{{ today() }}

Re: **Trustee Meeting {{clients[0].name}}; second credit counseling; filing fee payments.**

Dear {{ clients[0].name }}:

As you know, we have filed your bankruptcy case. A copy of the Notice of Bankruptcy is enclosed.

**Trustee Meeting –**

The Trustee Meeting for your Bankruptcy has been set for {{ appointment\_date }}. The meeting will be by telephone. I will send you instructions later about how to participate

I have enclosed a sheet with common questions

I have also enclosed a Bankruptcy Information Sheet. Please read this as the Trustee may ask if you have read it.

Have your driver’s license or other state ID ready as the Trustee may ask for the last four digits

**Please call me right away if there is any reason you cannot make that date**

**Second Credit Counseling** –

As soon as you can, you must do the second credit counseling session. I have enclosed a copy of the instructions from Solid Start.

You will probably get letters from other companies telling you that you need to do credit counseling. Please ignore them. They will all charge you money. This company will do the counseling for free.

**Collection Calls and Letters**

Meanwhile, should anyone call you trying to collect your old debts, tell them you have filed bankruptcy, get their name and write it down. Please tell me about it. If you get any letters trying to collect those debts, send them to me as soon as you can.

**Installment payments for filing fee.**

The following installments payment are due. Please send a check or money order in the enclosed envelopes payable to Greater Boston Legal Services

1. $75 by {{ payment\_first\_date }}
2. $74 by {{ payment\_second\_date }}
3. $74 by {{ payment\_third\_date }}

**Tear up credit cards**

If you have not done so already, please tear up all your credit cards.

Of course, call me if you have any questions.

Sincerely,

{{ attorneys[0].signature }}

{{ attorneys[0].name }}

Attorney  
Tel.:{{ attorneys[0].phone\_number }}  
Email:{{ attorneys[0].email }}