

Test name: <b>Interim Report</b>	Insufficient =					
Student name: Muskan Bhat	Doubtful =					
Supervising lecturer: Eef Stavenuiter						
Datum: 1 december 2016						
Rating I,D and S will be given if: 1/ A timesheet and a professional work attitude score form filled in by the company supervisor is included. 2/ A maximum of 2 parts are assessed with a 'D' the other parts are assessed with at least a 'S'. 3/ No component has been assessed with an 'I'.	Final Grading					5,0
<b>Subject</b>	I	D	S	G	E	score
<b>Work done (assignments) so far</b>						
<b>1. Work done (assignments) so far</b>						
• A concise but complete picture is given of the activities that have been carried out in phase I			x			6
• Where possible, the description is related to the action plan from the starting document.			x			6
• From the description it becomes clear when the plan of action has deviated and why			x			6
• The (intermediate) results are described			x			6
						6
<b>2. Looking ahead Phase 2</b>						
<b>2. Scheduling assignments already started</b>						
• There is an up-to-date Gantt chart with the activities, their interrelationship and lead times.		x				4
• From the brief explanation it becomes clear where and why the planning has been adjusted compared to the original planning.			x			6
						6
<b>3. Assignment description new assignments</b>						
• The problem underlying the internship assignment(s) is analyzed using the 6W formula. In this way relevant aspects of the problem are adequately visualized.		x				4

<ul style="list-style-type: none"> <li>The description of the scope (project boundaries) and preconditions of the internship assignment(s) shows that the student has insight into these concepts.</li> </ul>		x				4
						4
<b>4. Approach to new assignments</b>						
<ul style="list-style-type: none"> <li>This section gives a complete overview of the (partial) products to be delivered. The SMART principle is used</li> </ul>			x			6
<ul style="list-style-type: none"> <li>The quality requirements (by the client) for the products are adequately described.</li> </ul>		x				4
<ul style="list-style-type: none"> <li>The working method, i.e. the activities that will be undertaken to realize the products, will be described as accurately as possible. The activities are related to the products and are grouped logically.</li> </ul>		x				4
<ul style="list-style-type: none"> <li>The student describes how he/she guards the quality of his work</li> </ul>			x			6
<ul style="list-style-type: none"> <li>There is a Gantt chart with the activities, their interrelationship and lead times.</li> </ul>		x				0
<ul style="list-style-type: none"> <li>The student describes who is involved in the internship assignments and how they work together.</li> </ul>			x			6
						4
<b>5. Reflection</b>						
<ul style="list-style-type: none"> <li>From the description it becomes clear what the student has learned in phase I</li> </ul>			x			6
<ul style="list-style-type: none"> <li>It becomes clear what went well and what could be improved.</li> </ul>		x				4
<ul style="list-style-type: none"> <li>It is described what the learning objectives for phase II are and in what way they will be worked on.</li> </ul>		x				4
<ul style="list-style-type: none"> <li>In any case, it reflects on the competences and learning objectives formulated in the starting document.</li> </ul>	x					2
<ul style="list-style-type: none"> <li>The professional work attitude form filled in by the company supervisor is included in the appendix</li> </ul>			x			6

• Feedback from the company supervisor is reflected upon and at least one learning objective for phase II is formulated on the basis of this feedback.	x					2
						4
<b>6. Reporting techniques</b>						
• The report is clear and accessible. All relevant information is included as concisely as possible.			x			6
• The report is well laid out			x			6
• Spelling and punctuation, syntax and word structure (grammar) and word choice are almost completely correct.			x			6
• The text is coherent and structured: there is a clear and logical paragraph layout, chapters are introduced and signal words are used.			x			6
						6