



Transcript Release Form

(Please wait until the fall marking period is complete before sending the student transcript.)

INSTRUCTIONS FOR THE APPLICANT

Please fill out the top section with your parents and give this form to your Principal, Registrar or Guidance Counselor. Please emphasize that we must have a current transcript and that they should keep a copy of this form on file.

_____ is applying for admission to SYA in **France Italy Spain** (circle country)
name of applicant

during the _____ academic year for the 10th 11th 12th grade year (circle one).

We authorize the school to release all transcripts, standardized test scores and disciplinary information to SYA.

_____ student signature _____ parent signature _____ date

INSTRUCTIONS FOR THE SCHOOL

With this form the above student and parent give authorization for the release of their transcript to SYA. Please submit complete academic information for this student and keep a copy of this release form on file for future requests which may include final year grades and standardized test scores for the current year. Include all courses taken and grades achieved from ninth grade through the most recent term or marking period of the current academic year. Please be sure to include all credits earned and all available standardized test scores (PSAT, SAT, ACT).

In addition, please answer the following questions:

1. Has there been an interruption in the applicant's attendance at your school? (if yes, please explain)

2. Has the applicant been the subject of any disciplinary action at your school? (if yes, please explain)
Parents of all applicants have formally authorized home schools and teachers to share this information with SYA.

Signature _____ Date _____

Name printed _____ Title _____

Thank you for taking the time to complete this form. Please send this release form, along with the requested transcript and standardized test scores to:

School Year Abroad
120 Water Street, Suite 310
North Andover, MA 01845

OR

email the documents to Pam Eaton at peaton@sya.org