

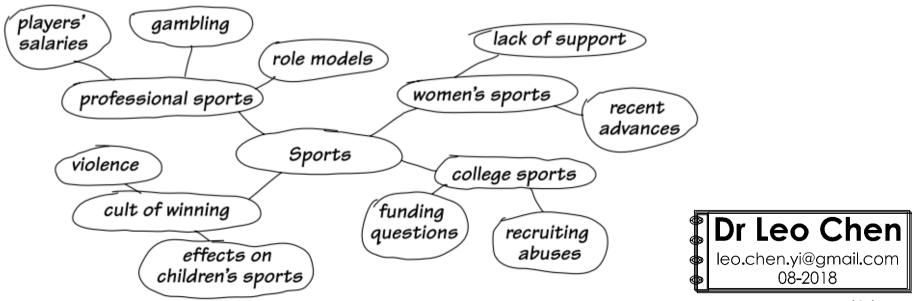


Scientific Writing - No. 02-1



How to prepare a manuscript

-- For the Journal Authors





Contents

Getting Started Planning Drafting, Revising, Editing and Proofreading Targeting A Journal Manuscript Preparation Submission Procedure After Rejection After Acceptance Case Study - Submission to Elsevier FAO



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FAO

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Getting Started

- Understanding the research & outputs
- Keeping detailed records while work is in progress
- Organising results
- Assessing your work & decide when to write
- Deciding what kind of paper for publication
 A paper you submit to a journal must be based on your own original work.
- Make a list of possible titles



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Getting Started



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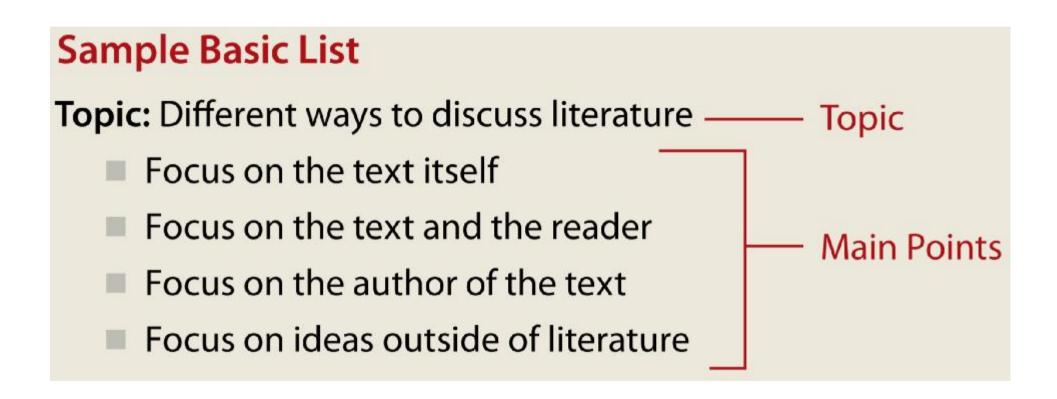
After Acceptance

Case Study - Submission to Elsevier

FAO



Developing a Plan or an Outline: Depth and Novelty



Sample Topic Outline

Thesis: There are four main perspectives, or approaches, that ——— Thesis readers can use to converse about literature.

I. Text-centered approaches — Main Point

Supporting

Details

- a. Also called formalist criticism
- **b.** Emphasis on structure of text and rules of genre
- c. Importance placed on key literary elements
- II. Audience-centered approaches
 - a. Also called rhetorical or reader-response criticism
 - b. Emphasis on interaction between reader and text
- III. Author-centered approaches
 - a. Emphasis on writer's life
 - **b.** Importance placed on historical perspective
 - c. Connections made between texts
- IV. Ideological approaches
 - a. Psychological analysis of text
 - b. Myth or archetype criticism
 - c. Moral criticism
 - d. Sociological analysis



- Use the Skeletal Outlines
- Pile in Ideas
- Collect Information from Outside Resources
- Form Rough Sentences
- Arrange the Sentences into Themes
- Make Your Themed Lists into Rough Paragraphs
- Take a Break and Clear Your Mind
- Put Together One Paragraph for Each Topic
- Shape a Working Draft
- Smooth Transitions
- Polishing
- Ready for Submission



Title Keywords Abstract

Elsevier - A Case

Introduction
Assessment Criteria
Critical Aspects of Classifications
Generation of the Foot Pressure Expression
Empirical Results and Discussions
Conclusions & Future Works

Acknowledgements References





- Title: The Face of Your Paper
- Abstract: The Heart of Your Paper
- Headings/Subheadings: The Skeleton of Your Paper
- Introduction: The Hands of Your Paper
- Introduction Part II: Popular Traps
- Visuals: The Voice of Your Paper
- Conclusion: The Smile of Your Paper



The Title Page

- The choice of title
- > The best titles are **short**, **declarative** sentences that describe the **major conclusion** suggested by the results.
- > Your title is the only way that you have to catch the eye of prospective readers.
- > check your target journal's guide for authors to see whether you need to add a footnote to your title and other things.



Qualities of a title

- A title is UNIQUE. It differentiates your title from all others (present or future).
- A title is LASTING. Try not to use new in it. A title may outlive you. Ask Darwin!
- A title is **CONCISE**. Some keywords are overly detailed. Remove the details if your title is unique without them.
- A title is **CLEAR**. Avoid long modified nouns (a major source of imprecision and misunderstanding).



Qualities of a title

- A title is EASY TO FIND. Its keywords are carefully chosen.
- A title is HONEST and REPRESENTATIVE of the contribution and the paper. It sets the expectations and answers them.
- A title is as CATCHY as can be. Remember, you only have one chance and 2 seconds to interest the reader.



The Title Page

- The running title
- > At the top of each page of most published papers there is a **brief** "running title" (or "header") that characterises the research described on that page.

- The authors' names and relevant footnotes
- > The quickest way of insuring that you are using the appropriate format for the names of the authors of your manuscript is to refer to papers that have already been published in your target journal.



The Abstract or Summary

- The abstract provides a brief account of the important points in your paper and it allows the reader to judge whether it is worth her time to read the entire text.
- Coherence between abstract and title
- The tense of verbs in an abstract An abstract is about what you do NOW! Consequently, use ONLY the PRESENT TENSE when writing the abstract
- The structure of abstract, see <u>FAQ5</u>



The Four Parts of an Abstract

- Part 1: What is the problem? What is the topic of this paper?
- Part 2: How is the problem solved (methodology)?
- Part 3: What are the specific results? How well is the problem solved?
- Part 4: So what? How useful is this to science or to the reader?



Purpose of the abstract for the reader

- It makes the title clear.
- 2. It provides details on the writer's scientific contribution.
- 3. It helps the reader decide whether the article is worth reading or not.
- 4. It helps the reader rapidly gather competitive intelligence.
- 5. It helps the reader assess the level of difficulty of the article.



Purpose of the abstract for the writer

- 1. It allows the paper to be found more easily, because it has more keywords than the title.
- 2. It states the writer's contribution in more precise detail than the title (adjectives in the title are frequent, but they should be rare in the abstract).



Qualities of an abstract

- An abstract is COMPLETE. It has four parts (what, how, results, impact).
- An abstract is TIED TO TITLE. All title words are found in the abstract.
- An abstract is CONCISE. It is not longer than necessary, as a courtesy to the reader. Justification of research is best done through significant results.



Qualities of an abstract

- An abstract is STAND-ALONE. It lives by itself in its own world: databases of abstracts, journal abstracts. It needs nothing.
- An abstract is REPRESENTATIVE of the contribution of the paper. It sets expectations for the reader.
- An abstract is PRESENT. Real. News.

<u>Case - 01: Industrial Case Studies-A</u>



Key words

- Your choice of key words should reflect the most important aspects of your paper.
- refer to papers that have already been published in your target journal.



