**Memorandum of Understanding**

**Date:** August 09, 2024

**Parties Involved:**

* Bachelor of Science in Information Technology (BSIT) student of Davao Central College, Juan dela Cruz St., Toril, Davao City
* Davao Central College Rasay Campus, Rasay St., Toril, Davao City

**Project Details:**

BookWagon is an app-based platform dedicated to book renting, offering seamless access to a diverse range of titles. Simplify your book management, explore new reads, and enjoy budget-friendly educational resources within one user-friendly app. Elevate your reading experience with BookWagon.

**Project Scope:**

The project involves **Jude Kristian Larroza** BSIT student working with **Davao Central College Rasay Campus** to develop and implement a specified IT solution. This includes planning, designing, coding, testing, and deploying the project as per the requirements provided by the company and the Information Technology Education program of Davao Central College.

**Roles and Responsibilities:**

BSIT Student:

* Describe the partnership's objectives, purpose, and strategy.
* Discuss the partnership's timeframe.
* Discuss with the company regarding the data collection procedure, which includes the software application setup.
* Develop personalized onboarding plans that outline specific steps and milestones, then ensure those plans are adhered to.
* Permission must be obtained from the client for each visit, procedure, and data acquisition.
* Guarantee the confidentiality of all data obtained from the organization.
* Participate in meetings, complete the project duties according to the schedule, and provide regular updates.

Davao Central College Rasay Campus:

* Provide project requirements, access to necessary resources, and feedback on the students' work.
* Translates the needs of the organization through chartering the project and defining the project scope to the BSIT project developer.
* Approves the regular project reviews and reports from the BSIT project developer.
* Ensures that the project meets their business needs.

**Context of the Agreement:**

This agreement sets the framework for the collaboration between BSIT students and Davao Central College Rasay Campus for the successful completion of the capstone project.

**Effective Date:**

This agreement will become effective on August 12, 2024 and will remain in force until June 15, 2025

**Contact Information:**

* ***Davao Central College:***

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* ***Davao Central College Rasay Campus***

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**Purpose:**

The purpose of this agreement is to outline the collaboration between Davao Central College BSIT students and Davao Central College Rasay Campus to ensure the successful implementation of the capstone project.

**Goals:**

- Provide students with practical experience in an actual client environment.

- Develop a functional IT solution that meets the company's needs.

- Foster collaboration and professional growth among students and company staff.

**Timeline:**

* Project Kickoff: August 12, 2024
* Mid-Project Review: November 15, 2024
* Final Presentation and Handover: June 15, 2025

**Confidentiality Clause:**

All parties agree to keep confidential any proprietary information shared during the course of this project. This obligation will continue beyond the termination of this agreement.

**Dispute Resolution Process:**

In the event of a dispute, parties agree to resolve the matter through mutual discussion. If unresolved, the dispute will be escalated to higher authorities within the respective institutions.

**Agreement Length:**

This agreement is valid from August 12, 2024 to June 15, 2025 unless terminated earlier by either party with a written notice of 317 days.

**Termination:**

Either party may terminate this agreement with a written notice of 317 days if the other party fails to comply with the terms of the agreement.

**Special Provisions:**

Any special provisions relevant to the project will be detailed here. This could include specific technologies to be used, additional resources provided, or other unique aspects of the project.

**For Davao Central College: For Davao Central College Rasay Campus**

SER JAMIER L. LLEGO, LPT, MIT Margie Ondoy

ITE Program Head School Librarian

August 09, 2024 August 09, 2024