



# GILES CHEMICAL ~ PREMIER MAGNESIA

## Change Over

Title: **Members Mark 7# Club 2 pack**

Number: **R15-CO-100-165**

Owner: **Monte Plott**

Revision: **06**

Effective Date: **06/21/18**

Page: **1 of 1**



Date: \_\_\_\_\_

Operator: \_\_\_\_\_

Line: \_\_\_\_\_

**Product: Members Mark 7# Club 2 pack**

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing, you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

### Line Clearance:

- ☐ Pouches or Cartons Removed    ☐ Corrugated Materials Removed    ☐ Labels Removed  
☐ Pack and Stack Area Cleared    ☐ All Paperwork Turned In

### Pouch Specifications:

- ☐ Pouch is green, yellow and white.  
☐ **This pouch has no barcode as it is packed inside a box.**  
☐ Dimensions of pouch: 13.0"H x 10.0 W x 4.0" Bottom Gusset

### Case Specification:

- ☐ Case is green, yellow and white  
☐ Case has Members Mark brand and carries Barcode 0 78742 10376 1  
☐ Case dimensions: 6.7" H x 7.33" W x 8"D

### Packing Specification:

- ☐ 2 ct. pouches / case, packed horizontally into case; 240 pouches per full pallet.  
☐ Quantity of Pallets: \_\_\_\_\_  
☐ Date Code on Pouch: \_\_\_\_\_ YYJJ EXP MMY  
☐ Date Code on Box: \_\_\_\_\_ YYJJ EXP MMY (Printed by VideoJet)

### Pallet Configuration:

- ☐ 20 cases per layer, column stacked 6 high 120 cases per pallet  
☐ Pallets must be built in the following manner. 1. Pallet 2. Slip sheet 3. Product 4. Slip sheet REPEAT  
☐ Product must be placed on a red PECO PALLET.  
☐ **Product requires 38 inch corner boards. 4 per pallet.**

### Carton and Pouch Waste:

- ☐ Starting Inventory Balance: \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_  
☐ Total Used in Production: \_\_\_\_\_  
☐ Pallet Markers: \_\_\_\_\_  
☐ Wasted Labels: \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_  
☐ Compactor Form \_\_\_\_\_ Waste Percentage = \_\_\_\_\_  
☐ Calculated Ending Inventory Balance: \_\_\_\_\_

Actual Ending Inventory: \_\_\_\_\_ Percent Accounted for: \_\_\_\_\_

Operator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Quality Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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