Tables

- Check the instructions of the journal
- Organise your data, helps to show your ideas

Table 2 Parameters for the $VP\mu GA$ calculation.

Max generations	100000
Number of experiments	100
Crossover probability	0.8
Max internal generation	4
Initial internal population	4
Initial external population	100
Selection operator	Tournament
Crossover operator	Single point
Mutation operator	No
Encoding method	Binary
Reproduction rate	[-1,1]



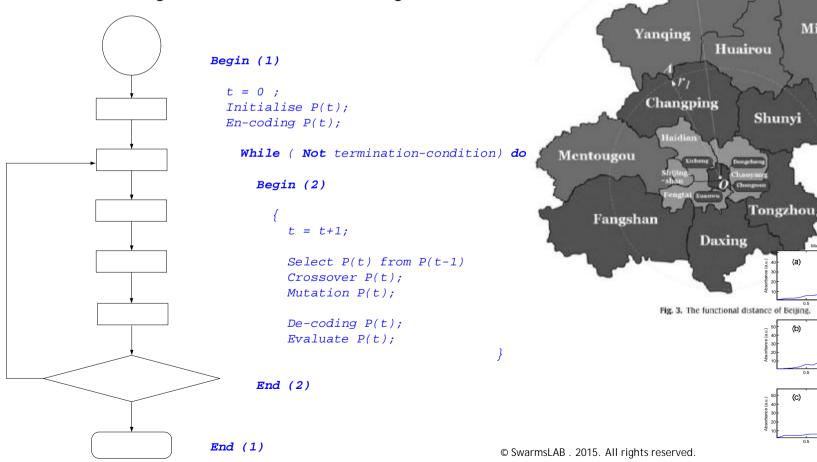
Miyun

Pinggu

Figures

• Check the instructions of the journal

Show your ideas clearly





Discussion

- Reviewers rarely complain that the Discussion section of a paper is too brief.
- If your Discussion is longer than your Introduction or your Results, it is probably too long.
- The purpose of your Discussion is to provide a summary of each of your results and to show the reader how these results led you to the conclusion that corresponds to the title of your paper.



Conclusions

- The tense used in the abstract is the present tense. In contrast, the conclusion uses the **past tense**. Everything is done.
- To energise the reader
- To keeps the reader in a positive state of mind
- It allows readers to understand the contribution better



Future Works

- To lead the reader to a new expectation
- To a few possible further points



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Angela's comments

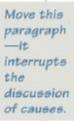
Water Woes

Drafting, Revising

I need to give my opening more energy.

Does my thesis still fit the paper?— Yes.

Using time sequence, put this paragraph in better order.

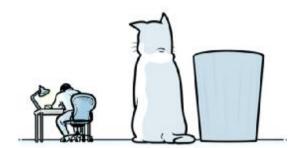


an unusually Saturday afternoon O

It's hot day Several people just finished mowing their pedal up the street of lawns. A group of bicyclists more than 3,000 have been passing through your picturesque town all afternoon. Dozens of Little Leaguers are batting, running, and sweating. What do all these people have in common? They all drink lots of tap water, especially on hot summer days. They also take for granted that the water is clean and safe. But in reality, the water they drink could be contaminated and pose a serious health risk. That's just what happened in Walkerton, Ontario, where a water pollution incident had a devastating effect that every town can learn from.

What happened in Walkerton, Ontario? Heavy rains fell on May 12. It wasn't until May 21 that the townspeople were advised to boil their drinking water. The rains washed cattle manure into the town well. The manure contained E coli, a type of bacteria. E coli is harmless to cattle. It can make people sick. Seven days after the heavy rains, people began calling public health officials. The warning came too late. Two people had already died (Wickens, 2000).

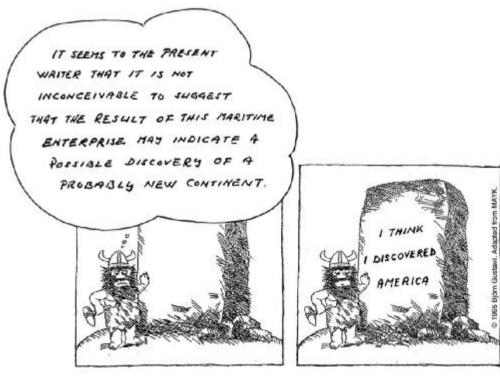
Once Walkerton's problem was identified, the solutions were known. The government acted quickly to help the community and to clean the water supply. One Canadian newspaper reported that a \$100,000 emergency fund was set up to help families with expenses. Bottled water for drinking and containers of bleach for sanitizing and cleaning were donated by local businesses.





Editing and Proofreading

- Why does grammar matter
- Instructions to Authors of the journal to which you will submit your manuscript





Common grammatical mistakes

- clearly and correctly
- Spelling and consistency, whether you use British or American spelling, consistency is the key
- The active versus the passive voice
- The incorrectly related participle
- The use of "this", "that", "they" and "which"



Common grammatical mistakes

- "None" means "not one" and is singular
- Hyphenation and abbreviations
 Abbreviations need to be written out in full when they are first mentioned
- Numbers and hyphens
 - > not start a sentence with a figure e.g. "One milliliter of the solution" NOT "1 ml of the solution"
 - "14-year-old children" / "14 year-old children"



Common grammatical mistakes

- Lists and semicolons
 - > The semicolon is a useful punctuation mark, especially when you are making a list of complicated items.
- Nouns as adjectives
- "Types," "kinds," and "classes"

 e.g. "two types of child", "two kinds of parent" and "two classes of children"



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Targeting A Journal

- Which journals do the people you hope to reach prefer to read?
 - > Ask your more **experienced colleagues** about this point. If your first language is not English, consider the language of publication too: your paper may **remain hidden** for years if you publish in a **minority language**.
- Which journals print papers of the kind and length you propose to write?
 - > The **scope** of a journal is usually defined at the beginning of the instructions to authors.



Targeting A Journal

- Which are the well-established journals in your field?
- > ask your **experienced colleagues** for their advice. Publishing in the 'throwaway' journals is unlikely to help your career.
- Which journals are of high scientific quality but have moderately low rejection rates?
- > Rejection rates vary widely both between and within disciplines. International journals of high prestige may have rejection rates as high as 80-90% of submissions.



Targeting A Journal

- Which journals are covered by the main abstracting (Indexing) and title-listing services?
- > Journals may name these services in or near the masthead, or in publicity material. Is this journal indexed by SCI, El or other database? If the journal has an impact factor, it has a better chance to be indexed by SCI database.
- Which journals have editors who are highly regarded in their fields of science and provide prompt, fair, and helpful reviewing?
- > Ask experienced colleagues for their views.



Targeting A Journal

- Which journals are published often enough to give your paper a chance of appearing within six weeks to nine months of acceptance
 - > **depending on** whether the journal is a rapid results journal or one with a slower publication schedule
- Which journals require authors to be members of the society which owns or sponsors the journal?
 - > The **instructions of the journal** to authors will answer this question.



Targeting A Journal

- Which journals have page charges or submission charge?
 - > check the instructions of the journal
- Which journals print high quality photographs (e.g. electron micrographs), and which accept colour photographs, if these are essential to your work?
 - > Your own and your colleagues' observations will tell you which journals are suitable.
- Which journals provide offprints or reprints, which provide them free of charge, how many do they provide, and what do extra copies cost
 - > check the instructions of the journal



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Manuscript Preparation

- Use template provided by the journal, word or LaTex
- Submission Checklist
- Follow the Instructions to Authors of the journal

e.g.

http://www.elsevier.com/wps/find/authorsview.authors/landing_main





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Information Fusion

An International Journal on Multi-Sensor, Multi-Source Information Fusion

The journal is intended to present within a single forum all of the developments in the field of multi-sensor, multi-source information fusion and thereby promote the synergism among the many disciplines...

