

**GILES CHEMICAL ~ PREMIER MAGNESIA****Company Procedure**Title: **San Francisco Bath 20#**Number: **R14-CO-100-145**Owner: **Lee Cagle**Revision: **01**Effective Date: **08/01/2014**Page: **1 of 1**

Date: \_\_\_\_\_

Operator: \_\_\_\_\_

Line: \_\_\_\_\_

**Product: San Francisco Bath 20# Pouch**

Check each block below as the line is prepared for the run. Lead Operator also Supervisor and/or Quality are the only authorized signature. By signing; you are taking full responsibility for the product. Form should be turned into the Production Supervisor at the end of the shift or end of the product run.

**Line Clearance:**

- ☐ Pouches or Cartons Removed    ☐ Corrugated Materials Removed    ☐ Labels Removed  
☐ Pack and Stack Area Cleared    ☐ All Paperwork Turned In

**Pouch Specifications:**

- ☐ Pouch is clear with a one way valve on the rear of the pouch  
☐ **Pouch requires a label to be attached using the reference placement example. The label is light blue with a pink outline. Barcode with the following information included (X000ESWGG5)**  
☐ Dimensions of pouch: 14.0" wide 17.0" High and 5.0" Gusset

**Case Specification:**

- ☐ Case is brown corrugated with black print  
☐ Case dimensions: 6"H x 18"W x 12"D

**Packing Specification:**

- ☐ 2 ct. pouches / case, packed side by side into case. DO NOT STACK ON TOP OF EACH OTHER  
☐ Quantity of Pallets: \_\_\_\_\_  
☐ Date Code on Pouch: \_\_\_\_\_ YYJJ EXP MMY  
☐ Date Code on Box: \_\_\_\_\_ YYJJ EXP MMY **SFB20**

**Pallet Configuration:**

- ☐ 7 cases per layer, column stacked 5 high = 35 cases per pallet

**Carton and Pouch Waste:**

- ☐ Starting Inventory Balance: \_\_\_\_\_  
☐ Total Used in Production: \_\_\_\_\_  
☐ Pallet Markers: \_\_\_\_\_  
☐ Ending Inventory Balance: \_\_\_\_\_  
☐ Number of cases not making up a full pallet: \_\_\_\_\_  
☐ Number of containers not making a full case: \_\_\_\_\_

Operator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Quality Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Scale Information Breakdown:**

Reject: \_\_\_\_\_

Over: \_\_\_\_\_

Average: \_\_\_\_\_

Std. Dev.: \_\_\_\_\_

Max: \_\_\_\_\_

Min: \_\_\_\_\_

**Controlled Document**

Only those quality documents viewed through the Giles Chemical electronic Documentation System are officially controlled. All other copies, whether viewed through another computer program or a printed version, are not controlled and, therefore, the Quality Unit at Giles assumes no responsibility for accuracy of the document.