

Toolbox Talk Topic	PPE				
Presenter	Lee Ratcliff				
Date	25/04/24	Start Time		End Time	
Venue	Head Office				

Attendees

- David Bullock
- Mike Arkle
- Dan McCann
- Si Coupland
- Brian Mulchrone
- Andrew Davison
- Ionel Dobrea
- James Paul
- Dale Richards
- Paul Rye

Reason for the TBT

Personnel not wearing correct PPE whilst carrying OUT loading/lifting activities.

Main Points

What Is PPE

- PPE is equipment of clothing worn to protect the user from known hazards in the work place.
- During loading activities the following items of PPE should be worn - safety helmets safety footwear, high visibility jacket and safety gloves, safety glasses where required.

Limitations

- PPE will only protect the user
- It must be used in accordance with the manufacturers instructions – it must not be misused.
- It must be in good condition to be fully effective – do not mistreat PPE, Your life may depend on it.

What employers must do

- Assess the risk to employee's health and safety arising from work activities.
- Where possible organise work activities so that PPE is not required – PPE is a last resort.
- Where PPE is necessary, select appropriate items that suit the wearer and are made to the required standard.
- Supply PPE to employee's at no cost.
- Train employees to use PPE correctly and explain its limitations.
- Ensure PPE is maintained where appropriate.
- Replace defective items of PPE at no cost the user.

What must you do

- Use PPE in accordance with instructions and training.
- Store PPE appropriately after use to prolong life.
- Take reasonable care of PPE and report loss and damage.
- Do not work without PPPE when it is known to be necessary.

Remember PPE can be a life saver – Use it properly and look after it and it will look after you.

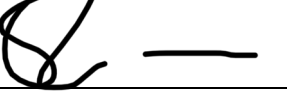




Discussion Points

Open up discussion to personnel get them to suggest/agree on the required PPE that should be worn during loading activities.

Safety Helmet
Safety Footwear
Gloves
High visibility jacket/vest
Safety Glasses – Where required



Attendance Record

Name	Signed	Date
David Bullock		25.4.24
Mike Arkle		11
Dan McCann		11
Si Coupland		11
Brian Mulchrone		11
Andrew Davison		11
Ionel Dobrea		11
James Paul		11
Dale Richards		11
Paul Rye		11