View full aims and scope

Editor-in-Chief: B.V. Dasarathy

View full editorial board

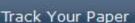


abp

Guide for Authors



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Impact Factor: 1.606

Imprint: ELSEVIER

ISSN: 1566-2535

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Information Fusion

An International Journal on Multi-Sensor, Multi-Source Information Fusion



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Guide for Authors



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BEFORE YOU BEGIN

- · Ethics in publishing
- · Conflict of interest
- · Submission declaration and verification · Article structure
- · Authorship
- · Changes to authorship
- · Copyright
- · Retained author rights
- · Role of the funding source
- · Funding body agreements and policies · Abbreviations
- · Open access
- · Language and language services

Submission

PREPARATION

- · Use of wordprocessing software
- LaTeX
- · Essential title page information
- Abstract
- · Graphical abstract
- · Highlights
- Keywords
- · Acknowledgements
- · Math formulae

Printer-friendly

- Footnotes
- Artwork
- Tables
- · References
- · Video data
- · Supplementary data
- · Submission checklist

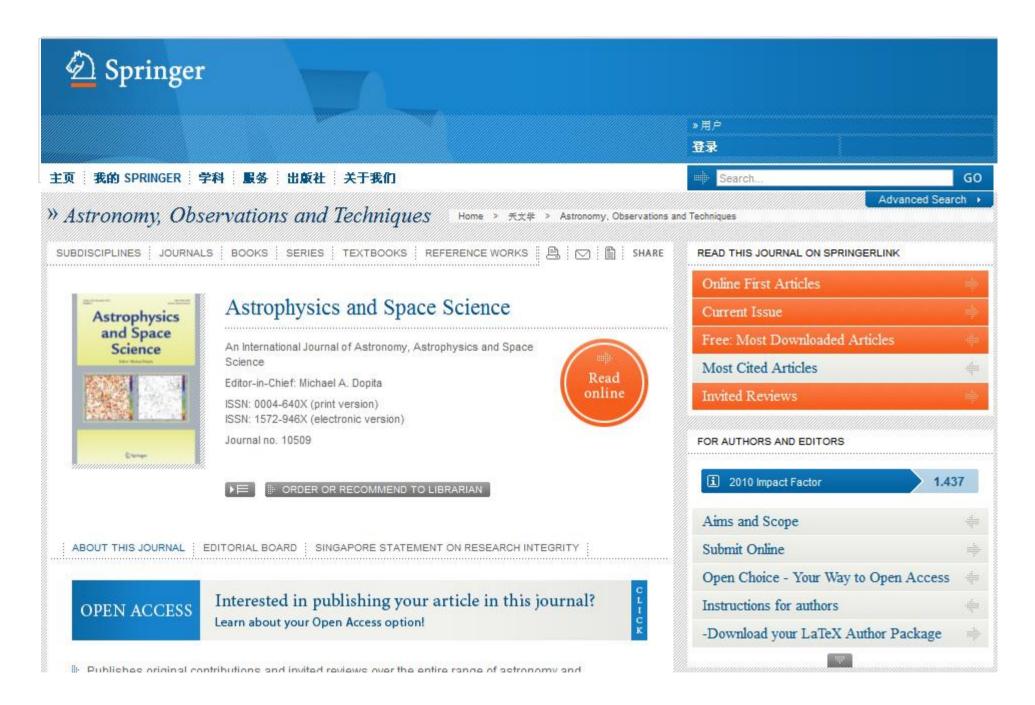
AFTER ACCEPTANCE

- . Use of the Digital Object Identifier
- Proofs
- · Offprints

AUTHOR INQUIRIES

Page charges

This journal has no page charges.





Reference- Case - 1

Follow the Instructions to Authors of the journal

http://www.elsevier.com/journals/international-journal-of-electrical-power-and-energy-systems/0142-0615/guide-for-authors#20300

References

There are no strict requirements on reference formatting. References can be in any style or format as long as the style is consistent. Author(s) name(s), journal title / book title, article title, year of publication, volume number / book chapter number and the pagination must be present. The reference style required by the journal will be applied to the published version by Elsevier.



Reference- Case - 2

Reference style http://www.elsevier.com/journals/applied-soft-computing/1568-4946/guide-for-authors#68000

Text: Indicate references by number(s) in square brackets in line with the text. The actual authors can be referred to, but the reference number(s) must always be given.

Example: '.... as demonstrated [3,6]. Barnaby and Jones [8] obtained a different result'

List: Number the references (numbers in square brackets) in the list in the order in which they appear in the text.

Examples:

Reference to a journal publication:

[1] J. van der Geer, J.A.J. Hanraads, R.A. Lupton, The art of writing a scientific article, J. Sci. Commun. 163 (2010) 51-59.

Reference to a book:

[2] W. Strunk Jr., E.B. White, The Elements of Style, fourth ed., Longman, New York, 2000.

Reference to a chapter in an edited book:

[3] G.R. Mettam, L.B. Adams, How to prepare an electronic version of your article, in: B.S. Jones, R.Z. Smith (Eds.), Introduction to the Electronic Age, E-Publishing Inc., New York, 2009, pp. 281-304.



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Submission Procedure

- Follow the Instructions to Authors of the journal
- Prepare documents for submission, which may include:
 - (1) manuscript in Word or LaTex(.tex, .eps, .sty, etc.)
 Some journals, LaTex files can be submit in a .zip file
 - (2) cover letter to editor-in-chief
 - (3) highlight
 - (4) potential reviewer list (Name, Title, Email, etc.)

INFORMATION FUSION

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Information Fusion

Welcome to the online submission and editorial system for Information Fusion.

The journal is intended to present within a single forum all of the developments in the field of multi-sensor, multi-source information fusion and thereby promote the synergism among the many disciplines that are contributing to its growth. The journal is the premier vehicle for disseminating information on all aspects of research and development in the field of information fusion. Articles are expected to emphasize one or more of the three facets: architectures, algorithms, and applications. Papers dealing with fundamental theoretical analyses as well as those demonstrating their application to real-world problems will be welcome. The journal publishes original papers, letters to the Editors and from time to time invited review articles, in all areas related to the information fusion arena including, but not limited to, the following suggested topics:

- Data/Image, Feature, Decision, and Multilevel Fusion
- Multi-classifier/Decision Systems
- Multi-Look Temporal Fusion
- · Multi-Sensor, Multi-Source Fusion System Architectures
- · Distributed and Wireless Sensor Networks
- Higher Level Fusion Topics Including Situation Awareness And
 Management

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Authors' Home

Guide for Authors

Tutorial for Authors

Artwork Guidelines

Copyright Information

EES Retention Policy

Funding Bodies
Compliance

Language Services

Reviewer Information

Log in

Reviewer Guidelines

Tutorial for Reviewers

Reviewers' Home

Reviewers' Update

Reviewer Form

http://ees.elsevier.com/inffus/



Elsevier Editorial System (EES) User Guide for Authors

This user guide can show you how to do the following:

- Register as a new user
- Log in to EES
- Submit a manuscript/paper
- Track the progress of your submission
- Revise your manuscript
- Troubleshooting



Welcome to the
Online Manuscript Submission,
Review and Tracking System
for the journal

Astrophysics and Space Science

We trust that you will find this Online Manuscript Submission, Review and Tracking System very user friendly. To make your start even easier, please follow these instructions:

Please refer to our home page to make sure your manuscript is appropriate for the Journal: http://www.springer.com/apss

Please try to use the special ApSS LaTex style files when submitting to the journal: http://www.e-publications.org /springer/support/astr.html.

