

WorldSkills Asia Taipei 2025 – Media Regulations

I. General Provisions

1. These Regulations shall apply to the *WorldSkills Asia Taipei 2025* (hereinafter referred to as “the Competition”).
2. The *Ministry of Labor* (hereinafter referred to as “MOL”) shall serve as the Supervisory Authority, and the *Workforce Development Agency, Ministry of Labor* (hereinafter referred to as “WDA”) shall serve as the Organizer of the Competition.
3. The purpose of these Regulations is to ensure the smooth conduct of the Competition, safeguard the rights of competitors, and maintain the quality of media coverage and recording.
4. All media personnel conducting interviews, filming, or any other media activities within the Competition venues shall comply with these Regulations.

II. Media Accreditation and Definitions

For the purposes of these Regulations, “Media Personnel” are classified as follows:

1. **Official Media:** Photographers, videographers, writers, or other documentation staff designated by the Supervisory Authority, the Organizer, or the Office of the Premier or other ministries and agencies.
2. **Participant Country Media:** Photographers, videographers, writers, or other documentation staff affiliated with WorldSkills Asia (hereinafter referred to as “WSA”) Member Countries or invited non-member participant countries.
3. **General Media:** Domestic and international newspapers, television and radio stations, online media, magazines, news agencies, and social media channels with a news-reporting nature.

III. Media Badges and Vests – Application, Issuance, and Management

1. **Application Procedures**

(1) Media badges and vests for Official Media and Participant Country Media shall be issued collectively by the Organizer.

(2) General Media shall download and sign the “WorldSkills Asia Taipei 2025 Media Application and Compliance Agreement (Annex 1)” from the official website between **October 1 and November 15**, complete the required information, and upload the signed form to the designated online platform. The Organizer reserves the right to approve or reject any application.

2. Issuance and Collection

(1) **Notification of Review Results:** Applicants will be notified by email between **November 17 and November 21** regarding approval status and collection details.

(2) On-Site Registration:

- **Pre-registered applicants:** During the Competition period (**November 26–30, 08:00–18:00 daily**), please check in at the *Media Center, 4F, Hall 2*, for identity verification, signature, and collection of the media badge and vest.

- **Walk-in applicants:** Must present two valid proofs of media identity (e.g., business cards), complete the Compliance Agreement, and submit the identification for verification before collection.

3. Usage and Management

(1) Media personnel must always wear the media badge and vest within the venue and follow the venue regulations, safety protocols, and on-site staff instructions. The Organizer may verify identification or conduct equipment safety checks as necessary.

(2) Media badges and vests are non-transferable and must not be lent, altered, or forged. Violations will result in immediate revocation of access. Lost or damaged badges must be reported to the Media Center for reissuance; the first replacement is free, and a service fee will be charged for subsequent

replacements. Replacement badges will be marked “Reissued.”

(3) Media badges and vests must be returned to the *Media Center (4F, Hall 2)* upon conclusion of the Competition. Retention or transfer of badges to others is prohibited.

(4) Media personnel must comply with these Regulations and avoid actions that may affect competitors’ performance. The Organizer reserves the right to issue, revoke, or withdraw media badges and vests.

IV. Interview Regulations

1. Interviews with competitors, experts, coaches, or related personnel shall be arranged by the Organizer at designated times and locations. Spontaneous or unauthorized interviews during competitions or rest periods are strictly prohibited.
2. All interviews shall be conducted only with the consent of the interviewee. Coercive, intrusive, or disruptive behavior (including shouting, chasing, or forced interaction) is strictly prohibited.

V. Filming and Media Operations Regulations

1. Access and Movement

(1) Media personnel may enter venues only during public opening hours. Access at other times is prohibited unless accompanied and authorized by the Organizer.

(2) To maintain fair competition and protect competitors’ rights, media personnel are not permitted to enter competition areas or work zones and may film only from public aisles or designated zones.

(3) Crossing fences or barriers is strictly prohibited. Media personnel shall not remain in any specific location or along boundaries for more than 20 minutes, nor continuously film the same competitor.

2. Filming Guidelines

(1) Flash photography, strong lighting, or any equipment that could interfere

with the competition is prohibited.

(2) Close-up filming of competitors is not allowed; telephoto lenses are recommended to avoid disturbance.

(3) Areas marked “No Photography” or “No Filming” must not be recorded in any form.

(4) Official Media have priority access for filming and interviewing within the venue.

(5) Contact or conversation with competitors or officials without prior approval from the *Chief Expert* or relevant judges is prohibited. Media must not interfere with competitors’ work, touch competition projects or equipment, or engage in disruptive behavior.

(6) All filming shall be conducted in a non-intrusive manner. Filming of competition test materials or computer screens is strictly prohibited. However, where monitors are provided to display competition operations, media may record such monitors if filming does not interfere with the competition.

(7) The filming of judges’ meetings, internal briefings, or any other non-public sessions is strictly prohibited unless expressly authorized by the Organizer for official documentation purposes.

3. Use of Equipment

(1) Installation of lighting, tripods, cabling, or other equipment without prior approval is not permitted. Any special setup requests must be submitted in advance and follow safety regulations.

(2) Equipment placement, personnel arrangement, and use of power sources or cabling must comply with venue management requirements and must not obstruct passageways or emergency exits.

(3) Equipment may not be left unattended in the venue outside authorized times and locations. The Organizer may remove any equipment obstructing

movement or posing safety risks.

VI. Safety and Order

1. General Provisions

(1) Media personnel shall comply with venue management rules and safety protocols, including evacuation instructions and on-site staff directions.

(2) Dangerous materials, prohibited devices, and aerial photography tools (e.g., drones, tethered balloons, or similar devices) are strictly forbidden within the venue.

