Lee Tan

Analyst

732-307-4030
Matawan, NJ 07747
leematthewsalt@gmail.com

I am a dedicated ITI professional and proud graduate of Rutgers University. I am very passionate about business, finance, entrepreneurship, and technology. I love creating innovative and unique ideas and participating in exciting and fast-paced projects/activities. I'm proud to work with people who are passionate in their field and help make our community a better place, and peaceful means. Challenges spark my curiosity, and I'm ready to make a positive impact on any community, organization, and people around me wherever I go.

PROFESSIONAL EXPERIENCE

TMS International (Oct 2024 - May 2025)
Logistics Analyst

- Accurate and efficient data entry of mill operations, including North End reports, loss control documentation, and input of truck ticket sales.
- Coordinating and scheduling appointments with the onsite clinic.
- Proficient use of Microsoft Excel for data management, reporting, and analysis.
- Generating and processing tickets for inbound and outbound truck shipments.
- Overseeing and managing the flow of truck traffic within the mill to ensure operational efficiency.
- Creating and managing purchase orders using Power BI for streamlined procurement processes.

Uncommon Goods (July 2022- August 2022)
Data Analyst Intern

- Implemented and developed several HTML pages for their warehouse ordering

  using Java, HTML, and CSS

- Created simple Java services and my first Java Springboot exposure

- Delivered several use case diagrams for their new workflow
- Able to demonstrate the ability to understand the workflow of their current system
- Used several tools like JIRA, Github and basic AWS monitoring and engine services
- Able to apply my knowledge from retail experiences and Amazon warehouse work to e-commerce business

T.J. Maxx (September 2021- May 2022)

Retail Associate

- Interacted with other teams, improving seasonal performance and driving best practices
- Drove customer service through the integrity of merchandising and the accuracy of store pricing and signage
- Consulted with store managers, buyers, sales associates, housekeeping staff, and engineering staff to keep a proper placement of displays and products
- Briefed staff on stock display and rotation for optimizing space

EDUCATION

Bachelor of Science in Information Technology and Informatics (2020-2024)

Rutgers University, New Brunswick

Member of USACS (Undergraduate Student Alliance of Computer Scientists)

Fellow for Blueprint Product Management Fellowship

Member of Culinary Club

Intramural Soccer Champion

PROJECTS

Mockitplace

May 2025 - Present

- Collaborated on the development of a next-generation work intelligence platform, leveraging AI-driven analytics, semantic graphs, and automation
- Contributed to feature design, product research, and strategic planning targeting productivity bottlenecks, team optimization, and intelligent task management.
- Applied skills in product strategy, research, and user-centric design.

SweepSea, Rutgers

Apr 2023 - May 2023

- Worked in a team to brainstorm and prototype an application that helps tackle the problem of littering and polluted oceans using GPS tracking
- Conducted market research to gather information about our target audience
- Ran tests on the hypothetical cost of tools to help build and design the application

Waytr, Blueprint

Sep 2022 - Nov 2022

- Led a comprehensive project and developed an application prototype on Figma to improve wait times for restaurants and increase customer sales by improving customer satisfaction
- Conducted in-depth market analysis to identify emerging trends and customer needs
- Established a framework for ongoing app evaluation and updates

References

Orlando Geronimo, Uncommon Goods (Orlando.geronimo@ugoods.com, 732-874-2228).

Trish Hlavaty, TMS (732-585-5929)

William Stone, TMS (732-513-5339)

SKILLS

- Java
- HTML
- AWS
- Outlook
- UI/UX
- Project Management

- CSS
- A.I
- Microsoft Excel
- JIRA
- Tableau
- SQL