Make sure that you download the formatted (PDF) manuscript and approve it before leaving the submission process.

https://www.editorialmanager.com/astr/



Editor-in-Chief's Decision

- Acceptance without revision
- Acceptance with revisions
- Rejection with an offer to reconsider
- Outright rejection



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After Rejection

- Don't give up
- Discuss with your colleagues for more comments
- Take good advices from reviewers' comments
- Try a submission to another journal
- Go a new loop of the submission, and stick to the "Instructions to Authors"



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After Acceptance

 You will receive an email from the editor-in-chief, which says:

```
Dear ***,
```

I am pleased to confirm that your paper "***" has been accepted for publication in ***.

•••

 A few emails will be received to tell you what to do in the "in-press" status, how to track your manuscript status, etc.



The proof of your article

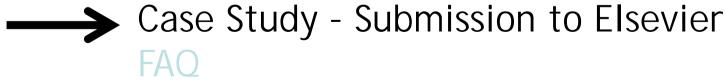
- Check that the surnames, highlighted pink, have been identified correctly.
- Answer all Queries. You cannot submit your article without answering all the queries.
- Go through the full article. Please ensure that your corrections, if any, are kept to the minimum.
- The presentation of Tables and References and the formatting of headings and text in the online proof do not match the final output, though the data is the same.

A case



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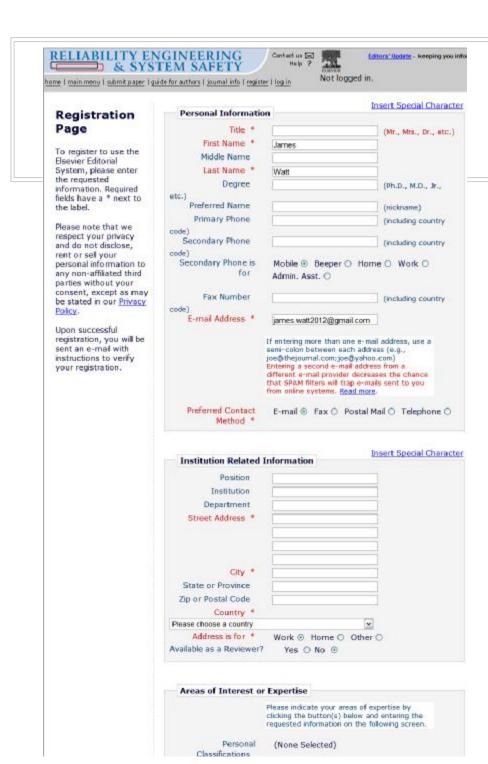




Case Study - Submission to Elsevier

New User

	<u>Insert Special Chara</u>
Please Enter The Foll	owing
First Name*	James
Last Name*	Watt
E-mail Address*	james.watt2012@gmail.com
NOT register again. T	ewer, or Editor) in this system, please DO This will cause delays or prevent the
unsure if you are alread Password?' button. If you want to change	w or manuscript you submit. If you are dy registered, click the 'Forgot Your your current information, you must login ills' on the menu bar. For help on this, see





Your information

B

Please confirm the following very important information:

H

First Name: **James**Last Name: **Watt**

Username: James.watt

Email Address: james.watt2012@gmail.com

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Check your e-mail for a message to verify your registration. This message contains your password, which you need to login. Note that Elsevier Editorial System may have assigned a different Username if the one you selected is already in use.

Thank you!

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New Submissions

Submit New Manuscript

Submissions Sent Back to Author (0)

Incomplete Submissions (0)

Submissions Waiting for Author's Approval (0)

Submissions Being Processed (0)

Revisions

Submissions Needing Revision (0)

Revisions Sent Back to Author (0)

Incomplete Submissions Being Revised (0)

Revisions Waiting for Author's Approval (0)

Revisions Being Processed (0)

Declined Revisions (0)

Completed

Submissions with a Decision (0)

New Submission

H

Frequently Asked Questions

Select Article Type

Enter Title

Please Select an Article Type

Selecting an Article Type is Required for Submission.

To submit your manuscript to this journal, you need to complete all submission steps and approve the PDF that the system creates. Please note that submissions that have not been completed will be removed after 90 days. [More]

Please choose the Article Type of your manuscript from the dropdown menu. The Guide for Authors specifies the journal's requirements; a link to this is on the banner above, and will be available throughout the submission process.

You may also view the submission-to-publication lifecycle.

Choose Article Type

Special Issue: SAMO 2010

None
Research Paper
Short Communication
Review Article
Editorial
Book Review
Letter to the Editor
Special Issue: SAMO 2010
Special Issue: ESREL 2010 selected paper
Special Issue: Stochastic Modeling



Please Enter The Full Title of Your Submission

Entering a Full Title is Required for Submission.

Please enter **only** the title of your manuscript below. Additional comments may be entered at a later step. You cannot submit a manuscript without a title.

Full Title		
		^
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Insert Special Character

Frequently Asked Questions

- **✓** Select Article Type
- **✓** Enter Title
- Add/Edit/Remove

Enter Keywords

Additional Information

Enter Comments

Request Editor

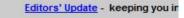
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contributed to the wor	s of all authors (other than you) who rk reported in your manuscript. After entering click Add Author .[<u>More</u>]
You may view the inte	ractive tutorial explaining this step.
	uscript submission process, YOU are
automatically designat	ted as the Corresponding Author.
	ractive tutorial explaining how to change the
Corresponding Author	of your manuscript.
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Middle Initial	
Last Name*	
Last Name* Academic Degree(s)	
Academic Degree(s)	
Academic Degree(s) Affiliation E-mail Address	select if this is the corresponding author

	First Name	Middle Initial	Last Name	Academic Degree	Affiliation	E-mail Address
First Author Corresponding Author	James		Watt			james.watt2012@gmail.com

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New Submission

Frequently Asked Questions

- **✓** Select Article Type
- **✓** Enter Title

Add/Edit/Remove Authors

Enter Keywords

Additional Information

Enter Comments

Request Editor

Attach Files

Please Enter Keywords

Entering one or more Keywords is Required for Submission.

You must enter your own **Keywords** in the text box below. Entering keywords will help Editors choose appropriate referees to review your submission.

Keywords should be separated by semicolons, e.g. moulds; yeasts; pathogenesis.

NOTE Keywords should also be present within the manuscript text file for typesetting purposes.

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New Submission

Frequently Asked Questions

- **✓** Select Article Type
- **✓** Enter Title

Add/Edit/Remove Authors

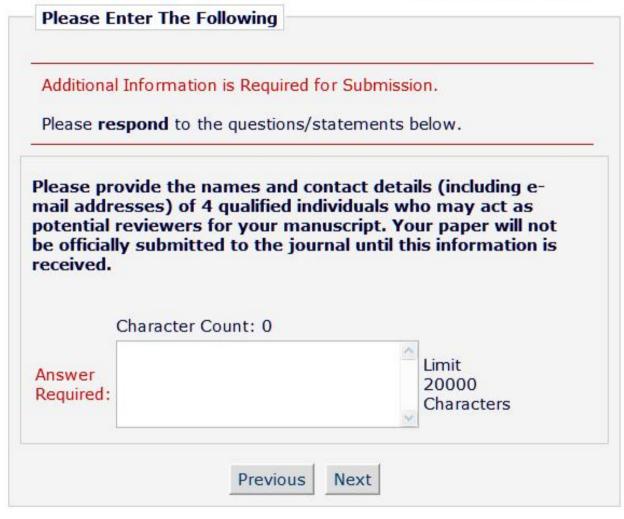
- **✓** Enter Keywords
- Additional Information