(3) Media personnel must observe a safe distance and use protective measures when covering areas involving high-risk operations (e.g., sparks, liquids, or heat).

2. Ceremonies

(1) During Opening, Closing, and Award Ceremonies, media personnel must remain within designated zones or platforms.

(2) Filming outside such areas is permitted only under staff guidance and must not obstruct audience views or interfere with event procedures.

VII. Media Center Guidelines

1. Facilities and Services

(1) Two Media Centers will be established by the Organizer at *Taipei Nangang Exhibition Center* for media registration, coordination, data access, temporary workspace, and equipment storage. Seating is on a “first-come, first-served” basis; reservations are not allowed.

(2) Opening hours:

- **Hall 1, 4F Media Center:** November 26–29, 8:00 AM – 6:00 PM.

- **Hall 2, 4F Media Center:** November 27–29, 8:00 AM – 6:00 PM; November 26 and 30, 8:00 AM – 12:00 AM (midnight).

(3) The Organizer may adjust operating hours as needed; updates will be posted

on-site.

2. Usage Rules

- (1) The Media Center is not responsible for the loss or damage of personal belongings or equipment.
- (2) Light refreshments will be provided daily in limited quantities; please maintain cleanliness and avoid waste.
- (3) Extended occupation of shared areas or excessive storage of equipment is not permitted.

VIII. Use and Licensing of Media Materials

1. Media materials (photos, videos, or other visual content) provided by the Organizer may be downloaded from the official *WorldSkills Asia Taipei 2025* website. Updates will be made daily during the Competition, subject to operational adjustments.
2. Such materials must remain in their original format and shall not be altered, reproduced, or used for commercial distribution or profit-making purposes. Appropriate credit must be given as: “Provided by the Workforce Development Agency, Ministry of Labor” or as otherwise specified by the Organizer.
3. Images or footage taken by media personnel shall be used solely for news or reporting purposes. Unauthorized commercial use, alteration, or distortion of factual content is prohibited.
4. Unauthorized use of materials may result in immediate takedown requests and legal action by the Organizer.

IX. Violations and Disciplinary Actions

1. Any media personnel violating these Regulations may be subject to a verbal warning, suspension of coverage, revocation of media accreditation, or removal from the venue, depending on the severity of the violation.
2. Individuals who disrupt competition order or fairness, or who fail to comply

with these Regulations after being warned, may be denied entry to the venue or barred from future accreditation.

3. In cases of unauthorized filming, the Organizer may demand immediate deletion of the footage and pursue further action where necessary. If portrait or image rights are infringed, the offender must immediately remove such content and refrain from any public disclosure.
4. If false or misleading information is published, damaging the integrity or reputation of the Competition, the Organizer will take legal action and may consider the incident as a negative record in future accreditation applications. In cases of confirmed copyright or privacy infringement, the Organizer reserves the right to claim damages.

X. Supplementary Provisions

Any matters not covered herein shall be handled in accordance with applicable laws and the announcements issued by the Organizer.

XI. Media Contact Points

1. Organizer – Workforce Development Agency, Ministry of Labor (WDA)
 - Contact Person: Ms. Chuang
 - Tel: +886-2-8995-6007
2. Implementing Agency – National Association of Small & Medium Enterprises (NASME)
 - Contact Person: Ms. Lee
 - Tel: +886-2-2366-0812 ext. 378

WorldSkills Asia Taipei 2025
Media Application and Compliance Agreement

Date of Application: (Year) / (Month) / (Day)

I. Application Information

Applicant Organization	<input type="checkbox"/> Media affiliated with the Ministry of Labor (MOL) and its subordinate agencies (including commissioned contractors): <input type="checkbox"/> Ministry of Labor (MOL) <input type="checkbox"/> Workforce Development Agency (WDA) <input type="checkbox"/> WDA Branch Office: _____ Branch <input type="checkbox"/> Sponsoring Organization (or Co-organizer): _____ <input type="checkbox"/> Vendor (including online streaming host/influencer): _____ <input type="checkbox"/> Government Agency Media: Agency Name: _____ (Is this a commissioned contractor? <input type="checkbox"/> Yes <input type="checkbox"/> No) <input type="checkbox"/> Other Media Organization: Name: _____ Unified Business Number (if applicable): _____ Authorized Representative: _____		
	Contact Person		Telephone
Email			

Coverage Type	<input type="checkbox"/> Written Interview (Target person/skill(s): _____) <input type="checkbox"/> Filming Interview (Target person/skill(s) : _____) <input type="checkbox"/> Competition Documentation: <input type="checkbox"/> Video <input type="checkbox"/> Photography Date(s): _____ Skill(s): _____ <input type="checkbox"/> Other: _____
Estimated On-site Schedule	※Note: Venue opening hours are from 9:00 AM to 5:00 PM. Arrival Time: Departure Time:
Special Requirements	<input type="checkbox"/> None <input type="checkbox"/> Yes: _____
Publication Confirmation	Publication Date: Publication Platform: Publication Format:

II. List of On-site Media Personnel (to be completed by applicant)

No.	Organization	Position/Title	Name	Contact Number
1				
2				
3				
4				
5				

III. Compliance Agreement

The undersigned organization hereby confirms that it has thoroughly read and agrees to comply with the *WorldSkills Asia Taipei 2025 – Media Regulations*.

The applicant undertakes **not to enter competition areas without authorization** and **not to engage in any activity that may compromise the fairness of the Competition**.

All representatives shall follow the Organizer's on-site instructions and safety arrangements.

In the event of any violation, the media badges and vests issued to our organization shall be returned immediately upon request by the Organizer.

To:

Workforce Development Agency, Ministry of Labor

Applicant (Authorized Representative): _____

(Signature and Official Seal)