

Your Learning Journey



- Course enrolment initiated by yourself or your employer
- Assessment of the workplace
- Training needs analysis if requested



- Information session is booked and pre-training requirements conducted
- Prior to the commencement of training; Induction/Information session:
 - Overview of course outline, course fees
 - Complete enrolment form
 - Pre-training review/entry level
 - Evidence of industry experience
 - LLN testing
 - Induction checklist



- Course confirmation
- Receive Training Plan
- Confirmation of Enrolment Letter sent if entry levels achieved



- Commence training and assessment:
- Complete all your training requirements
 - Complete all your assessments



- Complete training program and assessed as competent:
- Certificate awarded OR
 - Statement of Attainment if partial completion only achieved



ATAR DESIGN

RTO: 45112 ABN: 61 607 606 155