Enter Comments

Request Editor

Attach Files

Insert Special Character





Insert Special Character

New Submission

Frequently Asked Questions

- **✓** Select Article Type
- **✓** Enter Title

Add/Edit/Remove Authors

- **✓** Enter Keywords
- ✓ Additional Information
- Enter Comments

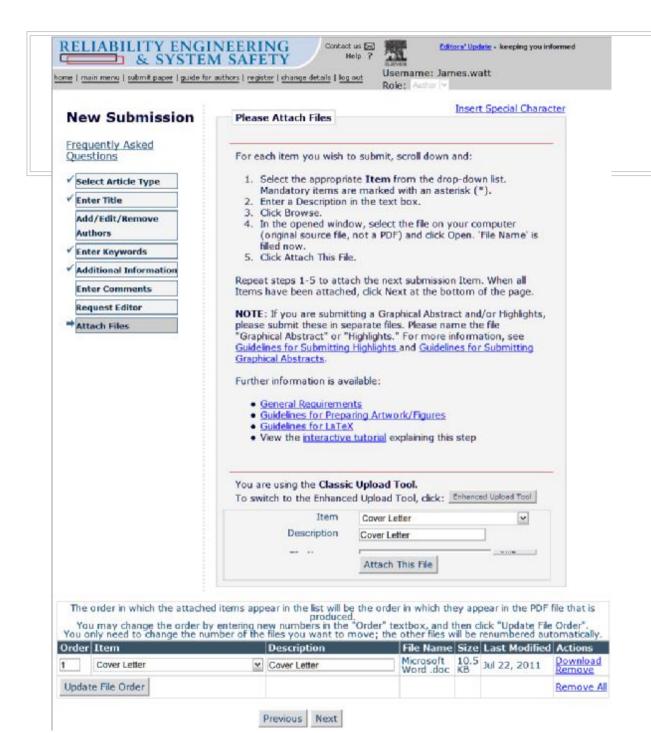
Request Editor

Attach Files





New Submission Request an Editor Frequently Asked Ouestions Requesting an Editor is Required for Submission. Select Article Type Please select an editor from the list below. **Enter Title** Authors submitting articles for the Special Issue SAMO 2007 must Add/Edit/Remove select the Editor Andrea Saltelli. Authors **Enter Keywords** Please Choose No Request **Additional Information** No Request Carlos Guedes Soares **Enter Comments** R. Bris Guest Editors SAMO 2010 Request Editor Attach Files





RELIABILITY ENGINEERING & SYSTEM SAFETY

Contact us 🖂 Help ?



Editors' Update - keeping you in



home | main menu | submit paper | guide for authors | register | change details | log out

log out Username: James.watt

<u>Frequently Asked</u> <u>Questions</u>

- **✓** Select Article Type
- **✓** Enter Title

Add/Edit/Remove Authors

- **✓** Enter Keywords
- ✓ Additional Information

Enter Comments

Request Editor

Attach Files

Required Items are marked with *.

You MUST click **Build PDF for my Approval** for your submission to proceed to the next step.

One or more required items are missing. You cannot complete your submission until you have either uploaded all required items or have specified them to be delivered offline.

- * Highlights
- * Text in MS Word

	Online	Offline	20	Online	Offline	
Cover Letter	1	0	Figure(s)	0	0	
Responses to Technical Check Results	0	0	Table(s)	0	0	
Graphical Abstract	0	0	* Highlights	0	0	
* Text in MS Word	0	0	Video Still	0	0	

Comments are missing. You cannot complete your submission until you have entered comments.

Request Editor Selection is missing. You cannot complete your submission until you have selected an editor.

Previous

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New Submission

Frequently Asked Questions

- **✓** Select Article Type
- **✓** Enter Title
- Add/Edit/Remove Authors
- **✓** Enter Keywords
- **✓** Additional Information
- **✓** Enter Comments
- **√** Request Editor
- Attach Files

Summary Following Attach Files

Listed below is the summary of items to be delivered online. Required Items are marked with *.

You MUST click **Build PDF for my Approval** for your submission to proceed to the next step.

	Online Offline			Online	Offline	
Cover Letter	1	0	Figure(s)	0	0	
Responses to Technical Check Results	0	0	Table(s)	0	0	
Graphical Abstract	0	0	* Highlights	1	0	
* Text in MS Word	1	0	Video Still	0	0	

Previous

Build PDF for my Approval



Author Main Menu

New Submissions

Submit New Manuscript

Submissions Sent Back to Author (0)

Incomplete Submissions (1)

Submissions Waiting for Author's Approval (0)

Submissions Being Processed (0)

Revisions

Submissions Needing Revision (0)

Revisions Sent Back to Author (0)

Incomplete Submissions Being Revised (0)

Revisions Waiting for Author's Approval (0)

Revisions Being Processed (0)

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Completed

Submissions with a Decision (0)



Contents

Getting Started Planning Drafting, Revising, Editing and Proofreading Targeting A Journal Manuscript Preparation Submission Procedure After Rejection After Acceptance Case Study - Submission to Elsevier FAQ





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FAQ3 - Highlights

FAQ4 - Acknowledgements

FAQ5 - Abstract

FAQ6 - The ten most common mistakes

FAQ7 - Six Techniques for Improving Titles

FAQ8 - Plagiarisma Check

FAQ9 - Graphical Abstract



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- FAQ 11 How do I find the impact factor for a journal
- FAQ 12 A case of submission
- FAQ 13 How to read a symbol
- FAQ 14 Target a journal for submission
- FAQ 15 How to insert a high quality figure to word
- FAQ 16 How to set MATLAB figure's font size
- FAQ 17 Free editing tool
- FAQ 18 English editing service
- FAQ 19 Examples of response letters for reviewers
- FAQ 20 Final check before submission



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- FAQ 23 Ways to check your English writing
- FAQ 24 Spelling and grammar General hints and tips
- FAQ 25 Publication plan for a PhD student
- FAQ 26 Overleaf, an online LaTex tool
- FAQ 27 Scholarly Social Network
- FAQ 28 preprints on arXiv
- FAQ 29 preprints on RePEc



FAQ 30 - IEEE Author tools

FAQ 31 - a Full Title and a Short Title



FAQ1 - A Brief Writing Guideline

A Brief Writing Guideline



FAQ2 - Cover Letter

Case 1

Case 2

Case 3

Case 4

Read more:

[1] https://www.aje.com/en/arc/writing-cover-letter/



FAQ3 - Highlights

Highlights are a short collection of bullet points that convey the core findings and provide readers with a quick textual overview of the article. These three to five bullet points describe the essence of the research (e.g. results or conclusions) and highlight what is distinctive about it.

Highlights will be displayed in online search result lists, the contents list and in the online article, but will not (yet) appear in the article PDF file or print.



FAQ3 - Highlight

An example:

- > We model two hospitals which have regulated prices and compete on quality.
- > We examine changes in the level of information about hospital quality.
- Increasing information will increase quality if hospital costs are similar.
- > Welfare effects depend on ex-ante or ex-post assumptions about quality information.



FAQ3 - Highlight

Please ensure EACH bullet point does NOT exceed 85 characters (including spaces).

Please see

http://www.elsevier.com/wps/find/authorsview.authors/highlights for more information.



FAQ4 - Acknowledgments - a case

- The authors would like to acknowledge the partial supports provided by the National Natural Science Foundation of China (NSFC) No.51105061 and the Research Fund for the Doctoral Program of Higher Education of China (RFDP) No. 20100008110002.
- Also, the authors would like to acknowledge the anonymous reviewers with their valuable comments for this paper.



FAQ5 - Structured Abstract

Background. It is generally accepted that the chromosome number in humans is 48. But to count chromosomes has been difficult, as they clump and partially cover each other. In this study, cultured cells were treated with solutions that spread the chromosomes and made them easier to count.

Methods. Cultured cells from human embryonic lung were treated with both colchicine and hypotonic solution.

Results. Among 265 mitoses counted, all but 4 had a chromosome number of 46.

Conclusion. The results suggest that the chromosome number in humans is 46, not 48.

