

PURCHASE ORDER

12/23/2025

PURCHASE ORDER DATE

NEW YORK CITY
DEPARTMENT OF EDUCATION

WO260070284

PURCHASE ORDER NUMBER

01

SUFFIX

TRACKING NUMBER

Vendor : LIC COM LLC Attention : Street : 3656 34TH STREET City : LONG ISLAND CITY Vendor # : LIC117661 01 Vendor Tax ID : *****7661 Email : ORDERS@KOMMISSARY.COM		Deliver To : JILL CHAIFETZ TRANSFER HIGH SCHOOL Attention : MILDRED BELLIARD Phone : (718) 402-2429 Address : 778 FOREST AVENUE, ROOM 142 City : BRONX, State : NY Zip Code : 10456 LDA : X379X184
<p>****To prevent payment delays, please verify the above information is fully accurate. Additionally, if you receive payment via direct deposit, ensure the DOE has your company's latest banking information. For assistance with how to correct errors or make updates, please contact VendorHotline@schools.nyc.gov or call (718) 935-2300****</p>		
Send Invoice To : Invoices must be submitted via Polaris: https://www.finance360.org/vendor/vendorportal Attention : Phone : Email : Address : City : State : Zip Code : Important Invoice Topics: https://infohub.nyced.org/working-with-the-doe/vendors/important-vendor-topics		PO Initiator : MOORE,LOTHA Phone : (718) 402-2429 Email : LMOORE4@SCHOOLS.NYC.GOV
Special Delivery Instructions (If Any) : DELIVERY MUST BE COMPLETED WITHIN 30 DAYS OF RECEIPT OF ORDER.		
<hr/> <p>I HEREBY CERTIFY THAT THE ITEMS ORDERED BELOW ARE NEEDED TO CONDUCT THE EDUCATIONAL OR ADMINISTRATIVE PROGRAM AND THAT THE PURCHASES IS IN ACCORDANCE WITH THE DEPARTMENT OF EDUCATION BIDDING, CONTRACT AND PURCHASING REGULATIONS. I CERTIFY THAT SUFFICIENT FUNDS HAVE BEEN RESERVED IN THE BUDGET ACCOUNT CODES LISTED BELOW</p> <p style="text-align: center;">SIMON,JESSY 12/24/2025</p> <hr/> <p>Signature of Principal or authorized Department of Education official Date</p> <hr/>		

Accounting Information
Fiscal Year: 2026

	District	Quick Code	Object	Pre-Encumbrance	Location	Activity	Start Date	End Date	Amount
1)	07	061675	0198	N/A	X379	MX6G	//	//	\$3,975.00
									Total Amount \$3,975.00

Item Detail Information

	Description	Manufacturer Part #	Brand/Model	U/M	Qty	Price Per Unit	Amount
1) Item # - N/A	FOOD GIFT PACKAGE			EACH	40.00	\$15.00	\$600.00
2) Item # - N/A	DRINKS GIFT PACKAGE			EACH	41.00	\$10.00	\$410.00
3) Item # - N/A	SHIPPING AND HANDLING			EACH	0.00	\$0.00	\$0.00

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4) Item # - NIA	SERVICE FEE	EACH	1.00	\$350.00	\$350.00
5) Item # - NIA	PREMIUM CLOTHING GIFT PACKAGE 3	EACH	10.00	\$50.00	\$500.00
6) Item # - NIA	CLOTHING GIFT PACKAGE 1	EACH	30.00	\$25.00	\$750.00
7) Item # - NIA	BLUETOOTH SPEAKERS	EACH	5.00	\$23.00	\$115.00
8) Item # - NIA	HOME SUPPLIES GIFT PACKAGE	EACH	20.00	\$25.00	\$500.00
9) Item # - NIA	CLOTHING GIFT PACKAGE 2	EACH	30.00	\$25.00	\$750.00

Total Amount

\$3,975.00

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DEPARTMENT OF EDUCATION****WO260070284**

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INSTRUCTIONS PART I**THIS ORDER IS SUBJECT TO THE FOLLOWING INSTRUCTIONS, TERMS AND CONDITIONS****PLEASE BE ADVISED**

This Purchase Order, when completed, is a business record of the Department of Education. Failure to follow appropriate regulations may result in disciplinary, administrative or civil action. It is a crime to knowingly make false entries on this form.

A) Transportation Charges

All transportation and any other charges must be prepaid to point of delivery unless otherwise indicated. Price on this order includes such charges.

B) Delivery

Delivery of all items is required as stated in the contract or as specified by "Notice to Deliver." Sidewalk deliveries will not be accepted. Vendor's agent shall place goods inside building in location designated by the principal or other authorized person, except when contract indicates special delivery instructions and such instructions are stated on the order.

C) Delivery Hours

Goods must be delivered between 9:00AM and 2:30PM, Monday through Friday, at other times, only by special arrangement.

D) Delivery Time

Orders must be completed within 30 days of order or within the time stated on the attached order.

E) Non-Delivery, Rejections or Delays

If items are not delivered within the time specified, the Director of OFO or his/her designee reserves the right to obtain such items or any part thereof from other sources via a buy-against procedure. Should the new price be greater than the contract price, the difference in cost, plus the cost of readvertisement and possible liquidated damages will be charged against the contractor. Should the new price be less, the contractor shall have no claim to the difference, but the readvertisement cost and possible liquidated damages will be charged against the contractor. Unacceptable deliveries not in conformance with contract specifications will be rejected and must be replaced by the contractor within five (5) days. Failure to replace rejected items within time stated may result in the Director of OFO or his/her designee instituting a buy-against procedure as stated above. Rejected goods left longer than thirty (30) days will be regarded as abandoned and the school shall have the right to dispose of them as its own property.

F) Packing

All items shipped must be assembled and packed in heavy duty cartons or suitably packaged as per contract requirements. Where practical, cartons shall weigh no more than 50 lbs. each.

G) Markings

Each container of multiple units, or items otherwise packaged, shall bear a label, imprint, stencil or other legible markings stating name of manufacturer or supplier; Department of Education, Purchase Order Number and/or Bid Number, and any other markings required by bid terms and conditions.

H) Delivery Packing Slip

All deliveries must be accompanied by a "VENDOR PACKING SLIP" properly prepared. The carton containing the "PACKING SLIP" must be marked "PACKING SLIP CONTAINED HEREIN".

I) Billing Procedure

Vendor may be required to submit proof of delivery signed by an authorized Department employee at delivery site. The vendor's customary invoice shall then be submitted to the Community School District Office or other Office indicated on the attached order. Invoices must be submitted within a reasonable time after delivery. Complaints about payments must be made in writing, within six months of delivery or within 30 days of the date an incorrect payment is warranted by the Comptroller.

J) Assignment

No assignment may be made without written consent of the Administrator of Purchasing, OFO or his/her designee and the Board of Review.

K) Sales or Excise Taxes

The City of New York is exempt from the payment of City and State Sales or Federal Excise Taxes.

L) This order is subject to all bid terms and conditions.

The contract number referenced must cover the items listed in this document.

The Department of Education maintains purchase orders files in invoice number order. For this reason it is advisable that all vendors maintain a file in purchase document sequence, in order to expedite any payment inquiries the vendor might have.

