

CHAPTER 33-COLLEGE OF AGRICULTURE JALINGO

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CHAPTER 33*

COLLEGE OF AGRICULTURE JALINGO

AN EDICT TO ESTABLISH A COLLEGE OF AGRICULTURE IN JALINGO

PART I—PRELIMINARY

1. This Edict may be cited as the College of Agriculture Jalingo Act.
2. In this Edict unless the context otherwise requires:—

“Chairman” means Chairman of the Council of the College of Agriculture established under section 3;

“Council” means the Council of the College established under section 6;

"financial year" means a period of twelve calendar months commencing on the first day of January;

"Governor" means the Governor of the State;

"members of staff means members of staff of the College and shall include the Principal;

"Permanent Secretary" means the Permanent Secretary of the State Ministry of Agriculture;

"Principal" means the Principal of the College;

"Registrar" means the Registrar of the College;

"State" means Gongola State of Nigeria;

"Statutes" means the Statutes of the College set out in the Fourth Schedule and any other Statutes made in pursuance of the Edict.

PART II—ESTABLISHMENT OF THE GONGOLA STATE COLLEGE OF AGRICULTURE

3. —(1) There is hereby established in the State a College to be known as the College of Agriculture which shall be constituted in accordance with the provisions of this Edict.

(2) The College shall be a body corporate having perpetual succession and common seal and shall have power to sue and be sued in its corporate name.

(3) The principal officers of the College shall be as contained in the First Schedule to this Edict.

4. The objects of the College shall be:—

(a) to provide courses of study, training and research, in all branches of agriculture, of a standard leading to the award of the Nigeria National Diploma in Agriculture;

(b) the development of techniques in all branches of agriculture with a view to increasing the yield of the objects of agriculture; and

(c) the doing of any other thing for the furtherance of the objects of the College.

5.—(1) The College shall be both a teaching and examining body and shall, subject to the provisions of this Edict and the Statutes of the College, have the following powers:—

(a) to prescribe in the Statutes the conditions under which persons may be admitted as students of the College for any particular course of study provided by the College;

(b) to provide instructions and training in such branches of learning that may be related to agriculture as the College may deem fit;

(c) to hold or arrange examinations, and grant or arrange for the granting of diplomas, certificates and other distinctions to persons who have pursued a course of study approved by the College and have satisfied such other requirements as may be laid down;

(d) to enter into agreement for the incorporation within the College of any other institutions and for taking over rights, assets and liabilities;

(e) to institute such offices as the purpose of the College may require and to appoint persons to or remove them from such offices, for good cause, and prescribe their conditions of service;

(f) to prescribe rules for the discipline of students of the College;

(g) to institute and award fellowships, scholarships, student-ships, prizes and other aids for the advancement of learning with ultimate service to the community;

(h) to print, reproduce and publish such works as may from time to time be issued by the College;

(i) to sell or provide for reward or otherwise such books stationery, literature of the other goods and service as may be deemed expedient and consistent with the objects of the College;

(j) to demand and receive fees from any student or any person attending the College and procure contributions to the fund of the College and to raise money in such other manner as the College may deem fit;

(k) to act as trustees or managers of any property, legacy endowment, bequest or gift in furtherance of the work and welfare of the College, and to invest any fund representing the same in accordance with the provisions of the Statutes; and

(l) to do all such other acts, things whether or not incidental to the foregoing powers as may advance the objects of the College.

(2) Without prejudice to the provisions of paragraph (c) of subsection (1) of this section the College may, by a special arrangement, agreement or affiliation with any other institution of learning, prepare its students for diplomas, certificates or other distinctions of such institution.

(3) Subject to the provisions of this Edict and without prejudice to the provisions of subsection (3) of section 6 of this Edict, the powers conferred on the College by subsection (1) of this section shall be exercised on behalf of the College by the Council or the Academic Board or in any other manner which may be authorised.

