

# WHY YOU NEED TO SUBMIT A PAYSリップ WITH AN INCOME PROTECTION CLAIM

Payslips are a standard requirement for all disability claims. The payslip must indicate your income at the date of your disability.

## 1. What information does Old Mutual Group Assurance require on the payslip?

Please ensure that the payslip is clearly legible, and includes the following information:

- The employee's name and ID number / date of birth
- The payment period
- The basic salary
- The payslip should indicate whether the employee is a weekly or a commission earner
- The employee's total cost to company.

## 2. Why does Old Mutual require payslips?

There are many considerations when we calculate an income protection benefit, including:

- The correct salary at the exact date on which you became disabled.
- Increases to your salary before or after you became disabled.  
Any limitations that may apply to your benefit - eg most policies will pay the benefit structure, limited to the employee's
- total cost to company
- Deductions that should be made from your disability benefit (especially if we are paying the benefit to you directly, and not via your employer).

A Payslip is necessary for the submission of an Income Protection claim. For a checklist of other required documents, visit our website.



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