

Stage 1 Provisional Assessment Plan - INFRATEC-UK

Objective – To determine the organization's readiness for the Stage 2 audit and to ensure its effective planning.

Scope of the assessment - The documented management system in relation to the requirements of the **ISO 14001:2015** standard.

Date	Time	Assessor	Business Area/Process
			Opening meeting
03.07.2023	09:00		Review of application documents/questionnaires to confirm: Scope of the products and services to be covered by assessment, <i>(e.g. Client sites and site-specific conditions, processes and equipment used, levels of controls established and applicable statutory and regulatory requirements)</i> Level of documented information available for audit
	10:00		Review of the organisations management system. Review and evaluate level of understanding, system status, key performance measures, processes, objectives, applicable documented information and operation of the management system including: Context of the Organisation - Issues & Interested Parties Leadership - Policy-Communication & Intended Outcomes Planning - Risks & Opportunities-Objectives Support - Competence - Awareness - Documented Information Operations - Planning Performance and Evaluation - Internal audit - planned and performed - Management review - planned and performed Improvement - Non-conformity and corrective action - Continual improvement
	N/A		Site Tour <i>(In order to identify the significant applicable occupational Health and Safety hazards).</i> Review the risk assessment methodology & Status of risk assessments <i>(To establish that the set methodology forms a sound basis for the system).</i>
	13:00		Planning of stage 2 assessment (Taking into account the findings of the stage 1 and confirm the clients' readiness for the stage 2 assessment)
	14:00		Report preparation
	16:00		Closing meeting