6.—(1) So soon after the commencement of this Edict, there shall be established a Council to be known as the Council of the College of Agriculture, Jalingo and the Council shall be composed of the following members:—

(a) the Chairman who shall be appointed by the Governor;

(b) two persons who shall be appointed by the Governor to represent Nigerian Universities;

(c) the Permanent Secretary, Federal Ministry of Education, Science and Technology or his representative;

(d) a representative of the National Council for Agricultural Education to be nominated by the National Council for Agricultural Education;

- (e) the Permanent Secretary, the State Ministry of Agriculture or his representative;
 - (f) the Permanent Secretary, the State Ministry of Education or his representative;
 - (g) the Permanent Secretary, the State Ministry of Finance or his representative;
 - (h) the Solicitor-General and Permanent Secretary, Gongola State Ministry of Justice or his representative;
 - (/) the Principal of the College;
 - (j) a representative of the academic staff of the College to be elected by the academic staff;
 - (k) two persons representing other interests in the community to be appointed by the Governor;
 - (l) not more than four other persons to be co-opted by the Council.
- (2) The Chairman and the appointed or nominated members shall hold office for a period of three years from the date of appointment or nomination and shall be eligible for re-appointment for another term of three years.
- (3) Each co-opted member shall hold office for such period as may be specified in his letter of appointment or co-option.
- (4) There shall be paid to each member of the Council or any of its Committees not being an officer in the public service such allowances in respect of travelling and other reasonable expenses at such rates as may be determined by the Governor.
- (5) Subject to any direction given to the Council pursuant to the provisions of section 7, the Council shall have control of, and be responsible for, the policy and property of the College and in all cases not provided for by this Edict the Council may act in such manner as it deems fit and necessary to promote the best interest of the College.

7. —(1) The Governor may, after consultations with the Council, give to the Council directions of a general character as to the discharge by the Council of its functions in relation to matters appearing to the Governor to affect the public interest and the Council shall give effect to any such directions.

(2) The Governor may, after consultations with the Council, give to the Council specific directions for the purpose of remedying any defect which may be in the discharge of its functions under this Edict and the Council shall give effect to any such directions.

(3) The Council shall afford to the Governor facilities for obtaining information with respect to the property of the College and the functions of the Council and shall furnish him with returns, accounts and other information with respect thereto and afford him facilities for the verification of the information furnished in such manner and at such times as he may require.

8. —(1) The Registrar shall be the Secretary of the Council, and shall attend all meetings thereof unless excused for good cause by the Chairman.

(2) In the absence of the Registrar, the Chairman of the Council may appoint a suitable person to act as Secretary for a particular meeting.

(3) The Secretary of the Council shall not be entitled to vote on any question before the Council, nor shall a person appointed under subsection (2) to act as Secretary for a particular meeting be entitled to vote unless he is so entitled as a member of the Council.

9. —(1) The supplementary provisions contained in the Second Schedule to this Edict shall have effect in relation to the Council.

(2) The Governor may, by order, add to, or delete from, or amend the Schedule.

PART III—ACADEMIC BOARD

10.—(1) There shall be an Academic Board for the College, the composition of which is as prescribed in the Third Schedule to this Edict.

(2) Proceedings of the Academic Board shall not be invalidated by reason of any defect in the appointment of any member or by reason of any vacancies among its members.

(3) Without prejudice to the provisions of section 5 it shall be the function of the Academic Board to make provisions for:—

(a) the organisation and control of courses of study at the College and of the examinations held in conjunction with those courses including the appointment of examiners where necessary;

(b) the establishment, control and organisation of departments and the allocations of responsibility for different branches of learning;

(c) the award of diplomas, certificates and other similar awards, in so far as the awards are within the control of the College.

(4) Subject to this Edict and the Statutes of the College, the Academic Board may make regulations for the purpose of exercising any function conferred upon it either under subsection (5) of this section or otherwise or for the purpose of making provisions for any matter for which provision by regulation is authorised or required by this Edict or by the Statutes.

(5) The Academic Board may appoint Committees to which it may delegate any of its function.

PART IV—ESTABLISHMENT AND FUNCTIONS OF FINANCE AND GENERAL PURPOSES COMMITTEE

11.—(1) There shall be a Committee of the Council to be known as the Finance and General Purposes Committee to exercise control over the property and expenditure of the College and perform such other functions of the Council as the Council may from time to time delegate to it.

(2) The composition of the Finance and General Purposes Committee shall be as prescribed in the Third Schedule to this Edict.

(3) In particular and without prejudice to the generality of subsection (1) of this section, the Finance and General Purposes Committee:—

(a) shall authorise or justify payment of all accounts due from the College;

- (b) shall supervise the collection of all receipts and of all debts and moneys due to the College;
- (c) shall direct the deposit and investment of all donations, subscriptions and other moneys paid to the College;
- (d) shall deal with any matter urgently requiring decision during the intervals between meeting of the Council;
- (e) may recommend the making, amendment or annulment of Statutes; and
- (f) shall perform such other functions and have such other powers as the Council may delegate to it.

