

6000CEM/303COM Record of Supervisor Meeting

Supervisor : Kavitha Thamadharan

Student : Lee Chee Kwong

Date of meeting : 5 April 2024

Key topics Discussed:

Discussion on FYP title.

Individual action points for next meeting (no more than 3):

- Decide a new FYP title.
- Submit initial allocation form for revision.

Record of individual actions completed + notes:

- Change to a suitable FYP title.
- Submit initial allocation form.

Date of next meeting: 8 April 2024

Supervisor Signature: _____

Supervisor Signature Date: _____

Supervisor Comments & Feedback:

APPROVED

By Kavitha at 9:28 am, Apr 24, 2024

Advised student regarding the title allocation form.

6000CEM/303COM Record of Supervisor Meeting

Supervisor : Kavitha Thamadharan

Student : Lee Chee Kwong

Date of meeting : 15 April 2024

Key topics Discussed:

Discussion on finalized initial allocation form and report writing of Chapter 1.

Individual action points for next meeting (no more than 3):

- Complete Chapter 1 and submit it for revision.

Record of individual actions completed + notes:

- Understanding the topics that need to be included in Chapter 1.
- Understanding the expectation of this FYP project.

Date of next meeting: 22 April 2024

Supervisor Signature: _____

Supervisor Signature Date: _____

Supervisor Comments & Feedback:

APPROVED

By Kavitha at 9:29 am, Apr 24, 2024

Discussed on what should be included in Chapter 1. ROs still need further revision.

6000CEM/303COM Record of Supervisor Meeting

Supervisor : Kavitha Thamadharan

Student : Lee Chee Kwong

Date of meeting : 22 April 2024

Key topics Discussed:

Revision on report writing of Chapter 1 and discussion on report writing of Chapter 2.

Individual action points for next meeting (no more than 3):

- Make improvements on report writing of Chapter 1.
- Working on report writing of Chapter 2.

Record of individual actions completed + notes:

- Make changes and improvements on objectives and alignment.
- Understanding the topics that need to be included in Chapter 2 and start working on it.

Date of next meeting: 29 April 2024

Supervisor Signature: _____

Supervisor Signature Date: _____

Supervisor Comments & Feedback: _____

APPROVED

By Kavitha at 9:30 am, Apr 24, 2024

Improvements required on project objectives. Format need improvement. Show draft of Chapter 1 in next meeting. Discussed with student on what are the subtopics needed for Chapter 2.

6000CEM/303COM Record of Supervisor Meeting

Supervisor : Kavitha Thamadharan

Student : Lee Chee Kwong

Date of meeting : 29 April 2024

Key topics Discussed:

Report Writing on Chapter 2

Individual action points for next meeting (no more than 3):

- Complete terminologies, existing system, UI review, summary of existing systems and final functional requirements.

Record of individual actions completed + notes:

- Minor changes on report format
- Complete report writing until final functional requirements.

Date of next meeting: 6 May 2024

Supervisor Signature: kavitha

Supervisor Signature Date: 2/5/2024

Supervisor Comments & Feedback:

Good progress. Please check on your formatting.

6000CEM/303COM Record of Supervisor Meeting

Supervisor : Kavitha Thamadharan

Student : Lee Chee Kwong

Date of meeting : 6 May 2024

Key topics Discussed:

Report Writing and correction on Chapter 2

Individual action points for next meeting (no more than 3):

- Report Correction on Chapter 2

Record of individual actions completed + notes:

- Minor changes on report format
- Complete correction on Chapter 2

Date of next meeting: 13 May 2024

Supervisor Signature: kavitha

Supervisor Signature Date: 10/5/2024

Supervisor Comments & Feedback:

Work on chapter 2 as discussed.

6000CEM/303COM Record of Supervisor Meeting

Supervisor : Kavitha Thamadharan

Student : Lee Chee Kwong

Date of meeting : 13 May 2024

Key topics Discussed:

Report Writing on Chapter 2 and Chapter 3.

Individual action points for next meeting (no more than 3):

- Complete Chapter 2 on development tools and methodologies
- Complete Chapter 3

Record of individual actions completed + notes:

- Add comparison table for heuristic evaluation
- Include 3 diagrams and prototype in design phase

Date of next meeting: 30 May 2024

Supervisor Signature: _____

Supervisor Signature Date: _____

Supervisor Comments & Feedback: _____

APPROVED

By Kavitha at 10:13 am, Jun 13, 2024

6000CEM/303COM Record of Supervisor Meeting

Supervisor : Kavitha Thamadharan

Student : Lee Chee Kwong

Date of meeting : 30 May 2024

Key topics Discussed:

Report correction on Chapter 3

Individual action points for next meeting (no more than 3):

- Correction on Use Case Diagram
- Add high-fidelity prototype
- Formatting of report

Record of individual actions completed + notes:

- Use case diagram correction
- Changes on report format

Date of next meeting: 6 June 2024

Supervisor Signature: _____

Supervisor Signature Date: _____

Supervisor Comments & Feedback:

APPROVED

By Kavitha at 10:13 am, Jun 13, 2024

Use case diagram need correction. Please work on that.

6000CEM/303COM Record of Supervisor Meeting

Supervisor : Kavitha Thamadharan

Student : Lee Chee Kwong

Date of meeting : 6 June 2024

Key topics Discussed:

Overview on report and add list of figures and tables

Individual action points for next meeting (no more than 3):

- Add list of figures and list of tables
- Correction on use case diagram

Record of individual actions completed + notes:

- Minor changes on report format
- Complete adding list of figures and list of tables

Date of next meeting: 10 June 2024

Supervisor Signature: kavitha

Supervisor Signature Date: 19/6/2024

Supervisor Comments & Feedback:

Please work as what is advised during consultation

6000CEM/303COM Record of Supervisor Meeting

Supervisor : Kavitha Thamadharan

Student : Lee Chee Kwong

Date of meeting : 10 June 2024

Key topics Discussed:

Correction on report format and figures

Individual action points for next meeting (no more than 3):

- Correction on report spacing and crop out some caption in the figures.
- Correction on spelling

Record of individual actions completed + notes:

- Minor changes on report format and correction

Date of next meeting: 18 June 2024

Supervisor Signature: kavitha

Supervisor Signature Date: 19/6/2024

Supervisor Comments & Feedback:

Please work as what is advised during the meeting.

6000CEM/303COM Record of Supervisor Meeting

Supervisor : Kavitha Thamadharan

Student : Lee Chee Kwong

Date of meeting : 18 June 2024

Key topics Discussed:

Final review of the report and proceed to submission.

Individual action points for next meeting (no more than 3):

- Add cover page and references
- Review and make sure all mistakes are resolved

Record of individual actions completed + notes:

- Proceed with submission

Date of next meeting: 24 June 2024

Supervisor Signature: kavitha

Supervisor Signature Date: 19/6/2024

Supervisor Comments & Feedback:

Kindly complete the report as what is advised based on the draft comments. Please make sure you submit before the due date together with the ethics form. Start working on project prototype and estimate to complete atleast 50% by start of August semester.