84



FAQ6 - The ten most common mistakes

- 1. Failure to follow instructions
- 2. Too many fonts on the title page
- 3. Inconsistent formatting in the body of the manuscript
- 4. Errors in the punctuation of references in the List of References
- 5. Failure to indicate the variability and/or reproducibility of results



FAQ6 - The ten most common mistakes

- 6. Results that are given to a degree of accuracy that far exceeds the accuracy of measurements
- 7. Graphs and histograms without indications of standard Deviations
- 8. Failure to distinguish between molecular mass (in kilodaltons) and molecular weight (a relative value, without units)
- 9. Indiscriminate use of nouns as adjectives
- 10. The use of "briefly" instead of "in brief"



FAQ7 - Six Techniques for Improving Titles

- Placement of contribution upfront in a title
- Addition of verbal forms
- Adjectives and numbers to describe the strong point of a contribution
- Clear and specific keywords
- Smart choice of keyword coverage
- Catchy acronyms and titles



FAQ8 - Plagiarisma Check Tools

Free Tools:

- <u>plagiarismdetector.net</u> (Limit: 1000 words)
- www.duplichecker.com (Limit: 1000 words)
- www.plagramme.com (free for teacher)
- www.quetext.com (Limit: 500 words)
- www.paperrater.com/plagiarism_checker
- plagiarisma.net
- https://www.scanmyessay.com/free-check-forplagiarism.php
- Top 10 Free Plagiarism Detection Tools (PDF)

https://elearningindustry.com/top-10-free-plagiarism-detection-tools-for-teachers



FAQ8 - Plagiarisma Check Tools

Need to Pay:



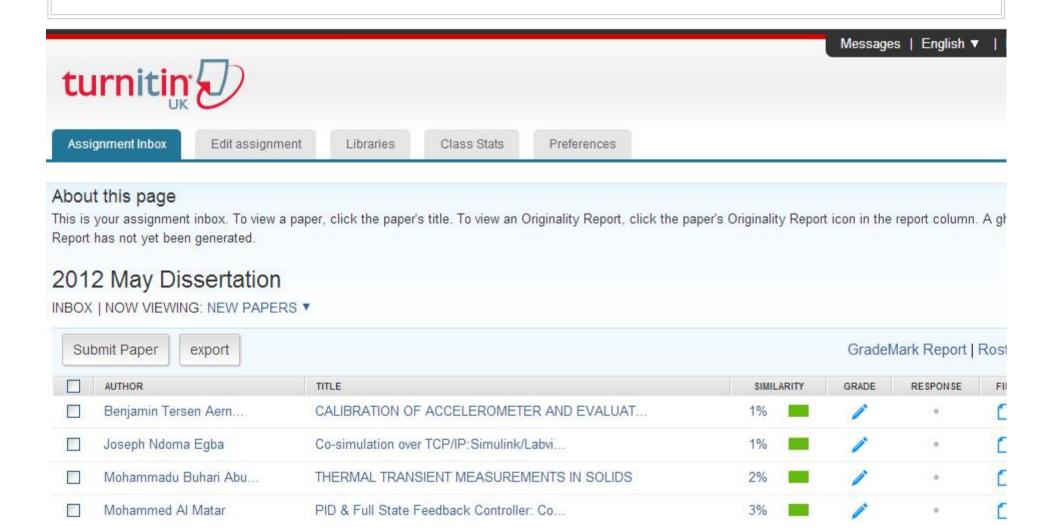
- http://turnitin.com
- https://www.submit.ac.uk
- http://www.elsevier.com/wps/find/editorsinfo.editors
 /plagdetect
- www.scanmyessay.com/turnitin.php

Avoiding Plagiarism

https://owl.purdue.edu/owl/research_and_citation/using_research/avoiding_plagiarism/safe_practices.html



FAQ8 - Plagiarisma Check Tools





FAQ9 - Graphical Abstract

A <u>Graphical Abstract</u> should be a <u>one-image file</u> and should <u>visualize one process</u> or make one point clear.

For ease of browsing, the Graphical Abstract should <u>have a</u> clear start and end.

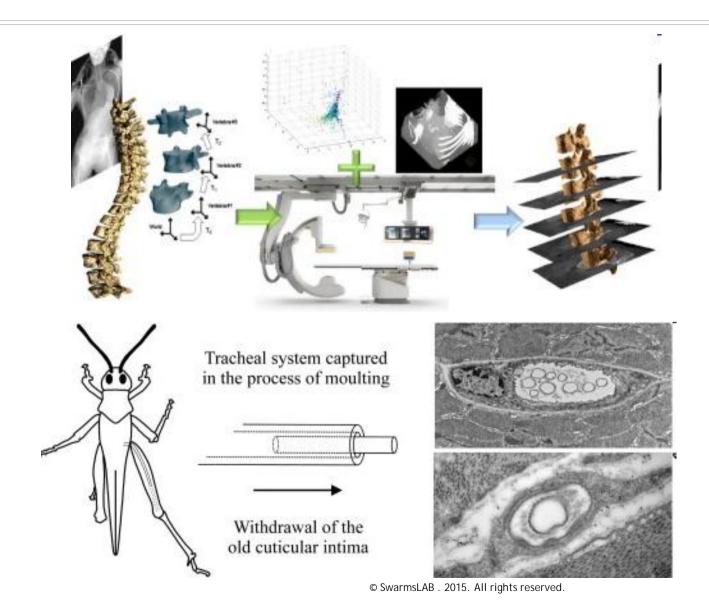
Preferably "reading" from top to bottom or left to right.

Try to reduce distracting and cluttering elements as much as possible.

http://www.elsevier.com/wps/find/authorsview.authors/graphicalabstracts#examples



FAQ9 - Graphical Abstract





FAQ9 - Graphical Abstract

please refer to https://www.elsevier.com/authors/journal-authors/graphical-abstract



Reliability Engineering

- Proceedings of the IMechE, Part O: Journal of Risk and Reliability http://www.uk.sagepub.com/journals/Journal202028
- 2. Reliability Engineering & System Safety Elsevier
- 3. Microelectronics Reliability Elsevier
- 4. IEEE TRANSACTIONS ON RELIABILITY
- 5. International Journal of Quality & Reliability Management, Emerald



Robotic System

- Journal Of Field Robotics 3.58
- International Journal Of Robotics & Automation 0.206
- IEEE Robotics & Automation Magazine 2.173
- International Journal Of Robotics Research 4.095
- IEEE Transactions On Robotics 3.063

See also

http://academic.research.microsoft.com/



Optimisation Design & Algorithm

- 1. Engineering Optimization, Taylor & Francis Group
- 2. Expert Systems with Applications, Elsevier
- 3. Advances in Engineering Software, Elsevier
- 4. Information Fusion, Elsevier
- 5. Applied Soft Computing, Elsevier
- 6. COMPUTATIONAL INTELLIGENCE, Elseiver
- 7. Intelligent Systems, IEEE
- 8. International Journal for Numerical Methods in Engineering, Wiley
- 9. Computers & Operations Research, Elsevier
- 10. European Journal of Operational Research, Elsevier



Mechanical Engineering

- 1. ASME Journals, asme.org
- 2. Proceedings of the *IMechE*, *Part C*: Journal of Mech. Engineering Science

http://www.uk.sagepub.com/imeche_home.sp



• Future Generation Computer Systems (IF: 1.978)

http://ees.elsevier.com/fgcs/

 Applied Soft Computing (IF:2.612), The Official Journal of the World Federation on Soft Computing (WFSC)

http://www.journals.elsevier.com/applied-soft-computing/

Computational Statistics & Data Analysis
 (IF:1.028), The Official Journal of the International Association for Statistical Computing (IASC)

http://www.journals.elsevier.com/computational-statistics-and-data-analysis/

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Expert Systems with Applications (IF: 2.203)

http://www.journals.elsevier.com/expert-systems-with-applications/

 Computer Vision and Image Understanding (IF: 1.340)

http://www.journals.elsevier.com/computer-vision-and-imageunderstanding/

Image and Vision Computing (IF: 1.723)

http://www.journals.elsevier.com/image-and-vision-computing/

Medical Image Analysis (IF: 4.424)

http://www.journals.elsevier.com/medical-image-analysis/



Pattern Recognition (IF: 2.292)

http://www.journals.elsevier.com/pattern-recognition/

 Computer Vision And Image Understanding (IF:1.340)

http://www.journals.elsevier.com/computer-vision-and-image-understanding/

 Pattern Recognition Letters (IF:1.034), An official publication of the International Association for Pattern Recognition

http://www.journals.elsevier.com/pattern-recognition-letters/



Image And Vision Computing (IF: 1.723)

http://www.journals.elsevier.com/image-and-vision-computing/

 Journal Of Visual Communication And Image Representation (IF:1.122)

http://www.journals.elsevier.com/journal-of-visual-communicationand-image-representation/