PART V—PRINCIPAL AND DEPUTY PRINCIPAL

12.—(1) There shall be a Principal, who shall be the Chief Executive and Chief Academic Officer of the College and who shall exercise general authority over the staff and be responsible for the discipline of the College.

(2) There shall be a Deputy Principal and he shall assist and act for the Principal in the absence of the Principal.

PART VI—APPOINTMENTS AND CONDITIONS OF SERVICE

13.—(1) The first Principal shall be appointed by the Governor.

(2) Subsequent Principals shall be appointed by the Council and such appointment shall be subject to the approval of the Governor.

(3) The Principal may for reasons of misconduct or inefficiency be removed from office by the Council subject to the approval of the Governor.

4) The Principal shall hold office for four years from the date of his appointment and shall be eligible for re-appointment for another term of four years only.

14.—(1) Subject to the provisions of section 13, all members of the staffs shall be appointed

by the Council on such terms and conditions as the Council may determine.

(2) The Council may delegate its powers under subsection (1) to the Principal or to any Committee appointed by the Council in respect of any specific appointment or the appointment of any particular category of staff, on such terms and conditions as the Council may determine.

15. Subject to the provisions of this Edict, the rate of remuneration, scales of salary and conditions of service for the Principal and members of the staff shall be such as may be determined by the Council.

PART VII—PROPERTY AND FINANCE

16.—(1) The Council may on behalf of the College enter into contracts, perform and cancel such contracts as may be necessary or expedient for carrying into effect the provisions of this Edict.

(2) The Council may on behalf of the College acquire and hold such movable or immovable property as may be necessary or expedient for carrying into effect the provisions of this Edict, and for the same purpose of any property so acquired.

(3) The Council may on behalf of the College invest the funds of the College in such manner and to such extent as it may think necessary or expedient.

17. The Council shall cause to be prepared annually a budget showing the estimates of revenue and expenditure of the College for the ensuing financial year and when prepared they shall be submitted to the Council for approval.

18.—(1) The Council shall cause to be prepared annually a Statement of the income and expenditure of the College during the previous financial year, a statement of the assets and liabilities of the College on the last day of such year, and a statement and valuation of the assets of the College as at the end of such year.

(2) The said statements, duly certified by the Principal, shall be submitted to and audited by an Auditor appointed by the Council, within six months of the end of the previous financial year

and verified copies of such statements together with the Auditor's report thereon shall be forwarded by the Council to the Governor through the Permanent Secretary and be published in such manner as the Governor may determine.

19. The revenue of the College shall include:—

- (a) all fees charged by the Council in respect of its students;
- (b) all other fees, charges, dues or amounts recoverable by the Council;
- (c) all revenue accruing to the College whether by way of State Government grants, subventions or endowment or other forms of grants-in-aid, or otherwise;
- (d) all interests on moneys by the Council;
- (e) donations accruing to the College from any source for the general or special purposes of the College; and
- (f) loans raised from such sources, and on such terms, as may be approved by the Governor.

20. —(1) Donations of money to be applied for a particular purpose shall be placed to the credit of a special Revenue Account and may be invested in such securities or other investments as may be approved by the Governor until such time as may be expended in fulfilment of such purpose.

(2) The Council shall not be obliged to accept any donation for a particular purpose unless it approves of the terms and conditions attaching to such donation.

(3) The interest derived from the investments referred to in subsection (1), unless the terms of the donation forbid, shall be deemed to be revenue of the College.

21.—(1) All sums of money received on account of the College Payments shall be paid into such bank as may be approved by the Council for the credit of one or other of the accounts of the College in accordance with the direction of the Council.

(2) The sums of money referred to in subsection (1) or any part thereof standing to the credit of the College other than donations of money referred to in subsection (1) of section 20 may, if the Council thinks fit, be invested in such securities as the Council directs or be placed on deposit in such bank as the Council may determine.

PART VIII—MISCELLANEOUS

22.—(1) The Council may, within the scope of its authority under this Edict, make bye-laws relating to any internal and domestic matters for which provision is to be made by standing orders under paragraph 8 of the Second Schedule to this Edict or in pursuance of paragraph 9 of the Second Schedule to this Edict.

(2) All such bye-laws shall be reduced into writing and shall come into force when signed by the Chairman or as may be determined by the Council.

