Naming

- Choose descriptive names

- Nouns for variables and properties (or short phrases with adjectives)
  Nouns for classes
  Verbs for methods (or short phrases with adjectives)

- Be specific if possible but don't be redundant

- Avoid slang, unknown abbreviations and be consistent with your names

Comments & Formatting

✓ **Most comments are bad** – avoid them!
Feel free to add "good" comments (legal information, warnings, required explanations, todos)

✓ Use vertical formatting (blank lines, line breaks) to keep related concepts together (vertical density) and separate concepts which are not closely related (vertical distance)

✓ Keep lines short (horizontal formatting), add line breaks to improve readability and use indentation

✓ Follow language-specific style guides (e.g. PEP8 for Python) and use IDE auto-formatting to "generate" clean code

Functions

- Limit the number of parameters your functions use – look for ways of shrinking the number (e.g. use dictionaries or objects as "value containers")

- Clean functions should be small and "do only one thing".

- Explore the levels of abstraction of your function code to close big gaps between function name and actual code as well as to avoid mixed levels of abstraction in one function.

- Write DRY code and avoid unexpected side effects.

Control Structures

✓ Prefer positive wording

✓ Avoid deep nesting – for example by using "Guards" or by extracting control structures into separate functions

✓ Consider using polymorphism and factory functions to avoid code duplication

✓ Use "real errors" instead of "synthetic errors" replicated with if statements

Objects

- Use "real objects" or data structures / containers - depending on what you need

- Clean classes should be small: Focused on one responsibility (which is NOT "one method"!)

- Follow the "Law of Demeter" when working with real objects

- Consider following the SOLID principles, especially the SRP and OCP