

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **Rite Aid Lavender 12oz**Number: **R12-CO-100-110**Owner: **Jeff Hill**Revision: **03**Effective Date: **10/22/2013**Page: **1 of 1**

Date: _____

Operator: _____

Line: _____

Product: Rite Aid Lavender 12oz Carton*****Uses pre-blended Lavender salt**

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the day or end of the product run.

Line Clearance:

- ☐ Pouches or Cartons Removed ☐ Corrugated Materials Removed ☐ Labels Removed
☐ Pack and Stack Area Cleared ☐ All Paperwork Turned In

Carton Specifications:

- ☐ Carton is white, purple, blue and red
☐ CPU#: **0 11822 55373 5 Above Barcode ITEM 0355373**
☐ Dimensions of carton: 5 1/4"H x 2 3/4"W x 2 3/4"D

Case Specification:

- ☐ Case is brown corrugated with red print
☐ Case has Epsom Salt; 12-1lb Cartons
☐ Case dimensions: 8 3/4"H x 11 1/2"W x 10 1/2"D

Packing Specification:

- ☐ 12 ct. cartons / case, packed horizontally into case
☐ Quantity of Pallets: _____
☐ Date Code on Carton: _____ YJJJ
☐ Date Code on Box: _____ RA LAV 12OZ YJJJ RA LAV 12OZ

Pallet Configuration:

- ☐ 20 cases per layer, column stacked 6 high = 120 cases per pallet

Carton and Pouch Waste:

- ☐ Starting Inventory Balance: _____
☐ Total Used in Production: _____
☐ Pallet Markers: _____
☐ Ending Inventory Balance: _____
☐ Number of cases not making up a full pallet: _____
☐ Number of containers not making a full case: _____

Shift One:

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____

Shift Two:

Operator Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Quality Signature: _____ Date: _____

Controlled Document

Only those quality documents viewed through the Giles Chemical electronic Documentation System are officially controlled. All other copies, whether viewed through another computer program or a printed version, are not controlled and, therefore, the Quality Unit at Giles assumes no responsibility for accuracy of the document.