

# Team 6 - 0. "Project 3" meeting notes

Meeting notes template

Date

Sep 4, 2023

Coordinator

- 

Participants

- 

Discussion topics

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Topics	Notes
<b>Team 6 Jira board</b>	<i>All members should give a small introduction on the things they're currently working on</i>
<b>A review on what progress/blockers we face</b> <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	<b>Any blockers?</b> <ul style="list-style-type: none"><li><i>(Anything preventing you on working on tickets/projects?)</i></li></ul> <b>How was the capacity?</b> <ul style="list-style-type: none"><li><i>(Workload, need help or can manage?)</i></li></ul> <b>Any improvements to suggest?</b> <ul style="list-style-type: none"><li><i>e.g structure of meetings (time, day)</i></li></ul>
<b>Discussion Points</b>	<i>Anything extra you want to discuss?</i>

Stand-Up 07/10/2023

Date

Oct 7, 2023

Coordinator

- @Sten Aju

Participants

- @Mihhail Bauer @Valeri Vlassenko @Richard Olervey Agbenu (Unlicensed)

Discussion topics

- Today, 07/10 we'll finish and submit:
  - Collection file ✓
  - Final report ✓
  - E2E flows ✓

- Test cases for deals and notes API ✓
- Formatting for RAP week ✓
  - As @Sten Aju is unable to participate in RAP week, he added all the feedbacks proactively so the team would get feedback from all members.
- Someone from the team would have to coordinate the meetings during 09-15.10 other than @Sten Aju

Topics	Notes
<b>Team 6 Jira board</b>	<i>Created more tickets to finish of the final report</i>
<b>A review on what progress/blockers we face</b> <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	<b>Any blockers?</b> <ul style="list-style-type: none"> <li>•</li> </ul> <b>How was the capacity?</b> <ul style="list-style-type: none"> <li>• manageable</li> </ul> <b>Any improvements to suggest?</b> <ul style="list-style-type: none"> <li>•</li> </ul>
<b>Discussion Points</b>	

✓ Stand-Up 02/10/2023

## Date

Oct 2, 2023

## Coordinator

- @Sten Aju

## Participants

- @Mihhail Bauer @Valeri Vlassenko

## Discussion topics

- Test cases look great- great idea to differentiate simple and complex flows with request colours, such as GET and POST.
- Final report is coming along nicely- looks visually okay and understandable.
  - E2E test cases need to have a steady flow of one action, not many. Best to check the example from either other teams (team5 example) or from the CerebrumHub created example (flow [here](#)).

Topics	Notes
<b>Team 6 Jira board</b>	@Mihhail Bauer and @Valeri Vlassenko will document tickets soon
<b>A review on what progress/blockers we face</b> <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	<b>Any blockers?</b> <ul style="list-style-type: none"> <li>• busy lives</li> </ul> <b>How was the capacity?</b> <ul style="list-style-type: none"> <li>•</li> </ul> <b>Any improvements to suggest?</b> <ul style="list-style-type: none"> <li>•</li> </ul>
<b>Discussion Points</b>	

▼ Stand-Up 30/09/2023

## Date

Sep 30, 2023

## Coordinator

- @Sten Aju

## Participants

- @Mihhail Bauer @Valeri Vlassenko

## Discussion topics

- Everyone's busy at work
- @Mihhail Bauer and @Valeri Vlassenko are doing requests and have been able to do a few test cases
- @Sten Aju formatted the final report
- @Richard Olerter Agbenu (Unlicensed) will start doing the E2E testing flow.
  - E2E flow does not have to follow deals and notes API- it just has to follow an action from start to finish.

Topics	Notes
<b>Team 6 Jira board</b>	All members should give a small introduction on the things they're currently working on
<b>A review on what progress/blockers we face</b> <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	<b>Any blockers?</b> <ul style="list-style-type: none"> <li>• (Anything preventing you on working on tickets/projects?)</li> </ul> <b>How was the capacity?</b> <ul style="list-style-type: none"> <li>• (Workload, need help or can manage?)</li> </ul> <b>Any improvements to suggest?</b> <ul style="list-style-type: none"> <li>• e.g structure of meetings (time, day)</li> </ul>
<b>Discussion Points</b>	Anything extra you want to discuss?