M) Reps and Warranties

All parties agree to cooperate fully in any investigation, audit or inquiry conducted by a State of New York or City of New York governmental agency or authority that is empowered directly or by designation to compel the attendance of witnesses, to examine witnesses under oath, or conducted by the Inspector General of a governmental agency that is a party in interest to the transaction, submitted bid, submitted bid, contract, lease, permit or license that is the subject of the transaction, investigation, audit or inquiry.

In addition to, and without limiting any other representations, the Contractor represents and warrants that neither it nor any of its directors, officers, members, partners or employees, has any interest nor shall they acquire any interest, directly or indirectly, which would or may conflict in any manner or degree with the performance or rendering of the services herein provided. The Contractor further represents and warrants that, in the performance of the Contract, no person having such interest or possible interest shall be employed by it. The Contractor and its employees, agents and subcontractors must report to the Office of Special Commissioner of Investigation for the New York City School District ("SCI") any such interest or possible interest. The Contractor and its employees, agents and subcontractors must also report to the SCI any criminal activity of which they have knowledge concerning the execution or the performance of the Contract. The Contractor must inform, in writing, each employee, agent and subcontractor of his/her duty to report under this paragraph.

INSTRUCTIONS PART II**TO CONTRACTORS WHO HAVE SUBMITTED PROPOSALS TO THE OFFICE OF BUILDING SERVICES OF THE DIVISION OF SCHOOL FACILITIES:**

1. Your proposal for work or material, or both as called for in the attached specifications is accepted. You are hereby ordered to perform that work and/or supply the necessary materials at the premises indicated (on the attached) at once. The Inspection Unit of the Office of Building Services must be notified in writing immediately upon commencement of work.
2. Certificate of Compensation Insurance showing compliance with the Workers' Compensation Law, and Certificate of Public Liability Insurance must be on file with the Contractor's Qualification Section of the Office of Administration, Division of School Facilities prior to commencement of work. Failure to maintain this insurance may render a contractor in default.
3. This notice constitutes a contract between you and the Department of Education of the City of New York, in accordance with the Form of Contract No. 1 dated Sept. 1, 1953, on file in the Office of Administration, and any subsequent amendments thereto.
4. Bills on Official Bureau Bill Forms must be rendered within five days, after furnishing the material or completing the work.
5. Where applicable, these instructions to contractors supersede those in PART 1.

PURCHASE ORDER

12/23/2025

PURCHASE ORDER DATE

NEW YORK CITY
DEPARTMENT OF EDUCATION

WO260071304

PURCHASE ORDER NUMBER

01

SUFFIX

TRACKING NUMBER

Vendor : LIC COM LLC Attention : Street : 3656 34TH STREET City : LONG ISLAND CITY Vendor # : LIC117661 01 Vendor Tax ID : *****7661 Email : ORDERS@KOMMISSARY.COM		Deliver To : P.S. 196 TEN EYCK Attention : JENNIFER EVANS Phone : (718) 497-0139 Address : 207 BUSHWICK AVENUE, ROOM 211 City : BROOKLYN, State : NY Zip Code : 11206 LDA : K196K196
<p>****To prevent payment delays, please verify the above information is fully accurate. Additionally, if you receive payment via direct deposit, ensure the DOE has your company's latest banking information. For assistance with how to correct errors or make updates, please contact VendorHotline@schools.nyc.gov or call (718) 935-2300****</p>		
Send Invoice To : Invoices must be submitted via Polaris: https://www.finance360.org/vendor/vendorportal Attention : Phone : Email : Address : City : State : Zip Code : Important Invoice Topics: https://infohub.nyced.org/working-with-the-doe/vendors/important-vendor-topics		PO Initiator : EVANS, JENNIFER Phone : (718) 497-0139 Email : JEVANS12@SCHOOLS.NYC.GOV
Special Delivery Instructions (If Any) : INSIDE DELIVERY ONLY. DELIVERY MUST BE COMPLETED WITHIN 30 DAYS OF RECEIPT OF ORDER.		
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Accounting Information
Fiscal Year: 2026

District	Quick Code	Object	Pre-Encumbrance	Location	Activity	Start Date	End Date	Amount
1)	14	061675	0198	N/A	K196	NKY9	//	\$9,378.10
Total Amount								\$9,378.10

Item Detail Information

1) Item # - N/A	Description	Manufacturer Part #	Brand/Model	Price			
				U/M	Qty	Per Unit	Amount
1) Item # - N/A	JAILER CAICEDO SHELF STABLE GOODS			EACH	1.00	\$792.00	\$792.00
2) Item # - N/A	ZENAIDA PEREZ SHELF STABLE GOODS			EACH	1.00	\$752.00	\$752.00
3) Item # - N/A	DAINYS GONZALEZ ARMAS SHELF STABLE			EACH	1.00	\$735.50	\$735.50

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4) Item # - N/A	CHESTINE TAYLOR SHELF STABLE GOODS	EACH	1.00	\$734.00	\$734.00
5) Item # - N/A	SHIPPING AND HANDLING	EACH	0.00	\$0.00	\$0.00
6) Item # - N/A	JARRELL THOMAS SHELF STABLE GOODS	EACH	1.00	\$785.50	\$785.50
7) Item # - N/A	JAYDA BARKHOUSE SHELF STABLE GOODS	EACH	1.00	\$500.00	\$500.00
8) Item # - N/A	JAYANI LABRADOR SHELF STABLE	EACH	1.00	\$808.50	\$808.50
9) Item # - N/A	MATTHEW HIGGINS SHELF STABLE	EACH	1.00	\$701.00	\$701.00
10) Item # - N/A	ADINA ERMIAS SHELF STABLE	EACH	1.00	\$675.50	\$675.50
11) Item # - N/A	PABLO BOSEMEDIANO SHELF STABLE	EACH	1.00	\$708.50	\$708.50
12) Item # - N/A	OSMEILY ANGELINA OSORIO VALERA SHELF STABLE	EACH	1.00	\$757.10	\$757.10
13) Item # - N/A	JONATHAN RAMIREZ DELGADO SHELF STABLE	EACH	1.00	\$724.50	\$724.50
14) Item # - N/A	NOAH AND AIDEN FRET SHELF STABLE	EACH	1.00	\$704.00	\$704.00

Total Amount

\$9,378.10

PURCHASE ORDER

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DEPARTMENT OF EDUCATION****WO260071304**

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In addition to, and without limiting any other representations, the Contractor represents and warrants that neither it nor any of its directors, officers, members, partners or employees, has any interest nor shall they acquire any interest, directly or indirectly, which would or may conflict in any manner or degree with the performance or rendering of the services herein provided. The Contractor further represents and warrants that, in the performance of the Contract, no person having such interest or possible interest shall be employed by it. The Contractor and its employees, agents and subcontractors must report to the Office of Special Commissioner of Investigation for the New York City School District ("SCI") any such interest or possible interest. The Contractor and its employees, agents and subcontractors must also report to the SCI any criminal activity of which they have knowledge concerning the execution or the performance of the Contract. The Contractor must inform, in writing, each employee, agent and subcontractor of his/her duty to report under this paragraph.

