
	GILES CHEMICAL ~ PREMIER MAGNESIA		
	Company Procedure		
	Title: USP Oven Maintenance	Number: L15-PR-100-067	
	Owner: Hunter Douglas	Revision: 0	
	Effective Date: 07/24/2015	Page: 1 of 2	

1.0 Purpose:

The purpose of this procedure is to establish a maintenance program for the USP Ovens located in the manufacturing quality lab. This procedure will help to insure compliance with 21 CFR 211.67 'Equipment Cleaning and Maintenance'.

2.0 Scope:

This procedure applies to the USP ovens in the Quality Lab and is to be performed monthly or when any spills occur inside the ovens.

3.0 Responsibility:

QA personnel or designee is responsible for performing this procedure.

This procedure is to be performed by any qualified laboratory personnel; a second analyst will review data for accuracy and completeness.

4.0 Safety Considerations:

Proper PPE should be worn at all times during this procedure including but not limited to gloves, safety goggles, and lab coat.

Safety is a condition of employment. Employees are not authorized to work in an unsafe manner and are prohibited from harming the environment of the facility or community.

5.0 Materials/Equipment:



- Stiff Bristled Brush
- Paper Towels
- Di Water or cleaning spray

6.0 Procedure:

- Unplug oven and ensure that the chamber is cool.
- Use a stiff bristled brush to clean out the inner chamber of the oven.
- Wipe down the outside of the oven with a clean paper towel and water or cleaning spray.
- Record cleaning on *Maintenance Log (L15-FM-100-019)*

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7.0 Reference Documents:

Maintenance Log (L15-FM-100-019)

8.0 Change Information:

New Document

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