(3) Any such bye-laws may be proved in any court of law by production of a verified copy under the common seal of the College.

23.—(1) The making, amendment or revocation of Statutes shall be carried out by the Council with the approval of the Governor.

(2) No Statute shall come into operation until it has been published in the State Gazette.

24. Statutes made under the provision of section 23 may subject to the provisions of this Edict, prescribe and regulate:—

(a) the powers and duties of the authorities of the College, their composition and constitution and all other matters related thereto;

(b) the admission of students, their discipline and welfare; and

(c) any other matters authorised or required by this Edict to be prescribed or regulated by the Statutes.

25. The first Statutes shall be those set out in the Fourth First Schedule to this Edict and shall be deemed to have been made under the provisions of section 23 of this Edict and shall continue Fourth in force until they are amended or revoked under the provisions of this Edict.

FIRST SCHEDULE
PRINCIPAL OFFICERS OF THE COLLEGE

1. The Principal, who shall be appointed by the Governor shall hold office in accordance with the provisions of section 13 of this Edict.

2. The Deputy Principal, who shall be a member of the academic staff shall exercise power in accordance with the provisions of subsection (2) of section 12 of this Edict.

3.—(1) The Registrar, who shall be the Chief Administrative Officer of the College shall be responsible to the Principal for the day to day administrative work of the College.

(2) The Bursar, who shall be the Chief Finance Officer of the College and be responsible to the Principal for the day to day administration and control of the finance of the College.

(3) The Librarian, who shall be responsible to the Principal for the administration of the College Library and the co-ordination of all library services in the College.

(4) Any Head of Department who shall be responsible to the Principal for the day to day running of his Department.

(5) The Chief Estate Engineer, who shall be responsible to the Principal for the maintenance of the College buildings, minor works, security, transport and supervision of the College projects.

(6) Any question as to the scope of the responsibilities of any of the aforesaid officers shall be determined by the Principal.

4.—(1) Any officer mentioned in the foregoing provisions of this Schedule may resign his appointment with the College by notice in writing to the Council.

(2) A person who has ceased to hold an office so mentioned otherwise than by removal for misconduct shall be eligible for re-appointment to that office.

SECOND SCHEDULE

SUPPLEMENTARY PROVISIONS AS TO THE COUNCIL

1. If the Chairman is absent from any meeting of the Council, the members present shall elect from among their number a person to act as Chairman for the purpose of the meeting.
- 2.—(1) Every question before the Council at any meeting shall be decided by a majority of the votes of the members present.

(2) The Chairman at any meeting shall have a vote and in the case of an equality of votes, may exercise a second or casting vote.
3. The Council shall meet for the despatch of business at such times and places as the Chairman may from time to time appoint, but shall meet not less than twice in every one year.
4. —(1) The Chairman may at any time, and shall on request in writing of the Principal or of four other members of the Council direct the Secretary to call a special meeting of the Council.

(2) If the Chairman is not present, or ill or otherwise incapacitated, the Secretary shall, on the request of the Principal or four other members of the Council, call a special meeting of the Council.

(3) Particulars of the business to be transacted at any meeting shall be circulated to members with the notice of the meeting, which shall be issued at least ten days before the date fixed for the meeting.
5. —(1) Minutes of the proceedings of the Council shall be regularly entered by the Secretary in a book to be kept for that purpose and shall, after approval, be signed at the next meeting by the Chairman.

(2) Proceedings of the Council shall not be invalidated by reason of any defect in the appointment of any member or by reason of any vacancies among its members.

6. The quorum for any meeting of the Council shall be six.
7. The Council may appoint Committees to which it may delegate any of its responsibilities and functions.
8. Without prejudice to any provisions of this Edict the Council may, with the approval of the Governor, make standing orders with respect to the holding of meetings of the Council, the notices to be given of such meetings, the proceedings thereof, the keeping of the minutes of such proceedings and the custody and production for inspection of such minutes.
9. Subject to the provisions of this Edict and of any standing orders made under paragraph 8 of this Schedule the procedure of the Council shall be such as may be determined by the Council.

THIRD SCHEDULE

OTHER CONSTITUENT BODIES OF THE COLLEGE

1. —(1) The Finance and General Purposes Committee of the Council shall consist of the following:—

- (a) the Chairman of the Council who shall be the Chairman;
- (b) the Principal;
- (c) three members of the Council appointed by the Council, of whom one shall be a member of the Academic Board; and
- (d) the Permanent Secretary, State Ministry of Agriculture or his representative.

