

**(Section A) - NATURE OF NCR:**

NCR #: 011/22

**Actual Non-Conformity**
**Potential Non-Conformity**
☐ SUPPLIER DEFAULT

☒ INTERNAL DEFICIENCY

☐ CUSTOMER COMPLAINT

☐ OTHER

☐ PREVENTIVE ACTION

**SYSTEM AFFECTED:**
☒ ROAD TRAFFIC SAFETY

☐ ENVIRONMENTAL

**(Section B) - DESCRIPTION OF PROBLEM/ EFFECT:**

Route risk assessment to be updated to include new routes

**(Section C) - ROOT CAUSE ANALYSIS:**
*(Mark appropriate cause)*

Cause:  
Man

Cause:  
Material

Cause:  
Measurement

Cause:  
Machine

Cause:  
Method

Cause:  
Environment

**Details of Root Cause:** New routes are being used to reach new dealers

INITIATOR: Trevor

DEPT: Management

DATE: 31/08/2022

**(Section D) - CONTAINMENT ACTION (IMMEDIATE):**
**RESP**
**TARGET DATE**
**STATUS**

1. Identify new and authorise new routes

Leroy

05/09/2022

Done

2.

**(Section E) - CORRECTIVE ACTION (SHORT TERM):**
**RESP**
**TARGET DATE**
**STATUS**

1 Conduct route risk assessment of new routes

Leroy

15/09/2022

Done

2.

**(Section F) - PREVENTIVE ACTION (LONG TERM):**
**RESP**
**TARGET DATE**
**STATUS**

1. Ensure new routes are communicated and route risk assessments are done before the routes are used

Leroy

ongoing

Open

2.

**(Section F) - VERIFY EFFECTIVENESS OF ACTIONS TAKEN:**

Problem still occurring. No noticeable differences since actions implemented

Problem still occurring, however less frequently

Problem still occurring very rarely

x Problem effectively rectified. No further occurrences since actions taken

(Other)

VERIFIED BY:

DATE: