

# MEETING REPORT

**Team Name:** \_CRM404      **Date of Meeting:** 11/04/2017

**Start Time:** 9:30   **End Time:** 11:30   **Meeting Location:** Lab 2, Epoka University

**Moderator:**    Lerida Shkrepa      **Recorder:**      Adela Kadiasi

**Other Members Present:**    Ilda Palla  
   Eni Ndoj  
   Erjona Bregu

**Members Absent:**                      -

## **Topics Discussed:**

- Discussed about the schema and how it needs to be improved
- Discussed about the requirements specification, introduced to the template version in order to know the structure of the document and why it needs to be done.

## **Decisions Made:**

- Complete the Requirements Specification Document on time
- Divide the tasks to each of the girls
- Work for the mockup idea and design, in order to present it in class next week

## **Tasks Assigned:**

All the girls will work on the template. Each of them will be responsible for a specific part of the document. In a meeting during the week they will gather all the information and join it to create the whole document of requirements specification and to check if the the information is coherent and related with one another.

## **Time, Place, and Agenda for Next Meeting:**

The next meeting will be organized during this week. After this, another meeting will be organized after one week, on the 18<sup>th</sup> of April in the facilities of Epoka University.