



Approved By:	
Doc No:	
Date:	

David Roberts
Chief Operating Officer

Driving Hours Policy Opicorp (PTY) Limited T/A Auto Carriers

Objective: To ensure the safety of our drivers, protect our assets, and comply with relevant transportation regulations, we establish the following policy regarding driving hours.

Scope: This policy applies to all drivers employed by Opicorp (PTY) Limited T/A Auto Carriers who operate car carrier vehicles.

Policy Statement

Maximum Driving Hours:

Drivers may not exceed a total of 9 hours of driving in any single day.

Minimum Sleep Requirement:

Every driver must ensure they have a minimum of 6 hours of sleep each day.

All driving must stop between 11 PM to 5 AM or between 10 PM to 4 AM to ensure adequate rest.

Record Keeping:

Drivers must accurately log their driving hours, breaks, rest periods, and sleep hours in compliance with the company's record-keeping system.

The logs must be submitted to the fleet manager weekly for review.

Compliance:

Drivers are expected to adhere strictly to this policy. Any violations may result in disciplinary action, up to and including termination of employment.

Regular training will be provided to ensure all drivers understand and comply with this policy.

Responsibilities:

Fleet Managers: Ensure compliance with this policy, review logs, and provide regular training.

Drivers: Adhere to the prescribed driving hours, take required breaks, rest periods, and ensure they have adequate sleep, maintaining accurate logs.