

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Walgreen 2# Peppermint**Number: **R15-CO-100-160**Owner: **Monte Plott**Revision: **07**Effective Date: **08/25/17**Page: **1 of 1**

Date: \_\_\_\_\_

Operator: \_\_\_\_\_

Line: \_\_\_\_\_

**Product: Walgreen 2# Peppermint w/ Baking Soda**

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing, you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

**Line Clearance:**

- ☐ *If this is a fragrance change; verify the line flush was completed and the fragrance is actually Peppermint by smelling the first pouch. Verified by: \_\_\_\_\_*
- ☐ Pouches or Cartons Removed    ☐ Corrugated Materials Removed    ☐ Labels Removed
- ☐ Pack and Stack Area Cleared    ☐ All Paperwork Turned In    ☐ Scent Barrel Removed and Weighed

**Pouch Specifications:**

- ☐ Pouch is blue with Yellow, White, and Black Writing.
- ☐ CPU#: **3 11917 17462 4**
- ☐ Dimensions of pouch: 9 1/4"H x 6 1/2"W x 2 3/8" Bottom Gusset

**Pouch Machine Recipe:**

- ☐ Add Baking Soda in the ribbon blender to feed in pouch. Set ribbon blender to 400.
- Start Weight** \_\_\_\_\_ **End Weight** \_\_\_\_\_
- ☐ **Dry Add Verification should be documented on form R12-PR-100-F005 Auto Scent and Weight Check**
- ☐ 4.54 grams of fragrance per pouch (0.5%)
- ☐ 13.62 grams for the three shot weight check.
- ☐ Fragrance: Arrylscent Blue Barrel AH180234
- ☐ 1<sup>st</sup> Barrel Weight: BEG. \_\_\_\_\_ LB END \_\_\_\_\_ LB Barrel # \_\_\_\_\_
- ☐ 2<sup>nd</sup> Barrel Weight: BEG. \_\_\_\_\_ LB END \_\_\_\_\_ LB Barrel # \_\_\_\_\_

**Case Specification:**

- ☐ Case is brown corrugated with black print  
Case Label: Barcode 10311917174621 Walgreen Peppermint 2# FG002127 and Lot number XXXXX.  
or a preprinted box with the same information
- ☐ Case dimensions: 9.32" L x 8.32" W x 7.14" H
- ☐ **Packing Specification:**
- ☐ 6 ct. pouches / case, packed horizontally into case; 900 pouches per full pallet.
- ☐ Quantity of Pallets: \_\_\_\_\_
- ☐ Date Code on Pouch: \_\_\_\_\_ YYJJ
- ☐ Date Code on Box: \_\_\_\_\_ YYJJ

**Pallet Configuration:**

- ☐ 25 cases per layer, column stacked 6 high = 150 cases per pallet

**Carton and Pouch Waste:**

- ☐ Starting Inventory Balance: \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_
- ☐ Total Used in Production: \_\_\_\_\_
- ☐ Pallet Markers: \_\_\_\_\_
- ☐ Wasted Labels: \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_
- ☐ Compactor Form \_\_\_\_\_ Waste Percentage = \_\_\_\_\_
- ☐ Calculated Ending Inventory Balance: \_\_\_\_\_

Actual Ending Inventory: \_\_\_\_\_

Percent Accounted for: \_\_\_\_\_

Operator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Quality Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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