



---

Corona Protocol starting 15/06/2020

---

Chronos  
Dekate Mousa  
Doppio  
Footloose  
Kinjin  
Knights of the Kitchen Table  
Modern  
Quadrivium  
Studentproof

June 15, 2021

The guidelines as set by the government, the RIVM and the TU/e are leading, these rules are meant for specification and clarification.

## 1 Introduction

The years 2020 and 2021 have been marked by the Covid-19 virus, making it necessary for everyone around the world to limit contact with others. This also has a great impact on the Scala associations and its members. Like exercise, culture is very important for a person's well being. With Luna closed, a lot of students start to feel alone and miss this creativity outlet and relaxation time.

The Luna building is seen separately from community bar Hubble. The cultural association students do not have access to Hubble, unless they have reserved according to the rules of Hubble.

To be able to go into Luna for activities, rehearsals, etc., the associations need certain measures in order to keep it safe for everyone. All the measures stated below are agreed upon by the boards of all the Scala associations and will be followed.

If any questions arise about the organization or setup of an activity or room, please contact the Scala Board ([board@studentencultuur.nl](mailto:board@studentencultuur.nl)).

## 2 General Rules

General rules will be applicable at all times and in every room and activity unless specified otherwise in this document.

1. At all times the rules of the RIVM, Rijksoverheid and TU/e must be followed.
2. Everyone will have to keep 1,5 m distance between each other at all time, unless specified for that activity. People from the same household are no exception to this rule.
3. All members are required to stay at home if one of the following situations is applicable to them:
  - They have one of the following (mild) symptoms: a cold, cough, a sore throat, runny nose, sneezing, trouble breathing, loss of smell and or taste, fever or an increased body temperature.
  - If a person in their household has a fever and/or trouble breathing in the last 24 hours.
  - If they have been positively tested for the coronavirus up until one week after the last time they had symptoms.
  - If a person in their household is positively tested on the coronavirus. After 10 days after the last contact with this person, while that person still had symptoms, they can come to Luna. The number of days may change, follow RIVM guidelines.
  - If they have been instructed that they need to stay in self isolation.
4. When members are moving around in an indoor space, they must wear a face mask. They can remove the face mask when they have reached their activity. (Follow government guidelines)
5. Members need to register when joining an activity. This includes all names of duo's or trio's that reserve a music room or the photo studio. At the registration, rule 3 will be shown and agreed to before possible registration. Every activity registration will have a maximum number of slots before it closes. This maximum will be based on the available space and the kind of activity, with a maximum of 50 people in a room. For outside activities, the guidelines of the RIVM and Rijksoverheid should be followed.
6. Everybody will be required to wash hands when leaving their home and disinfect their hands before entering Luna. Disinfectant will be provided at the entrances and strategically placed around the building.
7. Members will be required to arrive no earlier than 5-10 minutes before their activity, preferably as close to the actual starting time of their activity as possible. Members are not allowed to stay around after their activity. There is an exception to this rule for people setting up or cleaning up the activity.
8. There will be 10 to 15 minutes between activities within one room. Members will only enter a room when the people present in this room from a previous activity have safely exited. If possible, a different entrance must be used.
9. For an activity, the room(s) in Luna used need to be reserved through the Scala board. Weekly reservations can be found in the Scalabase. All members will only use the rooms reserved and needed for their activity, or the bathrooms if necessary. Nobody will disturb another activity unless absolutely necessary.

10. Every association needs to keep the names and phone numbers of members present at an activity or rehearsal for 2 weeks and present them when asked for contact research by the corona team.
11. Board members of Scala (associations) may at all times send members of Scala associations home when they violate the agreements from this document and won't listen to directions to change this. The board(s) of this member's association(s) and Scala will also immediately be notified of this transgression via email. Scala will keep a list of transgressions and can discuss repeated or severe offenders with their association(s) for a last warning. Scala will revoke the access to Luna of repeated offenders or offenders that refuse to listen to the agreements in this document. Board members of Scala (associations) are no exception to this rule.
12. In case of transgression from an association, or it does not discipline its own members, the Luna access for that association will be revoked. This can be reported by any of the boards of the Scala associations, Scala board included.
13. On-campus activities are only allowed if they are cultural activities or board/committee meetings.
14. Associations can only have on-campus activities when they have a covid protocol for that activity that is accepted by the Scala board. (Associations can send their protocols to get accepted to [president@studentencultuur.nl](mailto:president@studentencultuur.nl)).

### 3 Activity Specific Guidelines

Every activity will have one person that is Covid-19 responsible. This person will make sure all rules and guidelines are followed at all times and intervene to make sure they are.

Everybody must register for every activity or be automatically registered by their board in case of a repeating activity, such as a rehearsal.

The organizing party will only organize offline activities with added value by being offline and not online. The organizing association(s) are responsible for their associations activities and the board of the association(s) must first approve of the activity.

The rooms in Luna used for an activity need to be reserved through the Scala board. For the room assignment document see the Scalabase.

If the layout of the room is altered for the activity, the organizing party will put everything back in its safe and given place. Pictures and maps will be provided for rooms where this is applicable.

## 4 Rooms

The number of people allowed in a specific room is based upon the calculations done by the TU/e corona team and based upon their document send to us.

### 4.1 Paths and hallways

The walk route through Luna and the system used in the hallways will be clearly marked on the ground in every hallway and on every staircase.