(2) The quorum of the Committee shall be four.

(3) Subject to any direction given by the Council, the Committee shall regulate its own procedure.

2. —(1) The Academic Board shall consist of the following:—

- (a) the Principal;

(b) the Deputy Principal;

(c) the Heads of the teaching departments;

(d) two persons nominated by the other members of the Academic Board from among members of the teaching staff; and

(e) two persons from the academic staff of the Nigerian University or Universities with which the College is linked professionally and academically.

(2) The Principal shall be the Chairman of all meetings of the Academic Board, and when he is not present the Deputy Principal or, in the absence of both the Principal and Deputy Principal, such other member as the Academic Board may appoint for the meeting.

(3) The quorum of the Academic Board shall be one-fourth of the entire membership and subject to paragraph (2) of this Article the Academic Board may regulate its own procedure.

(4) Every member nominated or appointed under sub-paragraphs (d) and (e) of paragraph 2 of this Schedule shall hold office for two years and shall be eligible for re-appointment.

(5) If the place of any member becomes vacant for any cause before the expiration of his period of appointment, or nomination the Board shall appoint a successor who shall hold office during the unexpired portion of the term of his predecessor.

FOURTH SCHEDULE

THE STATUTES

1. DEFINITIONS

In the Statutes:—

(a) expressions which are defined in this Edict shall have the meaning assigned to them by the Edict;

(b) "the Edict" means the College of Agriculture, Jalingo, Edict;

(c) "Bye-Laws and Regulations" means Bye-Laws and Regulations made under this Edict.

2. MEMBERS OF THE COLLEGE

(a) The following persons shall be members of the College:-

- (i) the Principal Officers;
- (ii) the members of the Council;
- (iii) the members of the Academic Board;
- (iv) the members of the Academic Staff;
- (v) the members of the Teaching Staff;
- (vi) the members of the Administrative Staff;
- (vii) the graduates and the students.

(b) Such other persons as shall under the Edict be granted the status of members.

3. PRINCIPAL OFFICERS OF THE COLLEGE

(a) The Officers of the College shall be.

- (i) the Chairman of Council;
- (ii) the Principal;
- (iii) the Bursar;
- (iv) the Registrar;
- (v) the Librarian; and
- (vi) the Chief Estate Officer of the College.

(b) The Principal shall:-

(i) be competent at all times to advise the Council on any matter affecting the policy, finance, and administration of the College;

(ii) be generally responsible to the Council for maintaining the efficiency and good order of the College and for ensuring the proper enforcement of the Statutes, standing orders and regulations;

(iii) be responsible for discipline in the College and in this behalf may make rules which, on their making, shall come into force, but shall be submitted by him to the Council at its next meeting and shall thereupon be deemed to be ratified unless a contrary intention is shown;

(iv) have power to refuse to admit any person as a student, having regard to the views of the Academic Board or any of its Committees charged with the responsibility for admissions, provided that the Principal when required to do so shall report to the Council his reasons for

refusing to admit any person as a student;

(v) have power to suspend from the College any student having regard to the views of the Academic Board or any of its Committees charged with the responsibility for student discipline, but such suspension shall be reported by the Principal to the Academic Board and the Council; and

(vi) have such powers and perform such other functions as the Council may delegate to him.

(c) The Council shall, after consultation with the Principal, appoint the Deputy Principal from among the members of the senior Academic Staff who are or have been members of the Academic Board.

(d) The Deputy Principal shall hold office for such period and on such terms and conditions as may be determined by the Council.

(e) The Deputy Principal or any other member of the College who is a member of the Staff may be removed for good cause by the Council provided:-

(i) that no person shall be removed by the Council unless he shall have been given a reasonable opportunity of being heard by the Council;

(ii) that the Council may and shall, if requested to do so by the person concerned or by any three members of the Council, appoint before such removal, a joint Committee of the Council and Academic Board to examine the case and report to the Council thereon;

(f) "good cause" in this Statute means conviction of a criminal offence involving dishonesty or corruption, moral turpitude, gross misconduct or inability for medical or other reasons to carry out the duties of the office.

(g) Subject to the terms of his appointment no member of the staff may be removed from office save on the grounds specified in paragraph (J) above and in pursuance of the procedure specified in paragraph (e) of this Statute.

