

## Letter of Recommendation for Mr. Khomo Stephen Makopo

### To Whom It May Concern

It is with great pleasure that I recommend **Khomo Stephen Makopo**. I had the distinct privilege of managing Khomo during his tenure as a **Construction Manager and Surveyor** at Planet Earth Construction from **February 2015 to March 2024**. During this nine-year period, he was a vital asset to our team, particularly on challenging sewer and water reticulation projects for the City of Johannesburg, under Joburg Water Municipality.

Khomo consistently demonstrated an exceptional ability to manage and execute his responsibilities. As a **Construction Manager**, he was instrumental in ensuring that all assigned projects were completed on time and withing budget, a critical factor in maintaining project timelines and client satisfaction. His proactive approach to **project close-out plans and work reports** significantly contributed to the smooth wrap-up of projects.

Beyond his core site responsibilities, Khomo distinguished himself through his remarkable contributions to our administrative efficiency. He took the initiative to **draft and compile labour's wages, EPWP reports and labour's UIF**, as well as various **project related reports**. This proactive support saved our administrative team a considerable amount of time and resources, showcasing his **attention to detail, organizational skills, and a strong sense of responsibility** beyond his direct duties.

As a **Pipe Surveyor**, Khomo consistently delivered **accurate and reliable data**, which was fundamental to the successful planning and execution of our sewer infrastructure projects. His technical proficiency in this dual role was invaluable.

Khomo is a **dedicated, highly reliable, and resourceful individual** who isn't afraid to take on additional responsibilities to benefit the team. His ability to efficiently handle both technical site work and critical administrative tasks makes him a truly versatile and valuable professional.

I am confident that Khomo Stephen Makopo would be a tremendous asset to any organization. I wholeheartedly recommend him for any role that requires a blend of technical expertise, strong project coordination, and meticulous administrative capabilities.

Please don't hesitate to contact the undersigned, should you require any further information.

Sincerely,

<b>NAMES</b>	<b>OCCUPATION</b>	<b>CONTACT NUMBERS</b>
<b>Mr. Lusindiso Tshefu</b>	<b>Projects manager (Planet Earth Construction)</b>	<b>073 886 1921 or 061 681 9878</b>
<b>Mr. Matodzi Ramohulo</b>	<b>Engineer (Joburg water)</b>	<b>072 365 2287 or 082 816 0333</b>