▼ Stand-Up 27/09/2023

## Date

Sep 27, 2023

## Coordinator

- @Sten Aju

## Participants

- @Mihhail Bauer @Valeri Vlassenko

## Discussion topics

- We discussed on how to get the assignee\_user id (no conclusion)
- We thought that the current plan is fine, we'll continue as such.
- @Sten Aju will start with the final report

Topics	Notes
<b>Team 6 Jira board</b>	<i>All members should give a small introduction on the things they're currently working on</i>
<b>A review on what progress/blockers we face</b> <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	<b>Any blockers?</b> <ul style="list-style-type: none"><li>• <i>(Anything preventing you on working on tickets/projects?)</i></li></ul> <b>How was the capacity?</b> <ul style="list-style-type: none"><li>• <i>(Workload, need help or can manage?)</i></li></ul> <b>Any improvements to suggest?</b> <ul style="list-style-type: none"><li>• <i>e.g structure of meetings (time, day)</i></li></ul>
<b>Discussion Points</b>	<i>Anything extra you want to discuss?</i>

▼ Sprint 2 planning 25/09/2023

## Date

Sep 25, 2023

## Coordinator

- @Sten Aju

## Participants

- @Mihhail Bauer @Valeri Vlassenko @Richard Olervey Agbenu (Unlicensed)

## Discussion topics

- We created an initial plan on how we should tackle this sprints assignments:
- @Mihhail Bauer will:
  - test [Deals API](#) ,
  - Write test cases for the API - expandable [here](#),
    - The test cases can be structured as [simple flow](#) and [complex flow](#).
  - report all bugs to Jira.

- @Valeri Vlassenko will:
  - Test [Notes API](#),
  - Write test cases for Notes API - expandable [here](#),
    - The test cases can be structured as [simple flow](#) and [complex flow](#).
  - report all bugs to Jira.

#### **BONUS ASSIGNMENT**

- @Sten Aju will:
  - Create [E2E test case flow](#) for Deals API. The example is in the hyperlink on how to create one.
    - FYI: The E2E test case flow consists of 6-10 test cases.
  - Start with Final report.
- @Richard Olervey Agbenu (Unlicensed) will:
  - Create [E2E test case flow](#) for Notes API. The example is in the hyperlink on how to create one.
    - FYI: The E2E test case flow consists of 6-10 test cases.

#### **FYI: THIS IS THE INITIAL PLAN- IT IS PRONE TO CHANGE IF RE-SHUFFLING IS NEEDED**

What we want to clarify is that if we need to create 16 test cases in total for both Deals and Notes API or 16 test cases **EACH**

- We will discuss about the final report next week.
- Next meeting [Sep 27, 2023](#) to see how the workload is. If it's too bad or too uneven, **we'll re-assign the work.**

Topics	Notes
<b>Team 6 Jira board</b>	
<b>A review on what progress/blockers we face</b> <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	<b>Any blockers?</b> <ul style="list-style-type: none"> <li>•</li> </ul> <b>How was the capacity?</b> <ul style="list-style-type: none"> <li>•</li> </ul> <b>Any improvements to suggest?</b> <ul style="list-style-type: none"> <li>•</li> </ul>
<b>Discussion Points</b>	

▼ Stand-Up 20/09/2023

### Date

[Sep 20, 2023](#)

### Coordinator

- @Sten Aju

### Participants

- @Valeri Vlassenko @Mihhail Bauer

### Discussion topics

- We went over team 7 and team 8 Postman Collections

- Discussed the positive and negative aspects of those collections
- Shared our thoughts about what kind of feedback we should give those teams
- Advised how far we are with giving feedback to one-another (almost done for all).
- Shared a couple of stories about ourselves 😊
- Next meeting (Sprint planning 2) is on Sep 25, 2023 , make sure you've at least checked the new material (if there are any!).

