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DA-CO-ICTS-MM20250829-00268

August 28, 2025

MEMORANDUM

TO : ALL UNDERSECRETARIES AND ASSISTANT SECRETARIES
ALL SERVICE DIRECTORS
ALL REGIONAL EXECUTIVE DIRECTORS
ALL BUREAU DIRECTORS
ALL BANNER PROGRAM PROGRAM DIRECTORS/ COORDINATORS
ALL SPECIAL PROJECTS HEADS / FOCALS

Attention:
All endorsed oISSP Encoders, Reviewers, and Approving Officers

FROM : THE OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION AND
FOCAL OFFICER FOR MATTERS RELATED TO THE
DIGITALIZATION PROGRAMS OF THE DEPARTMENT OF
AGRICULTURE

SUBJECT : MEMORANDUM ON THE INITIAL ENCODING OF OFFICIAL DATA TO
THE ONLINE ISSP SUBMISSION SYSTEM (oISSP)

In preparation for the updating of the Department of Agriculture's (DA's) Information Systems Strategic Plan (ISSP) for Fiscal Year 2027-2029 as well as to serve as an input in the Department's Public Investment Program (PIP) and Three-Year Rolling Infrastructure Program (TRIP), the DA-ICTS requests the initial encoding of ICT proposals for FY 2027-2029 in the online ISSP Information System (oISSP).

The initial encoding of the official data to the oISSP will be **until September 10, 2025**. DA OUs that do not have endorsed oISSP users, are requested to endorse their designated oISSP encoders, reviewers, and approving officers. Duly-endorsed staff may encode, review, and submit their ISSP within the said period. Only approved ISSPs should be forwarded to the ICTS for consolidation. Please refer to the attached link for the endorsement form and the reference materials: http://bit.ly/oISSP_References

For your information and guidance.


ALLAN Q. UMALI