Evaluation Instrument
Web Application

Good day! Please help us to evaluate the software material by using the given scale and placing a checkmark (√) under the corresponding numerical rating. Thank you very much for your time and effort.

Evaluation Instrument for Performance of _____

Name (Optional)	Date:	Numerical Rating	Equivalent
☐ IT Expert ☐ Teacher ☐ Student	Others (pls. specify):	5 4 3 2 1	Excellent Very Good Good Fair Poor

Indicators	5	4	3	2	1
A. Functionality					
1. Does the system offer a comprehensive set of functions covering all core HR needs (Records, Payroll, Time & Attendance)?					
2. Does the system process data and execute functions accurately (calculates pay correctly, accrues leave accurately, applies business rules properly)?					
B. Performance Efficiency					
1. Is the system responsive? Are page loads, searches for an employee record, and report generation acceptably fast, even with large datasets?					
2. Does the system use hardware, network, and database resources efficiently without excessive demand or bottlenecks?					
C. Content					
1. Is the interface intuitive? Can a new user (HR, manager, or employee) understand how to accomplish common tasks without extensive training?					
2. Is the user interface consistent and easy to navigate? Does the system prevent errors through validation checks and confirmations for critical actions?					
3. Is the interface clean, modern, visually pleasing, and consistent in design elements and navigation across all modules?					
4. Is the content well-organized, accessible (legible, device-responsive), and easy to locate for all users?					
D. Compatibility					
1. Can the HRMS run effectively alongside other critical systems (Active Directory, Financial Software) without negative performance impact?					
2. Does the system integrate well with other necessary systems via standard methods (APIs, web services, connectors) for data exchange?					
E. Usability					
1. Does the system ensure that sensitive employee data (salary, personal details) is accessible only to authorized users (Role-Based Access Control)?					
2. Does the system protect data from being maliciously or accidentally altered or destroyed, maintaining data quality?					
3. **User Error Protection:** Can actions (approval of a raise, submission of a timesheet) be traced back to the specific user who performed them?					
4. Is the content well-organized, accessible (legible, device-responsive), and easy to locate for all users?					
F. Mechanics					
1. Is the system designed in a way that allows a developer to easily locate and analyze components to diagnose faults or identify parts to be modified?					
2. Are functions and modules designed so they can be effectively and efficiently tested when modifications or updates are made?					
G. Security					
1. Does the system ensure that sensitive employee data (salary, personal details) is accessible only to authorized users (Role-Based Access Control)?					
2. Does the system protect data from being maliciously or accidentally altered or destroyed, maintaining data quality?					
3. Can actions (approval of a raise, submission of a timesheet) be traced back to the specific user who performed them?					

Criteria based on ISO 25010

Recommendations:_____

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Signature of Evaluator