Project Charter

1.1 Project Data

Project Name	California ADPQ Vendor Pool
Client	California Health & Human Services Agency
Project Sponsor	Infosys Public Services
Product Manager	Kevin Bell
Project Start Date	5/16/2016
Planned Project End Date	6/9/2016
Project Status	Approved

1.2 Project Background

One component of the mission of California HHS is to protect children from abuse and neglect. In certain instances, it becomes necessary to remove a child from their biological family in order to protect their safety. During this period, when the child is in state custody, it is desirable that the biological parent(s) has a means of staying engaged with decisions affecting their child.

State caseworkers assigned to children also appreciate a mechanism to engage the biological parent(s) after the child has been removed. Keeping the parents engaged is critical to stabilizing the family situation and preparing for the child's return. In addition, they seek a means of interacting with parents outside of scheduled visits to check progress against agreed goals and provide additional support in achieving those goals.

1.3 Requirements

A web based application that will allow parents of foster kids to establish and manage their profile, and view children's residential facilities in their zip code, and communicate with the case worker via a private inbox.

The application will access open data through the CA HHS API to retrieve data about foster family agency locations that are nearby.

1.4 Duration

The project will begin on 5/15/2016 and close out on 6/9/2016. It will consist of two sprints. Detailed backlog items are to be determined and documented in Taiga, but the high level intent is to split the work as follows:

- System wide infrastructure and simple user stories
- Remaining, more complex, user stories

There are no dependencies.

1.5 Constraints, Assumptions and Risks

1.5.1 Constraints
None

1.5.2 Assumptions

- The system is not required to address authentication using an enterprise product
- The only source of data is the HHS provided data set for foster facilities
- Each case can only have one assigned caseworker
- When a new parent record is created, it is assigned to a single defined caseworker for the purposes of enabling communication with the caseworker

1.5.3 Risks
None

1.6 Project Roles and Responsibilities – Core Team

- Product Manager – Kevin Bell
- Delivery Manager – SurendaNath Indarapu
- Technical Architect – Satish Mutalik
- DevOps Engineer: Mahikdeep Singh
- Interaction Designer & Usability Tester: Annette Ross
- Front End Developer: Prasad Hirlikar
- Back End Developer: Ganesh Rajagopal
- Visual Designer: Paneer Selvam