The following training is to be completed by: _____

Employee: _____ Position: _____ Date Position Entered: _____

Section	Description	Initials	Date
Quality	• Corrective and Preventative Action (CAPA) - #Q12-PR-100-014	_____	_____
	• Quarantine of Product - #Q12-PR-100-012	_____	_____
	• Product Recall - #Q12-PR-100-013	_____	_____
	• Daily Quality Audit - #P12-PR-100-077	_____	_____
	• Quality Approval of Incoming Raw Materials - #P12-PR-100-073	_____	_____
	• Nonconforming Product - #Q12-PR-100-017	_____	_____
	• Returned Crystal Product – #Q12-PR-100-011	_____	_____
Safety	• Evacuation - #S12-PR-200-003	_____	_____
Lab	• Steps for Liquid Load Testing - #L12-PR-100-024	_____	_____
	• Labeling and Preparation of Volumetric Solutions - #L12-PR-100-025	_____	_____
	• Crystal Size Determination - Dry Product - #L12-PR-100-026	_____	_____
	• Loss On Ignition - Dry Product - #L12-PR-100-029	_____	_____
	• pH Determination - #L12-PR-100-030	_____	_____
	• Determination % MgSO4 Specific Gravity - #L12-PR-100-033	_____	_____
	• Det. Of Bulk Density for Crystalline Salt - #L12-PR-100-023	_____	_____
	• Color Determination Liquid & Crystal Product - #L12-PR-100-031	_____	_____
	• Lab - Monitoring of Creek Water - #L12-PR-100-037	_____	_____
	• Arch Testing - #L12-PR-100-038	_____	_____
	• Blending Samples - #L12-PR-200-039	_____	_____
	• Slurry - Determination of Viscosity - #L12-PR-200-018	_____	_____
	• Slurry - Determination of % Solids - #L12-PR-200-019	_____	_____
	• Slurry - Tap Test - #L12-PR-200-020	_____	_____
	• Slurry - Particle Size Analysis - #L12-PR-200-021	_____	_____
	• Slurry - % Retained on 325 Mesh - #L12-PR-200-022	_____	_____
	• Chloride Titration - #L12-PR-100-040	_____	_____
	• Collection and Storage of Daily Samples - #L12-PR-100-042	_____	_____
	• Scented Salt Sanitation Using TLC - #L12-PR-200-043	_____	_____
	• USP Identification of Magnesium Sulfate - #L12-PR-100-001	_____	_____
	• USP pH Testing - #L12-PR-100-002	_____	_____
	• USP Loss on Ignition - #L12-PR-100-003	_____	_____

Lab	• USP Chloride - #L12-PR-100-004	_____	_____
	• USP Iron - #L12-PR-100-005	_____	_____
	• USP Heavy Metals- #L12-PR-100-006	_____	_____
	• USP Selenium - #L12-PR-100-007	_____	_____
	• USP Assay: Magnesium Sulfate - #L12-PR-100-008	_____	_____
	• USP Sampling for Testing and Sample Retention - #L12-PR-100-009	_____	_____
	• USP Stability Testing - #L12-PR-100-010	_____	_____
	• USP Chemical Inventory Control - #L12-PR-100-011	_____	_____
	• USP Analytical Balance Calibration Check - #L12-PR-100-012	_____	_____
	• USP Analytical Balance Uncertainty Measurement - #L12-PR-100-013	_____	_____
	• USP Eppendorf Pipettes Calibration - #L12-PR-100-014	_____	_____
	• USP pH Meter Calibration and Maintenance - #L12-PR-100-015	_____	_____
	• USP UV-Vis Spec. Filter Pad Maintenance - #L12-PR-100-016	_____	_____
	• USP Centrifuge Rotor Maintenance - #L12-PR-100-017	_____	_____
Forms	• Balance Weight Checks - #L12-FM-100-001	_____	_____
	• Final Product Crystal – Daily Quality Control Report - #L12-FM-100-002	_____	_____
	• Dust – Daily Quality Control Report - #L12-FM-100-003	_____	_____
	• MgO Raw Material Testing - #L12-FM-100-004	_____	_____
	• Railcar Sieve Testing Sheet - #L12-FM-100-005	_____	_____
	• Final Product Liquid - #L12-FM-100-006	_____	_____
	• Slurry Testing - #L12-FM-100-009	_____	_____
	• Tetra Slurry Testing - #L12-FM-100-010	_____	_____

Director of Quality: _____ Date: _____