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2. Certificate of Compensation Insurance showing compliance with the Workers' Compensation Law, and Certificate of Public Liability Insurance must be on file with the Contractor's Qualification Section of the Office of Administration, Division of School Facilities prior to commencement of work. Failure to maintain this insurance may render a contractor in default.
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5. Where applicable, these instructions to contractors supersede those in PART 1.

PURCHASE ORDER

12/23/2025

PURCHASE ORDER DATE

NEW YORK CITY
DEPARTMENT OF EDUCATION

WO260072192

PURCHASE ORDER NUMBER

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SUFFIX

TRACKING NUMBER

Vendor : LIC COM LLC Attention : Street : 3656 34TH STREET City : LONG ISLAND CITY Vendor # : LIC117661 01 Vendor Tax ID : *****7661 Email : ORDERS@KOMMISSARY.COM		Deliver To : GRANT AVENUE ELEMENTARY SCHOOL Attention : M. FIGUEROA/STH Phone : (718) 681-6288 Address : 250 EAST 164 STREET, ROOM 106 City : BRONX, State : NY Zip Code : 10456 LDA : X449X166
<p>****To prevent payment delays, please verify the above information is fully accurate. Additionally, if you receive payment via direct deposit, ensure the DOE has your company's latest banking information. For assistance with how to correct errors or make updates, please contact VendorHotline@schools.nyc.gov or call (718) 935-2300****</p>		
Send Invoice To : Invoices must be submitted via Polaris: https://www.finance360.org/vendor/vendorportal Attention : Phone : Email : Address : City : State : Zip Code : Important Invoice Topics: https://infohub.nyced.org/working-with-the-doe/vendors/important-vendor-topics		PO Initiator : FIGUEROA,MELISSA Phone : (718) 681-6288 Email : MFIGUEROA46@SCHOOLS.NYC.GOV
Special Delivery Instructions (If Any) : DELIVERY MUST BE COMPLETED WITHIN 30 DAYS OF RECEIPT OF ORDER.		
Additional Comments STH EMERGENCY FOOD ROUND 2		
****I HEREBY CERTIFY THAT THE ITEMS ORDERED BELOW ARE NEEDED TO CONDUCT THE EDUCATIONAL OR ADMINISTRATIVE PROGRAM AND THAT THE PURCHASES IS IN ACCORDANCE WITH THE DEPARTMENT OF EDUCATION BIDDING, CONTRACT AND PURCHASING REGULATIONS. I CERTIFY THAT SUFFICIENT FUNDS HAVE BEEN RESERVED IN THE BUDGET ACCOUNT CODES LISTED BELOW		
CASTILLO,DIANA <hr/> Signature of Principal or authorized Department of Education official		12/24/2025 <hr/> Date

Accounting Information

Fiscal Year: 2026

District	Quick Code	Object	Pre-Encumbrance	Location	Activity	Start Date	End Date	Amount
1)	09	061675	0491	N/A	X449	L320	//	\$4,057.00
								Total Amount \$4,057.00

Item Detail Information

1) Item # - N/A	Description	Manufacturer Part #	Brand/Model	Price		
				U/M	Qty	Per Unit
1) Item # - N/A	CAMPBELLS CHICKEN NOODLE SOUP CANS			EACH	20.00	\$21.00
2) Item # - N/A	KRAFT MAC AND CHEESE CUPS			EACH	10.00	\$25.00

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3)	Item # - N/A	HORMEL CHILI WITH BEANS CANS	EACH	20.00	\$17.00	\$340.00
4)	Item # - N/A	BENS ORIGINAL READY RICE	EACH	20.00	\$22.00	\$440.00
5)	Item # - N/A	RICE KRISPIES TREATS ORIGINAL	EACH	3.00	\$26.00	\$78.00
6)	Item # - N/A	SHIPPING AND HANDLING	EACH	0.00	\$0.00	\$0.00
7)	Item # - N/A	MOTTS APPLESAUCE CUPS	EACH	4.00	\$19.00	\$76.00
8)	Item # - N/A	GOLDFISH WHOLE GRAIN TRETZEL SNACKS	EACH	1.00	\$96.00	\$96.00
9)	Item # - N/A	LIPTON ICE TEA MIX	EACH	30.00	\$15.00	\$450.00
10)	Item # - N/A	SWISS MISS HOT COCOA MIX	EACH	15.00	\$17.00	\$255.00
11)	Item # - N/A	JUICY JUICY VARIETY PACK	EACH	15.00	\$20.00	\$300.00
12)	Item # - N/A	POPPY PREBIOTIC SODA VARIETY	EACH	1.00	\$42.00	\$42.00
13)	Item # - N/A	DEL MONTE CANNED CUT GREEN BEANS	EACH	15.00	\$22.00	\$330.00
14)	Item # - N/A	DEL MONTE CANNED CUT CORN	EACH	15.00	\$22.00	\$330.00
15)	Item # - N/A	KELLOGGS BREAKFAST CEREAL CUPS VARIETY PACK	EACH	2.00	\$100.00	\$200.00
16)	Item # - N/A	BELVITA BLUEBERRY BREAKFAST BISCUITS	EACH	20.00	\$22.50	\$450.00

Total Amount
\$4,057.00

PURCHASE ORDER

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**NEW YORK CITY
DEPARTMENT OF EDUCATION****WO260072192**

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All parties agree to cooperate fully in any investigation, audit or inquiry conducted by a State of New York or City of New York governmental agency or authority that is empowered directly or by designation to compel the attendance of witnesses, to examine witnesses under oath, or conducted by the Inspector General of a governmental agency that is a party in interest to the transaction, submitted bid, submitted bid, contract, lease, permit or license that is the subject of the transaction, investigation, audit or inquiry.

In addition to, and without limiting any other representations, the Contractor represents and warrants that neither it nor any of its directors, officers, members, partners or employees, has any interest nor shall they acquire any interest, directly or indirectly, which would or may conflict in any manner or degree with the performance or rendering of the services herein provided. The Contractor further represents and warrants that, in the performance of the Contract, no person having such interest or possible interest shall be employed by it. The Contractor and its employees, agents and subcontractors must report to the Office of Special Commissioner of Investigation for the New York City School District ("SCI") any such interest or possible interest. The Contractor and its employees, agents and subcontractors must also report to the SCI any criminal activity of which they have knowledge concerning the execution or the performance of the Contract. The Contractor must inform, in writing, each employee, agent and subcontractor of his/her duty to report under this paragraph.

INSTRUCTIONS PART II**TO CONTRACTORS WHO HAVE SUBMITTED PROPOSALS TO THE OFFICE OF BUILDING SERVICES OF THE DIVISION OF SCHOOL FACILITIES:**

1. Your proposal for work or material, or both as called for in the attached specifications is accepted. You are hereby ordered to perform that work and/or supply the necessary materials at the premises indicated (on the attached) at once. The Inspection Unit of the Office of Building Services must be notified in writing immediately upon commencement of work.
2. Certificate of Compensation Insurance showing compliance with the Workers' Compensation Law, and Certificate of Public Liability Insurance must be on file with the Contractor's Qualification Section of the Office of Administration, Division of School Facilities prior to commencement of work. Failure to maintain this insurance may render a contractor in default.
3. This notice constitutes a contract between you and the Department of Education of the City of New York, in accordance with the Form of Contract No. 1 dated Sept. 1, 1953, on file in the Office of Administration, and any subsequent amendments thereto.
4. Bills on Official Bureau Bill Forms must be rendered within five days, after furnishing the material or completing the work.
5. Where applicable, these instructions to contractors supersede those in PART 1.

