

October 6, 2023

RE: Recommendation Letter for Leah Somerville

To: Whom It May Concern:

It was a privilege to work with Leah Somerville over the 2023 Summer Internship. During this time, she worked as Administrative and IT Intern. Leah is a hard-working team player who went above and beyond what was asked of her. Her excellent work ethic and attitude combined were appreciated and keys to resolving any problem she was presented with.

Leah has extraordinary technical skills and an easy-going logical approach to every task assigned. She took the initiative and jumped in wherever she saw need she was able to benefit. She is organized, responsible, knowledgeable, and diligent in assisting colleagues with any issues presented. She has great communication skills and is an individual who demonstrates the utmost professionalism and integrity.

Leah was an asset to our Company as a whole. I wholeheartedly recommend Leah for any educational path and position she chooses to pursue. I wish her all the best in her future endeavors.

Please feel free to contact me with any additional questions.

Sincerely,

Ann Thornton

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