

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **ESP 5#**Number: **R12-CO-100-009**Owner: **Jeff Hill**Revision: **0**Effective Date: **06/01/2012**Page: **1 of 1**

## Change Over Sheet

**Product: *ESP 5# Pouch***

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. After the order is complete turn the change over sheet in to your supervisor.

- ☐ **Line cleared of all prior product components and fragrance**

**Pouch Specifications:**

- ☐ Pouch is black, red, blue, yellow, orange and white
- ☐ **CPU #: 0 76275 00005 2**
- ☐ Dimensions of pouch: 11"H x 9"W x 3 1/4" Bottom Gusset

**Case Specification:**

- ☐ Case is brown corrugated with black print
- ☐ Case has MAGNESIUM SULFATE U.S.P.; EPSOM SALT
- ☐ Case Dimensions: 5 5/8"H x 16 3/4"W x 11 1/8"D

**Packing Specification:**

- ☐ 6ct. pouches / case, packed horizontally into case
- ☐ Quantity of Pallets: \_\_\_\_\_
- ☐ Date Code on Pouch: \_\_\_\_\_ EXP MMYJ JJY
- ☐ Date Code on Box: \_\_\_\_\_ ESP EXP MMYJ JJY ESP

**Pallet Configuration:**

- ☐ 9 cases per layer, column stacked 7 high = 63 cases per pallet

Operator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Quality Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Scale Information Breakdown:**

Reject: \_\_\_\_\_

Over: \_\_\_\_\_

Average: \_\_\_\_\_

Std. Dev.: \_\_\_\_\_

Max: \_\_\_\_\_

Min: \_\_\_\_\_

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