Topics	Notes
<b>Team 6 Jira board</b>	-
<b>A review on what progress/blockers we face</b> <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	<b>Any blockers?</b> <ul style="list-style-type: none"> <li>• none, deadlines matched</li> </ul> <b>How was the capacity?</b> <ul style="list-style-type: none"> <li>• was a bit too much at times</li> </ul> <b>Any improvements to suggest?</b> <ul style="list-style-type: none"> <li>• we'll try to have more even contribution to the team assignment next sprint.</li> </ul>
<b>Discussion Points</b>	Feedback

#### ▼ Retrospective of Sprint 1 18/09/2023

### Date

Sep 18, 2023

### Coordinator

- @Sten Aju

### Participants

- @Valeri Vlassenko @Mihhail Bauer @Richard Olerzey Agbenu (Unlicensed)

### Discussion topics

- Completed Retrospective of Sprint 1.
- We decided that we'll do the "feedback for teams" on 20/09 or at least discuss about it.
- Next meeting 20/09

Topics	Notes
<b>Team 6 Jira board</b>	
<b>A review on what progress/blockers we face</b> <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	<b>Any blockers?</b> <ul style="list-style-type: none"> <li>• none, deadlines matched</li> </ul> <b>How was the capacity?</b> <ul style="list-style-type: none"> <li>• was a bit too much at times</li> </ul> <b>Any improvements to suggest?</b> <ul style="list-style-type: none"> <li>• we'll try to have more even contribution to the team assignment next sprint.</li> </ul>
<b>Discussion Points</b>	

▼ Stand-Up 16/09/2023

## Date

Sep 16, 2023

## Coordinator

- @Sten Aju

## Participants

- @Valeri Vlassenko @Mihhail Bauer @Richard Olervey Agbenu (Unlicensed)

## Discussion topics

- Funnels API is done, minor tweaks for Stages are done today.
  - We tested out the “Share by email” option on Postman but it looks like a different account was created during the process by accident. We decided to currently upload the collection file to confluence and will explore the “Share by email” option next sprint.
- @Mihhail Bauer will send the Magicuser and Stages API to @Sten Aju who will also combine everything and submit the task to CerebrumHub.
- Congratulated everyone for their hard work for Sprint 1.
- Next meeting Sep 18, 2023

Topics	Notes
<b>Team 6 Jira board</b>	currently 20 issues logged
<b>A review on what progress/blockers we face</b> <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	<b>Any blockers?</b> <ul style="list-style-type: none"><li>•</li></ul> <b>How was the capacity?</b> <ul style="list-style-type: none"><li>•</li></ul> <b>Any improvements to suggest?</b> <ul style="list-style-type: none"><li>•</li></ul>
<b>Discussion Points</b>	

▼ Stand-Up 14/09/2023

## Date

Sep 14, 2023

## Coordinator

- @Sten Aju

## Participants

- @Valeri Vlassenko

## Discussion topics

- We decided that @Sten Aju will do the entirety of funnels while @Valeri Vlassenko and @Richard Olerter Agbenu (Unlicensed) work on catching up individually.
- We checked how “running a collection” works which was an intro to automated testing.
- Work is almost done, only a couple of Funnels and Stages API requests need to be tested

Topics	Notes
<b>Team 6 Jira board</b>	
<b>A review on what progress/blockers we face</b> <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	<b>Any blockers?</b> <ul style="list-style-type: none"><li>•</li></ul> <b>How was the capacity?</b> <ul style="list-style-type: none"><li>•</li></ul> <b>Any improvements to suggest?</b> <ul style="list-style-type: none"><li>•</li></ul>
<b>Discussion Points</b>	

▼ Stand-Up 12/09/2023

## Date

Sep 12, 2023

## Coordinator

- @Sten Aju

## Participants

- @Valeri Vlassenko @Mihhail Bauer @Richard Olerter Agbenu (Unlicensed)

## Discussion topics

- Had a discussion how far everyone is with their tasks.
- @Sten Aju Leads API is almost done.
- @Mihhail Bauer Magicuser is almost done.
  - Good time to start focusing on creating tickets (If any bugs were discovered)
- Able to ask how @Richard Olerter Agbenu (Unlicensed) has been doing.
  - Completed the Swagger assignment but was unable to delete the Lead since he did not have the auth key. The key is: `b30ca93d0a7ebe389e9326a22497bf38`
- As @Richard Olerter Agbenu (Unlicensed) is having difficulties with Postman and needs more experience, we decided we'll continue with the emergency plan till the end of the Sprint:
  - @Sten Aju will do Leads API + Funnels API bonus assignment (except Funnels delete)
  - @Valeri Vlassenko Will be back on the 14th of September and will do Bonus assignments Funnels API delete function testing to get some experience.
  - @Mihhail Bauer will do Magicuser API + Bonus assignments Stages API testing.
- Next meeting Sep 14, 2023