Machine Learning (IF: 1.587)

http://www.springer.com/computer/ai/journal/10994

Pattern Recognition and Image Analysis



Soft Computing (IF:1.880)

http://www.springer.com/engineering/computational+intelligence+and+complexity/journal/500

Information Fusion (IF:1.467)

http://www.journals.elsevier.com/information-fusion/

Data Mining and Knowledge Discovery (IF:1.545)

http://www.springer.com/computer/database+management+%26+information+r etrieval/journal/10618



- Engineering Applications of Artificial Intelligence (IF: 1.665), <u>http://www.journals.elsevier.com/engineering-applications-of-artificial-intelligence/#description</u>
- Mechatronics(IF:1.255)

http://www.journals.elsevier.com/mechatronics/#description

• Image And Vision Computing (IF:1.723)

http://www.journals.elsevier.com/image-and-visioncomputing/



FAQ 11 - How do I find the impact factor for a journal

Journal Citation Reports



FAQ 12 - A case of submission

Case 1



FAQ 13 - How to read a symbol

Math symbol



FAQ 14 - Target a journal for submission

you can consider:

- Which journals can provide similar or related articles for your literature review
- Scope and keywords of your manuscript
- Type of manuscript (e.g., short communication, full article, review article, letter to the editor)
- Your desired Impact Factor
- I How quickly you wish to publish, see the journal's homepage for more about this journal



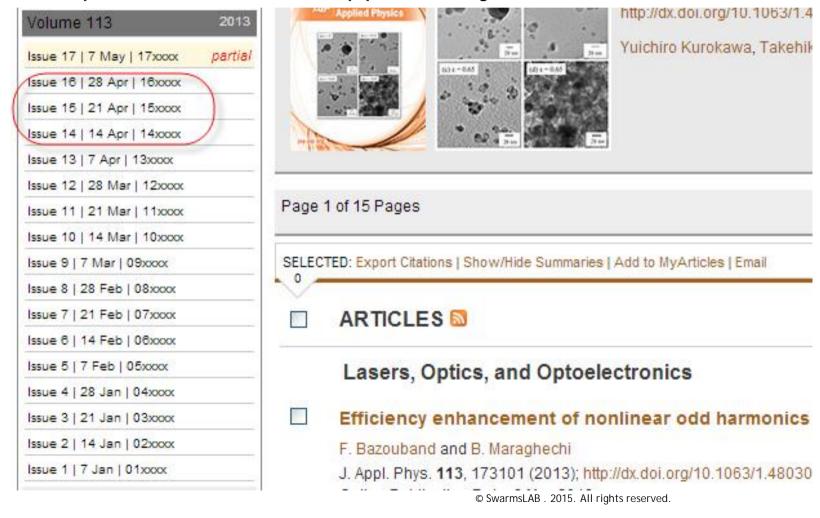
FAQ 14 - Target a journal for submission

Example 1: Journal of Applied Physics





Example 1: Journal of Applied Physics





Example 1: Journal of Applied Physics

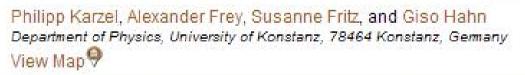
Journal of Applied Physics / Volume 113 / Issue 11 / ARTICLES / Interdisciplinary and General Physics

J. Appl. Phys. 113, 114903 (2013); http://dx.doi.org/10.1063/1.4794852 (9 pages)





Influence of hydrogen on interstitial iron concentration in multicrystalline silicon during annealing steps



(Received 5 January 2013; accepted 25 February 2013; published online 15 March 2013)

Abstract

References (40)

Article Objects (10)

Related Content



Tool 1: Springer - Find the right journal for your manuscript

https://journalsuggester.springer.com/

https://www.springer.com/us/authors-editors/authorandreviewertutorials/writing-a-journal-manuscript

Find the right journal for your manuscript

Springer Journal Selector βeta Choose the Springer journal that's right for you! Enter the abstract or description of your article to match to relevant journals. Currently matching with 2,000+ scientific journals. Current and especially future software systems increasingly exhibit so-called self-* properties (e.g... Match only to journals with: □ an Impact Factor □ Open Access options



Tool 2: Elsevier - Find the perfect journal for your article

http://journalfinder.elsevier.com/

ELSEVIER

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Elsevier Journal Finder helps you find journals that could be best suited for publishing your scientific article.

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Paper title

Enter your paper title here

Paper abstract

Copy your Paper abstract, keywords and/or article excerpt here

Thesaurus

Select up to three fields of research



Tool List:

Elsevier journal finder

http://journalfinder.elsevier.com/

Journal Suggester

https://journalsuggester.springer.com/

Wiley

http://onlinelibrary.wiley.com/advanced/search

JournalGuide

https://www.journalguide.com/



Read more:

1. Selecting a Target Journal for Your Scientific Manuscript

http://www.biosciencewriters.com/Selecting-a-Target-Journal-for-Your-Scientific-Manuscript.aspx

2. How to choose a target journal

http://www.springer.com/authors/journal+authors/journal+authors+academy?SGWID=0-1726414-12-837804-0

3. Journal Guide

https://www.journalguide.com

4. CAS JCR

http://www.fenqubiao.com/

Attachment 1



FAQ 15 - insert a high quality figure to word

• See this file.



FAQ 16 - How to set MATLAB figure's font size

```
plot_font_size = 14; % set font size, 14pt
xdata = 0:0.01:pi;
ydata = sin(xdata);
plot ( xdata, ydata, 'ob');
set(gca, 'fontsize', plot_font_size) ;
xlabel('year', 'fontsize', plot_font_size);
ylabel('error (%)', 'fontsize', plot_font_size);
legend('prediction', 'history');
axis tight
saveas(gcf, 'demo_set_font_size', 'pdf');
saveas(gcf,'demo_set_font_size', 'jpg');
saveas(gcf,'demo_set_font_size', 'eps');
```

example:

demo_set_font_size.m



FAQ 17 - Free editing tool





FAQ 18 - English Editing Service

http://webshop.elsevier.com/languageservices/languageediting/pages/pricing_usd.html

English Language Editing

Ensure that your work* is written in correct scientific English before submission. We will handle the language editing and make sure that your paper is free of grammatical, spelling, and other common errors.

*Manuscripts, submission cover letters, PhD theses, etc.



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- PhD or PhD candidates selected according to your field of study
- All work completed within 7 business days
- Exclusive Guarantee*: free re-editing or money back
- ✓ Prices from \$ 219 or see our Group deals for recurring customers or departments
- Interested? then read How does it work?



FAQ 18 - English Editing Service





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*Free re-editing or money back: If your manuscript is rejected by any journal due to English language errors after we've edited it, let us know and we will offer a free re-edit or a full refund. Applies only if no textual changes were made to the manuscript after our edits.



FAQ 19 - Examples of response letters for reviewers

- Example 1 PDF
- Example 2 PDF
- What you want to say: My English writing skills are better than yours; why are you complaining about my typos?
- What you should say: Our manuscript has been reviewed by a colleague and revised to improve readability.

