

HSEQ INTERNAL AUDIT SCHEDULE

Document No: IMD025

Revision No: 1

Issue No: 1-2023



								Non-Conformities					
								OFI	Corrective Actions		Preventative		TOTAL
									Minor	Major	Minor	Major	
IA	Audit Criteria	Date Scheduled	Date Conducted	Status	Lead Auditor	Other Auditors	Conforming?						
001	Context of the organisation	31-Aug-23	14-Aug-23	Completed	Lee Bullock		Yes					0	
002	Leadership and commitment	31-Aug-23	21-Aug-23	Completed	Ian Brown		Yes					0	
003	Policies – Review only	31-Aug-23	17-Aug-23	Completed	Lee Bullock		Yes					0	
004	Consultation and participation of workers	31-Aug-23	29-Aug-23	Completed	Ian Brown		Yes					0	
005	Planning*	31-Aug-23	11-Sep-23	Completed	Lee Bullock	Ian Brown			1			1	
006	Objectives and planning to achieve them	31-Aug-23	13-Sep-23	Completed	Lee Bullock		Yes					0	
007	Environmental aspects and impacts	31-Aug-23	13-Sep-23	Completed	Lee Bullock		Yes					0	
008	Planning of Changes	31-Aug-23	11-Sep-23	Completed	Ian Brown		Yes					0	
009	Support Resources*	31-Aug-23	13-Sep-23	Completed	Ian Brown			1				1	
010	Competence Awareness*	30-Sep-23		Scheduled	Bill Hamilton							0	
011	Improvement	30-Sep-23	18-Sep-23	Completed	Lee Bullock		Yes					0	
012	Communication	30-Sep-23	19-Sep-23	Completed	Ian Brown		Yes					0	
013	Control of documented information*	30-Sep-23		Scheduled	Bill Hamilton							0	
014	Operational planning and control*	30-Sep-23		Scheduled	Lee Bullock							0	
015	Emergency preparedness & response	30-Sep-23	20-Sep-23	Completed	Ian Brown				1			1	
016	Design and development of products	30-Sep-23		Scheduled	Bill Hamilton							0	
017	Control of externally provided processes, products & services	30-Sep-23	21-Sep-23	Completed	Lee Bullock		Yes					0	
018	Production and service provision*	30-Sep-23	26-Sep-23	Completed	Ian Brown		Yes					0	
019	Release of products and services	30-Sep-23		Scheduled	Bill Hamilton							0	
020	Control of Nonconforming Outputs	30-Sep-23	22-Sep-23	Completed	Lee Bullock		Yes					0	
021	Performance evaluation	30-Sep-23	26-Sep-23	Completed	Ian Brown			1				1	
022	Monitoring, measurement, analysis, and evaluation	30-Sep-23		Scheduled	Bill Hamilton							0	
023	Risk Assessment	30-Sep-23		Scheduled	Lee Bullock							0	
024	Internal audit*	30-Sep-23		Scheduled	Ian Brown							0	
025	Legal & Other Requirements	30-Sep-23		Scheduled	Bill Hamilton							0	
026	Continual improvement	30-Sep-23	26-Sep-23	Completed	Lee Bullock		Yes					0	
027	Third Party Corrective Actions	30-Sep-23		Scheduled	Ian Brown							0	
028	Management review*	30-Sep-23	26-Sep-23	Completed	Lee Bullock		Yes					0	
029	Nonconformity and corrective actions	30-Sep-23		Scheduled	Ian Brown							0	

* Includes NHSS8

HSEQ INTERNAL AUDIT SCHEDULE

Document No: IMD025

Revision No: 1

Issue No: 1-2023



								Non-Conformities					
								OFI	Corrective Actions		Preventative		TOTAL
									Minor	Major	Minor	Major	
IA	Audit Criteria	Date Scheduled	Date Conducted	Status	Lead Auditor	Other Auditors	Conforming?						
001	Context of the organisation	31-Jan-24		Scheduled	Lee Bullock							0	
002	Leadership and commitment	31-Jan-24		Scheduled	Ian Brown							0	
003	Policies – Review only	29-Feb-24		Scheduled	Bill Hamilton							0	
004	Consultation and participation of workers	29-Feb-24		Scheduled	Lee Bullock							0	
005	Planning*	31-Mar-24		Scheduled	Ian Brown							0	
006	Objectives and planning to achieve them	31-Mar-24		Scheduled	Bill Hamilton							0	
007	Environmental aspects and impacts	31-Mar-24		Scheduled	Lee Bullock							0	
008	Planning of Changes	30-Apr-24		Scheduled	Ian Brown							0	
009	Support Resources*	30-Apr-24		Scheduled	Bill Hamilton							0	
010	Competence Awareness*	31-May-24		Scheduled	Lee Bullock							0	
011	Improvement	31-May-24		Scheduled	Ian Brown							0	
012	Communication	31-May-24		Scheduled	Bill Hamilton							0	
013	Control of documented information*	30-Jun-24		Scheduled	Lee Bullock							0	
014	Operational planning and control*	30-Jun-24		Scheduled	Ian Brown							0	
015	Emergency preparedness & response	30-Jun-24		Scheduled	Bill Hamilton							0	
016	Design and development of products	31-Jul-24		Scheduled	Lee Bullock							0	
017	Control of externally provided processes, products & services	31-Jul-24		Scheduled	Ian Brown							0	
018	Production and service provision*	31-Jul-24		Scheduled	Bill Hamilton							0	
019	Release of products and services	31-Aug-24		Scheduled	Lee Bullock							0	
020	Control of Nonconforming Outputs	31-Aug-24		Scheduled	Ian Brown							0	
021	Performance evaluation	30-Sep-24		Scheduled	Bill Hamilton							0	
022	Monitoring, measurement, analysis, and evaluation	30-Sep-24		Scheduled	Lee Bullock							0	
023	Risk Assessment	30-Sep-24		Scheduled	Ian Brown							0	
024	Internal audit*	31-Oct-24		Scheduled	Bill Hamilton							0	
025	Legal & Other Requirements	31-Oct-24		Scheduled	Lee Bullock							0	
026	Continual improvement	31-Oct-24		Scheduled	Ian Brown							0	
027	Third Party Corrective Actions	29-Nov-24		Scheduled	Bill Hamilton							0	
028	Management review*	29-Nov-24		Scheduled	Lee Bullock							0	
029	Nonconformity and corrective actions	29-Nov-24		Scheduled	Ian Brown							0	

* Includes NHSS8