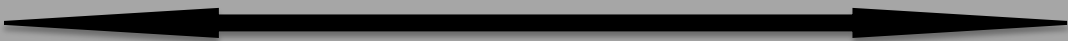


ECE297 Weekly Memo Grading Rubric

Team: CD-037 Team Member: Pranav Mehndiratta Date: April 4, 2014

	Exceeds Requirements	Meets Requirements	Below Requirements
			
Table of Activities	<ul style="list-style-type: none">• Excellent evidence of project management skills• Comprehensive identification of near-term activities• Clear allocation of responsibilities• Very clearly written	<ul style="list-style-type: none">• Reasonable evidence of project management skills• Adequate identification of near-term activities• Reasonably clear allocation of responsibilities• Clearly written	<ul style="list-style-type: none">• Little evidence of project management skills• Inadequate identification of near-term activities• Unclear allocation of responsibilities• Unclearly written
Written Discussion	<ul style="list-style-type: none">• Adds relevant detail to activities, challenges, or problems that warrant discussion• Very concisely and clearly written	<ul style="list-style-type: none">• Adds sufficient detail to activities, challenges, or problems that warrant discussion• Concisely written with reasonable clarity	<ul style="list-style-type: none">• Adds little detail to activities, challenges, or problems that warrant discussion• Wordy, sometimes confusing, or high level of error
Format	<ul style="list-style-type: none">• Carefully formatted with clear organization of information• Highly effective use of headings and subheadings• Very clear connection between Table of Activities and Written Discussion	<ul style="list-style-type: none">• Well formatted with reasonably clear organization of information• Satisfactory use of headings and subheadings• Clear connection between Table of Activities and Written Discussion	<ul style="list-style-type: none">• Poor formatting with unclear organization of information• Poor use of headings and subheadings• Confusing connection between Table of Activities and Written Discussion

Further comments: