

MEETING REPORT

Team Name: _CRM404 **Date of Meeting:** 28/03/2017

Start Time: 9:30 **End Time:** 11:30 **Meeting Location:** Lab 2, Epoka University

Moderator: Lerida Shkrepa **Recorder:** Adela Kadiasi

Other Members Present: Ilda Palla
Eni Ndoj
Erjona Bregu

Members Absent: -

Topics Discussed:

Discussing about the idea of our software and its features. Dividing the group tasks, and assigning the duties to the team leader and to other members. Discussing about the ideas of the software.

First Idea: Customer Resource Management

Second Idea: Inventory Management

Third Idea: Human Resource Management

Decisions Made:

All the members will be responsible for a specific part of the code and also for the documentation week after week. During this week researches will be done to decide about the programming language and the framework that are going to be used for the development of the software. Different members had different ideas and in order to include in the project all the members ideas, we decided to create a software that offers CRM and some other features that will be added year during the weeks that we are going to work.

Tasks Assigned:

Lerida will be the team leader. She will take notes during the meetings and report what was discussed and decisions made. However all the girls will assist her. All the members will be included in a research about the project in order to create a better picture of the project structure and its features.

Time, Place, and Agenda for Next Meeting:

The next meeting will be organized after one week, on the 4rd of April in the facilities of Epoka University.