(h) Any member of the Staff who is removed from his office under the terms of the Statute shall be deprived of the rights and privileges attached to such office.

4. THE COUNCIL

(a) In addition to the powers conferred upon it by this Edict under section 5, the Council shall have the following powers:-

(i) to take into consideration and if the Council deems it proper to do, to give effect to, reports from the Academic Board on those matters upon which the Academic Board is authorised or require by this Edict, Statute or bye-laws to make reports;

(ii) to suspend the membership of any student or to expel any student after consultation with the Academic Board;

(iii) to select a seal, arms and emblem for the College, and to have the sole use and custody of the seal;

(iv) to perform all such acts and duties, whether or not incidental to the foregoing powers, as may advance the objects of the College.

(b) Any nominated member of the Council may at any time resign his membership by sending his resignation in writing to the Secretary of the College.

(c) Inadvertent omissions to send notices, inadvertent errors in addressing them and failures in the delivery thereof shall not invalidate the meeting of the Council thereby convened.

(d) The Finance and General Purposes Committee of the Council shall, subject to the general supervision of the Council, act for and on behalf of the Council in all matters and in particular:-

(i) shall supervise the collection of all receipts and all debts and moneys due to the College;

(ii) shall authorise or justify payment of all accounts due from the College;

(iii) shall direct the deposit and investment of all donations, subscriptions and other moneys paid to the College;

(iv) shall cause proper accounts to be kept and audited;

(v) shall deal with any matter urgently requiring decisions during the intervals between meetings of the College;

(vi) may recommend the making, amendment or annulment of Statutes; and

(vii) shall perform such other functions and have such other powers as the Council may delegate to it.

(e) (i) The Council may establish joint Committees of the Council and the Academic Board to which the Council may appoint members of the Council and the Academic Board.

(ii) The Council may delegate to any such joint Committee any powers or functions which it is itself competent to perform.

(iii) The Chairman and the Principal shall be members ex-officio of all the Committees of the Council and Academic Board.

5. THE ACADEMIC BOARD

(a) In addition to the powers conferred upon it by this Edict the Academic Board shall have the following powers:-

(i) to recommend a member of the Academic Board to be a member of the Council subject to the approval of the Governor in accordance with section 6(1)(j) of this Edict;

(ii) to regulate, subject to the bye-laws and Regulations of the College, the admission of persons to courses of study at the College and their continuance at such courses and the teaching and study of subjects in the departments;

(iii) to appoint internal examiners at the request of the department concerned and to recommend to the Council appointment of any other examiner as may advance the objects of the College;

(iv) to report to the Council on any academic matter relating to the College;

(v) to discuss any matter relating to the College and report its views to the Council;

(vi) to report to the Council on any matters referred to the Academic Board by the Council;

(vii) to consider estimates of expenditure required to carry out the work of the College and submit them to the Council through the Finance and General Purposes Committee of the College;

(viii) to constitute Board of Studies for separate subjects or groups of subjects;

(ix) to consider the progress of students in the departments and to report to the Council thereon;

(x) to make regulations dealing with syllabuses, course of study and examinations for diplomas, certificates and other distinctions, or with any other matters relating to the work of the department.

(b) The Academic Board shall meet monthly during term and at any time at the request of the Principal or of any five members of the Academic Board.

(c) At any meeting of the Academic Board, the Principal or other person presiding shall have one vote, but in the event of any equality of votes, may exercise in addition a casting vote.

(d) Minutes of the proceedings of the Academic Board shall be regularly entered by the Secretary in a book to be kept for that purpose and shall, after approval, be signed at the next meeting of the Chairman.

(e) inadvertent omissions to send notices, inadvertent errors in addressing them and failures in the delivery thereof shall not invalidate the meeting of the Academic Board thereby convened.

6. DEPARTMENTS

There shall be the following Academic Departments:-

(a) Basic Science;

(b) General Agriculture;

(c) Animal Husbandry;

(d) Animal Health;

(e) Range Management;

(f) Agricultural Extension;

(g) Horticulture;

- (h) Crop Protection;
- (i) Home Economics;
- (j) Agricultural Mechanics;
- (k) Farm Management.

