

(Section A) - NATURE OF NCR:

NCR #: 003/20

Actual Non-Conformity

Potential Non-Conformity

SUPPLIER DEFAULT INTERNAL DEFICIENCY CUSTOMER COMPLAINT OTHER PREVENTIVE ACTION

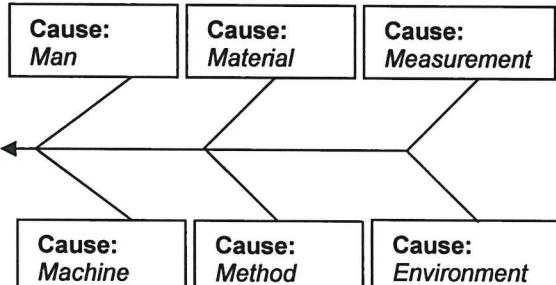
SYSTEM AFFECTED : ROAD TRAFFIC SAFETY

ENVIRONMENTAL

(Section B) - DESCRIPTION OF PROBLEM/ EFFECT:

Emergency evacuation drills need to be conducted more often

(Section C) - ROOT CAUSE ANALYSIS:
(Mark appropriate cause)



Details of Root Cause: Drills not being conducted

INITIATOR: R Singh

DEPT: Management

DATE: 11/12/2020

(Section D) - CONTAINMENT ACTION (IMMEDIATE):

RESP

TARGET DATE

STATUS

1. Conduct an emergency evacuation drill

Leroy

14/11/2020

Done

2.

(Section E) - CORRECTIVE ACTION (SHORT TERM):

RESP

TARGET DATE

STATUS

1 Create an emergency drill schedule

Leroy

05/12/2020

Done

3.

(Section F) - PREVENTIVE ACTION (LONG TERM):

RESP

TARGET DATE

STATUS

1. Conduct drills every 6 months

Leroy

ongoing

Open

2.

(Section F) - VERIFY EFFECTIVENESS OF ACTIONS TAKEN:

Problem still occurring. No noticeable differences since actions implemented

Problem still occurring, however less frequently

x Problem still occurring very rarely

Problem effectively rectified. No further occurrences since actions taken

(Other)

VERIFIED BY:

DATE: