

Minutes of the twelfth Client Meeting

MCI Project (UniMingle) - Team 15

Sunday 09th Jun, 2019

Chair Yu Liu (supervisor)

Secretary Xiuquan Wang

Members

Xiuquan Wang a1693663

Xuankai Feng a1700592

Junhong Zhu a1712762

Apologies None

1 Time and Place

The twelfth client meeting for the MCI Group Project (Team 15) was held in Ingkarni Wardli level 3 at 3 pm on Saturday 9th March 2019.

2 Quorum Announcement

The Chairman announced that a quorum of the group was present and that the meeting, having been duly convened, was ready to proceed with its business.

3 Summary of Previous Meeting

None.

4 Group Milestone

4.1 Overview

There is no group milestone at the moment.

4.2 Detailed Presentation

Not applicable.

5 Individual Milestone Reports

5.1 Xiuquan Wang

- Final project bug checking and observation record.
- Previous bug repairing and provide units test result in the meeting.
- Prepare individual final presentation and final report.

5.2 Junhong Zhu

- Final project website page checking and responsive test.
- Prepare individual final presentation and final report.

5.3 Xuankai Feng

- Final poster preparing and designing. Organise github documents, which including meeting record, timesheet, agendas and minutes.
- Prepare individual final presentation and final report.

6 Project Administration

All team members discussed about the final presentation and divide the each part to practice. Each team member prepare their own final report. XiuQuan keep handling project test. Junhong upload video demo to GitHub and assist XuanKai tp finish final poster design.

7 Requirements Discussion

All of us got a clear understanding about the current requirements and development time schedule. No further issues at the moment.

8 Adjournment

None.