

(Section A) - NATURE OF NCR:

NCR #: 005/21

Actual Non-Conformity

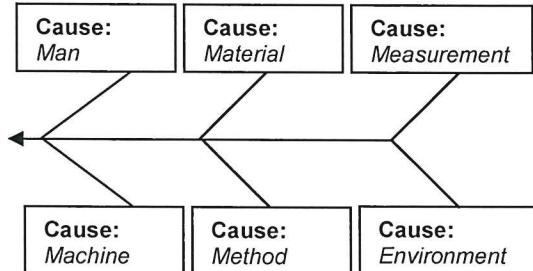
<input type="checkbox"/> SUPPLIER DEFAULT	<input checked="" type="checkbox"/> INTERNAL DEFICIENCY	<input type="checkbox"/> CUSTOMER COMPLAINT	<input type="checkbox"/> OTHER	<input type="checkbox"/> PREVENTIVE ACTION
SYSTEM AFFECTED :		<input type="checkbox"/> ROAD TRAFFIC SAFETY	<input checked="" type="checkbox"/> ENVIRONMENTAL	

(Section B) - DESCRIPTION OF PROBLEM/ EFFECT:

Spill in the yard not correctly cleaned

(Section C) - ROOT CAUSE ANALYSIS:

(Mark appropriate cause)



Details of Root Cause: Staff not following spillage procedure

INITIATOR: R Singh

DEPT: Management

DATE: 11/12/2020

(Section D) - CONTAINMENT ACTION (IMMEDIATE):

RESP **TARGET DATE** **STATUS**

1. All spills to be cleaned correctly	Leroy	Ongoing	Done
2.			

(Section E) - CORRECTIVE ACTION (SHORT TERM):

RESP **TARGET DATE** **STATUS**

1 Spill to be reported and documented	Leroy	Ongoing	Done
2.			

(Section F) - PREVENTIVE ACTION (LONG TERM):

RESP **TARGET DATE** **STATUS**

1. All spills to be inspected after cleaning	Leroy	ongoing	Done
2.			

(Section F) - VERIFY EFFECTIVENESS OF ACTIONS TAKEN:

<input type="checkbox"/>	Problem still occurring. No noticeable differences since actions implemented
<input type="checkbox"/>	Problem still occurring, however less frequently
<input checked="" type="checkbox"/>	Problem still occurring very rarely
<input type="checkbox"/>	Problem effectively rectified. No further occurrences since actions taken
<input type="checkbox"/>	(Other)

VERIFIED BY:

DATE: