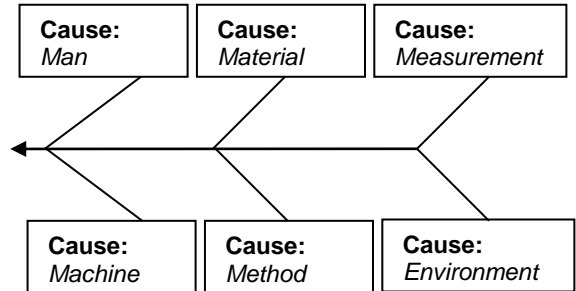


**(Section A) - NATURE OF NCR:**
**NCR #:** 013/22

**Actual Non-Conformity**
**Potential Non-Conformity**
☐ SUPPLIER DEFAULT    ☐ INTERNAL DEFICIENCY    ☐ CUSTOMER COMPLAINT    ☐ OTHER    ☐ PREVENTIVE ACTION

**SYSTEM AFFECTED :**    ☐ ROAD TRAFFIC SAFETY    ☐ ENVIRONMENTAL

**(Section B) - DESCRIPTION OF PROBLEM/ EFFECT:**
**(Section C) - ROOT CAUSE ANALYSIS:**
*(Mark appropriate cause)*

**Details of Root Cause:**

INITIATOR:

DEPT:

DATE:

**(Section D) - CONTAINMENT ACTION (IMMEDIATE):**
**RESP**
**TARGET DATE**
**STATUS**

1.

2.

**(Section E) - CORRECTIVE ACTION (SHORT TERM):**
**RESP**
**TARGET DATE**
**STATUS**

1

2.

**(Section F) - PREVENTIVE ACTION (LONG TERM):**
**RESP**
**TARGET DATE**
**STATUS**

1.

2.

**(Section F) - VERIFY EFFECTIVENESS OF ACTIONS TAKEN:**

Problem still occurring. No noticeable differences since actions implemented

Problem still occurring, however less frequently

Problem still occurring very rarely

Problem effectively rectified. No further occurrences since actions taken

(Other)

**VERIFIED BY:**
**DATE:**