PURCHASE ORDER

12/23/2025

PURCHASE ORDER DATE

NEW YORK CITY
DEPARTMENT OF EDUCATION

WO260072482

PURCHASE ORDER NUMBER

01

SUFFIX

TRACKING NUMBER

Vendor : LIC COM LLC Attention : Street : 3656 34TH STREET City : LONG ISLAND CITY Vendor # : LIC117661 01 Vendor Tax ID : *****7661 Email : ORDERS@KOMMISSARY.COM		Deliver To : URBAN INSTITUTE OF MATHEMATICS Attention : UIM Phone : (718) 823-6042 Address : 650 HOLLYWOOD AVENUE, ROOM 405A City : BRONX, State : NY Zip Code : 10465 LDA : X371X192
<p>****To prevent payment delays, please verify the above information is fully accurate. Additionally, if you receive payment via direct deposit, ensure the DOE has your company's latest banking information. For assistance with how to correct errors or make updates, please contact VendorHotline@schools.nyc.gov or call (718) 935-2300****</p>		
Send Invoice To : Invoices must be submitted via Polaris: https://www.finance360.org/vendor/vendorportal Attention : Phone : Email : Address : City : State : Zip Code : Important Invoice Topics: https://infohub.nyced.org/working-with-the-doe/vendors/important-vendor-topics		PO Initiator : EMELO2,ENMALISHA Phone : (718) 823-6042 Email : EMELO8@SCHOOLS.NYC.GOV
Special Delivery Instructions (If Any) : DELIVERY MUST BE COMPLETED WITHIN 30 DAYS OF RECEIPT OF ORDER.		
<hr/> I HEREBY CERTIFY THAT THE ITEMS ORDERED BELOW ARE NEEDED TO CONDUCT THE EDUCATIONAL OR ADMINISTRATIVE PROGRAM AND THAT THE PURCHASES IS IN ACCORDANCE WITH THE DEPARTMENT OF EDUCATION BIDDING, CONTRACT AND PURCHASING REGULATIONS. I CERTIFY THAT SUFFICIENT FUNDS HAVE BEEN RESERVED IN THE BUDGET ACCOUNT CODES LISTED BELOW		
PARTRIDGE,JOSHUA <hr/> Signature of Principal or authorized Department of Education official		12/24/2025 <hr/> Date

Accounting Information

Fiscal Year: 2026

<u>District</u>	<u>Quick Code</u>	<u>Object</u>	<u>Pre-Encumbrance</u>	<u>Location</u>	<u>Activity</u>	<u>Start Date</u>	<u>End Date</u>	<u>Amount</u>
1)	08	061675	0198	N/A	X371	NBHN	//	\$4,251.00
								<u>Total Amount</u> \$4,251.00

Item Detail Information

	<u>Description</u>	<u>Manufacturer Part #</u>	<u>Brand/Model</u>	<u>U/M</u>	<u>Qty</u>	<u>Per Unit</u>	<u>Amount</u>
1) Item # - N/A	SHIPPING AND HANDLING			EACH	0.00	\$0.00	\$0.00
2) Item # - N/A	SUPPLIES			EACH	1.00	\$4,251.00	\$4,251.00
							<u>Total Amount</u> \$4,251.00

PURCHASE ORDER

12/23/2025

PURCHASE ORDER DATE

**NEW YORK CITY
DEPARTMENT OF EDUCATION****WO260072482**

PURCHASE ORDER NUMBER

01

SUFFIX

TRACKING NUMBER

INSTRUCTIONS PART I**THIS ORDER IS SUBJECT TO THE FOLLOWING INSTRUCTIONS, TERMS AND CONDITIONS****PLEASE BE ADVISED**

This Purchase Order, when completed, is a business record of the Department of Education. Failure to follow appropriate regulations may result in disciplinary, administrative or civil action. It is a crime to knowingly make false entries on this form.

A) Transportation Charges

All transportation and any other charges must be prepaid to point of delivery unless otherwise indicated. Price on this order includes such charges.

B) Delivery

Delivery of all items is required as stated in the contract or as specified by "Notice to Deliver." Sidewalk deliveries will not be accepted. Vendor's agent shall place goods inside building in location designated by the principal or other authorized person, except when contract indicates special delivery instructions and such instructions are stated on the order.

C) Delivery Hours

Goods must be delivered between 9:00AM and 2:30PM, Monday through Friday, at other times, only by special arrangement.

D) Delivery Time

Orders must be completed within 30 days of order or within the time stated on the attached order.

E) Non-Delivery, Rejections or Delays

If items are not delivered within the time specified, the Director of OFO or his/her designee reserves the right to obtain such items or any part thereof from other sources via a buy-against procedure. Should the new price be greater than the contract price, the difference in cost, plus the cost of readvertisement and possible liquidated damages will be charged against the contractor. Should the new price be less, the contractor shall have no claim to the difference, but the readvertisement cost and possible liquidated damages will be charged against the contractor. Unacceptable deliveries not in conformance with contract specifications will be rejected and must be replaced by the contractor within five (5) days. Failure to replace rejected items within time stated may result in the Director of OFO or his/her designee instituting a buy-against procedure as stated above. Rejected goods left longer than thirty (30) days will be regarded as abandoned and the school shall have the right to dispose of them as its own property.

F) Packing

All items shipped must be assembled and packed in heavy duty cartons or suitably packaged as per contract requirements. Where practical, cartons shall weigh no more than 50 lbs. each.

G) Markings

Each container of multiple units, or items otherwise packaged, shall bear a label, imprint, stencil or other legible markings stating name of manufacturer or supplier; Department of Education, Purchase Order Number and/or Bid Number, and any other markings required by bid terms and conditions.

H) Delivery Packing Slip

All deliveries must be accompanied by a "VENDOR PACKING SLIP" properly prepared. The carton containing the "PACKING SLIP" must be marked "PACKING SLIP CONTAINED HEREIN".

I) Billing Procedure

Vendor may be required to submit proof of delivery signed by an authorized Department employee at delivery site. The vendor's customary invoice shall then be submitted to the Community School District Office or other Office indicated on the attached order. Invoices must be submitted within a reasonable time after delivery. Complaints about payments must be made in writing, within six months of delivery or within 30 days of the date an incorrect payment is warranted by the Comptroller.

J) Assignment

No assignment may be made without written consent of the Administrator of Purchasing, OFO or his/her designee and the Board of Review.

K) Sales or Excise Taxes

The City of New York is exempt from the payment of City and State Sales or Federal Excise Taxes.

L) This order is subject to all bid terms and conditions.

The contract number referenced must cover the items listed in this document.

The Department of Education maintains purchase orders files in invoice number order. For this reason it is advisable that all vendors maintain a file in purchase document sequence, in order to expedite any payment inquiries the vendor might have.

M) Reps and Warranties

All parties agree to cooperate fully in any investigation, audit or inquiry conducted by a State of New York or City of New York governmental agency or authority that is empowered directly or by designation to compel the attendance of witnesses, to examine witnesses under oath, or conducted by the Inspector General of a governmental agency that is a party in interest to the transaction, submitted bid, submitted bid, contract, lease, permit or license that is the subject of the transaction, investigation, audit or inquiry.

In addition to, and without limiting any other representations, the Contractor represents and warrants that neither it nor any of its directors, officers, members, partners or employees, has any interest nor shall they acquire any interest, directly or indirectly, which would or may conflict in any manner or degree with the performance or rendering of the services herein provided. The Contractor further represents and warrants that, in the performance of the Contract, no person having such interest or possible interest shall be employed by it. The Contractor and its employees, agents and subcontractors must report to the Office of Special Commissioner of Investigation for the New York City School District ("SCI") any such interest or possible interest. The Contractor and its employees, agents and subcontractors must also report to the SCI any criminal activity of which they have knowledge concerning the execution or the performance of the Contract. The Contractor must inform, in writing, each employee, agent and subcontractor of his/her duty to report under this paragraph.

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2. Certificate of Compensation Insurance showing compliance with the Workers' Compensation Law, and Certificate of Public Liability Insurance must be on file with the Contractor's Qualification Section of the Office of Administration, Division of School Facilities prior to commencement of work. Failure to maintain this insurance may render a contractor in default.
3. This notice constitutes a contract between you and the Department of Education of the City of New York, in accordance with the Form of Contract No. 1 dated Sept. 1, 1953, on file in the Office of Administration, and any subsequent amendments thereto.
4. Bills on Official Bureau Bill Forms must be rendered within five days, after furnishing the material or completing the work.
5. Where applicable, these instructions to contractors supersede those in PART 1.

PURCHASE ORDER

12/23/2025

PURCHASE ORDER DATE

NEW YORK CITY
DEPARTMENT OF EDUCATION

WO260073128

PURCHASE ORDER NUMBER

01

SUFFIX

TRACKING NUMBER

Vendor : LIC COM LLC Attention : Street : 3656 34TH STREET City : LONG ISLAND CITY Vendor # : LIC117661 01 Vendor Tax ID : *****7661 Email : ORDERS@KOMMISSARY.COM		Deliver To : P.S. 212 LADY DEBORAH MOODY Attention : MS. FONTANA Phone : (718) 266-4841 Address : 87 BAY 49 STREET, ROOM 212 City : BROOKLYN, State : NY Zip Code : 11214 LDA : K212K212
<p>****To prevent payment delays, please verify the above information is fully accurate. Additionally, if you receive payment via direct deposit, ensure the DOE has your company's latest banking information. For assistance with how to correct errors or make updates, please contact VendorHotline@schools.nyc.gov or call (718) 935-2300****</p>		
Send Invoice To : Invoices must be submitted via Polaris: https://www.finance360.org/vendor/vendorportal Attention : Phone : Email : Address : City : State : Zip Code : Important Invoice Topics: https://infohub.nyced.org/working-with-the-doe/vendors/important-vendor-topics		PO Initiator : CASTRILLO, MARIA Phone : (718) 266-4841 Email : MCASTRILLO@SCHOOLS.NYC.GOV
Special Delivery Instructions (If Any) : DELIVERY MUST BE COMPLETED WITHIN 30 DAYS OF RECEIPT OF ORDER.		
<hr/> <p>I HEREBY CERTIFY THAT THE ITEMS ORDERED BELOW ARE NEEDED TO CONDUCT THE EDUCATIONAL OR ADMINISTRATIVE PROGRAM AND THAT THE PURCHASES IS IN ACCORDANCE WITH THE DEPARTMENT OF EDUCATION BIDDING, CONTRACT AND PURCHASING REGULATIONS. I CERTIFY THAT SUFFICIENT FUNDS HAVE BEEN RESERVED IN THE BUDGET ACCOUNT CODES LISTED BELOW</p> <p style="text-align: center;">HORNE,RINA 12/24/2025</p> <hr/> <p>Signature of Principal or authorized Department of Education official Date</p> <hr/>		

Accounting Information
Fiscal Year: 2026

<u>District</u>	<u>Quick Code</u>	<u>Object</u>	<u>Pre-Encumbrance</u>	<u>Location</u>	<u>Activity</u>	<u>Start Date</u>	<u>End Date</u>	<u>Amount</u>
1) 21	061675	0198	N/A	K212	M9S9	//	//	\$533.00
								<u>Total Amount</u> \$533.00

Item Detail Information

1) Item # - NA	Description	Manufacturer Part #	Brand/Model	<u>Price</u>			<u>Amount</u>
				<u>U/M</u>	<u>Qty</u>	<u>Per Unit</u>	
1) Item # - NA	KEEBLER WHOLE WHEAT ANIMAL CRACKERS			EACH	2.00	\$73.00	\$146.00
2) Item # - NA	RICE KRISPIES TREATS			EACH	4.00	\$26.00	\$104.00
3) Item # - NA	SHIPPING AND HANDLING			EACH	0.00	\$0.00	\$0.00

PURCHASE ORDER

12/23/2025

PURCHASE ORDER DATE

**NEW YORK CITY
DEPARTMENT OF EDUCATION****WO260073128**

PURCHASE ORDER NUMBER

01

SUFFIX

			TRACKING NUMBER			
4)	Item # - NA	WELCHS MIXED FRUIT SNACKS	EACH	3.00	\$21.00	\$63.00
5)	Item # - NA	GOLDFISH CRACKERS SWEET AND SAVORY	EACH	5.00	\$26.00	\$130.00
6)	Item # - NA	NABISCO COOKIES VARIETY PACK	EACH	4.00	\$22.50	\$90.00

Total Amount

\$533.00

PURCHASE ORDER

12/23/2025

PURCHASE ORDER DATE

**NEW YORK CITY
DEPARTMENT OF EDUCATION****WO260073128**

PURCHASE ORDER NUMBER

01

SUFFIX

TRACKING NUMBER

INSTRUCTIONS PART I**THIS ORDER IS SUBJECT TO THE FOLLOWING INSTRUCTIONS, TERMS AND CONDITIONS****PLEASE BE ADVISED**

This Purchase Order, when completed, is a business record of the Department of Education. Failure to follow appropriate regulations may result in disciplinary, administrative or civil action. It is a crime to knowingly make false entries on this form.

A) Transportation Charges

All transportation and any other charges must be prepaid to point of delivery unless otherwise indicated. Price on this order includes such charges.

B) Delivery

Delivery of all items is required as stated in the contract or as specified by "Notice to Deliver." Sidewalk deliveries will not be accepted. Vendor's agent shall place goods inside building in location designated by the principal or other authorized person, except when contract indicates special delivery instructions and such instructions are stated on the order.

C) Delivery Hours

Goods must be delivered between 9:00AM and 2:30PM, Monday through Friday, at other times, only by special arrangement.

D) Delivery Time

Orders must be completed within 30 days of order or within the time stated on the attached order.

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If items are not delivered within the time specified, the Director of OFO or his/her designee reserves the right to obtain such items or any part thereof from other sources via a buy-against procedure. Should the new price be greater than the contract price, the difference in cost, plus the cost of readvertisement and possible liquidated damages will be charged against the contractor. Should the new price be less, the contractor shall have no claim to the difference, but the readvertisement cost and possible liquidated damages will be charged against the contractor. Unacceptable deliveries not in conformance with contract specifications will be rejected and must be replaced by the contractor within five (5) days. Failure to replace rejected items within time stated may result in the Director of OFO or his/her designee instituting a buy-against procedure as stated above. Rejected goods left longer than thirty (30) days will be regarded as abandoned and the school shall have the right to dispose of them as its own property.

F) Packing

All items shipped must be assembled and packed in heavy duty cartons or suitably packaged as per contract requirements. Where practical, cartons shall weigh no more than 50 lbs. each.

G) Markings

Each container of multiple units, or items otherwise packaged, shall bear a label, imprint, stencil or other legible markings stating name of manufacturer or supplier; Department of Education, Purchase Order Number and/or Bid Number, and any other markings required by bid terms and conditions.

H) Delivery Packing Slip

All deliveries must be accompanied by a "VENDOR PACKING SLIP" properly prepared. The carton containing the "PACKING SLIP" must be marked "PACKING SLIP CONTAINED HEREIN".

I) Billing Procedure

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J) Assignment

No assignment may be made without written consent of the Administrator of Purchasing, OFO or his/her designee and the Board of Review.

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The City of New York is exempt from the payment of City and State Sales or Federal Excise Taxes.

L) This order is subject to all bid terms and conditions.

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2. Certificate of Compensation Insurance showing compliance with the Workers' Compensation Law, and Certificate of Public Liability Insurance must be on file with the Contractor's Qualification Section of the Office of Administration, Division of School Facilities prior to commencement of work. Failure to maintain this insurance may render a contractor in default.
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5. Where applicable, these instructions to contractors supersede those in PART 1.

PURCHASE ORDER

12/23/2025

PURCHASE ORDER DATE

NEW YORK CITY
DEPARTMENT OF EDUCATION

WO260073213

PURCHASE ORDER NUMBER

01

SUFFIX

TRACKING NUMBER

Vendor : LIC COM LLC Attention : Street : 3656 34TH STREET City : LONG ISLAND CITY Vendor # : LIC117661 01 Vendor Tax ID : *****7661 Email : ORDERS@KOMMISSARY.COM		Deliver To : P.S. 054 HILLSIDE Attention : PATRICIA HANLEY Phone : (718) 849-0962 Address : 86-02 127 STREET City : QUEENS, State : NY Zip Code : 11106 Contract # : MWBE-COMMODITIES State : NY Zip Code : 11418 LDA : Q054Q054
<p>****To prevent payment delays, please verify the above information is fully accurate. Additionally, if you receive payment via direct deposit, ensure the DOE has your company's latest banking information. For assistance with how to correct errors or make updates, please contact VendorHotline@schools.nyc.gov or call (718) 935-2300****</p>		
Send Invoice To : Invoices must be submitted via Polaris: https://www.finance360.org/vendor/vendorportal Attention : Phone : Email : Address : City : State : Zip Code : Important Invoice Topics: https://infohub.nyced.org/working-with-the-doe/vendors/important-vendor-topics		PO Initiator : RUBIN,ERICA Phone : (516) 507-2841 Email : ERUBIN6@SCHOOLS.NYC.GOV
Special Delivery Instructions (If Any) : DELIVERY MUST BE COMPLETED WITHIN 30 DAYS OF RECEIPT OF ORDER.		
Additional Comments QUOTE #28Q054X122325		
<p style="text-align: center;">*****</p> <p>I HEREBY CERTIFY THAT THE ITEMS ORDERED BELOW ARE NEEDED TO CONDUCT THE EDUCATIONAL OR ADMINISTRATIVE PROGRAM AND THAT THE PURCHASES IS IN ACCORDANCE WITH THE DEPARTMENT OF EDUCATION BIDDING, CONTRACT AND PURCHASING REGULATIONS. I CERTIFY THAT SUFFICIENT FUNDS HAVE BEEN RESERVED IN THE BUDGET ACCOUNT CODES LISTED BELOW</p> <p style="text-align: center;">HANLEY, PATRICIA</p> <p style="text-align: right;">12/24/2025</p> <hr/> <p style="margin-left: 10%;">Signature of Principal or authorized Department of Education official</p> <p style="text-align: right; margin-right: 10%;">Date</p>		

Accounting Information

Fiscal Year: 2026

<u>District</u>	<u>Quick Code</u>	<u>Object</u>	<u>Pre-Encumbrance</u>	<u>Location</u>	<u>Activity</u>	<u>Start Date</u>	<u>End Date</u>	<u>Amount</u>
1) 28	061675	0130	N/A	Q054	NENW	//	//	\$491.50
								<u>Total Amount</u> \$491.50

Item Detail Information

<u>Description</u>	<u>Manufacturer Part #</u>	<u>Brand/Model</u>	<u>U/M</u>	<u>Qty</u>	<u>Price Per Unit</u>	<u>Amount</u>
1) Item # - 5 PRINGLES			EACH	1.00	\$31.00	\$31.00
2) Item # - 6 WISE CHIPS			EACH	6.00	\$25.00	\$150.00
3) Item # - N/A SHIPPING AND HANDLING			EACH	0.00	\$0.00	\$0.00

PURCHASE ORDER

12/23/2025

PURCHASE ORDER DATE

**NEW YORK CITY
DEPARTMENT OF EDUCATION****WO260073213**

PURCHASE ORDER NUMBER

01

SUFFIX

				TRACKING NUMBER		
4)	Item # -4	DIET COKE	EACH	1.00	\$36.00	\$36.00
5)	Item # -1	CAPRI SUN	EACH	6.00	\$22.00	\$132.00
6)	Item # -2	FIJI WATER	EACH	3.00	\$35.50	\$106.50
7)	Item # -3	COCACOLA ZERO	EACH	1.00	\$36.00	\$36.00

Total Amount

\$491.50

PURCHASE ORDER

12/23/2025

PURCHASE ORDER DATE

**NEW YORK CITY
DEPARTMENT OF EDUCATION****WO260073213**

PURCHASE ORDER NUMBER

01

SUFFIX

TRACKING NUMBER

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In addition to, and without limiting any other representations, the Contractor represents and warrants that neither it nor any of its directors, officers, members, partners or employees, has any interest nor shall they acquire any interest, directly or indirectly, which would or may conflict in any manner or degree with the performance or rendering of the services herein provided. The Contractor further represents and warrants that, in the performance of the Contract, no person having such interest or possible interest shall be employed by it. The Contractor and its employees, agents and subcontractors must report to the Office of Special Commissioner of Investigation for the New York City School District ("SCI") any such interest or possible interest. The Contractor and its employees, agents and subcontractors must also report to the SCI any criminal activity of which they have knowledge concerning the execution or the performance of the Contract. The Contractor must inform, in writing, each employee, agent and subcontractor of his/her duty to report under this paragraph.

