

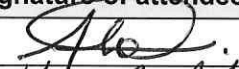




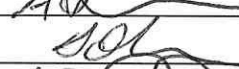



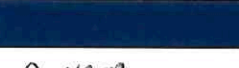
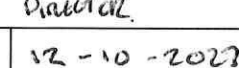
TOOLBOX TALK	Toolbox Talk Number		n/a
	Topic	Environmental Awareness	
1.0 Introduction and reason for the TBT			
<p>The purpose of this TBT is to raise awareness of environmental issues such as pollution and waste management. The aim is that everyone will understand their responsibility and follow practices to legal requirements and protect the environment.</p>			
2.0 Background			
<p>Construction work can generate a lot of waste, including hazardous waste; a lot of what we do also has an impact on the environment in some way, whether that's a positive one or a negative one. Work activity can lead to air, land and water pollution, there are laws in place to protect the environment and they are strictly enforced.</p> <p>Some plant and animal life are also protected by law such as some species of newts and bats. Examples of plants include some types of moss, lichen and orchids, while trees can have TPO's (Tree Preservation Orders).</p> <p>Restrictions can also be in place for areas such as Sites of Special Scientific Interest (SSSI).</p>			
3.0 What you need to know			
<ol style="list-style-type: none"> 1. You need to know the arrangements for managing waste at the unit and on the site (location of skips / bins, segregation, hazardous waste, etc). 2. Only registered waste carriers can collect waste from site, all parties involved have a duty of care. 3. You need to know the procedure for dealing with spills and environmental emergencies. 4. You must know what you can and cannot do regarding any protected plants / animals, this information will be provided during inductions, risk assessments and work instructions. 			
4.0 What you need to do			
<ol style="list-style-type: none"> 1. Always put waste in the waste skips, don't let it accumulate elsewhere. 2. Take the extra few seconds and put waste in the rights skips (don't mix it). 3. If you are involved in the collection of waste, you must receive waste transfer notes (consignment notes if hazardous waste) and only use registered waste carriers. 4. If skips are full or they are not being used appropriately – report it to the person in charge of the work or site management. Full skips can increase vermin such as rats. 5. If refuelling, ensure that spill / drip trays / plant nappies are in place. 6. Store liquids on bunds. Drip trays must be emptied regularly in accordance with site arrangements (waste oil / fuel waste collection points). 7. Clean spills up immediately using the appropriate spill kit and deposit used materials in accordance with site arrangements. 8. Report any shortfall in the arrangements and any incidents or concerns regarding waste management, the presence of protected species or pollution. 			
5.0 Site specific information (to record any additional information e.g. incidents, site rules)			

6.0 What have you learned?


1. What are the key points regarding waste management?
2. Name some of the measures required regarding the storage and use of liquids.

Any Questions?

7.0 Attendees

No.	Date	Name of attendee (Print)	Signature of attendee
1	12-10-23	M. Arker	
2	12-10-23	H. Medcalf	
3	12-10-23	L. Bullock	
4	12-10-23	M. Davison	
5	12-10-23	P. Rye	
6	12/10/23	D. McEwan	
7	12/10/23	A. Davison	
8	12/10/23	IONEL SOBREA	
9	12/10/23	JAMES PAUL	
10	12-10-23	STEVEN LANCE	
11	12-10-23	PAUL RICHARDS	
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8.0 Person delivering the TBT

Name (Print)	L. Rye	Position	Ops Manager
Signature		Time	Date 12-10-2023

9.0 Declaration

By signing above, I confirm that I have received and understood the information / instruction given and understand that I have a duty to report any concerns I may have.

We encourage you to not only report anything you think is unsafe but also to tell us if you think there is a better / safer way to work.

STOP AND THINK

- Do you have the right equipment?
- Do you have all the relevant information?
- The right personal protective and safety equipment?
- Have you accounted for all the hazards?
- Could the work affect the safety or health of others?
- Do you have the right skills, knowledge, training and experience for the job?

IF IN DOUBT – TELL THE PERSON IN CHARGE OF THE WORK.