7. APPOINTMENTS AND PROMOTIONS COMMITTEE

- (a) There shall be an Appointments and Promotions Committee for the purpose of recommending to the Council the appointments and promotions of members of staff earning salaries in the salary grade level 07 or above.
- (b) Membership of such Committee shall be for three years in the first instance; and a member may resign his appointment at any time before the end of the period by giving notice of such resignation in writing to the Council.
- (c) The Appointments and Promotions Committee shall be constituted by the Council from time to time as may be required from among the following categories of persons:
 - (i) the Chairman of the Council who shall be Chairman;
 - (ii) the Principal or a deputy appointed by him;
 - (iii) one member of the Council who is also a member of the Academic Board;
 - (iv) one co-opted member of the Council who is also a member of the Academic Staff;
 - (v) one member from an institution of higher learning; and
 - (vi) the Head of the Department in which the appointment is being made.
- (d) The Appointments and Promotions Committee shall have power of co-option.
- (e) Whenever a vacancy occurs in the academic staff or in the Library above the grade of Assistant Lecturer the Council shall, except for good reason, cause the vacancy to be advertised.
- (f) The Principal shall have the power to make appointments in the salary level 07 or above on temporary basis for a period not exceeding three months pending the consideration of such appointment by the Committee.
- (g) The Council may delegate to the Principal the powers to appoint staff and other employees earning salaries in the salary scales below the salary level 07.

(h) The Principal or subject to the discretion of the Principal, the Registrar:–

(i) shall appoint members of the administrative staff and other employees paid at rates not exceeding salaries in the salary scale grade level 07; and

(ii) may, for adequate cause, suspend any such member or employee from his duties or terminate his appointment, or dismiss him from the service.

8. REGISTRAR, BURSAR AND LIBRARIAN

(a) In addition to the functions and powers conferred upon him by this Edict the Registrar shall, under the general direction of the Principal, be the Chief Administrative Officer of the College and shall in particular: –

(i) keep in safe custody all records of the College;

(ii) act as Secretary to such bodies as the Principal may direct or as the Edict and Statutes may prescribe;

(iii) arrange for the conduct of examination;

(iv) co-ordinate the admission of students to the College; and

(v) assist the Principal in the general administration of the College.

(b) The Bursar shall be the Chief Finance Officer of the College subject to the directions of the Principal.

(c) The Librarian shall be responsible to the Principal for developing the library for the College as a centre of learning and for implementing the policy of the College in respect thereof.

9. AUDITORS

(a) In accordance with the provisions of subsection (2) of section 18 of this Edict the Council shall appoint an auditor to the College who shall be a public accountant in the active practice of his profession, but no person shall be appointed auditor who is, or any one of whose partner is, a member of the Council of the College.

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b) A person who is appointed an auditor shall:–

(i) hold office for three years and shall be eligible for reappointment;

(ii) receive remuneration as may be determined by the Council;

(iii) have the right of access at all reasonable times to the books, accounts and vouchers of the College; and

(iv) be entitled to require from the officers of the College such information and explanation as may be of help to his duties.

(c) Acceptance of office by an auditor shall be deemed to carry with it an undertaking by the auditor to the Council that every certificate or passing of accounts by him implies that he has satisfied himself that every reasonable means within his power or reach after the exercise of due professional skill that the statements in the certificate are true and accurate and that accounts certified or passed by him are completely true and accurate.

(d) An auditor appointed under paragraph (a) may resign his appointment by sending his resignation in writing to the Secretary of the Council.

10. STUDENTS OF THE COLLEGE

(a) Students shall be those receiving regular instructions in the College whether or not studying for the Nigeria National Diploma in Agriculture (NND), Higher National Diploma (HND), Ordinary National Diploma (OND) or other award.

(b) The Council shall, after consultation with the Academic Board from time to time determine the requirements in addition to academic requirements, which must be fulfilled for admission to the College.

(c) The period of approved study to qualify a student to be examined for any course at the College shall be such as may be determined by the Academic Board.

(d) The Academic Board may reduce or extend the approved period of study in respect of particular students for good cause.

(e) Students and all other persons attending the College for the purpose of instruction shall be subject to the disciplinary control of the College.

(f) There shall be a Students' Organisation and the name, constitution, functions, privileges and other matters relating to such organisation shall be prescribed by bye-law.

- (g) (i) All matters relating to the discipline of students shall be the responsibility of the Principal who shall have regard to the guidance of the Academic Board;
- (ii) the Academic Board shall appoint a Committee presided over by the Principal, to advise and guide the Principal in the exercise of his responsibility for discipline; and
- (iii) any student suspended or dismissed by the Principal may appeal to the Council, which shall appoint a suitable body to hear and determine such appeal.