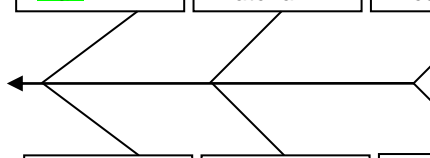
	NCR FORM (NON-CONFORMANCE REPORT)		Document No:	ESD 006 A

(Section A) - NATURE OF NCR:		NCR #: 019/24
<u>Actual Non-Conformity</u>		<u>Potential Non-Conformity</u>
<input type="checkbox"/> SUPPLIER DEFAULT <input checked="" type="checkbox"/> INTERNAL DEFICIENCY <input type="checkbox"/> CUSTOMER COMPLAINT <input type="checkbox"/> OTHER		<input type="checkbox"/> PREVENTIVE ACTION
SYSTEM AFFECTED :	<input type="checkbox"/> ROAD TRAFFIC SAFETY <input checked="" type="checkbox"/> ENVIRONMENTAL	

(Section B) - DESCRIPTION OF PROBLEM/ EFFECT:		(Section C) - ROOT CAUSE ANALYSIS: (Mark appropriate cause)	
During the audit, it was noted that there were oil/fuel spills in the yard.		<div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 5px;">Cause: Man</div> <div style="border: 1px solid black; padding: 5px;">Cause: Material</div> <div style="border: 1px solid black; padding: 5px;">Cause: Measurement</div> </div>	
			
		<div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 5px;">Cause: Machine</div> <div style="border: 1px solid black; padding: 5px;">Cause: Method</div> <div style="border: 1px solid black; padding: 5px;">Cause: Environment</div> </div>	
		Details of Root Cause: Failure to use spill trays	
INITIATOR:	R Singh (Enviro protect)	DEPT:	Management
DATE:	11/12/2024		

(Section D) - CONTAINMENT ACTION (IMMEDIATE):	<u>RESP</u>	<u>TARGET DATE</u>	<u>STATUS</u>
1. Supply workshop and fuel area with new spill trays	Leroy	20/12/2024	Done
2.			

(Section E) - CORRECTIVE ACTION (SHORT TERM):	<u>RESP</u>	<u>TARGET DATE</u>	<u>STATUS</u>
1. Monitor that trays are used when needed	Management	Ongoing	Open
2.			

(Section F) - PREVENTIVE ACTION (LONG TERM):	<u>RESP</u>	<u>TARGET DATE</u>	<u>STATUS</u>
1. Conduct inspections to ensure compliance with use of trays	Management	Ongoing	open
2.			

(Section F) - VERIFY EFFECTIVENESS OF ACTIONS TAKEN:			
	Problem still occurring. No noticeable differences since actions implemented		
x	Problem still occurring, however less frequently		
	Problem still occurring very rarely		
	Problem effectively rectified. No further occurrences since actions taken		
	(Other)		
VERIFIED BY:	Leroy	DATE:	20/12/2024