Topics	Notes
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<b>Team 6 Jira board</b>	
<b>A review on what progress/blockers we face</b> <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	<b>Any blockers?</b> <ul style="list-style-type: none"> <li></li> </ul> <b>How was the capacity?</b> <ul style="list-style-type: none"> <li>Getting quite heavy</li> </ul> <b>Any improvements to suggest?</b> <ul style="list-style-type: none"> <li></li> </ul>
<b>Discussion Points</b>	

▼ Stand-Up 10/09/2023

## Date

Sep 10, 2023

## Coordinator

- @Sten Aju

## Participants

- @Valeri Vlassenko @Mihhail Bauer

## Discussion topics

- Caught up on how we've all been so far.
  - Discussed our progress and the difficulty of the task (very unfamiliar so far but manageable)
- As it was @Mihhail Bauer and @Valeri Vlassenko in the meeting, we were unable to catch up with @Richard Olerter Agbenu (Unlicensed) and see how far he is (both individual task + team task). Due to that, we made an emergency plan just in case if we're unable to reach Richard next week (11-16.09):
  - @Sten Aju will do Leads API + Funnels API bonus assignment (except Funnels delete)
  - @Valeri Vlassenko Will be back on the 14th of September and will do Bonus assignments Funnels API delete function testing to get some experience.
  - @Mihhail Bauer will do Magicuser API + Bonus assignments Stages API testing.
- Next meeting 12th of September

Topics	Notes
<b>Team 6 Jira board</b>	Currently 6 tickets for Leads API created, a couple bugs in Magicuser API but not reported yet
<b>A review on what progress/blockers we face</b> <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	<b>Any blockers?</b> <ul style="list-style-type: none"> <li></li> </ul> <b>How was the capacity?</b> <ul style="list-style-type: none"> <li>Heavy, but manageable so far</li> </ul> <b>Any improvements to suggest?</b> <ul style="list-style-type: none"> <li></li> </ul>
<b>Discussion Points</b>	

## Date

Sep 4, 2023

## Coordinator

- @Sten Aju

## Participants

- @Mihhail Bauer @Valeri Vlassenko

## Discussion topics

### Happy 3rd Project. Some background information:

- This time around we're doing API (Application Programming Interface) for CRM platform. We're going to use two new environments:
  - **Swagger Editor** - it is an open-source editor to design, define and document HTTP-based and event-driven APIs.
  - **Postman** - it is an API platform for building and using APIs.
- We have two assignments for this Sprint (2 weeks):
  - **Individual**- learning how to interact with the simple API by using the Swagger application. We decided that we are going to complete it by Sep 6, 2023 so we could start focus on the team assignment.
  - **Team assignment**- testing CRM platform APIs via Postman with the help of Swagger.
    - Initial plan for team assignment:
      - @Sten Aju will take Leads API testing.
      - @Mihhail Bauer will take Magicuser (invites) API testing
      - @Richard Olervey Agbenu (Unlicensed) will take Funnels and Stages API testing.
      - @Valeri Vlassenko as Valeri is unable to perform testing between 6.09-13.09, He is going to be a support starting from 14/09 with whatever tasks we are currently struggling with.
- **! FYI- the plan is prone to change based on team's activity and whatever difficulty the team or team members may face to re-distribute the assignments. !**
- We agreed on some questions we want to clarify with the mentor on Sep 5, 2023 -
  - "How do we start testing with Postman? How to approach the API testing without overwhelming ourselves?"
  - "We need to end the first sprint with a "Collection" file from Postman. Do we have to create a "team space" on Postman or does one member from the team create a collection file to submit their results by combing all files of team members?"
  - "Do we need to create test cases or is it going to be more or less "exploratory testing" this sprint?"
  - How do we use Swagger in combination of Postman? Is it to show design for visual clarity or something more?"

Topics	Notes
<b>Team 6 Jira board</b>	
<b>A review on what progress/blockers we face</b> <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	<b>Any blockers?</b> <ul style="list-style-type: none"><li>• @Valeri Vlassenko is unable to work during 6-13/09.</li><li>• @Richard Olervey Agbenu (Unlicensed) was not present</li></ul> <b>How was the capacity?</b> <ul style="list-style-type: none"><li>• </li></ul> <b>Any improvements to suggest?</b>

Discussion Points	

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