Task Tracker User Guide
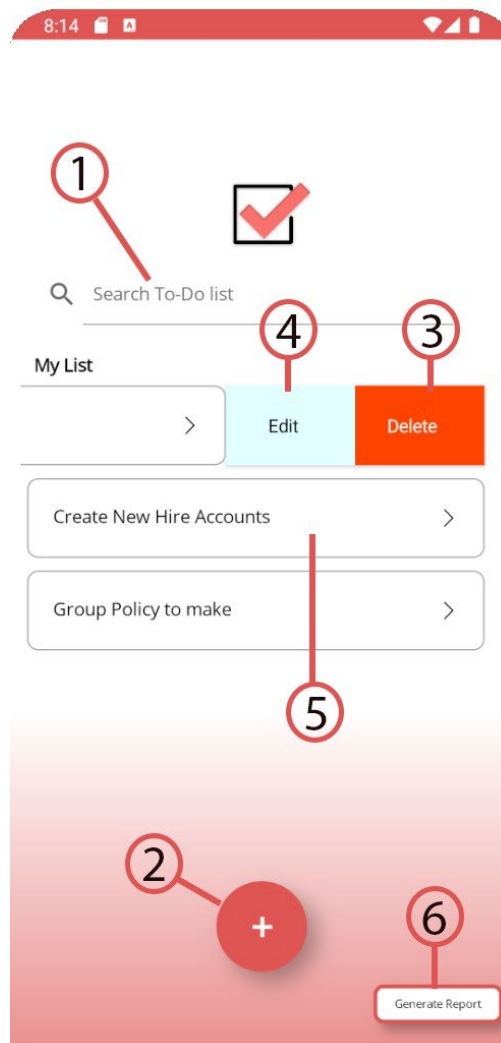
Purpose: Provide a comprehensive walk to through for how to use the task tracker application

Application Description: The Task Tracker application is intuitively designed to offer a streamlined solution for time management and task tracking through the creation of To-Do lists. This application is tailored to eliminate unnecessary complexity, focusing on a user-centric design that prioritizes simplicity and efficiency. By cutting out additional bloat, the Task Tracker ensures a distraction-free and easy-to-use experience. Its straightforward approach not only enhances productivity but also provides a no-nonsense platform that effectively gets the job done.
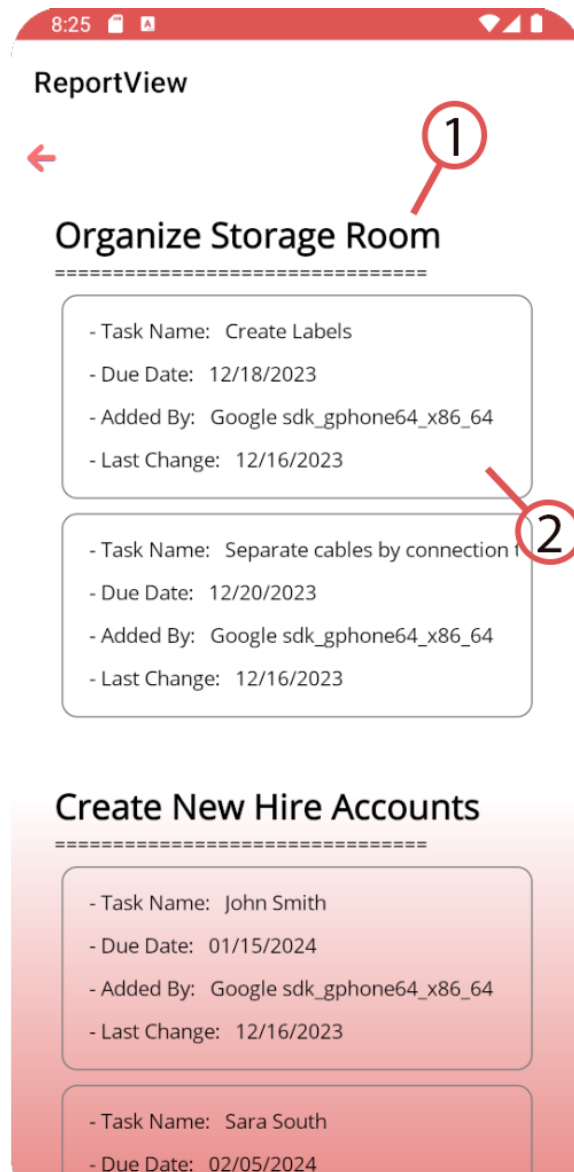
Task List Page:

1. Search bar – allows real time search of all currently created task list.
2. Add button for creating new list.
3. Swipe left to reveal the option to delete a task list.
4. Swipe left to reveal the option to update the name of an existing list.
5. Click on a list to see the task inside the list.
6. Report view – Displays report of all task list and nested task.

Reports Page:

1. **Task List Tile**
2. **Task information**
   a. **Name of task**
   b. **Due Date of task**
   c. **Device name that created task**
   d. **Last date task was updated**

Task Page:

1. Search bar – allows real time search of all currently created tasks.
2. Add button for creating new tasks.
3. Swipe left to reveal option to delete a task.
4. Swipe left to reveal option to edit a current task.
5. Swipe right to mark a task as completed.
6. Task Name
7. Task Due Date
8. Task Description