

Gorkem Bayar

📍 Toronto, ON

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Professional Summary

Results-driven Business and Systems Analyst with 5+ years of experience in data analysis, process optimization, and stakeholder management. Proven track record in leveraging advanced analytical tools to drive strategic decision-making and enhance operational efficiency. Skilled in collaborating with C-level executives and cross-functional teams to deliver high-impact solutions. Expertise in requirements gathering, and project management methodologies.

Core Competencies

- Business Process Analysis
- Requirements Gathering & Documentation
- Data Visualization & Reporting
- Stakeholder Management
- System Implementation
- Project Management
- Change Management
- Risk Assessment & Mitigation

Technical Skills

- Business Intelligence Tools: Power BI, Tableau, IBM Cognos Analytics, Excel, Visio
- Programming: Python, SQL, DAX
- Project Management: MS Project, MS Planner, JIRA, Confluence
- Data Management: ETL, Stored Procedures, Schema Design
- Business Management: SAP, SharePoint, Microsoft Office Suite

Professional Experience

Jr. Analyst at Canada Revenue Agency

Toronto, ON - (2023/05 - Present)

- Engineered and maintained advanced Power BI dashboards through **software development life cycle** phases, streamlining HR and IT **reporting processes**.
- Conducted collaborative **data analysis**, influencing strategic decisions with **insights** on project statuses and network usage.
- Facilitated **stakeholder engagement sessions** to capture and address **data reporting requirements**, enhancing interdepartmental efficiency.

Jr. Project Officer at Canada Revenue Agency

Toronto, ON - (2022/09 – 2023/05)

- Performed **quality assurance** for business architecture, organizational chart, and **value network** documentation using **Excel** and **Visio**, ensuring **100% compliance** with organizational standards
- **Managed transition** to GCdocs (cloud workspace), improving document accessibility across branches by **40%**
- Successfully **delivered 4 projects on time** and within budget, achieving **95% stakeholder satisfaction**.

Sr. Systems Analyst at Turkish Motor Insurers' Bureau (TMTB)

Istanbul, TR (2021/04 – 2021/12)

- Engineered **automation** solution for finance department, reducing manual document handling by **45%** and saving **\$30,000** annually
- Implemented a **streamlined project management** with **Kanban boards** using MS Planner, increasing team productivity by **25%** and improving project tracking accuracy by **35%**
- Optimized operational processes with documentation using MS **Visio**, resulting in **12%** cost reduction across departments.

Education

Grad. Certificate in Business Intelligence System Infrastructure at Algonquin College

BSc in Actuarial Sciences at Hacettepe University

Projects

- [Exploratory Data Analysis and Model Training](#) | Python, numpy, scikit-learn, matplotlib, model training
- [Permanent Residency admission dashboard](#) | Power BI, Fabric, ETL
- [Visualizing global water scarcity](#) | Tableau, data prep, ETL