

<b>(Section A) - NATURE OF NCR:</b>		<b>NCR #:</b> 017/24
<b>Actual Non-Conformity</b>		<b>Potential Non-Conformity</b>
<input type="checkbox"/> SUPPLIER DEFAULT <input checked="" type="checkbox"/> INTERNAL DEFICIENCY <input type="checkbox"/> CUSTOMER COMPLAINT <input type="checkbox"/> OTHER		<input type="checkbox"/> PREVENTIVE ACTION
<b>SYSTEM AFFECTED :</b>	<input checked="" type="checkbox"/> ROAD TRAFFIC SAFETY <input type="checkbox"/> ENVIRONMENTAL	

<b>(Section B) - DESCRIPTION OF PROBLEM/ EFFECT:</b>		<b>(Section C) - ROOT CAUSE ANALYSIS:</b> <i>(Mark appropriate cause)</i>	
During the audit, it was noted that driver training needs to be conducted bi-annually in accordance with the PBS standard		<div><div>Cause: <b>Man</b></div><div>Cause: Material</div><div>Cause: Measurement</div><div>Cause: Machine</div><div>Cause: Method</div><div>Cause: Environment</div></div> <p><b>Details of Root Cause:</b> Failure to comply with PBS standard.</p>	
INITIATOR:	Leroy	DEPT:	Management
DATE:	07/08/2024		

<b>(Section D) - CONTAINMENT ACTION (IMMEDIATE):</b>	<b>RESP</b>	<b>TARGET DATE</b>	<b>STATUS</b>
1. update driver register to include bi-annual training date.	Toni	30/08/2024	Done
2.			

<b>(Section E) - CORRECTIVE ACTION (SHORT TERM):</b>	<b>RESP</b>	<b>TARGET DATE</b>	<b>STATUS</b>
1. Implement new bi-annual training	Management	Ongoing	Open
2.			

<b>(Section F) - PREVENTIVE ACTION (LONG TERM):</b>	<b>RESP</b>	<b>TARGET DATE</b>	<b>STATUS</b>
1. Update and monitor new training schedule.	Management	Ongoing	open
2.			

<b>(Section F) - VERIFY EFFECTIVENESS OF ACTIONS TAKEN:</b>			
	Problem still occurring. No noticeable differences since actions implemented		
x	Problem still occurring, however less frequently		
	Problem still occurring very rarely		
	Problem effectively rectified. No further occurrences since actions taken		
	(Other)		
VERIFIED BY:	Leroy	DATE:	07/08/2024