

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Form**Title: **New Hire Training Checklist**Number: **R12-FM-100-001**Owner: **Ron Hall**Revision: **0**Effective Date: **08/24/12**Page: **1 of 1**

Procedures to be Reviewed:

First Day*S & H Regulations* R12-PL-100-001

Signature:
Trainer Signature:
Date Completed:

Pour Back Salt R12-PR-100-007

Signature:
Trainer Signature:
Date Completed:

Within 90 Days*Daily Batch Record* R12-PR-100-012

Signature:
Trainer Signature:
Date Completed:

Within 7 Days*Daily Production Report* R12-PR-100-002

Signature:
Trainer Signature:
Date completed:

Change Over R12-PR-100-003

Signature:
Trainer Signature:
Date Completed:

Pouch Drop Test R12-PR-100-004

Signature:
Trainer Signature:
Date Completed:

Weekly cleaning Schedule R12-PR-100-010

Signature:
Trainer Signature:
Date Completed: