

	INTERNAL AUDIT NON-CONFORMANCE REPORT	Document No:	ESD 010 A
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Internal Audit Report Review

Audit Scope: This internal audit was conducted to assess compliance with ISO 14001:2015 requirements at KDG Logistics,

Audit Period: 22 November 2024

Audit Team: Leroy Dwyer

Summary: The internal audit identified several non-conformances requiring corrective action to ensure compliance with ISO 14001:2015. The findings are summarized below:

Non-Conformance Findings:

1. Communication of Environmental Objectives:

- *Observation:* Environmental objectives have not been effectively communicated to staff.
- *Impact:* Lack of awareness among staff can hinder the achievement of environmental goals.
- *Requirement:* ISO 14001 Clause 7.3 requires that relevant information be communicated within the organization.

2. Driver and Contractor Communication on Environmental Matters:

- *Observation:* Drivers and contractors have not received adequate communications regarding environmental matters.
- *Impact:* Insufficient communication may lead to non-conformance in operations performed by third parties.
- *Requirement:* ISO 14001 Clause 7.4 requires the organization to communicate relevant environmental information to external providers and contractors.

3. Emergency Evacuation Testing:

- *Observation:* Emergency evacuation drills need improvement to ensure efficiency and compliance.
- *Impact:* Inefficient evacuation procedures could result in increased risk during emergencies.
- *Requirement:* ISO 14001 Clause 8.2 requires the organization to plan and test responses to potential emergency situations.

4. Fuel Storage Permit:

- *Observation:* The company has not obtained the necessary permit for fuel storage.

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- *Impact:* Non-compliance with legal and regulatory requirements may result in penalties or environmental hazards.
- *Requirement:* ISO 14001 Clause 9.1.2 and applicable legal requirements mandate compliance with environmental laws and regulations.

Recommendations:

1. Develop and implement a structured communication plan to ensure environmental objectives are effectively conveyed to all staff.
2. Establish a systematic approach to identify and communicate significant environmental aspects and their impacts to staff.
3. Provide tailored environmental communication and training sessions for drivers and contractors to increase their awareness and compliance.
4. Conduct regular emergency evacuation drills and incorporate feedback to improve the efficiency of these tests.
5. Engage with regulatory authorities to obtain the required fuel storage permit and ensure ongoing compliance.

Next Steps:

- Assign responsibilities for corrective actions.
- Establish deadlines to address each non-conformance.
- Conduct a follow-up audit to verify the implementation and effectiveness of corrective actions.