



Lenilson Silva de Oliveira

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Natal/RN - Brazil

Age: 24 years old
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COMPUTER SKILLS

JavaScript, C++, PHP, TypeScript, HTML5, CSS, MySQL, Firebase, React Native, React, Bootstrap, Material UI, Linux, Microsoft Windows, Word, Excel, PowerPoint.

PROFESSIONAL PROFILE

I am organized and I know how to maintain a great relationship with my colleagues, in addition to having responsibility in everything that is assigned to me.

EDUCATION

SCIENCE AND TECHNOLOGY

Aug 2019 — Present

Federal University of Rio Grande do Norte

WORK EXPERIENCE

ELECTRICAL ASSISTANT

Mar 2018 — Jan 2019

Assist in the maintenance and installation of electronic processes.

Santa Maria Transports

ADMINISTRATIVE ASSISTANT

Mar 2019 — Aug 2020

Performed general office duties and administrative tasks.

Prepared weekly confidential sales reports for presentation to management.

Managed the internal and external mail functions.

Provided telephone support.

Scheduled client appointments and maintained up-to-date confidential client files

Cirne Pneus

QUALIFICATION

Technician in Information Technology (IMD/UFRN)

Learning and improvement in the transport sector (Senat)

Administrative Assistant Professional Course (CMT)