## (Section A) - NATURE OF NCR:

**NCR #:** 009/22
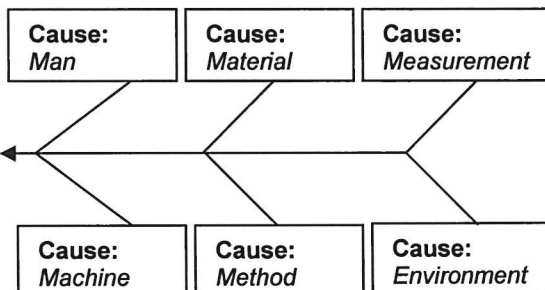
| **Actual Non-Conformity** | | | | **Potential Non-Conformity** |
|---|---|---|---|---|
| ☐ SUPPLIER DEFAULT | ☐ INTERNAL DEFICIENCY | ☐ CUSTOMER COMPLAINT | ☐ OTHER | ☐ PREVENTIVE ACTION |

| **SYSTEM AFFECTED :** | ☐ ROAD TRAFFIC SAFETY | ☐ ENVIRONMENTAL |
|---|---|---|

## (Section B) - DESCRIPTION OF PROBLEM/ EFFECT:

Increase oil bund storage size.

## (Section C) - ROOT CAUSE ANALYSIS:
### (Mark appropriate cause)

| Cause: Man | Cause: Material | Cause: Measurement |
|---|---|---|
| Cause: Machine | Cause: Method | Cause: Environment |

**Details of Root Cause:** The volume of oil stored in the oil bund exceeded the bund capacity

| INITIATOR: | R Singh | DEPT: | Management | DATE: | 12/01/2022 |
|---|---|---|---|---|---|

## (Section D) - CONTAINMENT ACTION (IMMEDIATE):

| (Section D) - CONTAINMENT ACTION (IMMEDIATE): | RESP | TARGET DATE | STATUS |
|---|---|---|---|
| 1. Remove oil drums and ensure that oil stored in the bund does not exceed the maximum bund capacity | Leroy | 14/01/2022 | Done |
| 2. | | | |

## (Section E) – CORRECTIVE ACTION (SHORT TERM):

| (Section E) – CORRECTIVE ACTION (SHORT TERM): | RESP | TARGET DATE | STATUS |
|---|---|---|---|
| 1 Ensure there is enough space to store oil in the bund before placing an order for more oil | Leroy | Ongoing | Done |
| 2. | | | |

## (Section F) - PREVENTIVE ACTION (LONG TERM):

| (Section F) - PREVENTIVE ACTION (LONG TERM): | RESP | TARGET DATE | STATUS |
|---|---|---|---|
| 1.Increase bund capacity | Leroy | 01/03/2022 | Open |
| 2. | | | |

## (Section F) - VERIFY EFFECTIVENESS OF ACTIONS TAKEN:

| | | |
|---|---|---|
| | Problem still occurring. No noticeable differences since actions implemented | |
| | Problem still occurring, however less frequently | |
| | Problem still occurring very rarely | |
| X | Problem effectively rectified. No further occurrences since actions taken | |
| | (Other) | |

| VERIFIED BY: | | DATE: | |
|---|---|---|---|