

GLOSSARY



How to Develop Your Career Plan

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Use these terms and definitions below to understand concepts taught in the course.

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Term	Definition
70/20/10 model	Model that says you learn best through 10 percent formal learning, 20 percent mentoring or peer discussions and 70 percent on the job
career plan	A continual process that you're going to visit all the way through your career
mentor	Someone you choose to guide you and hold you accountable in your efforts to grow in your career or in other areas
PDP	Personal development plan, the plan you make and continuously update that clarifies your goals of personal development
SMART	Goal setting method that requires goals to be specific, measurable, attainable, relevant and time-bound