INSTRUCTIONS PART II**TO CONTRACTORS WHO HAVE SUBMITTED PROPOSALS TO THE OFFICE OF BUILDING SERVICES OF THE DIVISION OF SCHOOL FACILITIES:**

1. Your proposal for work or material, or both as called for in the attached specifications is accepted. You are hereby ordered to perform that work and/or supply the necessary materials at the premises indicated (on the attached) at once. The Inspection Unit of the Office of Building Services must be notified in writing immediately upon commencement of work.
2. Certificate of Compensation Insurance showing compliance with the Workers' Compensation Law, and Certificate of Public Liability Insurance must be on file with the Contractor's Qualification Section of the Office of Administration, Division of School Facilities prior to commencement of work. Failure to maintain this insurance may render a contractor in default.
3. This notice constitutes a contract between you and the Department of Education of the City of New York, in accordance with the Form of Contract No. 1 dated Sept. 1, 1953, on file in the Office of Administration, and any subsequent amendments thereto.
4. Bills on Official Bureau Bill Forms must be rendered within five days, after furnishing the material or completing the work.
5. Where applicable, these instructions to contractors supersede those in PART 1.

PURCHASE ORDER

12/23/2025

PURCHASE ORDER DATE

NEW YORK CITY
DEPARTMENT OF EDUCATION

WO260073320

PURCHASE ORDER NUMBER

01

SUFFIX

TRACKING NUMBER

Vendor : LIC COM LLC Attention : Street : 3656 34TH STREET City : LONG ISLAND CITY Vendor # : LIC117661 01 Vendor Tax ID : *****7661 Email : ORDERS@KOMMISSARY.COM		Deliver To : P.S. 268 EMMA LAZARUS Attention : RICK ROMAIN Phone : (718) 773-5332 Address : 133 EAST 53 STREET City : BROOKLYN, State : NY Zip Code : 11203 LDA : K268K268
<p>****To prevent payment delays, please verify the above information is fully accurate. Additionally, if you receive payment via direct deposit, ensure the DOE has your company's latest banking information. For assistance with how to correct errors or make updates, please contact VendorHotline@schools.nyc.gov or call (718) 935-2300****</p>		
Send Invoice To : Invoices must be submitted via Polaris: https://www.finance360.org/vendor/vendorportal Attention : Phone : Email : Address : City : State : Zip Code : Important Invoice Topics: https://infohub.nyced.org/working-with-the-doe/vendors/important-vendor-topics		PO Initiator : HOWARD, TESHAWN Phone : (718) 629-1670 Email : THOWARD15@SCHOOLS.NYC.GOV
Special Delivery Instructions (If Any) : ISIDE DELIVERY. DELIVERY MUST BE COMPLETED WITHIN 30 DAYS OF RECEIPT OF ORDER.		
<hr/> <p>I HEREBY CERTIFY THAT THE ITEMS ORDERED BELOW ARE NEEDED TO CONDUCT THE EDUCATIONAL OR ADMINISTRATIVE PROGRAM AND THAT THE PURCHASES IS IN ACCORDANCE WITH THE DEPARTMENT OF EDUCATION BIDDING, CONTRACT AND PURCHASING REGULATIONS. I CERTIFY THAT SUFFICIENT FUNDS HAVE BEEN RESERVED IN THE BUDGET ACCOUNT CODES LISTED BELOW</p> <p style="text-align: center;">ROMAIN, RICK 12/24/2025</p> <hr/> <p>Signature of Principal or authorized Department of Education official Date</p>		

Accounting Information

Fiscal Year: 2026

<u>District</u>	<u>Quick Code</u>	<u>Object</u>	<u>Pre-Encumbrance</u>	<u>Location</u>	<u>Activity</u>	<u>Start Date</u>	<u>End Date</u>	<u>Amount</u>
1)	18	061675	0198	N/A	K268	NAUQ	//	\$3,352.50
								Total Amount \$3,352.50

Item Detail Information

	<u>Description</u>	<u>Manufacturer Part #</u>	<u>Brand/Model</u>	<u>U/M</u>	<u>Qty</u>	<u>Per Unit</u>	<u>Amount</u>
1) Item # - N/A	SHIPPING AND HANDLING			EACH	1.00	\$50.00	\$50.00
2) Item # - N/A	KOMMISSARY ORDER			EACH	1.00	\$3,302.50	\$3,302.50
							Total Amount \$3,352.50

PURCHASE ORDER

12/23/2025

PURCHASE ORDER DATE


**NEW YORK CITY
DEPARTMENT OF EDUCATION**
WO260073320

PURCHASE ORDER NUMBER

01

SUFFIX

TRACKING NUMBER

INSTRUCTIONS PART I**THIS ORDER IS SUBJECT TO THE FOLLOWING INSTRUCTIONS, TERMS AND CONDITIONS****PLEASE BE ADVISED**

This Purchase Order, when completed, is a business record of the Department of Education. Failure to follow appropriate regulations may result in disciplinary, administrative or civil action. It is a crime to knowingly make false entries on this form.

A) Transportation Charges

All transportation and any other charges must be prepaid to point of delivery unless otherwise indicated. Price on this order includes such charges.

B) Delivery

Delivery of all items is required as stated in the contract or as specified by "Notice to Deliver." Sidewalk deliveries will not be accepted. Vendor's agent shall place goods inside building in location designated by the principal or other authorized person, except when contract indicates special delivery instructions and such instructions are stated on the order.

C) Delivery Hours

Goods must be delivered between 9:00AM and 2:30PM, Monday through Friday, at other times, only by special arrangement.

D) Delivery Time

Orders must be completed within 30 days of order or within the time stated on the attached order.

E) Non-Delivery, Rejections or Delays

If items are not delivered within the time specified, the Director of OFO or his/her designee reserves the right to obtain such items or any part thereof from other sources via a buy-against procedure. Should the new price be greater than the contract price, the difference in cost, plus the cost of readvertisement and possible liquidated damages will be charged against the contractor. Should the new price be less, the contractor shall have no claim to the difference, but the readvertisement cost and possible liquidated damages will be charged against the contractor. Unacceptable deliveries not in conformance with contract specifications will be rejected and must be replaced by the contractor within five (5) days. Failure to replace rejected items within time stated may result in the Director of OFO or his/her designee instituting a buy-against procedure as stated above. Rejected goods left longer than thirty (30) days will be regarded as abandoned and the school shall have the right to dispose of them as its own property.

F) Packing

All items shipped must be assembled and packed in heavy duty cartons or suitably packaged as per contract requirements. Where practical, cartons shall weigh no more than 50 lbs. each.

G) Markings

Each container of multiple units, or items otherwise packaged, shall bear a label, imprint, stencil or other legible markings stating name of manufacturer or supplier; Department of Education, Purchase Order Number and/or Bid Number, and any other markings required by bid terms and conditions.

H) Delivery Packing Slip

All deliveries must be accompanied by a "VENDOR PACKING SLIP" properly prepared. The carton containing the "PACKING SLIP" must be marked "PACKING SLIP CONTAINED HEREIN".

I) Billing Procedure

Vendor may be required to submit proof of delivery signed by an authorized Department employee at delivery site. The vendor's customary invoice shall then be submitted to the Community School District Office or other Office indicated on the attached order. Invoices must be submitted within a reasonable time after delivery. Complaints about payments must be made in writing, within six months of delivery or within 30 days of the date an incorrect payment is warranted by the Comptroller.