### 4.2 Archive's and storage spaces

Access to all storage spaces behind the Corona Room(-2.390b&c) will be limited to one person at a time. The archives -2.229 and -1.396 will be limited to 4 people at a time. But in -2.394 the Footloose/SG storage there is a maximum of 8 people at the same time.

### 4.3 Kitchen

The kitchen will stay closed as long as the 1,5 m rule is still in effect. The only exception to this is one Doppio board member and one volunteer who are allowed to make coffee and tea in the kitchen. They will wear masks and gloves and have a separate protocol for this, to ensure everybody's safety.

#### **4.4 Board Garden (1.250)**

In the board garden a maximum of 13 people is allowed, not including the small meeting rooms. Meeting rooms will have a maximum of 2 people. Board members may only sit at places indicated with the green sit here spots. A map with seatings and all the board garden rules are provided on the Scalabase, printed in the board garden and via email. Everyone working in the board garden needs to sign in on the sign-in sheet.

#### **4.5 Bianca (-2.380) and Callisto (-2.382)**

Bianca and Callisto are open for rehearsals, there is a maximum of 4 people. The names of everybody present need to be registered for each rehearsal.

#### **4.6 Deimos (-2.384) and Europa (-2.386)**

Deimos and Europa are only open for members of Quadrivium, Modern or StudentProof that want to rehearse individually or in small ensembles, with a maximum up to 6 people. The names of everybody present need to be registered for each rehearsal.

#### **4.7 Ariel (-2.378)**

Ariel is only open for members of Modern that want to rehearse individually or in small ensembles, with a maximum up to 4 people. The names of everybody present need to be registered for each rehearsal.

#### **4.8 Pulsar (-1.384)**

Pulsar is open for members of Quadrivium or StudentProof that want to rehearse individually, in ensembles, in orchestral settings or with a choir, with a maximum up to 30 people. Pulsar is also open for groups outside of Quadrivium and StudentProof with explicit written agreement from one of the board members of those associations. The names of everybody present need to be registered for each rehearsal.

#### **4.9 The Garrison (-1.217)**

The Garrison (the Knights room) has a maximum of 4 people allowed into the room at the same time.

#### **4.10 Kinjin Room (-1.219)**

The Kinjin room has a maximum of 4 people allowed into the room at the same time.

#### **4.11 Dekate Mousa studio (-1.398)**

The Dekate Mousa studio houses all the association's gear and functions as a photography studio that can be rented by members. The gear, aside from being used during activities, can also be rented by members. No more than 6 people are allowed in the studio at one time. Therefore, when renting the studio, members will be notified of this. And the names of everybody present need to be registered. The renting of any of the gear for non-studio use can take place as usual. Members will only enter the studio to pick up the gear individually, and leave directly after that. In the case that gear needs to be taken from / brought to the studio during an activity, one of the present board members will do this individually, ensuring only one person will be in the studio for a short while.

#### **4.12 Uitkijktoren (1.042)**

In the uitkijktoren, a maximum of 6 people will be allowed for meetings. The green sit here stickers need to be followed.

#### **4.13 Orbit (-1.380)**

Orbit will be open for dance lessons with a maximum of 18 people on the dancefloor and another 4 can be sitting on the carpet.

#### **4.14 Religion room (1.240)**

In total, 29 people may be present if the room is used in lecture hall setting. When moving around, there can be 20 people on the floor at all times. The tables and chairs in this room may be moved during the activity but need to be set back in its original place with the signage on the right spots. When using this room with seating and tables, the green sit here stickers need to be followed.

#### **4.15 Submarine (1.050)**

In this room, a total of 25 people may be present at all times. This room contains a large tribune, which means that all other players who are not permitted on the floor must be seated there at places with green sit here stickers. The director must make sure that this always occurs. The floor in front can have a maximum of 7 people at a time.

#### **4.16 Zeppelin (1.056)**

In total, 35 people may be present if the room is used in lecture hall setting. When moving around, there can be 19 people present on the floor at all times. The tables and chairs in this room may be moved during the activity, but need to be set back in its original place with the signage on the right spots. When using this room with seating and tables, the green sit here stickers need to be followed.

#### **4.17 Dubbeldekker (1.050a)**

There can be a maximum of 7 people at a time in the dubbeldekker, but because of the narrow walking path people will have to prevent passing each other as much as possible.

#### **4.18 Corona Room**

For Activities or performances, Corona will be open with a maximum of 13 people on the stage including possible instructor and a maximum of 31 people in the seats including technicians and other staff, while everybody present keeps 1.5 m distance from each other. The chairs will be marked to indicate where people can sit so every chair has two empty chairs distance from the next and there is a walkway to the chairs.

The seats of Corona may be moved during the activity to create space to dance or rehearse but need to be set back in its original place with the signage on the right spots. At all times, there need to be no more than 13 people on the stage and no more than 31 people in the seats area. This means no moving from seats to stage unless there is space calculated in to the placement for this.

#### **4.19 Living Room**

While the TU/e is still closed, the living room will only be open for activities from associations if the room is first reserved at Scala and the walkway through Luna is respected. To make walkways and ensure seating with 1,5m distance some of the tables and chairs will be (re)moved and seating places are marked with green sit here spots. A maximum of 15 people will be instated for this room.

The tables and chairs in this room may be moved during the activity but need to be set back in its original place with the signage on the right spots. When using this room with seating and tables, the green sit here stickers need to be followed.

If the living room is not reserved for an activity, it can be reserved at Scala for a meeting.