

## **IT SECURITY RULES COMPOSITION**

Good afternoon, my name is Leo and this is my writing's Security rules.

In the company you shouldn't use or share personal information in your password, because password is the key where maybe you have a lot of personal documents or emails and a alphanumeric password is better than other with personal information.

Therefore you must alphanumeric digits in your password. Also you musn't enter in fraudulent pages because this webs may have a lot of virus or other malware.

Apart of this, you musn't download other antivirus for the same reson. If you don't know anything for this web or anivirus, maybe this have much malware.

Other rule is that you need to use the company mail and you must the company network. The business provides a loto f necessary resources for their employers at work. You musn't drink beside the computer because you can broke or wet the hardware.

Finally, you musn't disconnect the cables in your work space or outside, because you can to turn off other Pc or things more important as company servers or main cable.

That it`s the Security Rules. If you want to know more, ask me.