J) Assignment

No assignment may be made without written consent of the Administrator of Purchasing, OFO or his/her designee and the Board of Review.

K) Sales or Excise Taxes

The City of New York is exempt from the payment of City and State Sales or Federal Excise Taxes.

L) This order is subject to all bid terms and conditions.

The contract number referenced must cover the items listed in this document.

The Department of Education maintains purchase orders files in invoice number order. For this reason it is advisable that all vendors maintain a file in purchase document sequence, in order to expedite any payment inquiries the vendor might have.

M) Reps and Warranties

All parties agree to cooperate fully in any investigation, audit or inquiry conducted by a State of New York or City of New York governmental agency or authority that is empowered directly or by designation to compel the attendance of witnesses, to examine witnesses under oath, or conducted by the Inspector General of a governmental agency that is a party in interest to the transaction, submitted bid, submitted bid, contract, lease, permit or license that is the subject of the transaction, investigation, audit or inquiry.

In addition to, and without limiting any other representations, the Contractor represents and warrants that neither it nor any of its directors, officers, members, partners or employees, has any interest nor shall they acquire any interest, directly or indirectly, which would or may conflict in any manner or degree with the performance or rendering of the services herein provided. The Contractor further represents and warrants that, in the performance of the Contract, no person having such interest or possible interest shall be employed by it. The Contractor and its employees, agents and subcontractors must report to the Office of Special Commissioner of Investigation for the New York City School District ("SCI") any such interest or possible interest. The Contractor and its employees, agents and subcontractors must also report to the SCI any criminal activity of which they have knowledge concerning the execution or the performance of the Contract. The Contractor must inform, in writing, each employee, agent and subcontractor of his/her duty to report under this paragraph.

INSTRUCTIONS PART II**TO CONTRACTORS WHO HAVE SUBMITTED PROPOSALS TO THE OFFICE OF BUILDING SERVICES OF THE DIVISION OF SCHOOL FACILITIES:**

1. Your proposal for work or material, or both as called for in the attached specifications is accepted. You are hereby ordered to perform that work and/or supply the necessary materials at the premises indicated (on the attached) at once. The Inspection Unit of the Office of Building Services must be notified in writing immediately upon commencement of work.
2. Certificate of Compensation Insurance showing compliance with the Workers' Compensation Law, and Certificate of Public Liability Insurance must be on file with the Contractor's Qualification Section of the Office of Administration, Division of School Facilities prior to commencement of work. Failure to maintain this insurance may render a contractor in default.
3. This notice constitutes a contract between you and the Department of Education of the City of New York, in accordance with the Form of Contract No. 1 dated Sept. 1, 1953, on file in the Office of Administration, and any subsequent amendments thereto.
4. Bills on Official Bureau Bill Forms must be rendered within five days, after furnishing the material or completing the work.
5. Where applicable, these instructions to contractors supersede those in PART 1.

PURCHASE ORDER

12/23/2025

PURCHASE ORDER DATE

NEW YORK CITY
DEPARTMENT OF EDUCATION

WO260073463

PURCHASE ORDER NUMBER

01

SUFFIX

TRACKING NUMBER

Vendor : LIC COM LLC Attention : Street : 3656 34TH STREET City : LONG ISLAND CITY Vendor # : LIC117661 01 Vendor Tax ID : *****7661 Email : ORDERS@KOMMISSARY.COM		Deliver To : WORLD ACADEMY FOR TOTAL COMMUNITY H Attention : MS MALARY Phone : (718) 688-7980 Address : 400 PENNSYLVANIA AVENUE, ROOM 444 City : BROOKLYN, State : NY Zip Code : 11207 LDA : K510K435
<p>****To prevent payment delays, please verify the above information is fully accurate. Additionally, if you receive payment via direct deposit, ensure the DOE has your company's latest banking information. For assistance with how to correct errors or make updates, please contact VendorHotline@schools.nyc.gov or call (718) 935-2300****</p>		
Send Invoice To : Invoices must be submitted via Polaris: https://www.finance360.org/vendor/vendorportal Attention : Phone : Email : Address : City : State : Zip Code : Important Invoice Topics: https://infohub.nyced.org/working-with-the-doe/vendors/important-vendor-topics		PO Initiator : NICOLE, MERLO Phone : (718) 688-4444 Email : NMERLO2@SCHOOLS.NYC.GOV
Special Delivery Instructions (If Any) : DELIVERY MUST BE COMPLETED WITHIN 30 DAYS OF RECEIPT OF ORDER.		
<hr/> <p>I HEREBY CERTIFY THAT THE ITEMS ORDERED BELOW ARE NEEDED TO CONDUCT THE EDUCATIONAL OR ADMINISTRATIVE PROGRAM AND THAT THE PURCHASES IS IN ACCORDANCE WITH THE DEPARTMENT OF EDUCATION BIDDING, CONTRACT AND PURCHASING REGULATIONS. I CERTIFY THAT SUFFICIENT FUNDS HAVE BEEN RESERVED IN THE BUDGET ACCOUNT CODES LISTED BELOW</p> <p style="text-align: center;">VARGAS,TABATHA</p> <p style="text-align: right;">12/24/2025</p> <hr/> <p>Signature of Principal or authorized Department of Education official</p> <p style="text-align: right;">Date</p>		

Accounting Information

Fiscal Year: 2026

District	Quick Code	Object	Pre-Encumbrance	Location	Activity	Start Date	End Date	Amount
1)	19	061675	0198	N/A	K510	MA2C	//	\$5,200.00
								Total Amount \$5,200.00

Item Detail Information

1) Item # - N/A	Description	Manufacturer Part #	Brand/Model	Price			
				U/M	Qty	Per Unit	Amount
1) Item # - N/A	SKITTLES			EACH	20.00	\$56.00	\$1,120.00
2) Item # - N/A	UTZ SNACK VARIETY PACK			EACH	20.00	\$20.50	\$410.00
3) Item # - N/A	SHIPPING AND HANDLING			EACH	0.00	\$0.00	\$0.00

PURCHASE ORDER

12/23/2025

PURCHASE ORDER DATE

**NEW YORK CITY
DEPARTMENT OF EDUCATION****WO260073463**

PURCHASE ORDER NUMBER

01

SUFFIX

				TRACKING NUMBER			
4)	Item # - N/A	SNICKERS		EACH	10.00	\$74.00	\$740.00
5)	Item # - N/A	SNICKERS TWIX AND MORE MINIS		EACH	30.00	\$30.00	\$900.00
6)	Item # - N/A	APPLE JUICE		EACH	20.00	\$24.00	\$480.00
7)	Item # - N/A	SOUR PATCH KIDS		EACH	20.00	\$48.00	\$960.00
8)	Item # - N/A	KIT KAT		EACH	10.00	\$59.00	\$590.00

Total Amount

\$5,200.00

PURCHASE ORDER

12/23/2025

PURCHASE ORDER DATE


**NEW YORK CITY
DEPARTMENT OF EDUCATION**
WO260073463

PURCHASE ORDER NUMBER

01

SUFFIX

TRACKING NUMBER

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