

SUBSTITUTION REQUEST

CONTRACT NO.		DATE:	
CONTRACTOR:		TECHNICAL SUBMITTAL NO.	

Complete SPECIFIED and PROPOSED sections for each item as applicable.

PRODUCT DESCRIPTION

PROPERTY	SPECIFIED	PROPOSED
1. Manufacturer and model number		
2. Governing quality standards		
3. Appearance/finish		
4. Ease of operations		
5. Maintenance/useful life		
6. Source of maintenance service and replacement materials		
7. Suitability for climate and/or operating conditions		
8. Effect on schedule		
9. Other significant differences		
10. Changes required to other elements of work due to substitution		
11. Explanation of how substitution is beneficial		

PRODUCT SUBSTITUTION FORM**Section: 01 25 13.01**

To: Construction Manager:							
Project Name:							
SPECIFIED ITEM:							
	Section	Page		Paragraph	Description		
The undersigned Contractor's Authorized Representative (CAR) requests consideration of the following:							
PROPOSED SUBSTITUTION:							
1.	Attached data include product description, specifications, drawings, photographs, performance and test data adequate for evaluation of the request; applicable portions of the data are clearly identified, both on the proposed substitution and the original specified product.						
2.	Attached data also includes description of changes to Contract Documents, which the Substitution will require for its proper installation.						
The undersigned CAR states that the following paragraphs are correct, unless as are modified on the attachments.							
1.	The proposed Substitution does not affect dimensions in the Contract Documents.						
2.	The undersigned CAR agrees to pay for changes to the building design, including engineering design, detailing and construction costs caused by the Substitution.						
3.	The proposed Substitution will have no adverse effect other trades, the Construction Schedule, or specified warranty requirements.						
4.	Maintenance and service parts will be locally available for the proposed Substitution.						
The undersigned CAR further states that the function, appearance, and quality of the proposed Substitution are equivalent or superior to the specified item in the Contract Documents.							
5.	Cost Reduction to the Owner:		\$				

PRODUCT SUBSTITUTION FORM**Section: 01 25 13.01**

ACCEPTANCES:							
1.	Contractor's Authorized Representative (CAR) Acceptance:						Representing:
		Date:					
2.	Owner's Authorized Representative (OAR) Acceptance:						Representing:
		Date:					
3.	Architect/Engineer Acceptance:						Representing:
		Date:					
		Accepted as Noted					
		Not Accepted					
		Received too late					
		Resubmit with complete information					

- END OF SECTION -