

# Weekly Memo

<b>Date</b>	January 31, 2014
<b>Prepared By</b>	Pranav Mehndiratta
<b>Project Manager</b>	Ted Nolan
<b>Team Leader</b>	N/A
<b>Team Members</b>	Aryamman Jain (999554076) Pranav Mehndiratta (999480725) Vaibhav Vijay (1000073029)

## Activities

<b>Task</b>	<b>Assigned To</b>	<b>Due Date</b>	<b>Completed</b>
Team Rules	N/A	January 27, 2014	✓
Ideas for types of users/clients	Each Member	January 30, 2014	✓