

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Pennington 7# 6 Pack**Number: **R12-CO-100-018**Owner: **Monte Plott**Revision: **08**Effective Date: **01/15/18**Page: **1 of 1**

Date: _____

Operator: _____

Line: _____

Product: Pennington 7# Pouch 6 Pack

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

Line Clearance:

- ☐ Pouches or Cartons Removed ☐ Corrugated Materials Removed ☐ Labels Removed
☐ Pack and Stack Area Cleared ☐ All Paperwork Turned In

Pouch Specifications:

- ☐ Pouch is a floral pattern over a beige bottom.
☐ CPU#: **0 21496 28100 1**
☐ Dimensions of pouch: 13"H x 10"W x 3 7/8" Bottom Gusset

Case Specification:

- ☐ Case is brown corrugated with black print
☐ Case has PENNINGTON EPSOM SALT; Product size: 6/7lb BAGS; Product UPC: 0-21496-28100-1; Vendor: 730028; Manf: #397606; Barcode 10021496281008
☐ **Sticker should overlay Manf: #397606 With SAP# 100524480 until box art changes to reflect new SAP#.**
☐ Case dimensions: 8 3/8"H x 15 1/4"W x 13 3/4"D

Packing Specification:

- ☐ 6 ct. pouches / case, packed horizontally into case; 270 pouches per full pallet.
☐ Quantity of Pallets: _____
☐ Date Code on Pouch: _____ YYJJ EXP MMY
☐ Date Code on Box: _____ YYJJ EXP MMY

Pallet Configuration:

- ☐ 9 cases per layer, column stacked 5 high = 45 cases per pallet

Carton and Pouch Waste:

- ☐ Starting Inventory Balance: _____ + _____ + _____ = _____
☐ Total Used in Production: _____
☐ Pallet Markers: _____
☐ Wasted Labels: _____ + _____ + _____ + _____ + _____ = _____
☐ Compactor Form _____ Waste Percentage = _____
☐ Calculated Ending Inventory Balance: _____
☐ Actual Ending Inventory: _____ Percent Accounted for: _____

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____

Controlled Document

Only those quality documents viewed through the Giles Chemical electronic Documentation System are officially controlled. All other copies, whether viewed through another computer program or a printed version, are not controlled and, therefore, the Quality Unit at Giles assumes no responsibility for accuracy of the document.