What you want to say: You are being so picky about grammar or formatting!

What you should say: We apologize for this error, and we have corrected the text as suggested.

Read more:

https://www.aje.com/en/arc/responding-reviewers-you-cant-always-say-what-youd/ © SwarmsLAB . 2015. All rights reserved.



FAQ 20 - Final Check Before submission

Plagiarism Check
 Turnitin - http://submit.ac.uk/



A case

- 2. Crossref Check the title of your manuscript http://search.crossref.org/
- 3. iThenticate





FAQ 21 - Corresponding Author for Submission

The <u>corresponding author</u> in <u>the submission system</u> is responsible for responding to all correspondence and performing requested actions from the journal office, as well as ensuring that the submission adheres to all editorial policies.

This person does not need to be the same person indicated as corresponding author for post-publication communication on the title page of your manuscript.



FAQ 22 - Journal Abbreviation

- [1] LIST OF IEEE TRANSACTIONS, JOURNALS, AND LETTERS
- [2] INTERNATIONAL PHARMACEUTICAL ABSTRACTS
- [3] http://www.journalabbr.com/
- [4]
 - https://images.webofknowledge.com/images/help/WOS/A_a brvjt.html
- [5] https://www.library.caltech.edu/journal-title-abbreviations





Quantitative Modeling of Electricity Consumption ences Status API Help (D) Sign in with ORCID



TYPE

- ☐ Journal Article (2,081,380)
- ☐ Conference Paper (718,803)
- ☐ Chapter (404,922)
- ☐ Report (30,243)
- ☐ Book (10,431)
- ☐ Entry (7,494)
- ☐ Standard (7,360)
- ☐ Other (3,992)

SORT BY: RELEVANCE PUBLICATION YEAR

PAGE 1 OF 3,273,234 RESULTS

Quantitative modelling of electricity consumption using computational intelligence aided design

Journal Article published Apr 2014 in Journal of Cleaner Production volume 69 on pages 143 to 152

Authors: Yi Chen, Guangfeng Zhang, Tongdan Jin, Shaomin Wu, Bei Peng

Other IDs: S0959652614000717

Thttp://dx.doi.org/10.1016/j.jclepro.2014.01.058



FAQ 23 - Ways to check your English writing

- 1. Search your 'words' or 'sentence' in Goolge, Check if see any other people are writing in this way. If NOT, your English may not an English speaker's English Google may have a recommendation.
- 2. MS. Word has a 'grammar check' tool
- 3. A grammar Checker www.grammarly.com
- 4. Online Grammar Checker WhiteSmoke www.whitesmoke.com/free-online-checker
- 5. More reading and writing



FAQ24 - Spelling and grammar-General hints and tips

I General hints and tips on spelling and grammar (PDF)

http://www.gcu.ac.uk/library/pilot/communication/spellingandgrammar/



FAQ 25 - publication plan for a PhD student

'1-2-3' publication plan:

p 1 survey paper in the 1st year;

p 2 conferences in the 2nd year

p 3 journal papers in the 3rd year



FAQ 26 - Overleaf, an online LaTex tool

- https://www.overleaf.com
- https://medium.com/thoughts-philosophy-
 https://medium.com/thoughts-philosophy-
 https://medium.com/thoughts-philosophy-
 https://medium.com/thoughts-philosophy-
 https://medium.com/thoughts-philosophy-
 https://write-your-papers-part-i-basic-minimalist-setup-6599268c095f

 Overleaf is an online LaTeX and Rich Text collaborative writing and publishing tool that makes the whole process of writing, editing and publishing scientific documents much quicker and easier.



FAQ 27 - Scholarly Social Network

- Researchgate <u>www.researchgate.net</u>
- Google Scholar scholar.google.co.uk
- Microsoft Academic academic.research.microsoft.com

Others:

- Linkedin
- Facebook



FAQ 28 - preprints on arXiv

Elsevier's policy: Manuscript posting in arXiv

- https://www.journals.elsevier.com/theoreticalcomputer-science/news/manuscript-posting-in-arxiv
- https://www.elsevier.com/about/ourbusiness/policies/sharing



FAQ 29 - preprints on RePEc

 (Research Papers in Economics) is a collaborative effort of hundreds of volunteers in 93 countries to enhance the dissemination of research in Economics and related sciences. The heart of the project is a decentralized bibliographic database of working papers, journal articles, books, books chapters and software components, all maintained by volunteers.



FAQ 30 - IEEE Author tools

- IEEE Publication Recommender
- IEEE Article Templates
- IEEE Graphics Analyzer
- IEEE Reference Preparation Assistant
- IEEE PDF Checker

http://ieeeauthorcenter.ieee.org/create-your-ieee-article/create-the-text-of-your-article/publishing-author-names-in-native-languages/



FAQ 31 - a Full Title and a Short Title

The full title should:

- § be specific to the project, yet concise.
- § be comprehensible to readers outside your field.
- § Avoid specialist abbreviations, if possible.
- § Contains information about the species or model system in which a study has been done (for biological papers) or type of study design (for clinical papers).
- § The full title should be 250 characters or fewer.



FAQ 31 - a Full Title and a Short Title

The short title:

- § Acts as the running head for the submission
- § Be a derivation of the full title.
- § Have a strict limit of 100 characters total, including spaces and punctuation.



FAO 31 - a Full Title and a Short Title

§ Example 1:

Title - Solar Drinking Water Disinfection (SODIS) to Reduce Childhood Diarrhoea in Rural Bolivia: A Cluster-Randomized, Controlled Trial

Short Title - SODIS and Childhood Diarrhoea

§ Example 2:

Title - Pseudomonas aeruginosa Enhances Production of a Non-Alginate Exopolysaccharide during Long-Term Colonization of the Cystic Fibrosis Lung

Short Title - Pseudomonas aeruginosa Adaptation in the CF Lung 135

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FAQ 31 - a Full Title and a Short Title

§ Example 3:

 Title - An Analysis of Allometric and Multifractal Feature of the Development in the Urban-rural Area in the Lower Reaches of Yangtze River-Year 2012 Cross-Section Data of Four Provinces and One City

Short Title - Multifractal Feature of the Development



References

- [1] Randall VanderMey, Verne Meyer, John Van Rys, and Pat Sebranek, The College Writer: A Guide to Thinking, Writing, and Researching, Fourth Edition, Wadsworth, Cengage Learning, 2012 (PDF)
- [2] Gerald J. Alred, Charles T. Brusaw, Walter E. Oliu, Ninth Edition, Handbook of Technical Writing, Bedford/St. Martin's, 2009
- [3] Maeve O'Connor, Writing successfully in science, E&FN Spon, 2003
- [4] Jean-luc Lebrun, Scientific Writing: A Reader And Writer's Guide, World Scientific Publishing, 2007 (PDF)
- [5] Michael Jay Katz, From Research to Manuscript-A Guide to Scientific Writing, Springer, 2009



References

- [6] Björn Gustavii, How to Write and Illustrate a Scientific Paper, Second edition, Cambridge University Press, 2008
- [7] Preparing and Submitting Manuscripts Using <u>TeX/LaTeX</u> http://pubs.acs.org/page/4authors/submission/tex.html
- [8] <u>The Chicago Manual of Style</u> http://www.chicagomanualofstyle.org/16/contents.ht ml



Useful Links

[1] How to publish in an Elsevier journal

http://www.elsevier.com/wps/find/authorsview.authors/ landing_main

[2] Springer <u>www.springer.com</u>

[3] IEEE <u>www.ieee.org</u>

[4] ACM www.acm.org

[5] ASME <u>www.asme.org</u>

[6] www.authoraid.info





Useful Links

[7] http://www.phrasebank.manchester.ac.uk/dissertations.htm

[如梦令:忆玄奘西游记]

