Sports and Societies Funding Application Form 2013/14

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| This form is divided into 4 sections:   * Overview – Basic details of your club or society, including the amount of funding you are seeking (normally, this should equal total predicted expenditure minus total predicted income) * Income – a list of all incomes you expect the club/society to raise itself next year, including membership subs * Essential expenditure – a list of everything you expect the club/society MUST spend money on next year in order to keep running, for example league entry fees, first aid training for captains, pitch hire, footballs. If it might be unclear to us why some listed expenditure is essential, please explain it in the ‘Comments’ box * Improvement expenditure – a list of items you would like to buy for the club/society, but that aren’t absolutely essential for it to run, along with the reasons why you would like to buy these items. Please obtain quotes for each of these items where possible.   Please fill out all sections honestly and as completely as possible – failing to do this may result in your club/society having insufficient funds for the year. Even if your club is not applying for funding, please complete this form to give an indication of your club’s plans. It is preferred for completed forms to be returned electronically – completed forms should be sent to the JCR Treasurer (oliver.muir@durham.ac.uk), as well as to the Sports Officer (maria.eracelous@durham.ac.uk) or Societies Officers (susanna.hudson@durham.ac.uk) as appropriate, by no later than *Saturday 13th October*. Your application will then be considered at a Finance Committee meeting soon after.  Notes:   * Please ensure you have fully read the ‘Sports Clubs and Societies Finance Guide’ before completing this form. * Keep a copy of this form for your club/society’s records. * Applying for funding through this form does not exclude you from applying for funding at other times of the year. * Greater funding may be considered for newly-started clubs and societies. * You may present your application to Finance Committee in person – please send a request to the JCR Vice-Chair (j.e.philpott@durham.ac.uk) if you wish to do so. * Feel free to ask the JCR Treasurer (oliver.muir@durham.ac.uk) if you have any questions or would like advice on your application. | | |
| *Overview* | | |
| Club/Society Name | |  |
| Name & Contact Email | | |  |  | | --- | --- | | President: |  | | Treasurer: (optional) |  | |
| No. of Members | | |  |  | | --- | --- | | 2012-13: |  | | 2013-14: (estimate) |  | |
| Total Predicted Income | |  |
| Predicted Expenditure (essential) | |  |
| Predicted Expenditure (improvement) | |  |
| Requested JCR Funding | |  |
| Approved JCR Funding | | *Treasurer use only* |
| *Income* | | |
| Membership Charge (per person) | |  |  | | --- | --- | | 2012-13: |  | | 2013-14: |  | | |
| Predicted Membership Income |  | |
| Other Income | |  |  |  |  | | --- | --- | --- | --- | | Item | Value per item | Qty. | Total value | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | | |
| Total Predicted Income |  | |

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| *Essential Expenditure* | |
| Predicted Essential Expenditure Items | |  |  |  |  | | --- | --- | --- | --- | | Item | Cost per item | Qty. | Total cost | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |
| Comments |  |
| Total Essential Expenditure |  |

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| *Improvement Expenditure*  Fill in one of the boxes below for each individual item. For description, enter what the item is, as well as how long the item is expected to last, how it will benefit the club/society, and any other relevant information. |

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| Item |  | | | | Qty. | |  |
| Cost per item |  | Total cost |  | Quote or estimate? | |  | |
| Description |  | | | | | | |

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| Item |  | | | | Qty. | |  |
| Cost per item |  | Total cost |  | Quote or estimate? | |  | |
| Description |  | | | | | | |

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| Item |  | | | | Qty. | |  |
| Cost per item |  | Total cost |  | Quote or estimate? | |  | |
| Description |  | | | | | | |

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| Item |  | | | | Qty. | |  |
| Cost per item |  | Total cost |  | Quote or estimate? | |  | |
| Description |  | | | | | | |

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| Item |  | | | | Qty. | |  |
| Cost per item |  | Total cost |  | Quote or estimate? | |  | |
| Description |  | | | | | | |

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| Item |  | | | | Qty. | |  |
| Cost per item |  | Total cost |  | Quote or estimate? | |  | |
| Description |  | | | | | | |

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| Item |  | | | | Qty. | |  |
| Cost per item |  | Total cost |  | Quote or estimate? | |  | |
| Description |  | | | | | | |

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| Item |  | | | | Qty. | |  |
| Cost per item |  | Total cost |  | Quote or estimate? | |  | |
| Description |  | | | | | | |

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| Item |  | | | | Qty. | |  |
| Cost per item |  | Total cost |  | Quote or estimate? | |  | |
| Description |  | | | | | | |

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| Item |  | | | | Qty. | |  |
| Cost per item |  | Total cost |  | Quote or estimate? | |  | |
| Description |  | | | | | | |

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| Total Improvement Expenditure |  |