

Leeza Shrestha

**Address**

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**Career Objectives**

I am keen to gain full-time employment in the industry where I can apply my excellent organizational and communication skills, professionalism and enthusiasm. As a bright ambitious person, I enjoy working in a fast paced, highly motivating position where I can assist others while challenging and expanding my knowledge and understanding of the task on hand. I am seeking a position that will utilize my skills and offer the chance for advancement as well as allow me the opportunity to gain additional skills and experience.

**Education Qualifications:**

* **School Leaving Certificate :** Successfully completed in 2014 from

Dhading Boarding Higher Secondary School

Dhading, Nepal with Distinction (87.75 %)

* **+2 in Science :** Successfully completed in 2016 from

Moonlight Higher Secondary School

Kathmandu, Nepal in Science Faculty (69.10%)

* **Bachelor in CSIT :** Currently studying at Academia International

College on 3rd semester

Gwarkhu, Nepal

**Professional Skills:**

* Good inter-personal skills dealing with people and good team work spirit as well as good capability of working independently
* Motivated, quick learner, honest, loyal, punctual, energetic, hardworking
* Sincere in work and can adjust to any new environment
* Excellent team skills and passionate in mathematics.
* Bears a good moral character

**Computer Skills:–**

Advance Knowledge of Microsoft Word, Microsoft Excel, Microsoft PowerPoint Internet, Email, HTML, CSS, PHP, C programming etc

**Others Skills:–**

* Communication skills
* Interpersonal skills
* Multitasking