXP MMYJ JJY WM

Pallet Configuration:

- ☐ 9 cases per layer, column stacked 7 high = 63 cases per pallet
☐ *Kmart orders require a 8 1/2' x 11 sign stating KMART WHITE MOUNTAIN 4# POUCH

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____

Scale Information Breakdown:

Reject: _____

Over: _____

Average: _____

Std. Dev.: _____

Max: _____

Min: _____

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